

Residential Services Orientation (RSO)

Monday - Wednesday, November 2-4, 2026, from 9:30 AM to 4:30 PM

PLEASE CAREFULLY READ THIS POST IN ITS ENTIRETY. FAILURE TO FOLLOW ALL INSTRUCTIONS ON THIS POST WILL RESULT IN AUTOMATIC DENIAL OF ADMISSION TO THE DPNVO.

Registration is now open for November 2-4, 2026, for Residential Services Orientation (RSO). The RSO will be conducted in-person. Successful completion of the RSO is required for vendorization as a Residential Services provider. Please note that registration through the link below alone does not guarantee admission to the RSO.

To register for the RSO, please complete each of the following items:

- 1) Complete the RSO admission request form using the link found at the bottom of this post.
- 2) Send an email to Daisy Tena (dtena@sarc.org) that contains the following attachments in support of your request for admission to the RSO **no later than 11.59 p.m. on Monday, October 19, 2026:**
 - a. An updated copy of your professional resume
 - b. Administrator Certification from CCL (or provide verification of attending Administrator training)
 - c. DSP Year 1 and DSP Year 2 Certification (if you are a new vendor, this requirement **does not apply.**)
 - d. A letter of intent that explains
 - i. Why you are interested in providing Residential Services to SARC-sponsored individuals
 - ii. Your background and experience working with individuals with I/DD
 - iii. The county within the SARC catchment area in which you intend to provide services
 - iv. Steps you have taken in preparation to provide services to SARC-sponsored individuals, and
 - v. How you will implement the HCBS Final Rule in providing services to SARC-sponsored individuals.
 - vi. Your Administrator's Certificate (If you plan to operate a licensed day facility)

Each of the described documents must be sent as a separate Word or PDF attachment to your email. Resumes or letters of intent included as in-line text in your email will not be accepted. Please make sure your resume and letter of intent are free of typographical errors prior to submission.

Please note that no more than two (2) individuals from a single agency will be admitted to the RSO unless prior approval is obtained from Community Resources Unit Manager, Maggie Pendl. If you are not admitted to or are unable to attend the November RSO, you will need to re-apply for admission to the next RSO. Check the Events Calendar on SARC's website for further information about future RSO events. Thank you, we look forward to hearing from you!

LINK: <https://sanandreasregional.seamlessdocs.com/f/0b17i1yc2d6f>