

Title: Independent Living Skills New Vendor Orientation (ILSNV)

Date: Thursday, November 13, 2025 from 9:00 AM to 2:00 PM

PLEASE CAREFULLY READ THIS POST IN ITS ENTIRETY. FAILURE TO FOLLOW ALL INSTRUCTIONS ON THIS POST WILL RESULT IN AUTOMATIC DENIAL OF ADMISSION TO THE ILSNV.

Registration is now open for the November 13, 2025 Independent Living Skills New Vendor Orientation (ILSNV). The ILSNV will be conducted virtually via Zoom. Successful completion of the ILSNV is required for vendorization as an Independent Living Skills provider. Please note that registration through the link below alone does not guarantee admission to the ILSNV.

To register for the ILSNV, please complete each of the following items:

- 1) Complete the ILSNV admission request form using the link found at the bottom of this post.
- 2) Send an email to Kai Reade (kreade@sarc.org) that contains the following attachments in support of your request for admission to the ILSNV:
 - a. An updated copy of your professional resume
 - b. A letter of intent that explains
 - i. Why you are interested in providing Independent Living Skills services to SARC-sponsored individuals
 - ii. Your background and experience working with individuals with I/DD
 - iii. The county within the SARC catchment area in which you intend to provide services
 - iv. Steps you have taken in preparation to provide services to SARC-sponsored individuals, and
 - v. How you will implement the HCBS Final Rule in providing services to SARC-sponsored individuals.

Each of the described documents must be sent as a separate Word or PDF attachment to your email. Resumes or letters of intent included as in-line text in your email will not be accepted. Please make sure your resume and letter of intent are free of typographical errors prior to submission.

Please note that no more than two (2) individuals from a single agency will be admitted to the ILSNV unless prior approval is obtained from Community Resources Unit Manager, Ann Sieber. If you are not admitted to or are unable to attend the November ILSNV, you will need to re-apply for admission to the next ILSNV. Check the Events Calendar on SARC's website for further information about future ILSNV events. Thank you, we look forward to hearing from you!

LINK: https://sanandreasregional.seamlessdocs.com/f/ILS_NVO_Registration_Form