

SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING NOTICE AGENDA

DATE: Monday, May 20, 2024, 5:00 - 7:00 p.m.

LOCATION: Zoom Link Only

Register for the Meeting [Here](#)



5:00 - 5:02 p.m. I. Call to Order and IntroductionsLisa Lopez



5:02 - 5:05 p.m. II. Vision Statement Alicia Mesa



5:05 - 5:07 p.m. III. Approval of Minutes

1. Board Meeting Minutes - 3/18/24
2. Fiscal Committee Meeting - 3/15/24
3. SPAC Minutes - 3/27/24
4. Program Policy Committee - 5/7/24
5. Board Development Committee - 5/7/24
6. Executive Committee 5/7/24
7. Quality Assurance - 5/14/24



5:07 - 5:09 p.m. IV. Approval of CalPERS "RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTION"Lisa Lopez



5:09 - 5:20 p.m. V. State Council on Developmental

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input need to fill-out the pink note and give it to the Administrative Assistant then they are invited to use the lectern or remain at their seats while speaking. During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.



5:20 - 5:30 VI. Presidents Report Lisa Lopez
1. Mother's Day



5:30 - 5:55 VII. Executive Director's Report Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Update



5:55 - 6:15 VIII. Director of Consumer Services Report Mike Keeley
1. New and Closing Programs
2. Self-Determination Update



6:15 - 6:40 IX. Committee Reports
1. Fiscal Gus Maldonado
Action Item recommend 13 contracts to full Board for approval.
2. Board Development Maya Bareket
3. Quality Assurance Advisory Veronica Contreras
4. Service Provider Advisory Erika Gonzalez
5. Program Policy Paloma Barraza
Zero Tolerance Policy as FYI
6. People's Advisory Committee Maya Bareket
7. ARCA Lisa Lopez



6:40 - 6:45 X. Public Comment



6:45 - 6:50 XI. Board Comment



6:50 — 7:00 XII. Announcements

7:00 XIII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Salinas Office/Via Zoom
March 18, 2024**

Presiding: Lisa Lopez Board President

Board Members Present: Maya Bareket Paloma Barraza
Jon Drennan Elisabeth Einaudi
Erika Gonzalez Pamela Kerman
Andy Le Gus Maldonado
Alicia Mesa Rajesh Patel
Uma Venkatesh

Board Members Absent: Veronica Contreras Cole Baumeister

Staff Present Mia Garza Lourdes Gonzalez
John Hunt Mike Keeley
Arushie Nugapitiya Phien Phan
Katherine Rougelot Isela Solorzano
Minerva Valdez Maria Aleman
Francisco Valenzuela Yvonne Padron
Angel Johnson Edgar Naranjo
Kim Pierce Ivett Vazquez

Community Present: Jaclyn Balanay (DDS) David Grady (SCDD)
Veronica Lopez

CALL TO ORDER

Ms. Lisa Lopez Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:01 p.m. Ms. Lopez also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Mr. Rajesh Patel read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the meeting minutes. (Mesa/Maldonado) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 2/21/24
2. Fiscal Committee Meeting Minutes – 2/20/24
3. Service Provider Advisory Committee Meeting Minutes – 2/28/24

4. Program Policy Committee Meeting Minutes
5. Board Development Committee Meeting Minutes – 3/5/24
6. Executive Committee Meeting Minutes - 3/5/24
7. Quality Assurance Advisory Committee Meeting Minutes 3/12/24

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady discussed these issues:

- Gave an overview of what SCDD does:
 - Help families navigate the system
- Working in partnership with these groups:
 - Behavioral Health
 - Law Enforcement
 - Integrated Employment
 - Disparity Reduction
 - Education Trainings
- In collaboration with SARC, attended the ARC conference, focused on the advancement of the Latino Community.
- Worked in partnership with PHP (Parents Helping Parents) and FCSN (Friends of Children with Special Needs)

PRESIDENT'S REPORT

Ms. Lisa Lopez's report was on Governor Newsom's Proclamation of March being Developmental Disabilities Awareness Month. She read the proclamation aloud for the Board members.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Mike Keeley presented the report and discussed these issues.

Health and Safety Awareness Strategy

- Working on the strategy to do the outreach to identify individuals who will benefit from the H&SW process in their native language.
- Available for individuals that demonstrate a need for it
- Rate increases can be approved for those that do not speak English
- The 4731 option is available as well; it is a client's rights violation, SARC must investigate and respond to the complaint within 21 days, The department gets notified as well
- The Whistle Blower Complaint allows the individual to report concerns of inappropriate behavior without fear of retaliation. The department does not need to be notified.
 - Find the policy at:
<https://www.sanandreasregional.org/transparency/policies/whistleblower/>

Director's Summary

- Budget hearings continue:
 - Assembly Member Jackson from Moreno Valley declared that the committee reject the one billion cuts proposed by Governor Newsom
 - Senate will hear from many advocates about the already difficult process to find providers.
- Measure 1 is barely passing with the slimmest of margins. This will alter the Mental Health act by “encouraging “ mental health treatment of the homeless and redirect billions of dollars.
- With Tony Anderson at ARCA, a new initiative was launched to teach people how to advocate effectively. More opportunities for participation will be available in the future.

Diversity Outreach Update

Ms. Minerva Valdez Diversity Inclusion Manager presented the report:

- Mexica New Year celebrated in San Jose
- Tribal Powwow will be in May
- POS public meetings scheduled 3/21/24, separate meetings will be done with the CBO's as well stay tuned for more information
- Vietnamese conference scheduled for 4/13/24
- African American conference 6/29/2024
- SARC staff Professional Development with Circle-Up in progress with the goal to better serve out individuals
- Black History month celebrated
- IEP training with Tony Nguyen, attorney 3/22/24
- Spanish conferences be in the summer in San Jose and Salina
- Collaborating with the parent information network in Watsonville
- SPIN wellness trainings via a licensed therapist continue
- Cal Tribe presentation 3/22/24
- Pride Program in collaboration with San Francisco 6/20/24
- Podcasts are done every two weeks with different presenters and topics

Employment Update

Ms. Katherine Sanders Employment specialist discussed these issues:

- 4 grants awarded will end in June
 - 2 recipients looking to become vendorized
- DVU (Disability Voices United) as grant recipient will publish employment webinars
- Waiting on final details of the Coordinated Career Pathways pilot program, which focuses on two paths:
 - 1. Person Centered Planning (PCP) – specific to career path
 - 2. Specific to employment

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

Self Determination Update:

- Mr. Keeley presented the SDP Report, which is an alternative way to secure services and gives more flexibility to families.
- Current numbers:
 - 212 participants (53 pilot program)
 - The average age is 22 years
 - Participating races:
 - 70 White
 - 26 Spanish/Latin
 - 11 Vietnamese
 - 1 African American
 - 10 Indian
 - 20 Chinese
 - 10 Korean
 - 3 Russian
 - 1 Japanese
 - 14 Asian Indian
 - Participating languages:
 - 168 English
 - 10 Spanish
 - 8 Vietnamese
 - 8 Mandarin
 - Where they live:
 - 193 Family home
 - 8 Independent Living
 - 8 Supportive Living
 - 1 Community Care Facility
 - FMS (Financial Management Services) systems
 - 69 Aveanna
 - 73 GT Independence
 - 43 Mains'1
 - 9 Acumen
 - 2 Essential Pay
 - 6 FMS Pay
 - 2 Ritz FMS
 - Cambrian FMS
 - Average timeline to complete the process is a little over 1 year.

NEW AND CLOSING PROGRAMS – Mia Garza

7 New

- BEHAVIORAL ANALYST
- INFANT DEVELOPMENT PROGRAM
- BEHAVIOR MGMT PROGRAM
- RESIDENTIAL FACILITY

- COORDINATED FAMILY SUPPORTS
- SPECIAL THERAPEUTIC SERVICES
- PERSONAL ASSISTANCE

30 Closed – SARC is cleaning records of services that are not being provided anymore such as:

- Out of home respite
- Care Homes
- Residential facilities
- Physical therapy
- Occupational therapy
- Infant development
- Home maker

COMMITTEE REPORTS

FISCAL

Mr. Gus Maldonado, Board Treasurer, gave the report.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of January was \$49.7M and the year to date was \$374.4M. The current allocation is \$740.5M.

2. Individuals Served

The number of individuals served as of January was 16,508. This is a decrease of 919 since January 2023

3. Operations (OPS)

Expenses for the month of February were \$4.7M and the year to date was \$36.9M. The Fiscal Year Projection is \$61.4M and the estimated allocation is \$61.6M. This leaves us with a surplus of approximately \$136.4K.

4. Cash Position

The cash position through the end of February was \$145.1M. This is an increase of \$47.1M since January.

5. Donation Fund

The balance in the Donation Fund through the end of February was \$365,114. This is a decrease of \$2,240. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

Two contract amendments were recommended for approval:

1. **M/S/C Moved to approve the Amendment to Bay Area Housing Corporation (BAHC) River House Contract FY 2019-2020, 2020-2021, 2023-2024, totaling \$1,347,730.00 (Bareket/Barraza) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
2. **M/S/C Moved to approve the Amendment to Bay Area Housing Corporation (BAHC) Memory Home Contract FY 2023-2024, 204-2025 totaling \$1,161,650.00 (Mesa/Lopez) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**

BOARD DEVELOPMENT

- The minutes are in the packet, and one Action Item was addressed:

M/S/C Moved to approve the election of Ms. Pamela Kerman to the Board of Directors for her first two-year term. (Gonzalez/Le). No further discussions. All in favor. Motion carries.

QUALITY ASSURANCE ADVISORY COMMITTEE

- The minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

- The minutes are in the packet.
- Ms. Erika shared that she attended the Vendor Advisory Coalition Meeting and is in the process of figuring out what their purpose is and how best to serve.

PROGRAM POLICY COMMITTEE

- Three policies approved by DDS were adopted.

M/S/C Moved to adopt the *Durable and Non-Durable Medical, Assistive, and Adaptive Equipment and Adaptations to Real or Personal Property* policy. (Kerman/Gonzalez). No further discussions. All in favor. Motion carries.

M/S/C Moved to adopt the *Competitive and Integrated Employment-First Policy* (Bareket/Maldonado). No further discussions. All in favor. Motion carries.

M/S/C Moved to adopt the *Social Recreation and Social Skills Policy*. (Kerman/Mesa. No further discussions. All in favor. Motion carries.

PEOPLE'S ADVISORY COMMITTEE (PAC)

- Ms. Bareket will be attending the People's First conference.

PUBLIC COMMENT

None

BOARD COMMENT

None

ANNOUNCEMENTS

Upcoming events:

- 4/1-2/24 Grass roots
- 4/7/24 Autism Acceptance group night with the Sharks
- 4/13/24 FCSN talent show
- 4/26/24 Legislative Luncheon
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- 8/3/24 Developmental Disability Resource Section at the Fair Grounds
- 8/30 San Francisco Giants game
- 9/14/24 Spanish Conference
- 9/21/24 Childs Discovery Museum
- 10/26/24 Awards Dinner
- 11/9/24 Crafts Fair
- Disability Awareness Day will include a Job Fair this year

ADJOURNMENT

M/S/C Moved to adjourn the meeting by Gus Maldonado.

The meeting was adjourned at 7:16 p.m.

Recording Secretary, Ms. Lourdes Gonzalez

Submitted by,

Ms. Elisabeth Einaudi

**San Andreas Regional Center Board of Directors
Fiscal Committee - Meeting Minutes
Via Zoom
March 15, 2024**

Committee Members Present: Jon Drennan Elisabeth Einaudi
Gus Maldonado (chair) Rajesh Patel

Committee Member Absent: Alicia Mesa

Staff Present: Karla Cruz Mia Garza
Lourdes Gonzalez John Hunt

Meeting called to order at 4:04 pm. by Mr. Gus Maldonado Committee Chair.

1. Fiscal Packet

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of January was \$49.7M and the year to date was \$374.4M. The current allocation is \$740.5M.

2. Individuals Served

The number of individuals served as of January was 16,508. This is a decrease of 919 since January 2023.

3. Operations (OPS)

Expenses for the month of February were \$4.7M and the year to date was \$36.9M. The Fiscal Year Projection is \$61.4M and the estimated allocation is \$61.6M. This leaves us with a surplus of approximately \$136.4K.

4. Cash Position

The cash position through the end of February was \$145.1M. This is an increase of \$47.1M since January.

5. Donation Fund

The balance in the Donation Fund through the end of February was 365,114. This is a decrease of \$2,240. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

2. Contract Review

The committee reviewed 2 contracts to recommend to the Board.

- 1. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation Contract amendment (Riverside House) FY 2019-2020, 2020-2021, 2023-2024 totaling \$1,347,730.00 (Drennan/Patel) No further discussions. All in favor. Motion carries.**

- 2. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation Contract amendment (Ayer House) FY 2023-2024, 2024-2025 totaling \$1,161,650.00 (Drennan/Patel) No further discussions. All in favor. Motion carries.**

3. Other

- Mr. John Hunt, CFO, recommended the Windes CPA firm, out of Long Beach CA., to the committee to be SARC's firm for the next 5 years. Mr. Hunt has worked with them several times; they are very good and very competitive. He sent the proposal to the committee as they requested.

Next Meeting Date

May 20, 2024, at 4:00 p.m. via zoom.

4. Adjournment

With no further discussion the meeting was adjourned at 4:32 p.m.

Recorded by Lourdes Gonzalez

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
March 27, 2024**

Members Present	Tade Akintade Desiree Luong	Erika Gonzalez (chair)
Members absent	Wesley Moss	Sylvia Yeh
Staff Present	Karla Cruz Mia Garza Katherine Rougelot Mike Keeley Anna Wall Kait Wilkerson Javier Zaldivar	Lourdes Gonzalez John Hunt Rae'chel Jensen Ann Sieber Arushie Nugapitiya Francisco Valenzuela
Community Present	David Grady (SCDD) Brie Horning Dylan West Jeff Mitchell Jerri Jensen Sara Grignon Venita Parrish Yana Dick	Angel Ocampo Christine Shene Farah Culbertson Jenica Patric Kelly Sarah Macy Nina Duncan

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:05 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that the agenda will be revamped, and she is accepting feedback. She has attended the Vendor Advisory Coalition Meeting. It is made up of the SPAC chairs of all the regional centers. They discussed these issues:

- The Coalition is discussing what their purpose is and where do they fit to better advocate for the system.
- Will attend grass roots next week to advocate for the system

Provider Input

None

Director Update

Mr. Zaldivar discussed these topics:

- Continue the advocacy for the system, use your voice and advocate for yourselves tell your personal stories.
- Show the Department that providers are the backbone of the Lanterman Act and that you are concerned about staying afloat.
 - Discuss the impact the rate delay will have on your business.

- Emphasize how local minimum wage increases impacts individuals and the only mechanism to change rates is a Health and Safety Waiver which is a lengthy process that most of the time is not authorized.
- He thanked those that attended the POS presentations where the feedback was:
 - Parents are not aware of what services they can get and feel service coordinators do not know what services are available either.
 - SARC will update the website with better information
 - Ms. Kait Wilkerson is a valuable resource that anyone can contact
 - The Department of has mandated all regional centers standardize their services information, which will come soon.
 - IPP will roll out in July of 2024
 - Followed by Respite and Day Care
- The task force meetings for the Master Plan for Developmental Services will begin in April

Community Resources Updates

Ms. Mia Garza Community Services Associate Director informed that the agenda will be updated to better reflect information delivery. . Ann Sieber Community Resource Manager will report on the topics from now on.

New and Closing Programs

Ms. Ann Sieber gave the report.

7 New

- BEHAVIORAL ANALYST
- INFANT DEVEVELOPMENT PROGRAM
- BEHAVIOR MGMT PROGRAM
- ELEDERLY PROGRAM
- COORDINATED FAMILY SUPPORTS
- SPECIAL THERAPEUTIC SERVICES
- PERSONAL ASSISTANCE

3 Closed – SARC continues cleaning the vendor list records of services that are not being provided anymore

- Residential home
- Speech therapy
- Assisted technology home

- Rate Reform update - still not much information but stay tuned.
- Minimum Wage increase forms should be submitted by 3/31/24
- DSP (Direct Service Provider) Stipend Program – complete forms to receive stipend
- Coordinated Family Support services (CFS) - have recruited a second agency but need more to fulfill the waiting list.

Electronic Visit Verification (EVV) Update

- Everyone should have signed up if you are part of the required categories; attend the webinars and office hours.

- SARC continues to work with the ICFs (Intermediate Care Facilities) to switch them to Medical managed care.

Health and Safety Waiver Awareness Strategy

Ms. Ann Sieber gave the report.

- SARC continues to work on identifying individuals with unique needs that need referrals to access the program
- Reach out if you are struggling with rates

HCBS (Home & Community Based Services)

Ms. Ann Sieber gave the report.

- Doing compliance site visits at Residential Care & Licensed Day Programs
- Completion Dates are on track so far:
 - 50% by 4/30/24
 - 75% by 6/30/24
 - 100% by 8/30/24
- Areas of struggle to focus on:
 - Training
 - Having PCP plans
 - Documenting completed activities
- End of December is the deadline for completion of HCBS final rule.
- SARC is offering lots of training on the subject, sign up:
 - Take advantage of Helen Senders and Associates Trainings such as:
 - Support of non-speakers
 - Community connecting
 - Receive help in rewriting your program design with a consultant

Employment

Ms. Katherine Rougelot Employment Specialist discussed these topics:

- The Department has finally released guidance on the Coordinated Career Pathways pilot program.
 - Career Path Navigator – helps individual navigate employment services
 - Customized employment tailored to specific needs of the individual
 - Program is only available for those graduating post-secondary education
 - Rates information will be released soon

Emergency Preparedness

Ms. Rae'chel Jensen, Emergency Coordinator gave the report.

- Working to provide 13,000 Emergency Go-kits to individuals with disabilities in high fire threat areas.
 - SARC has been assigned distribution of 466 Go-Kits.
- Have done the Emergency Preparedness presentation at "Topic Talks"

Announcements:

- 4/7/24 Autism Acceptance group night with the Sharks
- 4/13/24 FCSN talent show
- 4/26/24 Legislative Luncheon
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- 8/3/24 Developmental Disability Resource Section at the Fair Grounds
- 8/30 San Francisco Giants game
- 9/14/24 Spanish Conference
- 9/21/24 Childs Discovery Museum
- 10/26/24 Awards Dinner
- 11/9/24 Crafts Fair
- Disability Awareness Day will include a Job Fair this year

SCDD Central Coast

Mr. David Grady shared these issues:

- Watch HCBS Final Rule Animated Series on YouTube.
 - https://www.youtube.com/playlist?list=PL2sVu_Vi1tqUnSW5DWrbU9O7_4Q8ecZ3C
 - Ms. Garza shared that comic books will be coming soon as well

Next SPAC Committee Meeting:

April 24, 2024, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:03 a.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
April 24, 2024**

Members Present	Erika Gonzalez (chair)	Desiree Luong
Members absent	Tade Akintade Sylvia Yeh	Wesley Moss
Staff Present	Karla Cruz Mia Garza Ann Sieber Francisco Valenzuela	Lourdes Gonzalez Katherine Rougelot Anna Wall
Community Present	Angel Ocampo Beth Prentiss Jenica Hadley Mitachew Abebe Sarah Verity Yen Nguyen	A Lorimer Cathy Bouchard Mark Sung Paloma Rodriguez Venita Parrish

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:05 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that the Vendor Advisory Coalition will open the meetings to all vendors.

Provider Input

None

Community Resource Updates

Ms. Ann Sieber Community Resource Manager gave the report:

New and Closing Programs

4 New

- Durable medical supplies
- Supported Living Services
- Transportation Service
- Self-Directed transition support

2 Closed –

- Homemaker Service
- Transportation service

Quality Incentive Program:

- DSP (Direct Service Provider) stipend incentive still available.

Coordinated Family Support (CFS) a new type of service for adults that continue to live at home.

- Have 2 vendored providers and 2 more on the pipeline

Electronic Visit Verification (EVV) Update

- Everyone should have signed up if you are part of the required categories; attend the webinars and office hours.

Health and Safety Waiver Awareness Strategy

- SARC continues to work on identifying individuals with unique needs that need referrals to access the program
- Reach out if you need help

HCBS (Home & Community Based Services)

Ms. Ann Sieber gave the report.

- Compliance site visits are on track to have completed 51% so far.
- Remediation visits have started to help you get into compliance.
- Areas of struggle observed:
 1. Direct staff not knowing what the HCBS rules are:
 - 5 for Day Programs
 - 10 for Residential homes
 2. Staff is not trained
 3. IPPs are not in a person-centered format
 4. Documentation is not being completed
- Trainings Available for Direct Staff:
 - “Planning for a good life”
 - “Making connections”
 - “Whose life is it anyways”
 - “Building Bridges to community life”
 - “Communicating with people that don’t use words”
- Receive help in rewriting your program design with a consultant
- HCBS compliance should be completed by the end of 2024

Employment

Ms. Katherine Rougelot Employment Specialist discussed these topics:

- The Coordinated Career Pathway (CCP) program is out with documentation:
 - 5/13/24 DDS introduction webinar of the program
 - Katherine will host a presentation session to cover:
 - SARC expectations and process
 - Training of SARC staff
 - Rates information

Emergency Preparedness

Ms. Mia Garza gave the report.

Continue working on the DDS initiatives:

- Distribute Go-Bags to individuals with disabilities in high fire threat areas.
 - SARC has been assigned distribution of 466 Go-Kits.
 - Feedback received is that providers do not respond or follow-up with the program, it is a DDS mandate, and it has to be completed by the end of June, SARC expects your collaboration.
 - Left-over bags can be re-purposed if you need one write to Ms. Jensen
- Distribute Back-up batteries for medical reasons f you need one write to Ms. Jensen
- Distribute cards to the hard of hearing to help them communicate f you need some write to Ms. Jensen
- Ms. Jensen will present “Emergency Preparedness” at the “Topic Talks”

Announcements:

Mr. Valenzuela highlighted the recent events he has attended and the ones that are coming up.

- 4/26/24 Legislative Luncheon
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- 8/3/24 Developmental Disability Resource Section at the Fair Grounds
- 8/30 San Francisco Giants game
- 9/14/24 Spanish Conference
- 9/21/24 Childs Discovery Museum
- 10/26/24 Awards Dinner
- 11/9/24 Crafts Fair
- Disability Awareness Day will include a Job Fair this year

SCDD Central Coast

None

Next SPAC Committee Meeting:

May 22, 2024, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:03 a.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
May 7, 2024**

Committee Members Present: Maya Bareket Andy Le
Lisa Lopez

Committee Members Absent: Paloma Barraza

Staff Present: Jim Elliott Mia Garza
Lourdes González Lisa Hartley
John Hunt Mike Keeley
Arushie Nugapitiya Irene De La Rosa
Javier Zaldivar

The meeting was called to order at: 4:03 p.m. by Ms. Lisa Lopez committee member via Zoom. These policies were revised:

1. Day Care revisions:

DAY CARE SERVICES POLICY

- I. **Intent Purpose:** *It is the intent of San Andreas Regional Center to ~~fund~~ subsidize day care assistance when an individual under the age of eighteen years of age requires specialized day care beyond what is typically expected of and in consideration of the family's obligation to provide care to a minor of that age. The regional center shall implement this policy in compliance with all existing federal and state laws and regulations (e.g., California Welfare & Institutions Code §4512(b) and §4648(a) (6) (D), and 34 Code of Federal Regulations §§303.344 and 303.527).*

Parents may choose to use Financial Management Services (FMS), or they may choose to use a vendorized agency. The Lanterman Developmental Disabilities Services Act may require the parents to participate in the Family Cost Participation Program (FCPP) or other cost-sharing measures. The Parent(s) will complete the Annual Day Care Worksheet (appended) and submit the completed form to the Regional Center in order to calculate the number of service hours needed requiring subsidy.

2. Reimbursement of Health Care Co-Payment and Co-Insurance revisions:

- Health care service plan or health insurance policy refers to a type of insurance coverage that pays for medical, behavioral, and surgical health care expenses that are incurred by the insured. Health insurance can either reimburse the insured for expenses incurred from illness or injury or pay the care provider directly. Most health insurance benefits, and terms of service are applied annually.

3. Supportive Living Services revisions:

- I. **Definitions:**
 - **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act and mean a person who has been found eligible and receives services from the regional center. These same terms are used throughout the Lanterman Developmental Disabilities Services Act.**

4. Zero Tolerance

Policy presented as information only, it was revised and posted on the website.

5. Policy Tracking List

Policies to be reviewed next:

- Adult Day Programs
- Conference
- Request for Proposal

6. Next Committee Meeting Date/Time

Tuesday, October 1, 2024

7. Adjournment

There being no further discussion, the meeting was adjourned at 4:30 p.m.

San Andreas Regional Center Board of Directors
EXECUTIVE COMMITTEE MINUTES
Via Zoom
May 7, 2024

Committee Members Present: Maya Bareket
Elisabeth Einaudi
Gus Maldonado
Veronica Contreras
Lisa Lopez (Chair)

Committee Members Absent: Paloma Barraza
Erika Gonzalez

Staff Present: Mia Garza
Lisa Hartley
Mike Keeley
Lourdes González
John Hunt
Javier Zaldivar

Ms. Lisa Lopez committee chair called the meeting to order at 5:01 p.m. via Zoom

1. Risk Assessment Report

Ms. Mia Garza Community Services Associate Director presented the SIR report for the months of April and May.

Total Incidents 581 (April)

97 Incidents reportable to DDS.

484 Incidents not reportable to DDS.

11 Deaths

3 Consumers reported missing with 0 not yet located

22 Suspected Abuse/Exploitation

12 Injuries Requiring Treatment Beyond First Aid

41 Medical Need/Accident

5 Victim of Crime

5 Suspected Neglect

94 Unplanned hospitalizations

Total Incidents 687 (May)

142 Incidents reportable to DDS.

545 Incidents not reportable to DDS.

11 Deaths

2 Consumers reported missing with 0 not yet located

18 Suspected Abuse/Exploitation

10 Injuries Requiring Treatment Beyond First Aid

28 Medical Need/Accident

2 Victim of Crime

7 Suspected Neglect

63 Unplanned hospitalizations

2. Development of the May 20, 2024, Board Meeting

There will be a Board Education on May 20, 2024, the topic will be “DDS Contract with the Regional Center”. Mike Keeley, Director of Consumer Services, will present.

*** Approval of CalPERS "RESOLUTION FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTION"*

a. President’s Report: Lisa Lopez

1. Mother’s Day

b. Executive Director’s Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Update

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and an action item:

People’s Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report.

Service Provider Advisory – There will be a report.

Program Policy – There will be a report and a presentation of the “Zero Tolerance Policy for information only.

3. Director’s Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- Updates on significant SIRs:
 - Unsure what happened with one individual’s death, staff were trained, and no fault at the home was found.
 - Individual accused of attempted murder, but no charges were pressed, SARC is supporting mom and individual

4731 Complaints and Whistleblowers submitted.

4731 is a client’s rights violation, SARC must investigate and respond to the complaint within 21 days, The department gets notified as well.

Whistle Blower Complaint allows the individual to report concerns of inappropriate behavior without fear of retaliation. The department does not need to be notified.

Find the policy at:

<https://www.sanandreasregional.org/transparency/policies/whistleblower/>

- There were two 4731 complaints reported:
 1. Early Start individual didn't receive services within 45 days, met with DDS and completed the CAP (Correction Action Plan) issue has been resolved.
 2. A video came to light where staff was assaulting a client:
 - Staff was arrested and fired
 - Unanswered questions are:
 - Why did it happen
 - Why wasn't reported immediately
 - Family was not notified
 - Administration was not cooperative
 - Monitoring supervision has increased for the program.

- Two whistleblowers reported:
 1. Continuing issues with one agency will be discussed with DDS 5/17/24.
 2. Agency going through union negotiations has been accused of not providing adequate staffing. An unannounced visit was made, and the issues were substantiated. Agency has been issued a CAP

Continue with legislative advocacy:

- Big ask is "Don't delay rate increase"
- Support "May Day" rally
- SARC continues to work with local legislators (Low/Liccardo)

***Committee meeting went into executive session to discuss personnel issues.**

- SARC will be a host center for the "Master Plan" listening sessions.
- Committee agreed to add the CalPERS resolution to the Board agenda

4. Announcements

- 6/14/24 Hope's concert
- 6/15/24 Spanish Conference - Salinas
- 6/29/24 African American Conference
- 7/13/24 Summer Festival – Salinas
- 7/20/24 Summer Festival – Santa Cruz
- 7/27/24 Summer Festival – San Jose
- Disability Awareness Day will include a Job Fair this year

5. Other

None

6. Next committee/meeting date

Wednesday, June 4, 2024, at 5:00 p.m.

7. Adjournment

There being no further discussion, the meeting adjourned at 6:00 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
May 14, 2024**

Committee Members Present: Maya Bareket Veronica Contreras (Chair)
Alicia Mesa Rajesh Patel

Committee Members Absent: Lisa Lopez

Staff Present Lourdes Gonzalez Hazel Jordan
Rae'chel Jensen Mike Keeley
Lisa Rund Ann Sieber
Cal Smith

The meeting was called to order by Ms. Veronica Contreras, Committee Chair at 4:04 p.m. via zoom.

LEGEND: APS = Adult Protective Services; BX = Behavior; CAP = Corrective Action Plan; CCL = Community Care Licensing; CM = Case Management; CPS = Child Protective Services; CRA = Client's Right Advocate; DFCS = Department of Family Court Services; DHOH= Deaf and Hard Of Hearing; DOHS = Department of Health Care Services; FHA = Family Home Agency; ICF = Intermediate Care Facility; IDT = Interdisciplinary Team; ILS = Independent Living Service; LTCO = Long Term Care Ombudsman; M&M = Mortality & Morbidity Meeting ; PD = Police Department; RCH = Residential Care Home; SC = Service Coordinator; SP = Service Provider.

I. Special Incident Reports (April)

581 Total number of incidents.
11 Total number of deaths.
97 Incidents reportable to DDS.
484 Incidents not reportable to DDS.
72 Unplanned hospitalizations with 8 individuals remaining hospitalized.
27 Planned hospitalizations.
3 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 246 ICF - 20 SNF/NF - 3 ILS - 52 SLS - 70

Family Home - 180 Foster Home - 0 Family Home Agency - 4 Psych Treat/ Other - 6

I. Special Incident Reports: (May)

- 687 Total number of incidents.
- 11 Total number of deaths.
- 142 Incidents reportable to DDS.
- 545 Incidents not reportable to DDS.
- 94 Unplanned hospitalizations with 10 individuals remaining hospitalized.
- 25 Planned hospitalizations.
- 3 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 308 ICF - 20 SNF/NF - 7 ILS - 60 SLS - 73

Family Home - 191 Foster Home - 0 Family Home Agency - 10 Psych Treat/ Other - 18

Highlights: Cal Smith went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. He updated the committee on incidents from the previous reporting period that needed to be followed up.

II. Quality Assurance (QA) April

A. QA Facility Monitoring - Residential Care Homes, Level 2 - L4I

- 21 Out of 25 scheduled FMs completed. One home closed, one moved and one rescheduled.
- 12 Facilities received recommendations. 12 received follow-up visits.
- 3 Facilities received corrective action plans.

B. QA Unannounced Visits based on complaints.

- 0 Out of 0 completed.
- 0 Facilities received recommendations.
- 0 Facilities received corrective action plans.

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:

- 13 Out of 13 were completed by 02.29.24.

D. Enhanced Behavior Support Homes (EBSH) Quarterly Monitoring Visits. There are eight EBSH'S total. (Three children's and five adult homes).

- 4 Monitoring visits were completed for March 2024.

Community Crisis Home (CCH) Quarterly Monitoring Visit. There is only one CCH.

- 0 CCH monitoring visits were completed in March 2024.
- 2 Unannounced visits completed by the Quality Assurance Specialist on 03/08/24 and 03/19/24.

E. Trainings:

0 Facility Monitoring Training was provided in March 2024, to Residential Service Providers.

F. Standing QA Meetings:

Let's Talk QA: 03/06/24 Watsonville office and on 03/20/24 San Jose office cancelled.

Quality Assurance around the Bay (QAAB) 00 attendees, 00/00/00

Mortality and Morbidity: 12 deaths reviewed on 4/09/24 - attendees.

0 Infants 1 Children 4 Adults 7 Elderly

II. Quality Assurance (QA) (May)

A. QA Facility Monitoring - Residential Care Homes, Level 2 - L4I

28 Out of 30 scheduled FMs completed. One home closed, one moved and one rescheduled.

19 Facilities received recommendations. 13 received a follow-up visit.

3 Facilities received corrective action plans.

B. QA Unannounced Visits based on complaints.

0 Out of 0 completed.

0 Facilities received recommendations.

0 Facilities received corrective action plans.

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:

13 Out of 13 were completed by 02.29.24.

D. Enhanced Behavior Support Homes (EBSH) Quarterly Monitoring Visits. There are eight EBSH'S total. (Three children's and five adult homes).

0 Monitoring visits were completed for April 2024.

Community Crisis Home (CCH) Quarterly Monitoring Visit. There is only one CCH.

1 CCH monitoring visit was completed on 4/16/24.

1 Unannounced visit completed by the Quality Assurance Specialist on 04/19/24.

E. Trainings:

0 Facility Monitoring Training was provided in April 2024 to Residential Service Providers.

1 New Hire Orientation Training on 4/8/24, 22 attendees.

F. Standing QA Meetings:

Mortality and Morbidity: On 4/9/24 12 deaths reviewed – 11 attendees.

Let's Talk QA: Salinas office on 4/3/24, 7 attendees. San Jose office cancelled 4/17/24.

Quality Assurance around the Bay (QAAB) Quarterly meeting cancelled 04/26/24.

Mortality and Morbidity: 13 deaths will be reviewed on 5/14/24.

0 Infants 0 Children 4 Adults 9 Elderly

G. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services: (April)

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications	1	21	21/0	
Dementia in I/DD	1	20	20/0	
Difficulty Swallowing and Aspiration	1	21	21/0	
Oral Health	1	10	10/0	
Pressure Injury Prevention & Recognition				
Recognizing Signs of Abuse				
Restricted Health Conditions				
RN Training				
Signs/Symptoms of Illness/Injury				
Special Incident Report	1	14	14/0	
Thinking Ahead – End of Life Issues				
What is Epilepsy				
Totals		86		

B. Current projects/activities:

PPE (Personal Protective Equipment) Donations All Counties.

- No PPE distributed
- No covid outbreaks

Covid Test Kit Donations All Counties

- No Covid tests distributed

Covid Update

- HSU (Health Services Unit) followed 1 individual that was hospitalized due to covid symptoms and treated with Remdesivir. Individual, experienced a reaction to the medication Remdesivir and had bradycardia, resolved when medication was stopped.

C. Highlights:

- Our new DHOH Solomon Yigzaw started mid-March.

A. Health-Related Trainings Presented by San Andreas Health Services

Unit: (May)

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications	1	14	14	
Basics of Nutrition and Obesity				
Difficulty Swallowing and Aspiration				
Oral Health	1	8	6/2	2/2
Pressure Injury Prevention & Recognition				
Recognizing Signs of Abuse	1	17		
Restricted Health Conditions	1	15	15	
RN Training				
Signs/Symptoms of Illness/Injury	1	15	15	
Special Incident Report	1	13	13	
Thinking Ahead – End of Life Issues				
What is Epilepsy				
Totals	6	82		

B. Current projects/activities:

- New Employee Orientation for the Health Services Unit was held on April 25th.
- Vendor training on Restricted Health Conditions was done for Adult Day Program providers during their monthly online meeting. This was an abbreviated version of the usual vendor training on this topic; one hour instead of three. (no testing was done for CEU)

PPE (Personal Protective Equipment) Donations All Counties.

- No PPE distributed
- No covid outbreaks

Covid Test Kit Donations All Counties

- No Covid tests distributed

Covid Update:

- There was 1 day program that had an outbreak of Covid in April, and 2 RCF homes that had 2 or more individuals with covid outbreak, no hospitalization was noted.

C. Highlights:

- **MOUs (Memorandum of Understanding)** with all 4 different Medi- Cal managed Health Plans are still in review. They will cover Behavioral and ICF (Intermediate Care Facilities)
- HSU (Health Services unit) is involved in the Project related to the dementia home.
- Lisa Rund RN, participated in the 2 interviews for potential Providers of the new dementia home.
- HSU plans to do a giveaway of PPE to empty the reserves, donation will be open to anyone, RCF, ICF, ARFPSHN or family and Individual. Date to be determined sometime in June.

IV. Supported Living Services (SLS):

A. SLS QA's: Two SLS quality assurance monitoring visits were facilitated by Resource Specialist Kai Reade in the month of March 2024, and two SLS visits in the month of April 2024.

B. SLS Roundtable: Resource Specialist Kai Reade presented the following information at the March 2024 and April 2024 Roundtable held virtually via Zoom.

SARC Policy/Procedure:

- Introduced Emergency Response Coordinator, Rae'chel Jensen and the ILS referral process (March).
- Discussed overview of and recent minor changes to the SLS contract as providers requested in March Roundtable (April).

Community Information:

- Providers requested support for recruiting staff and shared recruitment methods amongst the group (March).
- Noted that our team is advocating for a vendor hiring event in Fall 2024 as vendors expressed need for support in March Roundtable (April).

Highlights:

The next Roundtable Meeting will be conducted virtually via Zoom on May 8, 2024, following that, the June meeting will be held virtually via Zoom on June 12, 2024.

Supported Living Orientation For Individuals and Families

 1 Completed, 3 Total attendees (March 2024)

 1 Completed, 4 Total attendees (April 2024)

SLS New Vendor Orientation

 0 Completed, 0 Total attendees (March 2024)

 1 Completed, 4 Total attendees (April 2024)

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees
RSO (mini for FHA) 1 Completed, 6 Total attendees

VI. Emergency Response Plan Report

Santa Clara County

Santa Clara County - March

- Active Hazards, Risks, and Weather
 - Severe Storm Warnings and Advisories 3.30.2024 – 3.31.2024
 - Heavy Rain, Lightening, High Winds
 - No Evacuation Issued
- Known Evacuations: 0
- Total Alerts Sent Out By EC: 0

Santa Clara County - April

- Active Hazards, Risks, and Weather: 0
- Known Evacuations: 0
- Total Alerts Sent Out By EC: 0

San Benito County - March

- Active Hazards, Risks, and Weather
 - Severe Storm Warnings and Advisories 3.30.2024 – 3.31.2024
 - Rain, Lightening, High Winds
 - No Evacuations Issued
- Known Evacuations: 0
- Total Alerts Sent Out By EC: 0

San Benito County - April

- Active Hazards, Risks, and Weather: 0
- Known Evacuations: 0
- Total Alerts Sent Out By EC: 0

Monterey County - March

- Active Hazards, Risks, and Weather: 1
 - Severe Storm Warnings and Advisories 3.30.2024 – 3.31.2024
 - Heavy Rain, Lightening, Hail, High Winds, Gail, Landslide
- Known Evacuations: 1
- Total Alerts Sent Out By EC: 0
 - Monterey Landslide 3.31.2024
 - Cause was due to heavy rains.
 - Evacuation orders were put into effect on 4/3/2024 due to threat of additional rain and heavy thunderstorms moving into the area.
 - The evacuation warning was issued for residents living in between Rocky Creek Bridge and just north of the Dolan Point Slide the occurred in January 2023 where the road remains closed.

- This section of road remains closed with hopes of reopening one lane by Memorial Day Weekend.
- 19 Clients were identified as residing in the impacted zone. An email was sent to consumers' corresponding service Coordinator on April 3, requesting a welfare check on the identified consumers. Clients that were identified confirmed they were safe \, not majorly impacted, and did not need support from SARC at that time.
- To this date, there are still 4 major road closures along route 1 within Monterey County limits. Paul's Slide that occurred in February of 2024 Just north of Kirk Creek Campground, is still being repaired with hopes of reopening sometime this summer. Regent's slide also occurred in February 2024 just south of Big Creek Reserve, with no repair deadline currently in place. Big Creek nor Paul's Slide prompted an evacuation order. Dolan's Pont Slide repairs have been ongoing for a year, with hopes of a fall 2024 completion.

Monterey County - April

- Active Hazards, Risks, and Weather: 1
 - Severe Storm Warnings and Advisories 3.30.2024 – 3.31.2024
 - Heavy Rain, Lightening, Hail, High Winds, Gail Advisories, Landslide
- Known Evacuations: 1
- Total Alerts Sent Out By EC: 0
 - Monterey Landslide 3.31.2024
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Highlights:

Ms. Jensen informed that any extra go-kits can be reallocated to individuals that live in high fires zones.

VII. Other:

None

VIII. Next QAAC meeting is scheduled for:

Tuesday, June 11, 2024

IX. Adjournment:

There being no further discussion, the meeting adjourned at 5:00 p.m.