



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, May 16, 2022

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/join/zoom-join-link>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Mary Le



5:02 — 5:05 II. Vision Statement. Andy Le



- 5:05 — 5:09 III.** Approval of Minutes
1. Board Meeting Minutes - 3/21/22
 2. Fiscal Committee Meeting Minutes - 3/21/22
 3. Service Provider Advisory Committee Meeting Minutes - 3/23, 4/27/22
 4. Program Policy Committee Meeting Minutes - 5/3/22
 5. Board Development Committee Meeting Minutes – 5/3/22
 6. Executive Committee Meeting Minutes - 5/3/22
 7. Quality Assurance Advisory Committee Meeting Minutes– 5/10/22
 8. People’s Advisory Committee Meeting Minutes –



5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

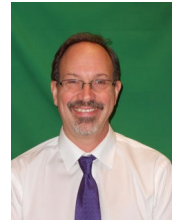
Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



5:20 — 5:35 V. Presidents ReportMary Le
 1. Mental Awareness Month



5:35 — 6:00 VI. Executive Director's Report. Javier Zaldivar
 1. Diversity Outreach Update
 2. Employment Programs Update
 3. Health and Safety Awareness Strategy
 4. Case Load Ratio Report



6:00 — 6:20 VII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Self-Determination Update
 3. Performance Contract Year-End-Data Report

6:20 — 6:45 VIII. Committee Reports

1. Fiscal Elisabeth Einaudi
2. Board Development Martha Johanson
Action Item: Recommendation to re-elect Mr. Jock Mayes to his second two-year term.
Action Item: Recommendation to re-elect Mr. John Drennan to his third and last two-year term.
3. Quality Assurance Advisory Glendora Pitre
4. Service Provider Advisory Erika Gonzalez
5. Program Policy Martha Johanson
Action Item: Recommendation to adopt these policies:
Reimbursement of Health Care Co-Payment and Co-Insurance, Day Care, Supported Living Services, Request for Proposal (RFP), Education Services
6. People's Advisory Committee Maya Bareket
7. ARCA. Mary Le



6:45 — 6:50 X. Public Comment



6:50 — 6:55 XI Board Comment



6:55 — 7:00 XII. Announcements



7:00 XIII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
March 21, 2022**

Presiding: Mary Le Board President

Board Members Present:

Maya Bareket	Cole Baurmeister
Veronica Contreras	Jon Drennan
Elisabeth Einaudi	Erika Gonzalez
Martha Johanson	Andy Le
Lisa Lopez	Gus Maldonado
Glendora Pitre	Daniel Stickney

Board Members Absent: Nefte Couttolenc Jock Mayes

Staff Present

Howard Doi	Lauria Furuya
Lourdes González	Irene De La Rosa
Diana Gutierrez	John Hunt
Gina Jennings	Angel Johnson
Janet Juarez	Mike Keeley
Arushie Nugapitiya	Monica Martinez
Vanessa Oamelda	Phien Phan
Rommel Sanchez	Katherine Sanders
Ann Sieber	Francisco Valenzuela
Saskia Vandekamp	Minerva Valdez
Ivett Vazquez	Javier Zaldivar

Community Present: David Grady Laura Noland
Melissa Robinson (DDS) Susan Skotzke
Helen

CALL TO ORDER

Ms. Mary Le Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Le also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and the mission statement was read by Martha Johanson in Spanish.

APPROVAL OF MINUTES

M/S/C Moved to approve the February meeting minutes. (Drennan/Pitre) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 2/23/22
2. Fiscal Committee Meeting Minutes - 2/23/22

3. Service Provider Advisory Committee Meeting Minutes - 2/23/22
4. Program Policy Committee Meeting Minutes – 3/1/22
5. Board Development Committee Meeting Minutes – 3/1/22
6. Executive Committee Meeting Minutes - 3/1/22
7. Quality Assurance Advisory Committee Meeting Minutes– 3/8/22

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady discussed these issues:

- Working on the Employment bill that will eliminate sub-minimum wages for our individuals and all allow them better opportunities
- Bridging the Gap Behavioral Support workshop scheduled for 4/1/22
- Working with Law Enforcement to teach them about our individuals since there is no one agency doing the training
 - Working on a mapping or registry system
- Working in collaboration with SARC to implement the Self Determination Program
 - The Self Advocates are very involved as well
- SDAC is collaborating on the creation of a Self Determination website with SARC, Golden Gate Regional Center, Regional of the East Bay
 - The web designer will be hired soon

PRESIDENT'S REPORT

Ms. Mary Le talked about the importance of Legislation. She emphasized that the Lanterman Act came about due to a legislative process. She Said it is not easy and people must have vision, determination, and patience. She urged the audience to continue to support the Lanterman Act. She acknowledged the social workers for their hard work.

Mr. Zaldivar shared that advocacy and legislation are very important and that sharing personal stories can influence the shape of the state.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the following topic:

Covid-19 Status Update:

- 3 homes are being monitored
- One person has passed away because of Covid complications
- SARC has lifted mask mandate unless is a restrictive setting
- SARC continues with weekly covid testing
- 47% of individuals report being fully vaccinated
- Presumptive Eligibility Directive ending in early April

Legislative Season

- Early Start – Proposal to provide money for intensive support for children ages 0-5
- Subminimum wages phaseout
- Services for deaf clients

- Department's Rate Model will be done in a three-step implementation process
- Service Equity
- Continued support for the transition to the HCBS final rule
- Support for Self Determination Program and its initiatives
 - SARC contracted Neuronav for 1:1 coaching for people who are stuck
 - Also contracted PHP for Cohort support groups

ARCA Academies

- Available for all to learn
- Employment help
- Intake Process learning

Disparity Outreach Update

- 3/22/22 POS Expenditure Report Presentations in English, Spanish, and Vietnamese

Employment Update

Ms. Katherine Sanders gave the following information:

- DDS is looking for options to use the \$10 Million dedicated to employment, they welcome feedback on what and how it should be utilized
- The Department of Rehabilitation is focusing on employer connections as the option to spend their grant.
- SARC and SCDD continue their support of the Sub-minimum wages being eliminated

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

NEW AND CLOSING PROGRAMS

5 New

- Residential Facility in Santa Clara County
- Housing Access Services in Santa Clara County
- Housing Services in Santa Clara County
- Two Community integration Training programs in Santa Clara County

1 Closed

- Residential facility in Santa Clara County due to retirement

Self Determination Update:

- 88% Orientations completed
- 39% Person Centered Planning (PCP)
- 36% Spending Plans

Upcoming Trainings:

- 1:1 Coaching by Neuronav
- Cohorts & mentorship by PHP
- SCDD will be doing Orientations soon

- SARC Staff will be trained on sticky issues

Upcoming Rate Adjustments

Ms. Vandekamp shared that the Department sent a sample letter on the rates explanation. They will be sent when available, as the information is being delivered in batches. A total of four batches will be sent the first one should be completed by April first. There is a lot of movement going on, and a lot to figure out still.

COMMITTEE REPORTS

FISCAL

Mr. John Hunt CFO gave the report:

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of January 2021 was \$34M and the year to date was \$273.2M. The current allocation is \$559.6M.

2. Individuals Served

The number of individuals served as of January 2021 was 17,090. This is an increase of 363 since January 2020.

3. Operations (OPS)

Expenses for the month of February was \$3.5M and the year to date was \$29.1M. The Fiscal Year Projection is \$46.3M and the estimated allocation is \$46.4M. This leaves us with a surplus of approximately \$63.2K.

4. Cash Position

The cash position through the end of February was \$110.7M. This is an increase of \$2.9M since January.

5. Donation Fund

The balance in the Donation Fund through the end of February was \$209K. This is an increase of \$158. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of September was 9,026. This is a decrease of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

The Board approved 4 renewed contracts recommended by the committee.

- 1. M/S/C Moved to approve the I Can Too! Learning Center Assessment Contract FY 2022-2023 totaling \$955,429.74 (Johanson/Bareket) No further discussions. All in favor. One Abstention – Erika Gonzalez. Motion carries.**

2. **M/S/C Moved to approve the Stars Bay Area, Inc. Assessment Contract FY 2022-2023 totaling \$1,719,262.12 (Baurmeister/Andy Le) No further discussions. All in favor. One Abstention – Erika Gonzalez. Motion carries.**
3. **M/S/C Moved to approve the Via Services, Inc. Assessment Contract FY 2022-2023 totaling \$902,053.84 (Pitre/Stickney) No further discussions. All in favor. One Abstention – Erika Gonzalez. Motion carries.**
4. **M/S/C Moved to approve the Columbus Organization Service Contract FY 2022-2023 totaling \$645,619.20 (Johanson/Stickney) No further discussions. All in favor. One Abstention – Erika Gonzalez. Motion carries.**

BOARD DEVELOPMENT

Ms. Johanson referred the audience to the minutes in the package.

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

Ms. Erika Gonzalez SPAC Chair shared that they had a meeting of vendors without SARC staff, and it went very well. Important topics were discussed.

PROGRAM POLICY COMMITTEE

Ms. Johanson informed that 3 policies were reviewed and forwarded to DDS for approval.

PEOPLE'S ADVISORY COMMITTEE (PAC)

Ms. Maya Bareket will be the new Chair of the committee and will due the report from now on.

ARCA

Ms. Le shared that the following the following Advocacy Key Points were discussed at the ARCA meeting:

- Modernizing Core Staffing Formula
- Repeal of fees on families
- SB 882 (Eggman) to improve relationships with law enforcement
- AB 2378 (Irwin) provide an incentive for hiring individuals with developmental disabilities
- Provider rate reform acceleration

PUBLIC COMMENT

None

BOARD COMMENT

None

ANNOUNCEMENTS

- 4/5/22 Grass Roots Day
- 4/29/22 Legislative Lunch via zoom
- Weekly Covid-19 testing at the San Jose office
- Will do outreach to legislators via zoom
- Planning a Candidate Forum

ADJOURNMENT

Meeting adjourned at 5:30 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Veronica Contreras

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
March 21, 2022**

Committee Members Present: Jon Drennan Elisabeth Einaudi
Martha Johanson Mary Le
Gus Maldonado Daniel Stickney

Committee Member Absent: Nefte Couttolenc

Staff Present: Karla Cruz Lourdes Gonzalez
John Hunt Javier Zaldivar
Susan Skotzke

Meeting called to order at 4:03 pm. by Mary Le Committee Member.
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of January 2021 was \$34M and the year to date was \$273.2M. The current allocation is \$559.6M..

2. Individuals Served

The number of individuals served as of January 2021 was 17,090. This is an increase of 363 since January 2020.

3. Operations (OPS)

Expenses for the month of February was \$3.5M and the year to date was \$29.1M. The Fiscal Year Projection is \$46.3M and the estimated allocation is \$46.4M. This leaves us with a surplus of approximately \$63.2K.

4. Cash Position

The cash position through the end of February was \$110.7M. This is an increase of \$2.9M since January.

5. Donation Fund

The balance in the Donation Fund through the end of February was \$209K. This is an increase of \$158. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of September was 9,026. This is a decrease of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

Updated numbers were not available at the time of this report.

7. Contract Reviews

The committee reviewed 2 contract amendments to recommend to the full Board for approval:

- 1. M/S/C Moved to recommend to the full Board approval of the I Can Too! Learning Center Assessment Contract FY 2022-2023 totaling \$955,429.74 (Drennan/Mary Le) No further discussions. All in favor. Motion carries.**
- 2. M/S/C Moved to recommend to the full Board approval of the Stars Bay Area, Inc. Assessment Contract FY 2022-2023 totaling \$1,719,262.12 (Drennan/Maldonado) No further discussions. All in favor. Motion carries.**
- 3. M/S/C Moved to recommend to the full Board approval of the Via Services, Inc. Assessment Contract FY 2022-2023 totaling \$902,053.84 (Johanson/Mary Le) No further discussions. All in favor. Motion carries.**
- 4. M/S/C Moved to recommend to the full Board approval of The Columbus Organization Service Contract FY 2022-2023 totaling \$645,619.20 (Drennan/Johanson) No further discussions. All in favor. Motion carries.**

Other

The committee discussed these topics:

- Medicaid Waiver and how it gets federal dollars for the Department

8. Next Meeting Date

May 16, 2022

9. Adjournment

With no further discussion the meeting was adjourned at 4:30 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
March 23, 2022**

Members Present	Tade Akintade Desiree Luong Sylvia Yeh	Erika Gonzalez (chair) Beth Prentiss
Members absent	Melanie Gonzales	Doug Pascover
Staff Present	Lourdes Gonzalez Gina Jennings Katherine Sanders Francisco Valenzuela	John Hunt Mike Keeley Ann Sieber
Community Present	Danielle Azzalino Jeri Jensen Abigail Lorimer Sarah Macy Siauro Katos Mark Fleming Myles Horttor Mahteme Lakew Tracey Marquart Patti Ignacio Derrick Erwing	Dylan Wales Amy Heller Angel Ocampo Wayne Jasper Tony Green Mark Sung Maria Rubio Sarah Macy Amanda Hunt Christina Hunt Vivian Chung

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they had a meeting of vendors without SARC staff, and it went well helpful feedback was shared. These meetings will continue forward. Ms. Gonzalez requested the committee to send her topics to discuss at the meetings.

Provider Input

- 4/30/22 PHP Virtual Resource Fair for all ages.

Director Update

Mr. Keeley discussed these topics:

- The POS Expenditure Report Presentations were done on 3/22/22 all virtual
 - Purpose is to show authorized services versus what really was spent
 - Biggest turn-out ever, due to being virtual
 - Categories reported on where:
 - Ethnicity
 - Language

- Living at home
- Supporting Living Services
- Many questions on upcoming services were asked
- The Spanish presentation was very lively and long
- SARC dropped the mask regulation in the office, but service coordinators wear them in high-risk settings
- Ms. Evette Ybarra has filled the Deaf and Hard of Hearing (DHOH) position reach out to her if you need support
- 4/19/22 “Into the Weeds” Self Determination Webinar will be offered to answer questions

New and Closing Programs

Ms. Ann Sieber Community Services Manager gave the report:

5 New

- Residential Facility in Santa Clara County
- Housing Access Services in Santa Clara County
- Housing Services in Santa Clara County
- Two Community integration Training programs in Santa Clara County

1 Closed

- Residential facility in Santa Clara County due to retirement

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager gave the report:

- The Grants have arrived the winners will receive a letter from Ms. Sieber to do the contracts
 - A workshop will be held to fill-out the grant workbooks
- Due your own self-assessment so you do not end in the high scrutiny list, where they will interview you often
- Be ready due date is coming soon

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- There is a lot of movement in the work groups
- SCDD putting a stakeholder group to work on phasing out the sheltered workshop, and how best to support individuals to go into integrated competitive employment
- DDS is looking for options to use the \$10 Million dedicated to employment, they welcome feedback on what and how it should be utilized
- The Department of Rehabilitation is focusing on employer connections as the option to spend their grant.
- 4/19/22 Employment round table

Announcements:

Mr. Valenzuela gave the following announcements:

- Many inclusive parks have opened, and new ones are being constructed
- SARC must inform individuals of their right to register to vote
- 3/30/22 Legislative Tour virtual
- 4/5/22 Grass Roots Day - talking points have been decided on
- 4/29/2022 Legislative Lunch
- 4/30/22 FCSN Talent Show
- Candidate Forums coming soon
- 7/30/22 Summer Festivals & 5K walk.

Special Olympics

Mr. Derrie Erwing from the Special Olympics program introduced the program and their activities:

- It is active all year round
- Offers up to 14 sports
- Can have up to 350 competitors
- It is a school program
- It offers health, and leadership
- Relies on community support

Transforming Autism

Mr. Erick and Harrison introduced an employment focused program where they train the employer how to hire and retain autistic individuals online.

Next SPAC Committee Meeting:

April 27, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:00 a.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
April 27, 2022**

Members Present	Tade Akintade Melanie Gonzales Doug Pascover Sylvia Yeh	Erika Gonzalez (chair) Desiree Luong Beth Prentiss
Members absent		
Staff Present	Lourdes Gonzalez Gina Jennings Michelle Livoni Katherine Sanders Francisco Valenzuela Javier Zaldivar	John Hunt Mike Keeley Arushie Nugapitiya Ann Sieber Saskia Vandekamp
Community Present	Danielle Azzalino Abigail Lorimer Allyson Yant Siauro Katos Christine Shene Tracey Marquart Dylan Alto	Dylan Wales Angel Ocampo Sarah Macy Tony Green Sarah Verity Amanda Hunt Farah Culbertson

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:05 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community without SARC staff, the conversations are going well. Ms. Gonzalez requested the participants to send her topics to discuss at the meetings.

Provider Input

Mr. Zaldivar informed of the upcoming events:

- 4/30/20 FCSN Talent show
- 5/7/22 Autism Family Network Resource Fair
- 4/30/22 Magical Bridge Opening
- 4/30/22 Deaftopia for the Deaf and Hard of Hearing (DHOH)
- Ms. Prentiss brought up the issue of the impact of high gas prices on services, several providers gave feedback and agreed to that yes, they are losing money and have been impacted.
 - Mr. Zaldivar informed that if there are issues with transporting an individual an Interdisciplinary (ID) team meeting should be scheduled

Director Update

Mr. Zaldivar discussed the following issues:

- The Department has awarded funds to support the implementation of HCBS:

- The timeline is tight
- It is a priority of the Department
- Training will be done
- Ideas are welcome
- Surveys will be done to brainstorm and give feedback
- Questions and answers will be provided
- The goal is for providers and the general community to benefit
- Concerning items from the Department:
 - DHOH individuals must be served
 - SARC has hired a specialist Ms. Evette Ybarra to work how best to meet the needs of individuals
 - Work with providers not offering in-person services so that they have a plan to do so, individuals want it.
- It is time to raise your voice and advocate for the system, by engaging with elected legislators
- The Burns and Associates investigation raised the concern that the rate increases are going to management and not to workers
- Push to get rid of the “Family Cost Participation Program” (FCPP) and the Annual Family Program Fee (AFPF)
- Discussion of the Health and Safety Waiver process

Health and Safety Waiver Awareness Strategy

Ms. Vandekamp Community Services Associate Director explained the process:

- Use when the established rates do not meet the needs of the individual
- When the needs are higher due to health, safety, and behaviors
- Starts with the individual and the ID Team
- The service coordinator and the provider will work with our new specialist Michelle Livoni

New and Closing Programs

Ms. Vandekamp Community Services Associate Director gave the report:

5 New

- 4 Residential Facility in Santa Clara County
- 1 Speech Therapy in Santa Clara County

1 Closed

- Behavior Management Program in Santa Cruz County

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager gave the report:

- Working on the contracts, that will be sent electronically.
- Submit all receipts
- Work on the workbook
- Assist Monthly Roundtable

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- DDS working on a task force more information coming soon.
- SCDD continues with the stakeholder group to work on phasing out the sheltered workshop and have drafted a support letter.
- The Blueprint workgroup has met with the Local Partnership Agencies (LPA) and the results are expected to be released in June/July
- Next roundtable is on 5/7/22 to discuss customized employment

Announcements:

Mr. Valenzuela gave the following announcements:

- In March had an informational tour with staffers and legislators
- In April participated in Grass roots day, he thanked all the providers that helped
- 4/29/22 Legislative Luncheon
- 6th Summer Festival at History/Kelly Park
- Self Determination one on one coaching with Neuronav is available
- Self Determination cohorts with PHP will be coming soon

Next SPAC Committee Meeting:

May 25, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:05 a.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
May 3, 2022**

Committee Members Present: Maya Bareket
Andy Le
Martha Johanson (Chair)
Lisa Lopez

Committee Members Absent: Mary Le

Staff Present: Jim Elliott
John Hunt
Javier Zaldivar
Lourdes González
Mike Keeley

The meeting was called to order at: 4:02 p.m. by Ms. Martha Johanson Committee chair via Zoom.

1. Parenting Skills Policy

These revisions were made to the policy:

Parenting Skills Training Policy for Individuals We Serve

- I. **Purpose:** *It is the intent of San Andreas Regional Center to, in compliance with all state and federal laws, regulations, and court decisions, provide services, ~~that~~ which enable individuals to lead the most independent and productive lives possible, including parenting and raising a family.*
- II. **Definitions:**
 - **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act and mean a person who has been found eligible and receives services from the regional center.**
 - *Parenting Skills Training focuses on the living skills which protect and support the health and safety of a child of an individual we serve. The training may include direct instruction in childcare, ~~discipline,~~ stimulation and appropriate behavior expectations. It will also provide guidance in the development of community support systems.*
- III. **Policy:** *In recognizing the rights of persons with disabilities to have relationships, marry, be part of a family, and to parent if they so chose, ~~the~~ the San Andreas Regional Center shall purchase parenting skills training for an individual who is participating in raising a child when the planning team determines it is necessary. Services may be initiated during the individual's pregnancy.*
- IV. **Purchase of Service Standard:** *San Andreas Regional Center will pursue generic resources for the provision of this service. If there are none available, the regional center will advocate for their development. If specialized parent training is required, San Andreas will purchase this service from a qualified vendor. Continuation of this service will depend upon the progress toward the goals identified in the individual's program plan (IPP).*
- V. **Exception Process:** *The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. The Executive Director has designated ~~that the Director and Associate Directors of Consumer Services~~ **the certain individuals within the regional center** who are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.*

2. Prenatal Diagnostic Services Policy

These revisions were made to the policy:

- I. **Purchase of Service Standard:** Any family *believed to have a high risk of parenting a developmentally disabled infant and* wishing to explore prenatal diagnostic and genetic screening services shall be informed to use generic agencies. All generic, private, and public agencies receiving public funds for providing prenatal and genetic services have a legal responsibility to serve all members of the general public.
- II. **Exception Process:** The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. *The Executive Director has designated that the Director and Associate Directors of Consumer Services are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.*
- III. **Notice of Action:** *If the exception is not granted, the service coordinator promptly informs the individual/family that it has not been granted, informs the individual/family of their appeal rights, and sends a notice of action and a fair hearing form.* ~~the family has the right to appeal and will receive a notice of action and a fair hearing form.~~

If a decision is made to deny, reduce, or cancel the service without the agreement of the consumer or the individual's representative, a Notice of Action will be sent.

3. Respite Care Policy & Respite Tool

These revisions were made to the respite tool:

*** The ~~Expanded~~ Planning Team must consider the criteria stated in W & I code 4686.5 and the regional center's respite exception guidelines when determining respite services in excess of 72 hrs/quarter of in-home respite services or 12 days/year of out-of-home respite services.*

4. Other

The committee had several questions on the Prenatal Diagnostic Services Policy, what exactly is SARC's role in implementing it. Mr. Zaldivar said that SARC's function is to advocate on options mandated by the Lanterman Act. SARC refers families to Medical Clinics.

5. Policy Tracking List

Policies to be reviewed next: June 7, 2022

- Psychiatric Medication
- ****Consumer Rights Advocacy***

6. Next Committee Meeting Date/Time

Tuesday, June 7, 2022

7. Adjournment

There being no further discussion, the meeting adjourned at 4:38 p.m.

Board of Directors
EXECUTIVE COMMITTEE MINUTES
May 3, 2022

Committee Members Present: Maya Bareket
Elisabeth Einaudi
Martha Johanson
Veronica Contreras
Erika Gonzalez
Glendora Pitre

Committee Members Absent: Mary Le (Chair)

Staff Present: Lourdes González
Mike Keeley
Irene De La Rosa
Francisco Valenzuela
John Hunt
Arushie Nugapitiya
Saskia Vandekamp
Javier Zaldivar

Ms. Glendora Pitre Board Vice-President called the meeting to order at 5:01 p.m. via Zoom

1. Risk Assessment Report

Ms. Saskia Vandekamp Director of Community Services presented the SIR report for the month of February.

Total Incidents 1080 (March)

97 Incidents reportable to DDS.
983 Incidents not reportable to DDS.
13 Deaths
2 Consumers reported missing with 0 not yet located
14 Suspected Abuse/Exploitation
2 Injuries Requiring Treatment Beyond First Aid
16 Medical Need/Accident
5 Victim of Crime
5 Suspected Neglect
40 Unplanned hospitalizations

Total Incidents 807 (April)

120 Incidents reportable to DDS.
807 Incidents not reportable to DDS.
13 Deaths
10 Consumers reported missing with 0 not yet located
10 Suspected Abuse/Exploitation
3 Injuries Requiring Treatment Beyond First Aid
20 Medical Need/Accident
2 Victim of Crime
11 Suspected Neglect
51 Unplanned hospitalizations

LGBTQIA+ Standard of Care

Ms. Vandekamp presented the document to the committee for their feedback and once the feedback is received it will be presented to SARC staff as a guide on conduct business.

Standard of Care document consists of:

- Mission
- Objectives
- Overview of Domain
- Standard of Care Domains
 - Welcoming Environment
 - Knowledge of compliance
 - Professional Education
 - Service coordination and delivery
 - Assessment and Record keeping
 - Empowerment and advocacy
- Quick reference guide
- Appendix
- Resource Directory

The committee was very supportive of the document and applauded the initiative. SARC is one of the leader regional centers in this area, however they collaborated with other regional centers to come up with the document.

2. Development of the May 16, 2022, Board Meeting via Zoom. There will be a Board education via Zoom. The topic will be on ““Regional Center and the Eligibility Process” Dr. Azelin Ellis (ADS & Clinical Manager); and Ms. Janet Juarez (Intake/Clinical District Manager) will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President’s Report: Mary Le

1. Mental Awareness Month

b. Executive Director’s Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and one action item.

Action Item: Recommendation to re-elect Mr. Jock Mayes to his second two-year term.

People’s Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report

Program Policy - there will be a report and one action item.

Action Item: Recommendation to adopt these policies: *Reimbursement of Health Care Co-Payment and Co-Insurance, Day Care, Supported Living Services, Request for Proposal (RFP), Education Services*

ARCA - there will be a report

3. Director’s Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- Slight uptick on Covid-19 cases, but nurses monitoring the situation
- Issues with individuals who are making violent threats
- SARC staff expected to be in the office up to three times per week.
- Expect to open the building to the public in July of 2022
- Individuals’ issues:
 - One died in a fire
 - One took a toy gun to school, and it went into lockdown

4731 Complaints and Whistle Blowers submitted.

4731 is a client’s rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- **5 4731** report submitted:
 - Early start individual that didn’t receive help on time, shared with Regional Center of East Bay, both regional centers were issued findings by DDS
 - Individual in supportive living services being neglected; a CAP was issued
 - Individual with systemic issues of aging out, but in residential facility now,
 - Individual with invested family that wants all staff to be BCBAs

- Family complained of non-reimbursement for home improvement because they didn't submit their receipts, all worked out now
- **0 Whistle Blower** reports submitted:
- The committee discussed the meeting scheduled and agreed to meet via zoom until the in-person Board Retreat 9/10/22 and reassess the schedule then.
- Legislative Season
 - Fair Hearing Reform
 - Self Determination
- Manager for specialized cases hired
- Housing projects going well

4. Announcements

- 6/30/22 Summer festival/5K walk
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

5. Other

Executive Session

6. Next committee/meeting date

Tuesday, June 7, 2022

7. Adjournment

There being no further discussion, the meeting adjourned at 6:15 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
May 10, 2022**

Committee Members Present:	Maya Bareket Gus Maldonado	Veronica Contreras Glenda Pitre – Chair
Committee Members Absent:	Martha Johanson	Lisa Lopez
Staff Present	Natalie Baylosis Hazel Jordan Katie Magleby Lisa Rund Evette Ybarra	Lourdes Gonzalez Mike Keeley Arushie Nugapitiya Saskia Vandekamp
Community Present		Z Zheng

The meeting was called to order by Ms. Veronica Contreras committee member at 4:05 p.m. via zoom.

I. Special Incident Reports: April

- 1080 Total number of incidents.
- 13 Total number of deaths.
- 97 Incidents reportable to DDS.
- 983 Incidents not reportable to DDS.
- 40 Unplanned hospitalizations with 8 consumers remaining hospitalized.
- 33 Planned hospitalizations.
- 2 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 442 ICF – 22 SNF/NF - 8 ILS - 71 SLS - 154
Family Home - 337 Foster Home - 1 Family Home Agency - 17 Psych Treat - 28

Special Incident Reports: May

- 807 Total number of incidents.
- 13 Total number of deaths.
- 120 Incidents reportable to DDS.
- 687 Incidents not reportable to DDS.
- 51 Unplanned hospitalizations with 15 consumers remaining hospitalized.
- 21 Planned hospitalizations.
- 10 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 389 ICF – 16 SNF/NF - 11 ILS - 56 SLS - 118
Family Home - 192 Foster Home - 1 Family Home Agency - 15 Psych Treat – 9

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation.

Ms. Magleby shared that March has been the month with the highest number of incidents reported. She informed that homes that have been issued corrections are expected to do trainings to correct the issues.

March Covid-19 numbers were 273

April Covid-19 numbers were 70

II. Quality Assurance (QA) April

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 11 scheduled FM's completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

9 Out of 11 scheduled QAs completed. **16 additional visits** completed = 25 visits

1 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Behavior 101 QA Training 3/03/22 25 attendees.

Service Coordinator Behavior 101 QA Training 3/24/22 15 attendees.

D. Standing QA Meetings:

Let's Talk QA 5 attendees 3/02/22

Let's Talk QA 6 attendees 3/16/22

Mortality and Morbidity: 13 Number of deaths

0 Infants 3 Children 5 Adults 6 Elderly

E. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

Quality Assurance (QA) May

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 9 scheduled FM's completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

18 Out of 9 scheduled QAs completed. **9 additional visits** completed = 18 visits

3 Facilities received recommendations
2 Facilities received corrective action plans

C. Trainings:

New Employee Training 4/04/22 21 attendees.

D. Standing QA Meetings:

Let's Talk QA 7 attendees 4/06/22
Let's Talk QA 6 attendees 4/20/22
QA around the Bay 27 attendees 04/29/22

Mortality and Morbidity: 13 Number of deaths
0 Infants 0 Children 5 Adults 8 Elderly

E. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Lisa Rund is actively working in doing the first training class this month, this will be in-person training.

Our New DHOH Evette is also preparing to train the SARC staff on how to address a deaf or hard of hearing + (+ means they have ID/DD disability) she will cover multiple topics like difference in translation and interpretations (who to request and when)

B. Current projects/activities:

Health Services continues to promote vaccination and offer consultation and education to many families / Care providers and service coordinators that are calling. Some of our homes and consumers are receiving the 4th dose (2nd booster). Health Services is sharing resources found in the community to support our special need consumers for their vaccination and testing sites.

Covid-19:

SARC consumers and residential care homes (all types) had a minimum infection of Covid (all 3 offices) in March and April.

March – one individual died from covid-19 complications

- Nine homes were monitored for infections of staff and individuals served
- PPE supplied to 4 families and 9 providers

April - one individual from an ARFPSHN died from covid-19 complications

- Five homes were followed-up for infections of staff and individuals served
- PPE supplied to 3 families and 4 providers

Antigen testing kits were distributed to all our children's homes, families needing them (3), SARC staff requesting them to test at a Skill Nursing facility, and providers needing them (14).

C. Highlights:

SARC is proud to continue to offer covid testing PCR weekly at the San Jose office to everyone (employees and their families, providers, and consumers)
(Extended to June or July?)

IV. Supported Living Services (SLS):

A. SLS QA's: Quality Assurance reviews are being conducted monthly with SLS agencies. One Quality Assurance review was done for the month of April. The staff and individual files contained all the required documents per Title 17. The interviews' indicated staff are well supported, and the individuals served receive quality services from the agency.

B. SLS/ILS Roundtable:

Resource Specialist Mary Lynn Rochlitz presented the following information at the SLS/ILS Roundtable held on March 9, 2022, from 10 to 11 am.

- SARC Policy/Procedure:
 - COVID check-in: The following items were discussed during the meeting: how to access PPE, update on new COVID cases at agencies, agency protocols around testing & vaccines, isolating vs quarantine. Lisa Rund & Julie Lussier were present to offer their knowledge and expertise on these topics.
 - Statewide minimum wage spreadsheets due March 31, 2022. Providers could find information on the SARC website under the Service Provider Bulletin section or by emailing minimum2022@sarc.org.
- Community Information:
 - SPAC meeting on Wednesday, March 23rd from 10 am to 12 noon.
 - No trainings this month. SARC trainings will resume June 2022 per Lisa Rund. Healthy Relationships training will also be offered in June 2022. All trainings will be posted on the SARC calendar.

Resource Specialist Mary Lynn Rochlitz presented the following information at the SLS/ILS Roundtable held on April 13, 2022, from 10 to 12 noon.

- SARC Policy/Procedure:
 - Guest Speaker from Housing Choices Coalition, Dennise Jaurequi, Program Services Director, provided information about various programs and resources from Housing Choices Coalition available to SARC individuals, including Housing Coordination, Resident Coordinator, and the new Lease Support Program.
 - COVID check-in: The following items were discussed during the meeting:

Use of COVID quick tests, traveling protocol per CDC (Centers for Disease Control) as well as per agency, importance of COVID education, COVID testing dates. Lisa Rund was present to offer her knowledge and expertise on these topics.

- Person centered, affirming, positive language to use at our agencies. Providers acknowledged this involves creating a new vocabulary and skill development when talking about the people we serve.
- Open items – Welfare checks on individuals in ILS and SLS; new HCBS and Health & Safety Waiver Specialist at SARC.
- Community Information:
 - COVID Testing Dates schedule sent out to SLS/ILS providers.
 - San Andreas Regional Center’s 25th Annual Legislative Luncheon on Friday, April 29.
 - SPAC meeting this month will be on Wednesday, April 27th from 10 am to 12 noon.
 - No trainings this month. SARC trainings will resume June 2022 per Lisa Rund. Healthy Relationships training will also be offered in June 2022. All trainings will be posted on the SARC calendar.

Highlights:

The next SLS/ILS Roundtable Meeting will be held on May 11, 2022, from 10 to 11 am.

Supported Living Orientation for Individuals and Families

 2 Completed, 37 Total attendees

SLS New Vendor Orientation

 1 Completed, 1 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees
Mini-RSO (for FHA) 2 Completed, 4 Total attendees

VI. Emergency Response Plan Report

Ms. Natalie Baylosis was introduced as the new Emergency coordinator that will be taking over the Emergency plans.

VII. Next QAAC meeting is scheduled for:

Tuesday, June 14, 2022

VIII. Adjournment:

There being no further discussion, the meeting adjourned at 4:55 p.m.