



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, March 21, 2022

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/meeting/register/tZllcOyvqDopHN13zO2gDfW0oLI9I8979tEv>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Mary Le



5:02 — 5:05 II. Vision Statement. Martha Johanson



5:05 — 5:09 III. Approval of Minutes

1. Board Meeting Minutes - 2/23/22
2. Fiscal Committee Meeting Minutes - 2/23/22
3. Service Provider Advisory Committee Meeting Minutes - 2/23/22
4. Program Policy Committee Meeting Minutes - 3/1/22
5. Board Development Committee Meeting Minutes – 3/1/22
6. Executive Committee Meeting Minutes - 3/1/22
7. Quality Assurance Advisory Committee Meeting Minutes– 3/8/22
8. People’s Advisory Committee Meeting Minutes –



5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

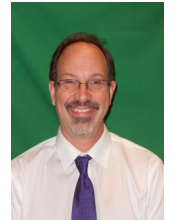
Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



5:20 — 5:35 V. Presidents ReportMary Le
 1. The Importance of Legislation



5:35 — 6:00 VI. Executive Director's Report. Javier Zaldivar
 1. Diversity Outreach Update
 2. Employment Programs Update
 3. Budget Update



6:00 — 6:20 VII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Self-Determination Update
 3. Upcoming Rate Adjustments



6:20 — 6:45 VIII. Committee Reports
 1. Fiscal Elisabeth Einaudi
 2. Board DevelopmentMartha Johanson
 3. Quality Assurance AdvisoryGlendora Pitre
 4. Service Provider Advisory Erika Gonzalez
 5. Program Policy Martha Johanson
 6. People's Advisory Committee
 7. ARCA. Mary Le



6:45 — 6:50 X. Public Comment



6:50 — 6:55 XI Board Comment



6:55 — 7:00 XII. Announcements
 * POS Expenditure Presentation 3/22/22
 *Legislative Luncheon 4/29/22



7:00 XIII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
February 23, 2022**

Presiding: Mary Le Board President

Board Members Present:

Maya Bareket	Cole Baurmeister
Veronica Contreras	Nefte Couttolenc
Jon Drennan	Elisabeth Einaudi
Erika Gonzalez	Martha Johanson
Andy Le	Lisa Lopez
Gus Maldonado	Jock Mayes
Glendora Pitre	Daniel Stickney

**Board Members Absent:
Staff Present**

Mahnaz Ehsan	Lourdes González
Robert Gonzalez	Diana Gutierrez
John Hunt	Angel Johnson
Mike Keeley	Arushie Nugapitiya
Rommel Sanchez	Katherine Sanders
Francisco Valenzuela	Saskia Vandekamp
Javier Zaldivar	

Community Present:

Patrick Allen	David Grady
Melissa Robinson (DDS)	Susan Skotzke

CALL TO ORDER

Ms. Mary Le Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:02 p.m. via zoom, Ms. Le also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and the mission statement was read by Ms. Erika Gonzalez

APPROVAL OF MINUTES

M/S/C Moved to approve the November meeting minutes. (Johanson/Pitre) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes - 1/19/22
2. Fiscal Committee Meeting Minutes - 1/19/22
3. Service Provider Advisory Committee Meeting Minutes – 1/26/22
4. Program Policy Committee Meeting Minutes - 2/1/22
5. Board Development Committee Meeting Minutes – 2/1/22
6. Executive Committee Meeting Minutes - 2/1/22
7. Quality Assurance Advisory Committee Meeting Minutes– 2/8/22

PRESIDENT'S REPORT

Ms. Mary Le shared that she found out that Ms. Pitre was unaware of SARC until her daughter was grown, unlike most families that receive services when their children are young.

Ms. Glendora Pitre shared her experience as an Afro-American mother of a child with developmental disabilities. In honor of Black History month, she talked about the shame, and stigma she has to overcome in order to protect her daughter. She gave us an insight into the Afro-American culture and traditions.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the following topic:

He asked how SARC can build strong parent networks to support each other.

Covid-19 Status Update:

- Curve is trending downward
- Two people have passed away because of Covid complications
- SARC continues with weekly covid testing
- SARC Programs continue to follow CDC Public Health guidelines
- 44% of individuals report being fully vaccinated
- SARC staff is required to return to the office on 3/1/22, Offices will remain open by appointment only
- SARC and CCL have handed out Covid testing kits to all CCL facilities

POS Presentation:

- On 3/22/22 at 5:00 – 6:30 pm
- Via zoom
- In Spanish and Vietnamese

POS Disparity Grants Awarded by DDS

- Special Kids Crusade \$130K for Adult Transition for Hispanic families
- Parents Helping Parents \$15K for POS Equalization Effort
- Season Good Pasture, California Tribal Families Coalition \$250K for Tribal Child Welfare Cases
- CA Hands and Voices \$59.5K for Promoting access and equity for deaf children
- FCSN \$275K for Asian outreach
- Pragnya \$175K for Person Enrichment Program
- SARC \$40K for Developing relationships between SARC, CBO's and Native American Communities and \$28K for the Deaf and Hard of Hearing (DHOH)

Electronic Visit Verification (EVV)

- California is to comply and create accountability of services
- EVV systems are to be set-up to verify services occurred
- It doesn't change how services are provided or by whom
- Family members will be trained to do it in real time
- EVV is different from payroll as it's different components

DDS 2022-2023 GOVERNOR'S BUDGET

- Both the Senate and Assembly hearings have begun
- The LAO projected a higher surplus that will need to be considered
- May 10, 2022 Budget Revision

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady discussed these issues:

- 3/22/22 State Holder meeting to discuss Employment
- SCDD supports the elimination of 14-C certificates, the subminimum wages, already our individuals have a 75% unemployment rate.
- PHP offers webinar trainings on transition
- SDAC will be scheduled at 7:00 pm once per quarter, next one is on 3/17/22
- 4/12/22 Bridging the Gap follow-up symposium
- SCDD will be conducting meetings for law enforcement on "Safety for All"; will do it in the County and dispatcher areas

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

NEW AND CLOSING PROGRAMS

5 New

- INDEPENDENT LIVING – Monterey County
- INDIVIDUAL/FAMILY TRAINING – Santa Clara County
- RESIDENTIAL FACILITY/ADULTS - Santa Clara County
- RESIDENTIAL FACILITY/ADULTS – Monterey County
- REGISTERED NURSE - Santa Clara County

1 Closed

- RESIDENTIAL FACILITY

Self Determination Update:

- 88% Orientations completed
- 40% Person Centered Plans completed
- 44% Individual budgets certified
- 40% IPP completed and signed
- 38% Spending plans complete
- Orientations have been scheduled through April after that SCDD should take over
- A new budget form has been created

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Committee Chair gave the report:

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of December 2021 was \$33.8M and the year to date was \$233.4M. The current allocation is \$559.6M.

2. Individuals Served

The number of individuals served as of December 2021 was 17,125. This is an increase of 429 since December 2020.

3. Operations (OPS)

Expenses for the month of January was \$3.5M and the year to date was \$25.5M. The Fiscal Year Projection is \$46.4M and the estimated allocation is \$46.5M. This leaves us with a surplus of approximately \$65.5K.

4. Cash Position

The cash position through the end of January was \$107.8M. This is an increase of \$26.3M since December.

5. Donation Fund

The balance in the Donation Fund through the end of January was \$208.8K. This is an increase of \$3,505. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of September was 9,026. This is an increase of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

BOARD DEVELOPMENT

Ms. Johanson referred the audience to the minutes in the package and acted on this Action items.

M/S/C Moved to approve the re-election of Mr. Daniel Stickney to his third two-year term as a board member. (Pitre/Einaudi) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the election of Ms. Maya Bareket to her first two-year term as a board member. (Mary Le/Drennan) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the election of Mr. Cole Baurmeister to his first two-year term as a board member. (Lopez/Mary Le) No further discussions. All in favor, Motion carries.

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

Ms. Erika Gonzalez SPAC chair shared that the providers will meet separate from SARC to discuss issues that affect them

PROGRAM POLICY COMMITTEE

Minutes are in the packet

PEOPLE'S ADVISORY COMMITTEE (PAC)

Next meeting is on 2/24/22

ARCA

Ms. Le informed that Conservatorships are being looked at and looking more at supported decision making. She learned that individuals with developmental disabilities do not qualify to receive donated organs if they are sick. A bill to fix the situation will be introduced

PUBLIC COMMENT

Mr. Grady informed that SARC and RCEB will be seeking to hire web site developer to design the Self Determination website.

Ms. Susan Skotzke a parent, asked why is it that nurses are not getting a rate increase? She asked the Board to advocate for the nurses. She said that the subject has not been addressed by the SARC administration.

BOARD COMMENT

The new members were welcomed to the Board

ANNOUNCEMENTS

- 3/10/22 "How Services Get Started" Presentation
- 4/5/22 Grass Roots Day
- 4/29/2022 Legislative Breakfast
- 4/30/22 FCSN Talent Show
- SARC will work with ARCA on an employment initiative
- Summer Festivals returning this year

ADJOURNMENT

Meeting adjourned at 5:55 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Veronica Contreras

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
February 23, 2022**

Committee Members Present: Jon Drennan Elisabeth Einaudi
Mary Le Gus Maldonado
Daniel Stickney

Committee Member Absent: Nefte Couttolenc

Staff Present: Lourdes Gonzalez Robert Gonzalez
John Hunt Javier Zaldivar
Susan Skotzke

Meeting called to order at 4:03 pm. by Mary Le Committee Member.
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of December 2021 was \$33.8M and the year to date was \$233.4M. The current allocation is \$559.6M.

2. Individuals Served

The number of individuals served as of December 2021 was 17,125. This is an increase of 429 since December 2020.

3. Operations (OPS)

Expenses for the month of January was \$3.5M and the year to date was \$25.5M. The Fiscal Year Projection is \$46.4M and the estimated allocation is \$46.5M. This leaves us with a surplus of approximately \$65.5K.

4. Cash Position

The cash position through the end of January was \$107.8M. This is an increase of \$26.3M since December.

5. Donation Fund

The balance in the Donation Fund through the end of January was \$208.8K. This is an increase of \$3,505. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of September was 9,026. This is an increase of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

Updated numbers were not available at the time of this report.

7. Other

The committee discussed these topics:

- Expenditure and trending report of the most used services:
 - In Home Respite and its challenges
 - Residential Care
 - Supported Living
- Day Program closures due to Covid-19
- The last couple of years and its challenges for the vendors
- Still waiting for information on the Rate increases

Ms. Susan Skotzke a parent, joined the meeting to ask why is it that nurses are not getting a rate increase? Mr. Zaldivar addressed her questions and referred her back to the response she received from DDS when she wrote to them on the same issue.

8. Next Meeting Date

March 21, 2022

9. Adjournment

With no further discussion the meeting was adjourned at 4:30 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
February 23, 2022**

Members Present	Tade Akintade Erika Gonzalez (chair) Beth Prentiss	Melanie Gonzales Desiree Luong Sylvia Yeh
Members absent	Doug Pascover	
Staff Present	Lourdes Gonzalez Gina Jennings Arushie Nugapitiya Katherine Sanders Ann Sieber Francisco Valenzuela Javier Zaldivar	John Hunt Mike Keeley Irene De La Rosa Rommel Sanchez Molly Sullivan Saskia Vandekamp
Community Present	Danielle Azzalino Karla Dajano Jeri Jensen Amy Heller Abigail Lorimmer Christine Shene Sarah Verity William Hess Daniella Zasad Mark Fleming Nina Duncan Tracey Marquart	Cathy Bouchard John Flint Kavita Shreedar Annie-Marie Hong Angel Ocampo Nina Duncan Wayne Jasper Amberlee Emburton Alvin Teodoro Mark Sung Sarah Macy

Ms. Erika Gonzalez Committee Chair led the meeting via zoom 10:05 a.m.

Committee Updates

Ms. Erika Gonzalez informed that she sent an email to the providers asking for more participation in SPAC and share issues such as staff challenges

Provider Input

- Some providers shared that they are having difficulty navigating the GT Independence transportation Application, Ms. Sanders offered to do a training to explain the process.
- Providers shared ideas on how to hire and keep staff, like reshuffling jobs and offering referral bonus.

New and Closing Programs

Ms. Saskia Vandekamp Associate Director of Community Services gave the report:

5 New

- INDEPENDENT LIVING – Monterey County
- INDIVIDUAL/FAMILY TRAINING – Santa Clara County
- RESIDENTIAL FACILITY/ADULTS - Santa Clara County
- RESIDENTIAL FACILITY/ADULTS – Monterey County
- REGISTERED NURSE - Santa Clara County

1 Closed

- RESIDENTIAL FACILITY

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager gave the report:

- Closing Grant Cycle
- HCBS activity will be ramping-up to be in compliance
- Roundtables continue

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- Working with the Department of Rehabilitation to distribute their employment grant
- Working with SCDD in support of the AB 639 elimination of 14-C certificates, the subminimum wages
- Roundtables continue
- Reach out to Ms. Sanders for questions on Incentive Payments

Director Update

Mr. Keeley discussed these topics:

- SARC will hire for specific positions:
 - 3 self-directed that will support Self-Determination (SDP)
 - 1 for Fiscal with focus on SDP
 - 1 for low POS users
 - 1-5 for provisional eligibility
- Lift of the ban on Social Recreation, options will be available soon

Ms. Vandekamp discussed these topics:

- Rates have been posted for the first batch
- Information for next batch coming soon
- Check our website for vendorship information
- Housing Choices Coalition has been vendored for two services
 - Support rental leases for individuals
 - Ownership of the homes
- SARC is Moving to Alert Media a mass messaging service to use during emergencies
- Ms. Vandekamp is participating in the Department's workgroup reviewing reportable and non-reportable incidents

- SARC offered a Transgender Non-Binary training to all its staff

Mr. Zaldivar informed that these topics were discussed at a DDS call:

- Service Stabilization
- What incentives can be provided
- How to deal with minimum wages

Announcements:

- 3/24/22 Legislative Tour virtual
- 4/5/22 Grass Roots Day
- 4/29/2022 Legislative Lunch
- 4/30/22 FCSN Talent Show
- Candidate Forums coming soon
- July Summer Festivals

PG&E Trainings offered here:

- CARE
- https://www.pge.com/en_US/residential/save-energy-money/help-paying-your-bill/longer-term-assistance/care/welcome-to-care.page
- Medical Baseline
- https://www.pge.com/pge_global/common/pdfs/save-energy-money/help-paying-your-bill/longer-term-assistance/medical-condition-related/medical-baseline-allowance/Medical-Baseline-Fact-Sheet.pdf
- Energy Reduction and Weatherization Program
- https://www.pge.com/en_US/residential/save-energy-money/help-paying-your-bill/energy-reduction-and-weatherization/energy-reduction-and-weatherization.page
- Low income Energy Assistance Program - LIHEAP
- https://www.pge.com/en_US/residential/save-energy-money/help-paying-your-bill/energy-reduction-and-weatherization/liheap/liheap.page

Mr. Zaldivar thanked the participants of the Respite Presentations and announced that the next one will be on ILS/Programing

Next SPAC Committee Meeting:

March 23, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:32 a.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
March 1, 2022**

Committee Members Present:	Maya Bareket Andy Le Lisa Lopez	Martha Johanson (Chair) Mary Le
Committee Members Absent:		
Staff Present:	Jim Elliott John Hunt Irene De La Rosa	Lourdes González Mike Keeley Javier Zaldivar

The meeting was called to order at: 4:00 p.m. by Ms. Martha Johanson Committee chair via Zoom.

1. Behavioral Health Treatment Policy

These revisions were made to the policy:

*IV. **Purchase of Service Standard:** Generic resources must be used or ruled out before regional center funding can be considered. Generic resources for behavior modification are the educational system, **private or public** health insurance (such as Medi-Cal), ~~Department of Rehabilitation,~~ or county behavioral health ~~Departments of Mental Health.~~ **Individuals with Autism are required to access insurance as required by state laws and mandates.***

2. Education Services Policy

This policy is new and mandated by DDS due to some provisions that have been eliminated.

First Draft:

Education Services Policy

I. Purpose: *It is the intent of San Andreas Regional Center to ensure that the minors it serves receive the educational services to which they are entitled and need, in compliance with all state and federal laws, regulations, and court decisions.*

II. Definitions:

Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act and mean a person who has been found eligible and receives services from the regional center.

Educational services mean instruction and training provided by or on behalf of local educational agencies (LEA), school districts, special education local plan areas (SELPA), and county offices of education (COE). Such services include, but may not be limited to, any class, course, or program of training, instruction, or study; occupational or speech-language therapy; and subject- or skill-specific tutoring and are intended to provide evaluation and intervention in order to assist individuals in achieving more effective educational development.

III. Policy: *The regional center shall make every effort to ensure that any and all private or public entities with an obligation to serve the individual are doing so to the maximum extent possible. This shall include service coordinator presence, whether virtually or in person, at individual education plan (IEP) meetings upon an individual's or family's request to provide advocacy and advice. In the*

event a dispute arises regarding the type or amount of service to be provided in the IEP agreement, the regional center shall assist the individual or family in appealing the funding educational entity's decision to the maximum extent possible by law.

The regional center shall additionally refer the individual or family to private not-for-profit advocacy centers including, but not limited to, the Office of Clients Rights Advocacy, the California Department of Education, and Legal Advocates for Children and Youth for specialized advocacy and representation.

In the event specialized advocates cannot or will not accept the individual's appeal, the regional center may assist to the best of its ability in the special education appeal process.

In the event that the special education appeal is not successful or possible, the regional center may, if it agrees with the necessity of the disputed service, engage a service provider(s) to supplement those services offered by the LEA.

IV. Purchase of Service Standard: The regional center may purchase educational services if the need is agreed-upon and only to the extent of filling the difference between the amount of need and the amount of service authorized by the generic service provider. Authorized services should be provided by a vendored entity wherever possible; in the event no vendored entity is available, the family or legally responsible person may apply to become a vendor and receive reimbursement for services up to the agreed-upon amount.

V. Exception Process: The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. The executive director has designated certain individuals within the regional center who are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A timeline for the director's exception review is set by agreement between the individual/family and the service coordinator but the timeline may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime, the coordinator presents the information to the manager to determine whether a director's exception may be warranted. At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary. If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the individual/family, and gives a copy of the amended plan to the individual/family.

VI. Notice of Action: If the exception is not granted, the service coordinator promptly informs the consumer/family that it has not been granted, informs the consumer/family of their appeal rights, and sends a notice of action and a fair hearing form.

If a decision is made to deny, reduce, or cancel the service without the agreement of the consumer or the consumer's representative, a Notice of Action will be sent.

Revised Draft on March 1, 2022

3. Purchase of Service Policy

These revisions were made:

*IV **Purchase of Service Standard:** This section appears in each individual's **service's** policy. It either describes the guidelines that San Andreas Regional Center follows when it purchases services, or it indicates that San Andreas does not purchase the service.*

4. Policy Tracking List

Policies to be reviewed next: May 3, 2022

- Parenting Skills Training
- Prenatal Diagnostic Services

5. Next Committee Meeting Date/Time

Tuesday, May 3, 2022

6. Adjournment

There being no further discussion, the meeting adjourned at 4:40 p.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
March 1, 2022**

Committee Members Present:	Maya Bareket	Martha Johanson (chair)
	Andy Le	Mary Le
Committee Members Absent:		
Staff Present:	Lourdes González	John Hunt
	Mike Keeley	Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:40 p.m., by Ms. Martha Johanson Committee Chair member via zoom.

1. Confirm Board Education

There will be a Board education on March 21, 2022, via Zoom. The topic will be on “Local Legislature and Advocacy” Mr. Francisco Valenzuela Community Relations Manager will present.

2. Vacancies

One Vacancy in the Board:

- 1 San Benito County

3. Member Terms

None

4. Next Committee Meeting Date/Time

Tuesday, May 3, 2022

5. Adjournment:

There being no further discussion, the meeting adjourned a 4:47 p.m.

Board of Directors
EXECUTIVE COMMITTEE MINUTES
March 1, 2022

Committee Members Present: Maya Bareket
Erika Gonzalez
Mary Le (Chair)
Veronica Contreras
Martha Johanson
Glendora Pitre

Committee Members Absent: Elisabeth Einaudi

Staff Present: Lourdes González
Mike Keeley
Saskia Vandekamp
John Hunt
Irene De La Rosa
Javier Zaldivar

Ms. Mary Le Board President called the meeting to order at 5:01 p.m. via Zoom

1. Risk Assessment Report

Ms. Saskia Vandekamp Director of Community Services presented the SIR report for the month of February.

Total Incidents 623

88 Incidents reportable to DDS.
535 Incidents not reportable to DDS.
11 Deaths
4 Consumers reported missing with 0 not yet located
6 Suspected Abuse/Exploitation
6 Injuries Requiring Treatment Beyond First Aid
20 Medical Need/Accident
6 Victim of Crime
4 Suspected Neglect
31 Unplanned hospitalizations

It was noted that the number of deaths has increased, Ms. Vandekamp explained that it's probably due to the winter months when deaths tend to increase.

2. Development of the March 21, 2022, Board Meeting via Zoom. There will be a Board education via Zoom. The topic will be on "Local Legislature and Advocacy" Mr. Francisco Valenzuela Public Relations Manager will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President's Report: Mary Le

1. The Importance of Legislation

b. Executive Director's Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Budget Update

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update
3. Upcoming Rate Adjustments

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report

People's Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report

Program Policy - there will be a report

ARCA - there will be a report

3. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- **1 4731** report submitted:
 - Rights violation submitted because an individual with behaviors can't be placed, essentially family wants a place that doesn't exist.
- **1 Whistle Blower** reports submitted:
 - An unannounced visit was made to a home that already had a CAP (Correction Action Plan) and they have reverted to their previous behavior, now they have been placed in a CAP and Sanction.

4. Announcements

- 3/22/22 POS meetings via zoom – English/Spanish/Vietnamese
- 4/5/22 Grass Roots Day
- 4/29/22 Legislative Lunch via zoom
- Weekly Covid-19 testing at the San Jose office
- Will do outreach to legislators via zoom
- Planning a Candidate Forum

5. Other

Ms. Pitre requested an explanation of the public comment during the Board meeting, where a parent was asking for a raise to the nurses. Mr. Zaldivar explained that it has to do with the set salaries that DDS has established and must be complied with. Regional centers can't raise salaries.

6. Next committee/meeting date

Tuesday, May 3, 2022

7. Adjournment

There being no further discussion, the meeting adjourned at 5:33 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
March 8, 2022**

Committee Members Present:	Maya Bareket Lisa Lopez	Veronica Contreras Glenda Pitre – Chair
Committee Members Absent:	Martha Johanson	Gus Maldonado
Staff Present	Lourdes Gonzalez Mike Keeley Arushie Nugapitiya Saskia Vandekamp	Hazel Jordan Katie Magleby Julie Lussier
Community Present	Jennifer Lucas (SCDD)	Z Zheng

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:01 p.m. via zoom.

I. Special Incident Reports:

623 Total number of incidents.

11 Total number of deaths.

88 Incidents reportable to DDS.

535 Incidents not reportable to DDS.

31 Unplanned hospitalizations with 11 consumers remaining hospitalized.

10 Planned hospitalizations.

4 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 267 ICF - 20 SNF/NF - 6 ILS - 41 SLS - 81

Family Home - 188 Foster Home - 4 Family Home Agency - 5 Psych Treat - 11

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation.

The question was asked where trainings on phone and social media scams could be found:

- PHP (Parents Helping Parents) trainings
- Websites
- ILS teaches internet safety
- SCDD (State Council of Development Disabilities)

II. Quality Assurance (QA) Nov.

A. QA Facility Monitoring - Residential Care, Level 4I only

3 Out of 8 scheduled FM's completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

23 Out of 8 scheduled QA's completed.

3 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring QA Training 2/3/22 35 attendees.

Residential Services Orientation 2/8/22 18 attendees.

D. Standing QA Meetings:

Quality Assurance Around the Bay: _____ attendees.

Let's Talk QA 8 attendees 2/2/22 and 5 attendees 2/16/22

Mortality and Morbidity: 11 Number of deaths

0 Infants 2 Children 6 Adults 3 Elderly

E. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

There were no trainings to providers done this period.

Health services provided training for new employees on COVID-related topics, including the agency plan for safely reopening.

B. Current projects/activities:

1. PPE:

- There were no donations days for PPE in February, but any family or Provider requesting PPE support to their Service Coordinator, Registered Nurse or SOE@SARC.Org e-mail, have received it.
- 5 families and 13 providers received PPE.

2. Antigen test kits donation:

- The state realized that with the recent COVID surge, and the change in the visitation guidance requiring testing before visits, antigen tests have become harder to obtain.

As such, the state provided more than 800,000 iHealth at-home antigen tests to licensed residential **Adult and Senior Care facilities** throughout the state to help facilitate visitation.

- DDS and Community Care Licensing (CCL) in partnership with the Regional Centers distributed the test kits to the licensed providers. Each licensed residential facility received three tests for each licensed bed. Each test kit contains two tests.
- San Andreas regional Center assisted Community Care Licensing (CCL) in distributing the test kits to the Counties:
 - **County of Santa Cruz** on 2-8-22 in the Watsonville office
 - Provided test kits to 53 licensed facilities/ providers (not all were SARC providers)
 - **County on Santa Clara** on 2-9-22 and 2-23-22 in the San Jose office
 - Provided test kits to 523 licensed facilities/ providers (not all were SARC providers)
 - 360 showed up on the first date and 154 on the second date.
 - **Monterey County** was handled by the Area Agency on Aging (AAA)

3. Covid Infection All counties(note this was entered in February but some of those case may have occurred in January):

- Since last year, Care providers having positive cases (staff or resident) had to complete a form daily and send it to Health services , Service Coordinator liaison and District Manager until clear from isolation and covid. This information gave SARC and Health Services the opportunity to see how things were doing in the facility, addressing their needs and the ones of the residents quickly
- In February a total of 32 homes were on daily check compared to 46 in January
- Consumers with Covid in February (could have started in January) living in:
 - ARF- RCF-SRF (adult and elderly in group home) 49 residents
 - ICF (H and N) 5 cases
 - ILS/SLS 21 cases
 - Families 81 cases in all 4 counties

IV. Supported Living Services (SLS):

A. SLS QA's: Quality Assurance reviews are being conducted remotely on a monthly basis with SLS agencies due to COVID-19. Two SLS Quality Assurance Reviews were scheduled for February 2022.

One QA was re-scheduled from January 2022. The staff and participant files had most of the required information. Improvements need to be made with staff training and internal communication at the agency as well as with SARC. The interviews with staff and participants indicated they are satisfaction with the services and feel they receive the support they need from the agency.

The second QA showed there is some documentation missing from the staff and participant files. Improvements also need to be made with the agency's payroll system as well as staff training. The leadership at this agency has also experienced ongoing changes. The agency assured the SARC team during the QA meeting, they are receiving the support they need from the director of the agency. The CAP that was placed on the agency has been lifted as of January 2022.

B. SLS/ILS Roundtable:

Resource Specialist Mary Lynn Rochlitz presented the following information at the SLS/ILS Roundtable held on February 9, 2022.

SARC Policy/Procedure:

- COVID check-in: Julie Lussier reviewed a document from the CDC which reviewed the difference between Isolation and Quarantine. Other topics discussed included: when to get a booster if someone tests positive, weekly testing protocols, importance of N-95 fit testing, lifting of the masking orders in certain counties, importance of continually updating your agency policies related to COVID.
- SLS requests to add 1:2 rate from providers. Discussed theories about why this is coming up. Discussed circumstances where 1:2 could be used such as if individuals are doing the same activity. Some providers disagreed with this as it is not in line philosophically with SLS. It was also voiced that this could lead to abuse of the ratios/circumstances. This topic led to discussion about SLS as an individualized service. There were a lot of thoughts and opinions about this topic. It will be on the agenda for the March 9th Roundtable to discuss further.
- DDS Rate Model Implementation Discussion for SLS Providers on 2/14 from 2:30 to 3:30. Providers must register to attend. If providers have rate questions, please email: RatesQuestions@dds.ca.gov
- Statewide minimum wage spreadsheets are due March 31, 2022. For more information, go to the SARC website under Service Providers Bulletin section. For additional information, email: minimum2022@sarc.org

Community Information:

- SPAC meeting this month on Wednesday, February 23rd. SPAC meetings are held the 4th Wednesday of each month.
- Healthy Relationships training starting again in June 2022 with updated information. Sign-ups will be available through our SARC website.

Highlights:

The next SLS/ILS Roundtable Meeting will be held virtually on March 9, 2022, from 10 to 11 am.

Supported Living Orientation for Individuals and Families

 1 Completed, 5 Total attendees

SLS New Vendor Orientation

0 Completed, 0 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 1 Completed, 18 Total attendees
Mini-RSO (for FHA) 1 Completed, 4 Total attendees

VI. Emergency Response Plan Report

The question was asked if COVID-19 safety regulations will be part of the plan. Ms. Vandekamp said that it will be discussed in the upcoming meetings.

VII. Next QAAC meeting is scheduled for:

Tuesday, May 10, 2022

VIII. Adjournment:

There being no further discussion, the meeting adjourned at 5:00 p.m.