



# SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

**Date: Wednesday, February 23 2022**

**Time: 5:00 - 7:00 p.m.**

**Location: Via Zoom — Register for a zoom link at:**

<https://us06web.zoom.us/join/zoomlink/tZllcOyvqDopHN13zO2gDfW0oLI9l8979tEv>

## AGENDA



**5:00 — 5:02 I.** Call to Order & Introduction. . . . . Mary Le



**5:02 — 5:05 II.** Vision Statement. . . . . Erika Gonzalez



**5:05 — 5:09 III.** Approval of Minutes

1. Board Meeting Minutes - 1/19/22
2. Fiscal Committee Meeting Minutes - 1/19/22
3. Service Provider Advisory Committee Meeting Minutes - 1/26/22
4. Program Policy Committee Meeting Minutes - 2/1/22
5. Board Development Committee Meeting Minutes – 2/1/22
6. Executive Committee Meeting Minutes - 2/1/22
7. Quality Assurance Advisory Committee Meeting Minutes– 2/8/22
8. People's Advisory Committee Meeting Minutes –



**5:09 — 5:20 IV.** State Council on Developmental Disabilities Central Coast ...D Grady

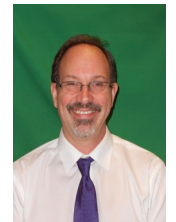
**Note:** Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



**5:20 — 5:35 V.** Presidents Report . . . . . Mary Le & Glendora Pitre  
 1. Black Disability and Resources



**5:35 — 6:00 VI.** Executive Director's Report. . . . . Javier Zaldivar  
 1. Diversity Outreach Update  
 2. Employment Programs Update  
 3. Budget Update



**6:00 — 6:20 VII.** Director of Consumer Services Report. . . . . Mike Keeley  
 1. New and Closing Programs  
 2. Self-Determination Update  
 3. New Social Recreation Opportunities

**6:20 — 6:45 VIII.** Committee Reports



1. Fiscal . . . . . Elisabeth Einaudi
2. Board Development . . . . . Martha Johanson  
**Action Item:** Recommendation to re-elect Mr. Daniel Stickney to his third and last two-year term.  
**Action Item:** Recommendation to elect Ms. Maya Bareket to her first two-year term. In the Board  
**Action Item:** Recommendation to elect Mr. Cole Baurmeister to his first two-year term. in the Board
3. Quality Assurance Advisory . . . . . Glendora Pitre
4. Service Provider Advisory . . . . . Erika Gonzalez
5. Program Policy . . . . . Martha Johanson
6. People's Advisory Committee . . . . .
7. ARCA. . . . . Mary Le



**6:45 — 6:50 X.** Public Comment



**6:50 — 6:55 XI** Board Comment



**6:55 — 7:00 XII.** Announcements



**6:00 XIII.** Adjournment

**SAN ANDREAS REGIONAL CENTER  
Board of Directors Meeting Minutes  
Via Zoom  
January 19, 2022**

**Presiding:** Mary Le Board President

<b>Board Members Present:</b>	Veronica Contreras	Jon Drennan
	Elisabeth Einaudi	Erika Gonzalez
	Martha Johanson	Andy Le
	Lisa Lopez	Gus Maldonado
	Jock Mayes	Glendora Pitre
	Daniel Stickney	

**Board Members Absent:** Nefte Couttolenc

<b>Staff Present</b>	Gina Billeci	Ruben Colon
	Mahnaz Ehsan	Lauria Furuya
	Mia Garza	Lourdes González
	Robert Gonzalez	Irene De La Rosa
	Diana Gutierrez	John Hunt
	Angel Johnson	Hazel Jordan
	Janet Juarez	Mike Keeley
	Arushie Nugapitiya	Monica Martinez
	Phien Phan	Kim Pierce
	Rommel Sanchez	Katherine Sanders
	Francisco Valenzuela	Saskia Vandekamp
	Minerva Valdez	Vanessa Oamelda
	Javier Zaldivar	

<b>Community Present:</b>	Cole Bauermeister	David Grady
	Laura Noland	Allan Smith (DDS)

**CALL TO ORDER**

Ms. Mary Le Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:02 p.m. via zoom, Ms. Le also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and the mission statement was read by Ms. Elisabeth Einaudi.

**APPROVAL OF MINUTES**

**M/S/C Moved to approve the November meeting minutes. (Pitre/Johanson) No further discussions. All in favor, Motion carries.**

1. Board Meeting Minutes - 11/15/21
2. Fiscal Committee Meeting Minutes - 11/15/21
3. Service Provider Advisory Committee Meeting Minutes - 12/1/21
4. Program Policy Committee Meeting Minutes - 1/5/22
5. Board Development Committee Meeting Minutes – 1/5/22
6. Executive Committee Meeting Minutes - 1/5/22
7. Quality Assurance Advisory Committee Meeting Minutes– 1/8/22

## **STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST**

Mr. David Grady discussed these issues:

- Another smaller Behavioral Support workshop will be done soon
- SCDD has been more active than usual with self-advocates due to the opportunities zoom provides
- Jennifer Lucas will join SARC's QA meeting to provide more support
- Families have requested the creation of parent cohorts in a sustainable way that provide support
- PHP offers webinar trainings on transition
- SDAC is working on creating a website in collaboration with other regional centers

## **PRESIDENT'S REPORT**

Ms. Mary Le shared the benefits of being a mentor, it is crucial to our individuals served such as the Special Olympics, Angels on Stage, and other organizations. She shared that she and her husband are mentors to her nieces and nephews, and she was very proud that one of her nieces will be running for public office thanks to her mentoring.

## **EXECUTIVE DIRECTOR'S REPORT:**

Mr. Javier Zaldivar Executive Director discussed the following topic:

- Thanked Ms. Abigail Walker and Ms. Lorena Villanueva for Doing the Board Education
- Hope that the government follows-through the commitments they made
- The opening date for the SARC building has been pushed back until Covid-19 cases improve

## **Covid-19 Status Update:**

- 97 individuals have reported being covid positive
- 3 - Day programs have suspended in-person operations due to covid outbreaks
- One person has passed away because of Covid complications
- SARC continues with weekly covid testing
- SARC will receive testing kits for residential homes
- 44% of individuals report being fully vaccinated
- Federal program started which allows up to 4 covid test kits per address
- N95 masks will soon be available at clinics and pharmacies All quarantine and isolation protocols are being followed

- 48 homes actively infected and with staff shortages
- 80% of individuals were infected by staff

### **CRDP (Community Resource Developing Plan)/Board Priority**

- Continue to work with providers to develop affordable housing
- SARC submitted a request to support a property in South Monterey County.
- If our request is granted, this will guarantee 5 units dedicated to SARC individuals and families

### **PEDIATRIC DEVELOPMENT SCREENING CENTER**

- This program will be an extension of the Valley Medical Center and it aims to provide comprehensive screenings, evaluations, and referrals for children up to the age of 18
- Community navigators will be made available to help people connect with community programs
- Streamlining of information for individuals.
- Center will also screen for other developmental concerns

### **PROPOSED GOVERNOR'S BUDGET**

#### **Home and Community-Based Services Spending Plan, \$1.6 B Total Funds through March 2024:**

- Language Access & Cultural Competency \$45.8M
- Coordinated Family Supports \$41.7M
- Enhanced Community Integration for Children & Adolescents \$12.5M
- Social Recreation & Camp Services \$121.1M
- Rate Model Implementation \$1.4B
- Information Technology Modernization \$7.5M

#### **Early Start Part C, \$24 M through January 2024:**

- Family Wellness \$7.0M
- Develop Culturally & Linguistically Sensitive Services \$4.5M
- Outreach \$4.2M
- Technology \$1.3M
- Technical Assistance & Monitoring \$0.5M
- Initiatives in Collaboration with CDE \$6.5M
- Performance Incentives Program, \$87.5M (\$83.8M increase)
- DSP Workforce Training & Development, \$16.2M (\$11.9M increase)
- Enhanced Service Coordination for Low-No POS, \$14.2M (\$1.4M increase)
- Specialized Home Monitoring, \$10.2M (\$1.9M increase)
- Lanterman Act Provisional Eligibility, \$8.1M (\$545,000 increase)
- Specialized Caseload Ratio for Complex Needs, \$4.4M (\$200,000 increase)
- Regional Center Emergency Coordinators, \$2.5M (\$483,000 increase)
- Service Provider Rate Reform, including quality incentive payment, \$554.2M (\$427.1M increase)
- SB 3 Minimum Wage Increase, \$4.1M

- Social Recreation & Camp Services, \$49M (\$19.6M increase)
- START Training, \$17.9M (\$1.3M increase)
- Lanterman Act Provisional Eligibility, \$17.4M (\$1.2M increase)

#### **Children's Support and Early Start Coordination, \$65.5M**

- Reduced caseload ratios for children through age 5, \$51.1M
- Part C to B Transitions resources for preschools to increase inclusion of children served by RCs, \$10.0M
- IDEA Technical support for service coordinators, \$3.2M
- DDS staff for coordinating and monitoring activities, \$1.2M

#### **Communications assessments for consumers who are deaf, \$15.0M**

##### **Subminimum wage phase-out pilot, \$8.4M**

- New Service Model, \$8.2M (3-Year Pilot)
- DDS staff for workload associated with phase-out implementation plan, \$253,000

#### **Federal Compliance, \$1.7M**

- Screening activities RCs/providers, \$550,000 (screening & background checks)
- DDS resources for SDP monitoring, HCBS monitoring, contracting with SCDD, \$1.2M

#### **Disparity Outreach Update**

Mr. Ruben Colon gave the update:

- The Parent Support groups continue to meet virtually twice a month
- Parents are grateful to SARC for providing Covid-19 testing
- Pragnya will offer services in Spanish
- Status of Equity Grants will be sent by DDS in February
- Mr. Colon will be leaving his position soon, he thanked everyone for their support

#### **Employment Update**

Ms. Katherine Sanders gave the following information:

- The Sub-minimum wage bill will go before the legislature soon
- DDS is conducting Employment Workshops now via zoom
- Ms. Sanders forms part of the Employment Task Force group for DDS
- There will be a meeting with the Department of Rehabilitation to discuss their spending budget

### **DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley**

#### **NEW AND CLOSING PROGRAMS**

##### **2 New**

- Special Therapeutic Services
- Community Integration Training Program

### **3 Closed**

- Community Integration
- Life Services
- Sitka House (will be taken over by another vendor)

#### **Self Determination Update:**

- 89 Orientations completed
- 43% Individual budgets certified
- 36% FMS obtained by participant
- 38% IPP completed and signed
- 54% Reviewed for SDP Waiver eligibility

### **COMMITTEE REPORTS**

#### **FISCAL**

Ms. Elisabeth Einaudi Committee Chair gave the report:

#### **1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of November 2021 was \$32.7M and the year to date was \$191.6M. The current allocation is \$559.6M.

#### **2. Individuals Served**

The number of individuals served as of November 2021 was 17,134 This is an increase of 399 since November 2020.

#### **3. Operations (OPS)**

Expenses for the month of December was \$3.8M and the year to date was \$22M. The Fiscal Year Projection is \$46.4M and the estimated allocation is \$46.5M. This leaves us with a surplus of approximately \$61K..

#### **4. Cash Position**

The cash position through the end of December was \$81.5M. This is an increase of \$0.3M since November

#### **5. Donation Fund**

The balance in the Donation Fund through the end of December was \$205.3K. This is an increase of \$127. This change was due to miscellaneous contributions and/or disbursement requests received during the month

#### **6. Medicaid Waiver Enrollment**

The enrollment for SARC at the end of September was 9,026. This is an increase of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

The committee reviewed 2 contract amendments to recommend to the full Board for approval:

1. **M/S/C Moved to approve the Bay Area Housing Corporation (BAHC) (*Renovation Children's EBSH*) Start-Up Contract amendment FY 2019-20, 2020-21 totaling \$1,058,000.00 (Johanson/Mary Le) No further discussions. All in favor. Motion carries.**
2. **M/S/C Moved to approve the Bay Area Housing Corporation (BAHC) (*Acquisition and Renovation Adults EBSH*) Start-Up Contract amendment FY 2020-21, 2021-2022 totaling \$1,050,000.00 (Stickney/Andy Le)) No further discussions. All in favor. Motion carries.**

### **BOARD DEVELOPMENT**

Ms. Johanson referred the audience to the minutes in the package and acted on this Action items.

**M/S/C Moved to approve the re-election of Ms. Glendora Pitre to her third two-year term as a board member. (Mary Le/Contreras) No further discussions. All in favor, Motion carries.**

**M/S/C Moved to approve the election of Ms. Lisa Lopez to her first two-year term as a board member. (Pitre/Mary Le) No further discussions. All in favor, Motion carries.**

### **QUALITY ASSURANCE ADVISORY COMMITTEE**

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

### **SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)**

The Board elected a new SPAC representative Ms. Erika Gonzalez.

**M/S/C Moved to approve the election of Ms. Erika Gonzalez to her first two-year term as the SPAC representative to the board. (Lopez/Andy Le) No further discussions. All in favor, Motion carries.**

### **PROGRAM POLICY COMMITTEE**

Ms. Johanson asked the Board to adopt the Transparency and Public Information Policy.

**M/S/C Moved to adopt the Transparency and Public Information Policy (Stickney/Maldonado)) No further discussions. All in favor, Motion carries.**

### **PEOPLE'S ADVISORY COMMITTEE (PAC)**

The meetings will resume next Wednesday 1/26/22



**ARCA**

Ms. Le informed that the meeting would be held on 1/22/22 and they would discuss the budget and 3 things to accomplish this year.

**PUBLIC COMMENT**

None

**BOARD COMMENT**

Ms. Einaudi thanked everyone for their reports and asked that a vaccination link be

**ANNOUNCEMENTS**

- Working on Self Determination Meeting
- Will do outreach to legislators via zoom
- Preparing for Grass Roots Day
- Planning a Candidate Forum
- Budget Revise to be released in May
- SARC will be pushing the "Register to Vote Campaign" since this is an election year
- 4/29/2022 Legislative Breakfast
- Summer Festivals returning this year

**ADJOURNMENT**

Meeting adjourned at 5:55 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

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Ms. Veronica Contreras

**San Andreas Regional Center  
Board of Directors  
Fiscal Committee - Meeting Minutes  
January 19, 2022**

**Committee Members Present:** Jon Drennan Elisabeth Einaudi  
Mary Le Gus Maldonado  
Daniel Stickney

**Committee Member Absent:** Nefte Couttolenc

**Staff Present:** Lourdes Gonzalez Robert Gonzalez  
John Hunt Gina Jennings  
Saskia Vandekamp Javier Zaldivar

Meeting called to order at 4:00 pm. by Mary Le Committee Member.  
The Fiscal Committee met via zoom.

**Fiscal Packet**

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

**1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of November 2021 was \$32.7M and the year to date was \$191.6M. The current allocation is \$559.6M.

**2. Individuals Served**

The number of individuals served as of November 2021 was 17,134 This is an increase of 399 since November 2020.

**3. Operations (OPS)**

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**4. Cash Position**

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**5. Donation Fund**

The balance in the Donation Fund through the end of December was \$205.3K. This is an increase of \$127. This change was due to miscellaneous contributions

and/or disbursement requests received during the month

#### **6. Medicaid Waiver Enrollment**

The enrollment for SARC at the end of September was 9,026. This is an increase of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

Updated numbers were not available at the time of this report.

#### **7. Contracts Review**

The committee reviewed 2 contract amendments to recommend to the full Board for approval:

- 1. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (BAHC) (*Renovation Children's EBSH*) Start-Up Contract amendment FY 2019-20, 2020-21 totaling \$1,058,000.00 (Drennan/Johanson) No further discussions. All in favor. Motion carries.**
- 2. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (BAHC) (*Acquisition and Renovation Adults EBSH*) Start-Up Contract amendment FY 2020-21, 2021-2022 totaling \$1,050,000.00 (Johanson/Drennan) No further discussions. All in favor. Motion carries.**

#### **8. Other**

The committee discussed these topics:

- The difference between Bay Area Housing Corporation (BAHC) and Housing Choices Coalition (HCC);
  - BAHC collaborates with SARC in buying and managing properties
  - HCC helps with obtaining rental units for individuals served
- SARC has a total of 10 Enhanced Behavioral Support Homes and Community Crisis Homes
- The Fiscal Department is under a tremendous workload doing the Rate Increases and DDS Audits

#### **9. Next Meeting Date**

**February 23, 2022**

#### **9. Adjournment**

With no further discussion the meeting was adjourned at 4:30 p.m.

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes (via zoom)  
January 26, 2022**

<b>Members Present</b>	Tade Akintade Erika Gonzalez (chair) Doug Pascover Sylvia Yeh	Melanie Gonzales Desiree Luong Beth Prentiss
<b>Members absent</b>		
<b>Staff Present</b>	Lourdes Gonzalez Gina Jennings Arushie Nugapitiya Katherine Sanders Ann Sieber Francisco Valenzuela Javier Zaldivar	John Hunt Mike Keeley Irene De La Rosa Rommel Sanchez Molly Sullivan Saskia Vandekamp
<b>Community Present</b>	Danielle Azzalino Karla Dajano David Grady Amy Heller Myles Horttor Christine Ibia Abigail Lorimmer Christine Shene Sarah Verity Kaitlyn Krentz Rudy Hernandez William Hess	Cathy Bouchard John Flint Jerri Jensen Annie-Marie Hong Amanda Hunt Siauro Katoa Angel Ocamp Amy Vance Dylan Wales Lori Menzies Wayne Jasper

Ms. Erika Gonzalez Committee Chair led the meeting via zoom 10:05 a.m.

**Committee Updates**

Ms. Erika Gonzalez introduced herself as the SPAC chair and thanked everyone for their support.

**Provider Input**

- Ms. Prentiss informed that Cal-OSHA will fine you for using N95 masks without the fitting test
- Ms. Vandekamp requested feedback on the use of language for the background checks; the committee agreed that it will impact hiring, but they wouldn't want those people anyways. A Directors Exception can be issued for unique situations
- The committee discussed ways and places to have N95 masks fitted and trained for fitting

## **Director Update**

Mr. Zaldivar discussed the following issues:

- Vendors are to inform SARC of any Covid-19 infections and exposures
- Providers can have their voice heard by attending the budget hearings and providing feedback on their business' struggles
- Stay tune for law that will pay employees for Covid-19 time-off, then redirect to agency management
- Budget Update – POS (Purchase of Service) Caseload:
  - Community Care Facilities
  - Medical Facilities
  - Day Programs
  - Habilitation Services
    - Work activity program
    - Supported Employment
  - Transportation
  - Support Services
  - In-Home Respite
  - Out of Home Respite
  - Intermediate Care Facility-Developmentally Disabled
- Updated Policies
  - Service Provider Rate Reform
  - Minimum Wage Increase
  - Coordinated Family Support Services
  - Social Recreation and Camping
  - START Training
  - Electronic Visit Verification
  - Bilingual Differentials
  - Provisional Eligibility
- New Policies
  - Funding for Deaf and Hard of Hearing

## **New and Closing Programs**

Ms. Saskia Vandekamp Associate Director of Community Services gave the report:

### **3 New**

- Infant Development Program
- Therapeutic Services
- Community Integration Program

### **2 Closed**

- Care facilities

## **HCBS (Home & Community Based Services)**

Ms. Ann Sieber Community Services Manager gave the report:

- Grant Cycle 2020-21 is wrapping-up
- Waiting for decision on Grant Cycle 2021-22
- There is no response on the virtual visits yet

## **Employment**

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- Roundtables are scheduled with set topics already, next is “Unique Job Coaching Techniques”
- Working with the Department of Rehabilitation to distributing their grant
- Ms. Sanders sits on the DDS work group that works on the Best Path to Employment

## **Announcements:**

Covid-19 testing available

PPE available for those that need it

Will push the Vote campaign

Will host legislative luncheon

Will host legislative Forum

## **SCDD**

Mr. David Grady discussed the following topics:

- Supporting sub -minimum wage bill
- Grant RFP has been released with a focus on underserved communities
- Planning a second mental help symposium
- Running leadership classes for self-advocates

## **Direct Support Professional Workforce Survey Spring 2022**

Ms. Leslie Morrison from DDS made a presentation to request support from the providers in completing DSP Workforce Survey. She presented the following agenda:

- Overview of DSP workforce survey
- Reasons for conducting the survey
- Information about the survey instrument
- Using survey results
- Anticipated survey schedule
- Request for assistance getting the word out to all providers

## **Next SPAC Committee Meeting:**

**February 23, 2022, via zoom at 10:00 a.m.**

## **Adjournment**

The meeting was adjourned at 11:32 a.m.

**San Andreas Regional Center  
Board of Directors  
Program Policy Committee Minutes  
February 1, 2022**

<b>Committee Members Present:</b>	Martha Johanson (Chair) Mary Le	Andy Le
<b>Committee Members Absent:</b>		
<b>Staff Present:</b>	Jim Elliott John Hunt Irene De La Rosa	Lourdes González Mike Keeley Javier Zaldivar

The meeting was called to order at: 4:00 p.m. by Ms. Mary Le Committee member via Zoom.

**1. Social Recreation and Social Skills Policy**

The policy was reviewed, and more changes are needed, it will be approved via email.

**2. Personal Assistance Policy**

No changes were made it stays the same.

**3. Policy Tracking List**

Policies to be reviewed next: March 1, 2022

- Behavioral Health Treatment
- Purchase of Service (Intro)

**4. Next Committee Meeting Date/Time**

**Tuesday, March 1, 2022**

**4. Adjournment**

There being no further discussion, the meeting adjourned at 4:30 p.m.

**San Andreas Regional Center  
Board of Directors  
BOARD DEVELOPMENT COMMITTEE MINUTES  
February 1, 2022**

**Committee Members Present:** Martha Johanson (chair)    Andy Le  
Mary Le

**Committee Members Absent:**

**Staff Present:** Lourdes González                      John Hunt  
Mike Keeley                                      Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:30 p.m., by Ms. Martha Johanson Committee Chair member via zoom.

**1. Confirm Board Education**

There will be a Board education on February 23, 2022, via Zoom. The topic will be on "Employment Opportunities through SARC" Ms. Katherine Sanders Employment Specialist will present.

**2. Applicants Update**

Two people will be voted into the Board on 2/23/2022

- Ms. Maya Bareket
- Mr. Cole Baurmeister

**3. Vacancies**

Three Vacancies in the Board:

- 1 At Large
- 1 Santa Cruz County
- 1 San Benito County

**4. Member Terms**

Daniel Stickney 2-19-22 will be re-elected

**5. Next Committee Meeting Date/Time**

**Tuesday, March 1, 2022**

**6. Adjournment:**

There being no further discussion, the meeting adjourned a 4:45 p.m.



**Board of Directors  
EXECUTIVE COMMITTEE MINUTES  
February 1, 2022**

**Committee Members Present:** Veronica Contreras  
Mary Le (Chair)

Martha Johanson  
Glendora Pitre

**Committee Members Absent:** Elisabeth Einaudi

**Staff Present:**

Lourdes González  
Mike Keeley  
Francisco Valenzuela  
Javier Zaldivar

John Hunt  
Irene De La Rosa  
Saskia Vandekamp

Ms. Mary Le Board President called the meeting to order at 5:00 p.m. via Zoom.

## 1. Risk Assessment Report

Ms. Saskia Vandekamp Director of Community Services presented the SIR report for the month of January.

**Total Incidents 364**

**85** Incidents reportable to DDS.

**279** Incidents not reportable to DDS.

## 7 Deaths

2 Consumers reported missing with 0 not yet located

6 Suspected Abuse/Exploitation

## 1 Injuries Requiring Treatment Beyond First Aid

26 Medical Need/Accident

### 3 Victim of Crime

9 Suspected Neglect

### 31 Unplanned hospitalizations

**2. Development of the January 19, 2022, Board Meeting via Zoom.** There will be a Board education on February 23, 2022, via Zoom. The topic will be on “Employment Opportunities through SARC” Ms. Katherine Sanders Employment Specialist will present

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

**a. President's Report: Mary Le**

## 1. Black Disability and Resources

**b. Executive Director's Report: Javier Zaldivar**

## 1. Diversity Outreach Update

2. Employment Programs Update
3. Budget Update

**c. Directors of Consumer Services: Mike Keeley**

1. New and Closing Programs
2. Self-Determination Update
3. Social Recreation Opportunities

**d. Committee Reports:**

**Fiscal** – There will be a report.

**Board Development** - There will be a report and action item.

**Action Item:** Recommendation to re-elect Daniel Stickney to his third and last two-year term.

**Action Item:** Recommendation to elect Ms. Maya Bareket to her first-two year term in the Board

**Action Item:** Recommendation to elect Mr. Cole Baurmeister to her first-two Year term in the Board

**People's Advisory Committee** – There will be a report.

**Quality Assurance Advisory** – There will be a report

**Service Provider Advisory** – There will be a report

**Program Policy** - there will be a report

**ARCA** - there will be a report

**3. Announcements**

Mr. Valenzuela gave the following announcements:

- Weekly Covid-19 testing at the San Jose office
- Will do outreach to legislators via zoom
- Preparing for Grass Roots Day
- Planning a Candidate Forum

**4. Director's Update**

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- SARC's opening plan has been pushed back to March 1, 2022, due to Covid-19 infections
- Covid-19 Update
  - 34 homes impacted
  - 1 individual dead
  - Working slowly with vendors to help them not go under
  - Number one issue is the low rates vendors receive

- If vendors knew what the rate increases will be, they could make better decisions on what their working options could be
- News article announcing the closure of Mission College in June and what the background history is all about
- Independent Network Program and their issues with being unlicensed to provide self-care services
- Article on mom that drowned her son and how SARC must do a competency evaluation to see if she can stand trial

#### **4731 Complaints and Whistle Blowers submitted.**

*4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.*

*Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC*

- **1 4731** reports submitted:
  - Family accused SARC of violating son's rights because Medi-Cal was cancelled they want to be reimbursed; it is a service issue not client's rights
- **1 Whistle Blower** reports submitted:
  - Home was accused of restraining and individual, SARC confirmed it and issued a CAP (Correction Action Plan). The home is not very cooperative SARC will remove individuals from there and place somewhere else.

Mr. Keeley announced that Ms. Minerva Valdez has stepped into the Diversity Specialist position.

#### **5. Next committee/meeting date**

**Tuesday, March 1, 2022**

#### **6. Adjournment**

There being no further discussion, the meeting adjourned at 5:45 p.m.

**San Andreas Regional Center  
Quality Assurance Advisory Committee via Zoom  
February 8, 2022**

<b>Committee Members Present:</b>	Veronica Contreras Gus Maldonado	Lisa Lopez Glenda Pitre – Chair
<b>Committee Members Absent:</b>	Martha Johanson	
<b>Staff Present</b>	Lourdes Gonzalez Mike Keeley Lisa Rund	Hazel Jordan Katie Magleby Saskia Vandekamp

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:06 p.m. via zoom.

**I. Special Incident Reports: Nov.**

364 Total number of incidents.  
7 Total number of deaths.  
85 Incidents reportable to DDS.  
279 Incidents not reportable to DDS.  
31 Unplanned hospitalizations with 7 consumers remaining hospitalized.  
16 Planned hospitalizations.  
2 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH -180      ICF - 11      SNF/NF - 5      ILS - 17      SLS - 53  
Family Home - 93      Foster Home - 0      Family Home Agency - 2      Psych Treat - 3

**Highlights:** Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation.

**II. Quality Assurance (QA) Nov.**

**A. QA Facility Monitoring - Residential Care, Level 4I only**

7 Out of 8 scheduled FMs completed  
0 Facilities received recommendations  
0 Facilities received corrective action plans

**B. QA Unannounced Visits - Residential Care, Level 4I only**

7 Out of 8 QA UVs completed.  
1 Facilities received recommendations  
0 Facilities received corrective action plans

**C. Trainings:**

Service Provider Facility Monitoring – no training scheduled

Service Coordinator Facility Monitoring – no training scheduled

Behavior 101 Training – virtual for service coordinators - no training scheduled

Behavior 101 Training virtual for vendors – no training scheduled

Residential Services Orientation – no training scheduled

New Employees Orientation – 01/06/22 - 20 attendees

**D. Standing QA Meetings:**

Quality Assurance Around the Bay Quarterly Meeting – 01/28/22 - 19 attendees

Let's Talk QA: Salinas office no meeting scheduled and San Jose office – no meeting scheduled

DSP Inability to Communicate – as needed

QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity 7 Number of Deaths

0 Infant 1 Child 4 Adults and 2 Elderly

**E. Highlights:**

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

**Certificate of Achievement:**

No certificates given to providers in the month of January 2022

**III. Health Services:****A. Health-Related Trainings Presented by San Andreas Health Services Unit:**

- There have not been formal training classes with providers
- Health Services Coordinator and Associate provide information and answer questions during the Provider Information calls with SARC.
- Health services associate coordinator provided SARC employees with the mandatory training on re-opening plan and PPE mandated by OSHA; those employees that had not done the class in October.

**B. Current projects/activities:**

- To help make everyone safer, COVID testing is done weekly in the San Jose and Salinas office.
- PCR testing is done with a turnaround time result of 24 to 48 hours.
- Testing is open to employees, family members, care providers and individuals served.
- Since Thanksgiving an increase was noted in the number of people testing.

**PPE DONATION:**

- Health services also continue doing Fit testing for N95 for the SARC employees requesting to wear N95 respirator masks.
- SARC San Jose provided PPE donation to families on a request basis
  - 15 bags were given out in January
  - Most families were under Covid infection, they also requested N95 face masks, hand sanitizer and face shields.
- SARC provided PPE to Providers who requested it mostly while under Covid infection
  - They received good amounts of face masks, N95, face shields, gowns, hands sanitizer and gloves.
  - Providing PPE for 30 facilities of RCH, ICF, ARFPSHN and SLS.

**Covid infection for Our consumers:** please note that not all information is compiled from SIRs received.

54 cases in ARF / RCH / RCFE all counties  
31 cases in ILS/SLS all counties  
9 cases in ICF DDN or DDH  
93 cases living with family

Some infections of Covid were directly transmitted by asymptomatic staff, and family members during the holiday parties or visits

**C. Highlights:****From PIN 22-05-ASC**

The State Public Health Officer Order of December 22, 2021 (updated January 25, 2022) supersedes previous mandate for Adult Care Facilities and Direct Care Worker Vaccine Requirement.

This new mandate requires that workers currently eligible for boosters, who provide services or work in indoor settings be fully vaccinated and receive a booster dose for COVID-19 no later than by March 1, 2022. (Previously February 1, 2022)

Workers not yet eligible for boosters must comply no later than 15 days after the recommended timeframe.

This coming week, SARC has partnered with community care licensing and CDPH to distribute to all licensees covid antigen test kits:

- Santa Clara County 523 facilities at the San Jose office
- Santa Cruz County 53 facilities at the Watsonville office
- Monterey and San Benito Counties another partner / provider will distribute to them

#### **IV. Supported Living Services (SLS):**

**A. SLS QA's:** One QA was scheduled for January 21, 2022, although the vendor did not submit the requested information by the deadline. Therefore, the QA was re-scheduled for February 4, 2022.

#### **B. SLS/ILS Roundtable:**

Resource Specialist, Mary Lynn Rochlitz presented the following information at the January 12, 2022, Roundtable held on Zoom.

SARC Policy/Procedure:

- ISO request process for isolation/quarantine SLS rate.
- COVID check in – latest issues & challenges. Julie Lussier was present to address issues and questions from providers. Topics included:
  - Protocol around submitting SIR and COVID positive forms to SARC.
  - SARC is distributing PPE on an individual basis.
  - Importance of “fit testing” N-95 masks to comply with OSHA standards.
  - Reminder to revise agency COVID policies in response to current circumstances.
  - Pros and cons of different testing options (nose swab, throat swab).
  - Different variants that are coming out such as “flurona” and Omicron or combinations of variants.
- Health & Safety requests for the minimum wage increase due January 21, 2022.
- Statewide minimum wage spreadsheets due March 31, 2022.
- Community Information:
  - SPAC meetings are held the 4<sup>th</sup> Wednesday of each month.

#### **Highlights:**

The next SLS/ILS Roundtable Meeting will be held virtually on February 9, 2022, at 10 am.

#### **Supported Living Orientation for Individuals and Families**

  1   Completed,   3   Total attendees

#### **SLS New Vendor Orientation**

  0   Completed,   0   Total attendees

#### **V. Community Services:**

Residential Service Orientation (RSO)	<u>  0  </u>	Completed,	<u>  0  </u>	Total attendees
Mini-RSO (for FHA)	<u>  1  </u>	Completed,	<u>  1  </u>	Total attendees

**VI. Emergency Response Plan Report**

No Updates.

**VII. Other:**

**VIII. Next QAAC meeting is scheduled for:**

**Tuesday, March 8, 2022**

**IX. Adjournment:**

There being no further discussion, the meeting adjourned at 5:05 p.m.