



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, October 17, 2022

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/meeting/register/tZYqce2urkijEtLw4nheTpW8nRDWW4NSut5k>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Glendora Pitre



5:02 — 5:05 II. Vision Statement. Gus Maldonado

5:05 — 5:09 III. Approval of Minutes



1. Board Meeting Minutes - 8/15/22
2. Fiscal Committee Meeting Minutes - 8/15/22
3. Service Provider Advisory Committee Meeting Minutes 8/24, 9/27/22
4. Program Policy Committee Meeting Minutes 10/4/22
5. Board Development Committee Meeting Minutes – 10/4/22
6. Executive Committee Meeting Minutes - 10/4/22
7. Quality Assurance Advisory Committee Meeting Minutes 10/11/22
8. People’s Advisory Committee Meeting Minutes –



5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady



5:20 — 5:35 V. Presidents Report Glendora Pitre
Mental Health Awareness Month

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



5:35 — 6:00 VI.

Executive Director's Report Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Overview



6:00 — 6:15 VII.

Director of Consumer Services Report Mike Keeley

1. New and Closing Programs
2. Self-Determination Update
3. Respite Services



6:15 — 6:40 VIII.

Committee Reports

1. Fiscal Elisabeth Einaudi
2. Board Development Maya Bareket

Action Item: Recommendation to approve the re-election of Mr. Andy Le o his second two-year term in the Board

Action Item: Recommendation to approve the election of Ms. Alicia Mesa to her first two-year term in the Board.

Action Item: Recommendation to approve the election of Mr. Rajesh Patel to his first two-year term in the Board.

3. Quality Assurance Advisory Glendora Pitre
4. Service Provider Advisory Erika Gonzalez

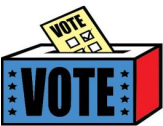
Action Item: Recommendation to approve the re- election of Desiree Q. Luong to her second two-year term in SPAC

5. Program Policy Lisa Lopez

Action Item: Recommendation to adopt the *Social Recreation & Social Skills Policy*

Action Item: Recommendation to approve the *2023 Board Meeting Schedule*

6. People's Advisory Committee Maya Bareket
7. ARCA Glendora Pitre



6:40 — 6:45 IX

Vote for 2023 Slate of Officers

President - Glendora Pitre

Vice-President - Veronica Contreras

Treasurer - Elisabeth Einaudi

Secretary - Gus Maldonado

Public Comment



6:45 — 6:50 X.

Board Comment



6:50 — 6:55 XI

Announcements



6:55 — 7:00 XII.

**Service Above Self Awards Dinner 10/22/22*

**Holiday Craft Fair 11/19/22*



7:00 XIII.

Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
August 15, 2022**

Presiding: Glendora Pitre Board Vice-President

Board Members Present: Maya Bareket
Jon Drennan
Martha Johanson
Lisa Lopez
Daniel Stickney
Veronica Contreras
Elisabeth Einaudi
Andy Le
Gus Maldonado

Board Members Absent: Cole Baurmeister
Erika Gonzalez
Nefte Couttolenc
Jock Mayes

Staff Present Lourdes González
Diana Gutierrez
Angel Johnson
Phien Phan
Minerva Valdez
Javier Zaldivar
Mia Garza
John Hunt
Mike Keeley
Katherine Sanders
Francisco Valenzuela

Community Present: Jaclyn Balanay (DDS)
Rajesh Patel
Alicia Mesa

CALL TO ORDER

Ms. Glendora Pitre Board Vice-President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:05 p.m. via zoom, Ms. Pitre also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Ms. Lisa Lopez read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the February meeting minutes. (Johanson/Drennan) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes - 6/20/22
2. Fiscal Committee Meeting Minutes - 6/20/22
3. Service Provider Advisory Committee Meeting Minutes - 6/22/22, 7/27/22
4. Program Policy Committee Meeting Minutes 8/4/22
5. Board Development Committee Meeting Minutes – 8/4/22
6. Executive Committee Meeting Minutes - 8/4/22
7. Quality Assurance Advisory Committee Meeting Minutes– 8/9/22

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady sent notes that were included in the packet.

PRESIDENT'S REPORT

Ms. Pitre shared that it is Friendship Month and her researched was done on what impact friendship has on individuals with developmental disabilities. She shared some guidelines when engaging individuals:

- They communicate differently
- Be patient
- Do not try to change them
- Do not assume that they do not value it
- Communicate clearly and in a low tone
- Use short sentences
- Respect them
- They do not want pity
- Take a stand with them against bullying
- Benefits of friendship brings them mental and physical health

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the activity at the Department and their monetary investment:

- Supportive Living Services like program within the parents' home, the Department is recognizing alternative ways, it is on the pilot stage
- Employment opportunities with a focus on grants for the employers
- Ensuring communities are aware of the Departments investment in education
- Investment in Self Determination Program even though it is an overly complicated program
- Health & Safety Waiver to increase funds for individuals that need it
- Expedited Exemption Request for individuals a risk:
 - Risk of admission to state-operated acute setting
 - Risk of admission to institution for mental diseases
 - Risk of admission to out of state placement
 - Risk of admission to Mental Health Psychiatric Hospital
- Investment in staff for better consumer services

Employment Update

Ms. Katherine Sanders Employment Specialist gave the following information:

- The Department is giving \$10 million in grants to creative Supportive Employment proposals
- Department of Rehabilitation (DOR) giving out \$10 million in grants as well to businesses that participate in Supportive Employment
- SB 639 worked on by State Council (SCDD) to end sub-minimum wages is working on the transition plans

Diversity Outreach Update

Ms. Minerva Valdez Inclusion and Disparity Manager gave the report.

- Collaborating with Pragnya in outreach
- Collaborating with Special Kids Connect upcoming conference
- Working on the tribal grant
- Planning the Deaf and Hard of Hearing (DHOH) conference for 2023
- Working on the Enhanced Caseload Coordination
 - Service Coordinators caseload will consist of 40 individuals
 - Will serve historically underserved communities that speak Spanish, Vietnamese and ASL
 - Currently doing outreach

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

Self Determination Update:

- DDS is looking into the budgets that are not cost neutral
- Financial Management System (FMS) having a lot of issues and movement
- Issues with funding out of state services
- Conflict of issue with the Independent Facilitators (IF)
- Advisory meetings were okayed to be virtually

NEW AND CLOSING PROGRAMS – Mia Garza

4 New

- Interpreter in Santa Clara County
- Translator in Santa Clara County
- Supported Employment placement in Monterey County
- Community Integration program in Santa Clara County

0 Closed

Review of Quality Assurance Procedures

Mr. Keeley did the presentation and discussed these topics:

- Types of Quality Assurance
 - Whistleblower Investigation
 - 4731 Investigation
 - Level 4 Residential Review
 - Enhanced Behavioral Home Review
 - Adult Facility for People with Special Health Needs (ARFPSHN)
 - Corrective Action Plans

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Board Treasurer gave the report:

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of June 2022 was \$37.5M and the year to date was \$485.7M. The current allocation is \$559.6M.

2. Individuals Served

The number of individuals served as of June 2022 was 17,204. This is an increase of 316 since June 2021.

3. Operations (OPS)

Expenses for the month of June were \$4.6M and the year to date was \$45.5M. The Fiscal Year Projection is \$47.8M and the estimated allocation is \$47.9M. This leaves us with a surplus of approximately \$20.6K.

4. Cash Position

The cash position through the end of June was \$99.4M. This is an increase of \$41.8M since June.

5. Donation Fund

The balance in the Donation Fund through the end of June was \$208.8K. This is an increase of \$376. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

The Board approved 1 contract recommended by the committee.

- 1. M/S/C Moved to approve the Alo Academy dba Alo Consultation Service Contract FY 2021-2022 totaling \$284,109.00 (Bareket/Pitre) No further discussions. All in favor. Motion carries.**

BOARD DEVELOPMENT

Ms. Johanson referred the audience to the minutes in the package and introduces two potential Board members that were observing the meeting, Ms. Alicia Mesa, and Mr. Rajesh Patel.

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

The minutes are in the packet.

PROGRAM POLICY COMMITTEE

Ms. Johanson asked the Board to approve/adopt 1 policy:

M/S/C Moved to approve/adopt the *Fiscal Contract Review and Approval Process Policy.* (Contreras/Le) No further discussions. All in favor, Motion carries

PEOPLE’S ADVISORY COMMITTEE (PAC)

Ms. Bareket informed that the committee has been participating in the special events, like “Shared Adventures” and “Superhero Festival”

PUBLIC COMMENT

None

BOARD COMMENT

The Board thanked and showed their appreciation to Ms. Martha Johanson for her service, it was her last SARC meeting. Ms. Johanson expressed that she was very appreciative of her time in the Board.

ANNOUNCEMENTS

- Day in the Beach was a success
- SARC’s Superhero, 5K Run was a successful great event
- 10/6, 13, 20/22 Pajaro Valley Conference via zoom
- 10/8/22 Pumpkin in the Park
- 10/13/22 Disability Awareness Day
- 10/22/22 Service Above Self Awards Dinner
- 11//19/22 Holiday Craft Fair
- 12816/22 Years of Service Celebration

ADJOURNMENT

Meeting adjourned at 6:17 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Veronica Contreras

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
August 15, 2022**

Committee Members Present: Jon Drennan Elisabeth Einaudi
Gus Maldonado

Committee Member Absent: Nefte Couttolenc Daniel Stickney

Staff Present: Karla Cruz Mia Garza
Lourdes Gonzalez John Hunt
Javier Zaldivar

Meeting called to order at 4:00 pm. by Elisabeth Einaudi Committee Chair.
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

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The balance in the Donation Fund through the end of June was \$208.8K. This is an increase of \$376. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

7. Contract Reviews

The committee reviewed 1 contract to recommend to the full Board for approval, with the condition that the following information was included:

The rules require that HCBS programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community.

DDS Approval e-mail was received on July 20, 2022

- 1. M/S/C Moved to recommend to the full Board approval of the Alo Academy dba Alo Consultation Service Contract FY 2021-2022 totaling \$284,109.00 (Drennan/Maldonado) No further discussions. All in favor. Motion carries.**

8. Next Meeting Date

October 17, 2022, at 4:00 p.m.

9. Adjournment

With no further discussion the meeting was adjourned at 4:02 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
August 24, 2022**

Members Present	Tade Akintade Melanie Gonzales Beth Prentiss	Erika Gonzalez (chair) Desiree Luong
Members absent	Sylvia Yeh	
Staff Present	Natalie Baylosis Mia Garza John Hunt Mike Keeley Jeany Pek Ann Sieber Anna Wall	Karla Cruz Lourdes Gonzalez Gina Jennings Michelle Livoni Katherine Sanders Francisco Valenzuela Javier Zaldivar
Community Present	Allison Yant Cathy Bouchard Ha Nguyen Kenny Ha Mark Sung Sarah Verity Sia Doug Pascover	Amanda Hunt Fara Culbertson Jerri Jensen Mahteme Lakew Sarah Macy Sharmean Heffernan Tony Green Veronica Lopez

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3rd Wednesday of the month, the conversations are going well. The Committee continues to work on setting-up presentations. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss.

Provider Input

Ms. Prentiss shared that the “Gathering of Extraordinary People!” Event at Imagine SLS was very good.

New and Closing Programs

Ms. Ann Sieber Community Services Manager gave the report:

4 New

- Interpreter in Santa Clara County
- Translator in Santa Clara County
- Supported Employment placement in Monterey County
- Community Integration program in Santa Clara County

0 Closed

Health and Safety Waiver Awareness Strategy (H&SW)

Ms. Mia Garza Community Services Associate Director informed that she is collaborating with Ms. Minerva Valdez Inclusion Manager, Michelle Livoni HCBS Specialist, and Ms. Evette Ybarra Deaf and Hard of Hearing (DHOH) specialist, to work on the strategy to do the outreach to identify individuals who will benefit from the H&SW process in their native language.

HCBS (Home & Community Based Services)

Ms. Michelle Livoni HCBS specialist discussed these issues:

- Reviewing revalidation/re forms
- Alo Consultation will be sending postcards with the HCBS training information
- Grant recipients must submit all documentation by 2/2023

Employment

Ms. Katherine Sanders Employment Specialist discussed these issues:

- Employment grants due today
- DOR's \$10M for the DSEI (Demand Side Employment Initiative) an employer incentive program will teach them how to train our individual to be good employees
- The State is looking to continue collaborating with the LPAs (Local Partnership Agreements) for another 5-year plan.
 - Santa Clara's LPA Business Advisory Committee is planning their Employment Panel Event for October 10, 2022, it is a great event
- SARC will resume the quarterly meetings with DOR (Department of Rehabilitation)
- PCT (Person Center Thinking) trainings will eventually be offered to providers
- Ms. Livoni and Ms. Sanders will be working on the employment initiatives with the Day Programs

Director Update

Mr. Zaldivar discussed the following issues:

- He thanked all the providers for participating in the Superhero festival
- Informed the providers what to do when supporting conserved individuals
 - Know what your role is
 - If needed get clarification of conservator's powers
 - It is the provider's responsibility to support the individual at all times
 - SARC is there to guide and support the providers
 - Be very aware, since California's conservatorships are under the spotlight
 - Work with SARC collectively as a team
- Have a clear system in place that shows that POS matches the requirements in the IPP
- Make sure you get paid appropriately for services rendered by consulting with the Service Coordinator and the correct fiscal staff
- PHP (Parents Helping Parents) provides great resources to support individuals, check their website: [PHP https://www.php.com/transition-to-adulthood/](https://www.php.com/transition-to-adulthood/)

- Mr. Zaldivar gave his annual presentation on SARC's Whistleblower and 4731 information.
 - *Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC*
 - *4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.*
 - The policy is there to protect individuals and staff
 - Lately there has been an uptake on whistleblowers regarding staffing issues
 - Check our website for the current policy: <chrome-extension://efaidnbmnnnibpcaipcgjclefindmkaj/https://www.sanandreasregional.org/app/uploads/2021/01/Whistleblowers-Protection-Policy-January-2021.pdf>
- SCDD is also offering Self Determination Orientations check our website
 - 9/15/22 SDAC (Self Determination Advisory Committee) meeting at 7:00 p.m.

Natalie (Emergency Coordinator)

- SARC selected those individuals that will receive the Emergency battery back-ups
- Trainings on Emergency preparedness will be provided to providers and ILS/SLS individuals
- 9/10/22 there will be a preparedness fair for anyone interested
<https://emergencymanagement.sccgov.org/residents/2022-emergency-preparedness-fair>

Announcements:

Mr. Francisco Valenzuela thanked all those that supported the Superhero Festival

- 10/6, 10/13, 10/20/22 Pajaro Valley Spanish Conference
- 10/13/22 Disability Awareness Day
- 10/18/22 Pumpkins in the Park
- 10/22/22 Service Above Self Awards Dinner
- 11/5/22 Autism Walk
- 11/19/22 Holiday Craft Fair

Next SPAC Committee Meeting:

September 28, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:50 a.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
September 28, 2022**

Members Present	Tade Akintade Melanie Gonzales Beth Prentiss	Erika Gonzalez (chair) Desiree Luong Sylvia Yeh
Members absent		
Staff Present	Natalie Baylosis Lourdes Gonzalez Michelle Livoni Jeany Pek Javier Zaldivar	Karla Cruz John Hunt Arushie Nugapitiya Ann Sieber Mia Garza
Community Present	Amanda Hunt Angel Ocampo Christine Shene David Grady Dylan Wales Fara Culbertson John Flint Mark Sung Sara Gignon Sarah Macy Tony Green Sommer	Amy Wright Cathy Bouchard Claudia Harty Doug Pascover Ivy Flores Jake Dunbar Kaitlin Olson Myles Hottor Tracey Marquart Siauro Katoa Danielle Kerry

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3rd Wednesday of the month, the conversations are going well. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss.

Provider Input

None

Director Update

Mr. Zaldivar Executive Director discussed the following issues:

- Alternative Model Services will be sunset on December 31, 2022
 - There are some proposals to continue some remote services, but not behavioral services
- Will do outreach to have those individuals that need it, use Health and Safety Waivers (H&S)
 - Ms. Livoni informed that the outreach will also be focused on bilingual workers that will receive higher pay

- The Department promised to respond to H&S requests within 30 days
- Employment opportunities available
- AB506 bill would require staff that serve children to undergo background checks

Tailor Day Services (TDS)

Ms. Mia Garza shared a presentation on the proposed changes coming to TDS:

- Service Customization
- Things to Consider
 - Individualized Service Goal
 - Current Status
 - Service design/ activities
 - Health/safety concerns
 - Proposed support hours
 - Outcomes desired
- Legislative updates
- Rate Settings
- The committee discussed the changes, and they expressed their concerns on how it will impact them. It is hard to find services already and these changes will make it more difficult. They asked that their concerns be taken to the department,

New and Closing Programs

Ms. Ann Sieber Community Services Manager gave the report:

3 New

- Residential facility
- Psychological Service
- Occupational Services

0 Closed

Health and Safety Waiver Awareness Strategy (H&SW)

Ms. Mia Garza Community Services Associate Director informed that she is collaborating with Ms. Minerva Valdez Inclusion Manager, Michelle Livoni HCBS Specialist, and Ms. Evette Ybarra Deaf and Hard of Hearing (DHOH) specialist, to work on the strategy to do the outreach to identify individuals who will benefit from the H&SW process in their native language.

- Electronic Visit Verification (EVV) requirement code list has been expanded
 - Deadline is January 2023
 - Visit DDS webpage for more information

HCBS (Home & Community Based Services)

Ms. Michelle Livoni HCBS specialist discussed these issues:

- Final Rule compliance packets must contain supporting documentation
- Alo Consultation will be sending postcards with the HCBS training information
- Submit reports on grants received by 2/2023

- Round table meetings are held monthly

Employment

Ms. Garza discussed these issues:

- DDS grants still in reviewed
- All data on Paid Internship Programs and Competitive Integrated Employment must be submitted
- DOR's \$10M for the DSEI (Demand Side Employment Initiative) an employer incentive program will teach them how to train our individual to be good employees

Announcements:

Mr. Francisco Valenzuela announced these events:

- 10/13/22 Disability Awareness Day
- 10/18/22 Pumpkins in the Park
- 10/22/22 Service Above Self Awards Dinner
- 11/5/22 Autism Walk
- 11/19/22 Holiday Craft Fair
- Encourage individuals to register and vote

SCDD Central Coast

Mr. David Grady Regional Manager discussed the following issues:

- Working on mental health issues
- Offered training to law enforcement in Morgan Hill and Salinas
- Self-Advocates continue to be very active
- Continue to support SB639 the elimination of sub-minimum wages
- Reported on Customized Employment

Alo Consultation Presentation

Alo informed the committee what services they offer:

- Why here
- Project scope
- Discovery
 - Data collection
 - Engagement
 - Focus
- Education
- Meeting opportunities to discuss service delivery

Next SPAC Committee Meeting:

October 28, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:00 a.m.

PROVISIONAL ELIGIBILITY FOR REGIONAL CENTER SERVICES POLICY

- I. **Purpose:** It is the intent of San Andreas Regional Center to provide an intake process to establish provisional eligibility for any child who is three or four years of age and who is not otherwise eligible for regional center services as a result of a developmental disability as specified in California Welfare & Institutions Code section 4512 (a)(1).

- II. **Definitions:**
 - **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act and mean a person who has been found eligible and receives services from the regional center.**
 - *Provisional eligibility:* pursuant to California W&I Code section 4512(a)(2), if a child who is between three to five years of age is not eligible for regional center services due to not meeting the definition of a developmental disability, they may be considered for provisional eligibility. This means children three to four years of age will be able to receive Lanterman services on a provisional basis if the child has:
 - A disability that is not solely physical in nature and
 - Significant functional limitations in at least two of the following areas of major life activity as determined by a regional center and as appropriate to the age of the child:
 - Self-Care
 - Receptive and expressive language
 - Learning
 - Mobility
 - Self-direction
 - Children determined to be provisionally eligible for Lanterman Act Services do not qualify for the Self Determination Program. An individual must meet the criteria in Welfare and Institutions (W&I) Code, Section 4512(a)(1) to be part of the SDP Program.

- III. **Policy:** In order to be provisionally eligible for regional center services an applicant must meet the criteria as defined by W&I Code section 4512(a)(2).

Each applicant shall be a resident of California and intend to reside in the San Andreas Regional Center catchment area, which includes Santa Clara, San Benito, Santa Cruz, and Monterey Counties (See Attachment A). A resident individual who has moved to this catchment area will be provisionally eligible

for services if the individual was determined to be provisionally eligible by another regional center in the state.

Services should be provided in the primary language of the applicant/family. San Andreas Regional Center shall provide interpreters, if requested, from within the agency or other community agencies.

Regional center services are provided without regard to religion, race, ethnicity, gender, financial status, or sexual orientation.

All information and records obtained in the course of providing intake, assessment, and services shall be confidential.

- IV. **Provisional Eligibility Intake Process:** An infant or toddler receiving Early Start services from the regional center under the California Early Intervention Services Act, Government Code section 95014 et seq., shall be assessed by the regional center at least 90 days prior to the date that they turn three years of age for purposes of determining their eligibility for regional center services under the Lanterman Developmental Disabilities Services Act. That assessment shall first determine if the child has a developmental disability under W&I Code section 4512(a)(1). If the regional center determines that the child does not have a developmental disability as defined by law, the regional center shall determine if the child is provisionally eligible for Lanterman Act services.

The assessment shall include review of program reports, Individual Family Support Plans, and the most recent results standardized assessments such as the Batelle Developmental Inventory. The qualitative and quantitative reporting of the infant or toddler's treatment team, diagnoses and reports from health care providers, and consultation with regional center specialists shall all be considered as necessary and a decision appropriate to the child shall issue by, at minimum, the Early Start service coordinator, Early Start manager, and clinical psychologist assigned.

A child referred to the regional center who is three or four years of age and has not received Early Start services shall be assessed pursuant to W&I Code section 4643. That assessment shall first determine if the child has a developmental disability under W&I Code section 4512(a)(1). If the regional center determines that the child does not have a developmental disability as defined by law, the regional center shall determine if the child is provisionally eligible for regional center services.

The intake process includes initial interviews, introduction to the regional center, information gathering, assessment and a determination of eligibility, and if eligible, the development of a person-centered Individual Program Plan (IPP). During this process, the applicant will be provided with information and advice about the nature and availability of services provided by the regional center and by other agencies in the community.

Assessment may include the following:

- Collection and review of available historical and diagnostic data
- Provision or procurement of necessary tests and evaluations.
- Summarization of developmental levels and service needs.

Each intake case record shall include a psychological evaluation or developmental assessment and medical information. The involvement of other specialists and/or consultants may be considered in the assessment process, dependent upon the type of disability and the developmental needs.

Active partnership in the intake process may include parent, authorized representative, family member or any person that supports the individual. If the applicant is determined to be eligible, an Individual Program Plan (IPP) shall be developed by the Interdisciplinary Team (IDT) within 60 days of completion of the assessment. If the applicant is determined not to be eligible, the IDT will discuss the reasons for the finding of ineligibility. Within five (5) days of the IDT meeting, a letter will be sent to the applicant. The letter will describe in detail the reasons that the applicant is not eligible and will make appropriate referrals to alternative resources. The letter will include a Notice of Action and a Fair Hearing Request Form that includes a description of the appeal process.

- V. **Purchase of Service Standard:** If a purchase of service is required, the POS policy for that service will be followed accordingly.
- VI. **Notice of Action:** If the exception is not granted, the service coordinator promptly informs the individual/family that it has not been granted, informs the individual/family of their appeal rights, and sends a notice of action and a fair hearing form.

Total Incidents 964 July

132 Incidents reportable to DDS.

832 Incidents not reportable to DDS.

13 Deaths

7 Consumers reported missing with 0 not yet located

21 Suspected Abuse/Exploitation

5 Injuries Requiring Treatment Beyond First Aid

28 Medical Need/Accident

4 Victim of Crime

6 Suspected Neglect

48 Unplanned hospitalizations

2. Development of the October 17, 2022, Board Meeting via Zoom.

There will be a Board education. The topic will be “Cultural and Linguistic Competency” Ms. Minerva Valdez Disparity and inclusion Manager will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President’s Report: Glendora Pitre

1. Mental Health Awareness Month

b. Executive Director’s Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Overview

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs / (Day Programs)
2. Self-Determination Update
3. Recreation Services

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and three action items:

1. Action Item: Recommendation to approve the re- election of Mr. Andy Le to his second two-year term on the Board
2. Action Item: Recommendation to approve the election of Ms. Alicia Mesa to her first two-year term on the Board
3. Action Item: Recommendation to approve the election of Mr. Rajesh Patel to his first two-year term on the Board

People’s Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report and one action item.

1. Action Item: Recommendation to approve the re-election of Ms. Desiree Loung to her second two-year term on the Board

Program Policy - there will be a report and two action items.

1. Action Item: Recommendation to approve the 2023 Meeting Schedule
2. Action Item: Recommendation to adopt the Social Recreation and Social Skills Policy.

ARCA - there will be a report

3. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- Mr. Zaldivar informed the committee of three high profile incidents that they should be aware of.
- The Department addressed the staffing issues in one of the Director's meetings.

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- There are no new 4731s or whistle blower complaints, but SARC continues to work the standing one.
 - Employee fraud
 - Landlord issues with 3 individuals served

Directives

Regional Centers are waiting on the Trailer Bill language to implement all the actions that have been approved having to do with:

- Intakes to follow 120 days' timeline
- Calls to be responded to within 5 days
- Self-Determination Program (SDP)
 - FMS fees must be redirected to the families
 - Standardization of a way to transition from traditional services to SDP
- The Department will hold a state holder meeting to address the recent audits they had
 - Respite Audit – not providing good services to underserved communities
 - Rate Study Recommendations to focus on staffing issues

- Department Audit that showed they did not support the system appropriately
- SARC will be releasing up to 30 new positions
- Caseload ratio report must be run twice a year now
- Many regional centers did not pivot their services during the pandemic, SARC was not one of them thanks to our team
- Alternative Model Services ending 12/31/22
- Provider concerns with staffing issues will be addressed via a meeting soon

4. Announcements

- 10/15/22 Pumpkins in the park Santa Cruz
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

5. Other

None

6. Next committee/meeting date

Tuesday, November 1, 2022

7. Adjournment

There being no further discussion, the meeting adjourned at 6:00 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
October 11, 2022**

Committee Members Present:	Maya Bareket Lisa Lopez Glenda Pitre – Chair	Veronica Contreras Gus Maldonado
Committee Members Absent:		
Staff Present	Natalie Baylois Lourdes Gonzalez Julie Lussier Irene De La Rosa	Mia Garza Hazel Jordan Katie Magleby

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:05 p.m. via zoom.

I. Special Incident Reports: Oct.

- 816 Total number of incidents.
- 15 Total number of deaths.
- 148 Incidents reportable to DDS.
- 668 Incidents not reportable to DDS.
- 56 Unplanned hospitalizations with 17 consumers remaining hospitalized.
- 26 Planned hospitalizations.
- 5 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 361 ICF - 23 SNF/NF - 8 ILS - 50 SLS - 107
Family Home - 233 Foster Home - 0 Family Home Agency - 7 Psych Treat - 27

Special Incident Reports: Sept.

- 735 Total number of incidents.
- 6 Total number of deaths.
- 132 Incidents reportable to DDS.
- 603 Incidents not reportable to DDS.
- 52 Unplanned hospitalizations with 20 consumers remaining hospitalized.
- 11 Planned hospitalizations.
- 8 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 309 ICF - 18 SNF/NF - 10 ILS - 53 SLS - 116
Family Home - 189 Foster Home - 15 Family Home Agency - 0 Psych Treat - 25

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation. Ms. Magleby informed the committee that SARC is not always privy to all the

information from the authorities once incidents are reported to all agencies, and it is due to HIPAA regulations.

Ms. Garza shared that for SARC to act they must be made aware of the incident first.

II. Quality Assurance (QA) Sept.

A. QA Facility Monitoring - Residential Care, Level 4I only

11 Out of 11 scheduled FMs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

11 Out of 11 scheduled QAs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Coordinator Facility Monitoring Training 09/08/22 5 attendees.

D. Standing QA Meetings:

Mortality and Morbidity: 15 Number of deaths

1 Infants 1 Children 7 Adults 6 Elderly

Quality Assurance (QA): August

A. QA Facility Monitoring - Residential Care, Level 4I only

12 Out of 12 scheduled FMs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

20 Out of 20 scheduled QAs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Residential Services Orientation Training (RSO) 08/02/22 9 attendees.

Service Provider Facility Monitoring Training 08/04/22 12 attendees.

Service Coordinator P & I Training 08/25/22 51 attendees.

D. Standing QA Meetings:

Mortality and Morbidity: 06 Number of deaths

0 Infants 0 Children 3 Adults 3 Elderly

E. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death. She reported for both August and September data.

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit: Sep.

Class (Max attendance)	Month given August or September	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications	August Sept-cancelled	1	16	16/0	
Basics of Nutrition and Obesity					
Difficulty Swallowing and Aspiration	August	1	9	9/0	
Oral Health					
Pressure Injury Prevention & Recognition					
Recognizing Signs of Abuse	September	1	9	9/0	
Restricted Health Conditions	September-cancelled				
RN Training					
Signs/Symptoms of Illness/Injury					
Special Incident Report 7/8 and 8/2	August and September	2	17	17/0	
Thinking Ahead	August	1	14	14/0	
What is Epilepsy	August	1	10	10/0	
Totals		7	75		

Classes are posted on the SARC (San Andreas Regional Center) website Events Calendar with a link for registration.

PPE (Personal Protective Equipment) Donations All Counties - September

- 5 providers
- 6 families

Covid Test Kit Donations all counties' providers, families, and employees – Sep.

- 250 kits (2 tests per boxes = 500 tests total)

Covid Update

- 5 homes monitored

A. Health-Related Trainings Presented by San Andreas Health Services Unit: Aug.

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications	1	16	16/0	
Basics of Nutrition and Obesity				
Difficulty Swallowing and Aspiration	1	9	9/0	
Oral Health				
Pressure Injury Prevention & Recognition	1	5	5/0	
Recognizing Signs of Abuse				
Restricted Health Conditions				
RN Training				
Signs/Symptoms of Illness/Injury				
Special Incident Report 7/8 and 8/2	2	18	8/0	
Thinking Ahead	1	14	14/0	
What is Epilepsy	1	10	10/0	
Totals	7	72		

Attendance numbers are low due to difficulty with the ability to email large numbers of people. Classes are posted on the SARC website Events Calendar with a link for registration.

B. Current projects/activities:

SARC Health services is still monitoring the care homes with Covid positive cases. Health services Nurses are still providing PPE (Personal Protective Equipment) and Antigen test kits to care providers and families that are requesting it. With the start of school coming up we have enough Covid test kits to support SARC staff and our families/ consumers or care providers requesting them.

PPE (Personal Protective Equipment) Donations All Counties - August:

- 12 providers
- 3 families

Covid Test Kit Donations All Counties - August.

- 662 kits (2 tests per box = 1,324 tests total)
- 100 employees
- 14 providers
- 4 families

Covid Update

- 16 care homes under daily check
- Huge drop from June/July

C. Highlights:

Our DHOH (Deaf and Hard of Hearing) specialist Evette, continues her work reviewing each case and collaboration with service coordinators to ensure the data in Sandis is accurate and reflecting the reality of each case.

IV. Supported Living Services (SLS):

A. SLS QA's: QA evaluations for SLS agencies are not a requirement of Title 17 regulations, however, it has previously been a practice at San Andreas. Currently QAs are not being facilitated as the department focuses on providing resources and support to Service Providers.

B. SLS Roundtable: Resource Specialist Angel Salinas presented the following information at the September Roundtable held via Zoom.

- SARC Policy/Procedure:
- Whistle blower complaints and Health & Safety risks in SLS
- Staff training and supervision
- Community Information:

Highlights:

The next Roundtable Meeting will be conducted via Zoom on October 12, 2022. Following that, the November meeting will be held via Zoom on November 9, 2022.

Supported Living Orientation for Individuals and Families

1 Completed, 2 Total attendees

SLS New Vendor Orientation

1 Completed, 5 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees

RSO (mini for FHA) 1 Completed, 2 Total attendees

VI. Emergency Response Plan Report

A. Current Projects/Activities:

1. Training

a. Internal: Active Shooter Training

i. Provided 9 training classes (2 in Salinas, 1 in Watsonville and 6 in San Jose)

ii. 2 Make-Up classes in San Jose

- iii. Working to add quarterly training courses for New Hires and Annually for All Staff
- b. Internal: New Hire Orientation
 - i. Rolled out new training for new hires
- 2. DDS Statewide Initiatives
 - a. Go Kits for High Fire Risk Areas utilizing ILS/SLS support services
 - i. Bags have been shipped – stuck in the port. Agencies are starting to sign up.
 - b. Battery Back-Ups for High Fire Risk Areas utilizing ILS/SLS support services and relying on power dependent equipment
 - i. Batteries to begin distribution

Highlights:

Emergency Monitoring for August

Of emergency events monitored: 29 total emergency events monitored

- 19 Fires
- 6 HazMat Situations
- 2 Weather Related Events
- 2 Technological/Man-Made Situations

Of individuals evacuated: 0 individuals

Emergency Monitoring for September

Of emergency events monitored: 35 total emergency events monitored

- 15 Fires
- 4 HazMat Situations
- 1 Weather Related Event
- 3 Technological/Man-Made Situations
- 12 Earthquakes

Of individuals evacuated: 0 individuals

VII. Next QAAC meeting is scheduled for:

Tuesday, November 8, 2022

VIII. Adjournment:

There being no further discussion, the meeting adjourned at 5:10 p.m.