



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Wednesday, January 19, 2022

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/join/zoom/register/tZllcOyvqDopHN13zO2gDfW0oLI9I8979tEv>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Mary Le



5:02 — 5:05 II. Vision Statement. Elisabeth Einaudi



5:05 — 5:09 III. Approval of Minutes
1. Board Meeting Minutes - 11/15/21
2. Fiscal Committee Meeting Minutes - 11/15/21
3. Service Provider Advisory Committee Meeting Minutes - 12/1/21
4. Program Policy Committee Meeting Minutes - 1/5/22
5. Board Development Committee Meeting Minutes – 1/5/22
6. Executive Committee Meeting Minutes - 1/5/22
7. Quality Assurance Advisory Committee Meeting Minutes– 1/11/22
8. People’s Advisory Committee Meeting Minutes –



5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

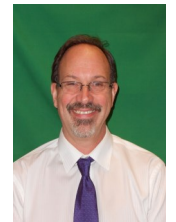
Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



5:20 — 5:35 V. Presidents Report Mary Le
 1. Mentoring & Volunteer Service



5:35 — 6:00 VI. Executive Director’s Report. Javier Zaldivar
 1. Diversity Outreach Update
 2. Employment Programs Update
 3. Preliminary Budget Update



6:00 — 6:20 VII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Self-Determination Update
 3. Update on Covid-19 Issues

6:20 — 6:45 VIII. Committee Reports
 1. Fiscal Elisabeth Einaudi
 2. Board DevelopmentMartha Johanson
Action Item: Recommendation to re-elect Ms. Glendora Pitre to her third and last two-year term.
Action Item: Recommendation to elect Ms. Lisa Lopez to her first two-year term. In the Board
 3. Quality Assurance AdvisoryGlendora Pitre
 4. Service Provider Advisory
Action Item: Recommendation to vote-in the new SPAC Chair Ms. Erika Gonzalez
 5. Program Policy Martha Johanson
Action Item: Recommendation to adopt the Transparency and Public Information Policy
 6. People’s Advisory Committee
 7. ARCA. Mary Le



6:45 — 6:50 X. Public Comment



6:50 — 6:55 XI Board Comment



6:55 — 7:00 XII. Announcements



6:00 XIII. Adjournment

SAN ANDREAS REGIONAL CENTER
Board of Directors Annual Meeting Minutes
Via Zoom
November 15, 2021

Presiding: Mary Le Board President

Board Members Present:

Veronica Contreras	Jon Drennan
Mary Ellen Eaton	Elisabeth Einaudi
Christine Gianola	Martha Johanson
Pamela Kerman	Andy Le
Gus Maldonado	Jock Mayes
Glendora Pitre	Daniel Stickney

Board Members Absent: Nefte Couttolenc

Staff Present

Ruben Colon	Karla Cruz
Jim Elliott	Debbie Ellis
Lourdes Gonzalez	John Hunt
Angel Johnson	Arushie Nugapitiya
Phien Phan	Saskia Vandekamp
Katherine Sanders	Francisco Valenzuela
Anna Wall	Javier Zaldivar

Community Present: David Grady Laura Noland
Allan Smith (DDS)

Accountants: Alex Kalau Kristel Maikranz

CALL TO ORDER

Ms. Mary Le Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Le also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Mr. Jon Drennan read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the meeting minutes. (Drennan/Kerman No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 10/18/21
2. Fiscal Committee Meeting Minutes 10/18/21
3. Service Provider Advisory Committee Meeting Minutes – 10/27/21
4. Program Policy Committee Meeting Minutes - 11/2/21
5. Board Development Committee Meeting Minutes – 11/2/21
6. Executive Committee Meeting Minutes – 11/2/21
7. Quality Assurance Advisory Committee Meeting Minutes– 11/9/21
8. People’s Advisory Committee

Independent Accountants Audit Report

The AGT CPAs & Advisors gave the report to the Board of Directors, they informed that the Fiscal Committee had reviewed the report already. They informed that SARC received an unmodified opinion, clean with no findings.

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady gave an update on what they are currently working on:

- The employment initiative to customize employment and move forward
- The second Symposium as a follow-up to “Bridging the Gap” and improve behavioral health services
- CA START will be introduced to the task force on Self Determination
- Continue collaboration with SARC on Housing Choices
- 12/6/21 Voices United resource fair online

PRESIDENT’S REPORT

Ms. Mary Le shared that we have had a very challenging year, but we have persevered and now it’s time to give thanks. She thanked the Board members for giving their time and serve the Board. She thanked the SARC Executive Team and staff for their hard work. Clients and families for their grace under the hardships. She said that is time to reflect and show appreciation and gratitude.

EXECUTIVE DIRECTOR’S REPORT:

Disparity Outreach Update

Mr. Ruben Colon discussed these topics:

- PHP applied again for a grant for one-on-one consultation and personal training
- SPIN applied to work on transition
- Other Organizations applied for the Deaf & Hard of Hearing
- Voices United wants the grant to do leadership programs
- DDS will decide on the grant winners

Employment Update

Ms. Katherine Sanders Employment Specialist gave the following information:

- The objective is to move Individuals from sheltered workshops to competitive employment working on the possible solutions
- There are incentive programs that help providers help the individuals
- Santa Cruz had the employment awards via video
- Had a successful panel discussion with the Santa Clara LPA (Local Planning Agreement)
- Had a Santa Clara employer panel to discuss the benefits of hiring individuals with developmental disabilities
- DOR (Department of Rehab) will do a job training presentation
- Have started to see Monterey County’s interest in the LPA
- The Craft fair represents an employment opportunity
- Working on all the gaps to be able to support individuals.

Mr. Zaldivar informed that the Self Determination continues open for anyone to join. Ms. Kathy Hornberger interim ombudsperson made a presentation to the Self Determination Advisory committee (SDAC) to explain her role and responsibilities. State Council has been awarded the contract to do the Self Determination orientations

NCI (National Core Indicators) Report

Mr. Elliott made the presentation to inform on these issues:

- State Council does the survey yearly based on different participants
- This report is from FY 2018-19 on Child family Survey
- How and Why:
 - They ask a series of questions about the person's life, their services, and the community they live in.
 - Answers allow for California to compare itself to other states and for regional centers to compare themselves to the state average and other regional centers
- Results are made available by DDS on their website, here are some positive and negative highlights:
 - 50% family does not get enough information to take part in the planning services for their child
 - 50% family does get enough information to take part in the planning services for their child

 - 40% information family gets about services is not easy to understand
 - 60% information family gets about services is easy to understand

 - 10% service coordinator does not respect family's choice
 - 90% service coordinator respects family's choice

 - 20% IPP/IFSP does not include all the things child needs
 - 80% IPP/IFSP includes all the things child needs

 - 20% family cannot contact service coordinator when they want to
 - 80% family can contact service coordinator when they want to

 - 30% family is not happy with services and supports child gets
 - 70% family is happy with services and supports child gets

 - 10% services and supports have not made a positive difference for family
 - 90% services and supports have made a positive difference for family
- What is next:
 - FY21 -22 survey is being done with Child Family
 - Awaiting results for FY 19-20 Adult Family/Family Guardian Survey and 20-21 Adult In-Person Survey.
 - Results from the NCI surveys are used to inform state and regional center policy and to monitor the metrics on certain areas of regional center Performance Contracts
 - Public Comment is open until 11/30/21
 - Contact Mr. Elliott at SARC for questions and information

ASSOCIATE DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley **NEW AND CLOSING PROGRAMS**

9 New

- Infant Development
- 3 Residential facilities
- Housing Access service
- Translator
- 3 Early Start Speech Therapeutic services

0 Closed

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Committee Chair gave the report:

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of September 2021 was \$33.3M and the year to date was \$111.9M. The current allocation is \$558.8M.

2. Individuals Served

The number of individuals served as of September 2021 was 17,129. This is an increase of 353 since September 2020.

3. Operations (OPS)

Expenses for the month of October was \$3.8M and the year to date was \$13.9M. The Fiscal Year Projection is \$45.4M and the estimated allocation is \$45.5M. This leaves us with a surplus of approximately \$68.4K.

4. Cash Position

The cash position through the end of October was \$86.4M. This is an increase of \$7.6M since September.

5. Donation Fund

The balance in the Donation Fund through the end of October was \$204.7K. There were no donation fund transactions during the month of October.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of June was 9,162. This is an increase of 13 enrollments since May. Statewide enrollment was 142,858, an increase of 309 enrollments since May.

Updated numbers were not available at the time of this report.

BOARD DEVELOPMENT

Minutes are in the packet. Action item voted on:

M/S/C Moved to approve the re-election of Ms. Elisabeth Einaudi to her second two-year term as a board member. (Mary Le/Drennan) No further discussions. All in favor, Motion carries.

PEOPLE'S ADVISORY COMMITTEE (PAC)

Had a meeting on Wednesday and will move them to the 2nd Wednesday from now on. Working on preparing the individuals to vote for upcoming re-election.

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre referred the audience to the minutes in the packet

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

Minutes are in the packet.

PROGRAM POLICY COMMITTEE

Minutes in the packet

ARCA Report

Ms. Kerman reported that their discussion focused on:

- The Audit report which was an unmodified opinion
- Policy issues, housing, and engagement of legislators and bills

PUBLIC COMMENT

None

BOARD COMMENT

- The Board expressed Ms. Kerman and Ms. Gianola their thanks for their service to the Board on their last meeting.

ANNOUNCEMENTS

- SARC provides weekly Covid-19 testing in San Jose, and every other week in the outer offices.
- The craft fair was a very successful event
- 12/4/21 Virtual Service Above Self Awards
- 12/17/21 Staff Years of Service Celebration

ADJOURNMENT

Meeting adjourned at 6:55 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Veronica Contreras

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
November 15, 2021**

Committee Members Present: Veronica Contreras Jon Drennan
 Elisabeth Einaudi Christine Gianola
 Martha Johanson Pamela Kerman
 Andy Le Mary Le
 Gus Maldonado Daniel Stickney

Committee Member Absent: Nefte Couttolenc

Staff Present: Karla Cruz Lourdes Gonzalez
 John Hunt Arushie Nugapitiya
 Phien Phan Saskia Vandekamp
 Javier Zaldivar

Accountants: Alex Kalau Kristel Maikranz

Meeting called to order at 4:00 pm. by Ms. Pamela Kerman Committee Member.
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of September 2021 was \$33.3M and the year to date was \$111.9M. The current allocation is \$558.8M.

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Updated numbers were not available at the time of this report.

7. Financial Independent Auditors' Report

The AGT CPAs & Advisors gave the report to the committee they informed that SARC received a clean audit opinion; and summarized these topics for them:

- INDEPENDENT AUDITORS' REPORT
 - Report on the Financial Statements
 - Management's Responsibility for the Financial Statements
 - Auditors Responsibility
 - Opinion
 - Other Matters
 - Other Reporting Required by Government Auditing Standards
- STATEMENTS OF FINANCIAL POSITION
- STATEMENTS OF ACTIVITIES
- STATEMENTS OF FUNCTIONAL EXPENSES
- STATEMENTS OF CASH FLOWS
- NOTES TO THE FINANCIAL STATEMENTS
- SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

8. Next Meeting Date

January 4, 2022

9. Adjournment

With no further discussion the meeting was adjourned at 4:55 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
December 1, 2021**

Members Present	Erika Gonzalez Doug Pascover	Desiree Luong Sylvia Yeh
Members absent	Tade Akintade Melanie Gonzales	Mary Ellen Eaton (Chair) Beth Prentiss
Staff Present	Lourdes Gonzalez Mike Keeley Irene De La Rosa Rommel Sanchez Francisco Valenzuela Javier Zaldivar	John Hunt Arushie Nugapitiya Katherine Sanders Ann Sieber Saskia Vandekamp
Community Present	Cathy Bouchard Annie-Marie Hong Siauro Katoa Angel Ocampo Ivan Perez Sarah Verity Sam	Karla Dajano Myles Horttor Sandra McElwee Doug Pascover Christine Shene Kerry

Mr. Doug Pascover Committee member led the meeting via zoom.

Committee Updates

None.

Director Update

Mr. Keeley informed that SARC is filling these special positions:

- Deaf and Hard of Hearing
- Emergency Coordinator
- Self Determination liaison

New and Closing Programs

Ms. Saskia Vandekamp Associate Director of Community Services gave the report:

9 New

- Infant Development
- 3 Residential facilities
- Housing Access service
- Translator
- 3 Early Start Speech Therapeutic services

0 Closed

Received notices of a few that plan to close, we are collaborating with them for solutions

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- Due to the Final Rule the federal contract must pay minimum wage
- State Council will be a training resource in Competitive Integrated Employment
- PHP will have an employment training
- ARCA will do an Employment webinar soon
- The employment conversation is happening, there is an increase in opportunities, and our individuals are going back to work
- Watch Trevor Noah's commentary on sub-minimum wage
<https://www.youtube.com/watch?v=wAtjGY9vQRA>

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager gave the report:

- 21 grants were sent to DDS
- Be patient with the process, notifications will go out as soon as they are received
- A QA position will be filled to help with compliance issues
- Attend roundtables when possible
- Those with grants send in your quarterly reports

Ms. Vandekamp expanded on these positions that will be filled:

- Provisional Eligibility
- Low or no POSs
- Self-Directive services that will be expanded
- Rate reform to help roll-out the program

She reminded the committee that the vaccination mandate is a public health order there is no flexibility about it.

SCDD

None

Other

Mr. Zaldivar discussed these topics:

- The rate implementation meetings are recorded on the DDS webpage to check the FAQ page
- SARC is here to support you on the vaccine mandate and how to document non vaccinated
- Since is the year-end remember to do audits to avoid repercussions
- Annual update of the Whistle Blower and 4731 policies that are on our website
- Restoration of social recreation continues to be difficult to obtain due to the median rates
- Attend the roundtables for Health and Safety requests ASAP and complete requests on time

Announcements:

12/4/21 Service Above Self

12/9/21 637 Public Meeting

Will push the Vote campaign

Will host legislative luncheon the coming year

Will host legislative Forum

Next SPAC Committee Meeting:

January 27, 2022, via zoom at 10:00 am.

Adjournment

The meeting was adjourned at 11:15 a.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
January 5, 2022**

Committee Members Present: Andy Le Mary Le

Committee Members Absent: Martha Johanson (Chair)

Staff Present: Jim Elliott Lourdes González
John Hunt Mike Keeley
Phien Phan Irene De La Rosa
Javier Zaldivar

The meeting was called to order at: 4:00 p.m. by Ms. Mary Le Committee member via Zoom.

1. The committee reviewed the *Transparency and Public Information Policy* and agreed to have the full Board approve it via email to adopt it at the Board meeting. The *Information Technology Policy* is still on hold and being reviewed by the attorneys. These policies do not need to be approved by DDS, the Board alone will approve and adopt them.

2. Social Recreation and Social Skills Policy

The policy was revised, and the committee decided that it needs to be updated with language that is more comprehensible so it will be brought to the table again in February 2022.

Policy Tracking List

Policies to be reviewed next: February 1, 2022

- Social Recreation and Social Skills
- Personal Assistance

3. Next Committee Meeting Date/Time

Tuesday, February 1, 2022

4. Adjournment

There being no further discussion, the meeting adjourned at 4:30 p.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
January 5, 2022**

Committee Members Present: Andy Le Mary Le
Gus Maldonado

Committee Members Absent: Martha Johanson (chair)

Staff Present: Lourdes González John Hunt
Mike Keeley Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:30 p.m., by Ms. Mary Le Committee member via zoom.

1. Confirm Board Education

There will be a Board education on January 19, 2022, via Zoom. The topic will be on the “Day Programs and how Covid-19 Changed Them”. Ms. Abigail Walker and Ms. Lorena Villanueva will present.

2. Applicants Update

There are three potential board members that need to confirm their desire to join the Board.

3. Vacancies

Five Vacancies in the Board:

- 2 At Large
- 1 Santa Clara County
- 1 Santa Cruz County
- 1 San Benito County

4. Member Terms

Glendora Pitre 1/22/22

5. Next Committee Meeting Date/Time

Tuesday, February 1, 2022

6. Adjournment:

There being no further discussion, the meeting adjourned a 4:45 p.m.

- 6 Victim of Crime
- 18 Suspected Neglect
- 46 Unplanned hospitalizations

Ms. Vandekamp informed that mission analytics is working on new procedures to disseminate SIR information, she wants to wait for the results to share the information with the Board and see if it is what they wanted to see.

3. Development of the January 19, 2022, Board Meeting via Zoom. There will be a Board education and the topic will be “Day Programs and how Covid-19 Changed them”. Ms. Abigail Walker and Ms. Lorena Villanueva will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President’s Report: Mary Le

1. National Mentoring Month

b. Executive Director’s Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Preliminary Budget 20-23

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update
3. Update on Covid-19 issues

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and action item.

Action Item: Recommendation to re-elect Ms. Glendora Pitre to her third and last two-year term.

Action Item: Recommendation to re-elect Ms. Elisabeth Einaudi to her second term.

People’s Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be an action item.

Action Item: Recommendation to vote-in the new SPAC Chair Ms. Erika Gonzalez

Program Policy - there will be a report and an action item.

Action Item: Recommendation to adopt the Early Intervention Policy

Action Item: Recommendation to adopt the Transparency and Public Information Policy

ARCA - there will be a report

4. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- SARC's opening plan has been pushed back due to the spike in Covid-19 cases.
- The department has not given an update on whether Day programs must close and go back to remote services, but the situation will be reassessed again.
- The Department has mandated vaccines for anyone working in congregated settings and vendors must follow the mandate
- Ms. Vandekamp informed that we are waiting for a clarification from the Santa Clara County about the mandate
- Staff Shortages have significantly impacted the system
- California's mask mandate runs until the end of February 2022
- SARC will work with the providers to strategize

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC

- **2 4731** reports submitted:
 - SARC must evaluate and individual on whether she is competent to go thru a trial process
 - An individual died at a home where their religious beliefs might have come into play
- **1 Whistle Blower** reports submitted:
 - Home was billing for staff not working, report was substantiated, and a CAP (Correction Action Plan) was issued

Mr. Zaldivar informed that the cyberattack has been very costly and the Department does not help with any money

5. Next committee/meeting date/time

Tuesday, February 1, 2022

6. Adjournment

There being no further discussion, the meeting adjourned at 5:50 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
January 11, 2022**

Committee Members Present:	Gus Maldonado	Glenda Pitre – Chair
Committee Members Absent:	Veronica Contreras	Martha Johanson
Staff Present	Lourdes Gonzalez Mike Keeley Katie Magleby Saskia Vandekamp	Hazel Jordan Julie Lussier Irene De La Rosa Z Zheng

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:06 p.m. via zoom.

I. Special Incident Reports: Nov.

534 Total number of incidents.
18 Total number of deaths.
116 Incidents reportable to DDS.
418 Incidents not reportable to DDS.
41 Unplanned hospitalizations with 9 consumers remaining hospitalized.
24 Planned hospitalizations.
2 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 238 ICF - 9 SNF/NF - 3 ILS - 29 SLS - 98
Family Home - 121 Foster Home - 8 Family Home Agency - 23 Psych Treat - 5

Special Incident Reports: Dec.

621 Total number of incidents.
16 Total number of deaths.
119 Incidents reportable to DDS.
502 Incidents not reportable to DDS.
46 Unplanned hospitalizations with 15 consumers remaining hospitalized.
17 Planned hospitalizations.
1 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 298 ICF - 20 SNF/NF - 5 ILS - 34 SLS - 88
Family Home - 148 Foster Home - 3 Family Home Agency - 18 Psych Treat - 7

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation.

II. Quality Assurance (QA) Nov.

A. QA Facility Monitoring - Residential Care, Level 4I only

12 Out of 12 scheduled FM's completed

3 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

18 Out of 18 QA UV's completed.

2 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring – 11/04/21 - 21 attendees

Service Coordinator Facility Monitoring – no training scheduled

Behavior 101 Training – virtual for service coordinators - no training scheduled

Behavior 101 Training virtual for vendors – no training scheduled

Residential Services Orientation – no training scheduled

New Employees Orientation – no training scheduled

D. Standing QA Meetings:

Quality Assurance Around the Bay Quarterly Meeting – no meeting scheduled

Let's Talk QA: Salinas office 11/03/21 - 5 attendees and San Jose office – 11/17/21 - 4 attendees

DSP Inability to Communicate – as needed

QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity 15 Number of Deaths

0 Infant 1 Child 5 Adults and 8 Elderly

E. Highlights:

Certificate of Achievement:

No certificates given the month of November 2021

Quality Assurance (QA) Dec.

A. QA Facility Monitoring (FM)- Residential Care, Level 4I only

3 Out of 3 scheduled FMs completed

1 Facilities received recommendations

1 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

38 Out of 18 QA UVs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring – no training scheduled

Service Coordinator Facility Monitoring – 12/01/21 - 19 attendees

Behavior 101 Training – virtual for service coordinators - no training scheduled

Behavior 101 Training virtual for vendors – no training scheduled

Residential Services Orientation – no training scheduled

New Employees Orientation – no training scheduled

D. Standing QA Meetings:

Quality Assurance Around the Bay Quarterly Meeting – no meeting scheduled

Let's Talk QA: Salinas office no meeting scheduled and San Jose office – no meeting scheduled

DSP Inability to Communicate – as needed

QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity 16 Number of Deaths

0 Infant 2 Child 9 Adults and 5 Elderly

E. Highlights:

Certificate of Achievement:

No certificates given to providers in the month of December 2021

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

- There have not been any formal training classes with providers.
- Health Services Coordinator and Associate provide information and answer questions during the Provider Information calls with SARC.
- Health services associate coordinator provided the last class for the mandatory training on re-opening plan and PPE mandated by OSHA to all SARC employees that had not done the class in October.

B. Current projects/activities:

- For everyone's safety, COVID testing is done weekly in the San Jose and Salinas office.
- PCR testing is done with a turnaround result of 24 to 48 hours.
- Testing is open to employees, family members, care providers and individuals served.
- Since Thanksgiving an increase was noted in the number of people testing.

PPE Donation:

- Health services continues doing Fit testing for N95 for the SARC employees requesting to wear N95 respirator masks.
- SARC San Jose had a PPE donation day for families only on December 10. Where close to 200 families received face masks, hand sanitizer and face shields.
- Saturday December 11th, SARC organized a PPE donation where registered providers from all counties received substantial amounts of face masks, N95s, face shields, gowns, hands sanitizer and gloves.
 - PPE to 125 providers of all types from RCH, ICF, ARFPSHN, ILS and SLS.

Covid infection Update - November:

Consumers

- 3 cases in ARF / RCH / RCFE all counties
- 2 cases in ILS/SLS
- 0 cases in ICF
- 0 cases in ARFPSHN
- 7 cases living with family

Providers/Staff

- 2 cases ILS/SLS
- 5 cases ARF/RCFE/ RCH
- 4 cases in ARFPSHN
- 5 cases ADP
- 3 cases SARC**

December:

Consumers

- 6 cases in ARF /RCFE/ RCH
- 11 cases living with family (all counties)
- 2 cases in ICF-DDH
- 0 Case ARFPSHN
- 1 case in ILS/SLS

Providers/Staff:

- 3 cases ILS/SLS
- 7 cases ARF/RCFE/ RCH
- 0 case in ARFPSHN
- 4 cases ADP
- 2 cases in ICF

- Some infections of Covid were directly transmitted by asymptomatic staff, and family members during the holiday parties.

- At the end of the holidays in December we have seen an increases of Covid positive cases everywhere.
- Hospitalization have been less, and symptoms have been mild in general.

C. Highlights:

- November 30th marked the deadline to have a non-vaccinated staff apply for an exemption.
- Each home is responsible for keeping records up-to-date, and have the staff test weekly.

IV. Supported Living Services (SLS):

A. SLS QA's: Quality Assurance reviews are being conducted remotely monthly with SLS agencies due to COVID-19. One QA was completed for the month of December 2021 with an SLS agency. The staff and participant files were in good condition apart from a few missing documents. They sent a follow up plan and will complete the missing items by February 2022.

B. SLS Roundtable:

B1. Resource Specialist, Mary Lynn Rochlitz, presented the following information at the November 10, 2021, SLS/ILS Roundtable:

SARC Policy/Procedure:

- COVID check in - Lisa Rund and Julie Lussier addressed issues and questions from providers. Topics included: COVID booster shots, flu shots, COVID testing, and review of COVID precautions. Julie Lussier reminded providers about SARC PPE giveaways.
- Upcoming rate adjustment in April 2022. Encouraged providers to attend the Rate Adjustment Implementation briefings held by DDS for more information.
- Local minimum wage Health & Safety waiver training on 12/10/21.
- EVV meetings hosted by DDS that review the CalEVV system, the CalEVV mobile app, and frequently asked questions.

Community Information:

- SPAC meeting schedule
- Holiday Craft Fair

B2. Resource Specialist, Mary Lynn Rochlitz, presented the following information at the December 8, 2021, SLS/ILS Roundtable:

SARC Policy/Procedure:

- Introduction of new SARC nurse, Joseph Estrada, working with Watsonville and Salinas offices.
- COVID check in: Lisa Rund and Julie Lussier were present to address issues and questions from providers. Topics included: Delta Variant versus Omicron Variant; Booster shots; Protocol for positive COVID tests; in-person visits from SARC Service Coordinators as mandated by DDS; COVID precautions, county mandates for masks wearing; and COVID resources.

- Rate adjustment starting in April 2022.
- Local minimum wage Health & Safety waiver training on 12/10/21.

Community Information:

- SPAC meeting schedule.

Highlights:

The next SLS/ILS Roundtable Meeting will be held virtually on Wednesday, January 12, 2022, from 10 am to 11 am.

Supported Living Orientation For Individuals and Families

 1 Completed, 2 Total attendees

SLS New Vendor Orientation

 0 Completed, 0 Total attendees

V. Community Services:

Residential Service Orientation (RSO)	<u> 1 </u>	Completed,	<u> 5 </u>	Total attendees
RSO (mini for FHA)	<u> 1 </u>	Completed,	<u> 3 </u>	Total attendees

VI. Emergency Response Plan Report

No Updates.

VII. Other:

VIII. Next QAAC meeting is scheduled for:

Tuesday, February 8, 2022

IX. Adjournment:

There being no further discussion, the meeting adjourned at 5:05 p.m.