

Class Title: Coordinated Family Support New Vendor Orientation (CFSNVO)

Class Date & Time: January 16, 2024 from 9:00 AM to 1:00 PM

Location: SARC – San Jose, 6203 San Ignacio Avenue, San Jose CA 95119

Registration is now open for the January 16, 2024 Coordinated Family Support New Vendor Orientation (CFSNVO). The CFSNVO will be conducted in person at SARC's San Jose office. Successful completion of the CFSNVO is one of the requirements for vendorization as a Coordinated Family Support provider. The CFSNVO will provide comprehensive information to potential vendors regarding the history of serving individuals with developmental disabilities, history and overview of regional centers and their roles in serving our individuals, Lanterman Act and DDSS, vendorization procedures, elements of program design.

PLEASE CAREFULLY READ THIS POST IN ITS ENTIRETY. FAILURE TO FOLLOW ALL INSTRUCTIONS IN THIS POST WILL RESULT IN AUTOMATIC DENIAL OF ADMISSION TO THE CFSNVO.

1. Register for the CFSNVO by clicking on the following link and completing the Request for Admission Form at <https://sanandreasregional.seamlessdocs.com/f/4of5sqmi8ves>

In completing the Request for Admission form, please be sure to complete all required field. You must also submit the documents described below by the registration deadline above. **PLEASE NOTE:** The form will not allow you to attach the required documents. Email all required documents as attachments (in-line responses will not be accepted) to resource@sarc.org. State "CFSNVO Registration" in the subject line. In the body of the email, state that the email and attachments are to be directed to Resource Specialists Kai Reade and Gabriela Alvarez.

- A. A Letter of Intent that describes each of the following:
- (1) why you are interested in providing Coordinated Family Support services to SARC-sponsored individuals,
 - (2) your background and experience working with ID/DD individuals, and
 - (3) how you will implement the HCBS Final Rule in providing services to SARC-sponsored individuals.

B. Your updated resume.

Please make sure that your Letter of Intent and resume are free of typographical errors before submission.

We do not maintain a waitlist for admission. If you are not admitted to or are unable to attend the CFSNVO, you will need to re-apply for admission to the next orientation. Check the Community Service Training Calendar on SARC's website for further information about future CFSNVO.