



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Zoom Link: -https://us06web.zoom.us/join/ztYtd-qgqzsiGdMUWKJBS4qI9Igz1i_ByrAT

Date: Monday, October 16, 2023

Time: 6:00 - 8:00 pm



**Location: San Jose Office
6203 San Ignacio Avenue.
San Jose CA. 95119**

AGENDA



6:00 — 6:02 I. Call to Order & Introduction. Glendora Pitre



6:02 — 6:05 II. Vision Statement. Cole Baurmeister



6:05 — 6:09 III. Approval of Minutes

1. Board Meeting Minutes - 8/21/23
2. Fiscal Committee Meeting Minutes - 8/21/23
3. Service Provider Advisory Committee Meeting Minutes - 8/23/23
4. Program Policy Committee Meeting Minutes 10/3/23
5. Board Development Committee Meeting Minutes – 10/3/23
6. Executive Committee Meeting Minutes - 10/3/23
7. Quality Assurance Advisory Committee Meeting Minutes 10/10/23
8. People's Advisory Committee Meeting Minutes –



6:09— 6:20 IV. State Council on Developmental Disabilities Central Coast ..D Grady

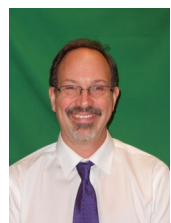


6:20 — 6:30 V. Presidents Report Glendora Pitre
1. Reflections of Yesterday

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input need to fill-out the pink note and give it to the Administrative Assistant then they are invited to use the lectern or remain at their seats while speaking. During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.



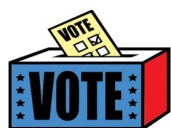
- 6:30 — 6:55 VI.** Executive Director's Report.Javier Zaldivar
1. Diversity Outreach Update
 2. Employment Programs Update
 3. Health and Safety Awareness Strategy



- 6:55 — 7:15 VII.** Director of Consumer Services Report.Mike Keeley
1. New and Closing Programs
 2. Self-Determination Update



- 7:15 — 7:35 VIII.** Committee Reports
1. FiscalElisabeth Einaudi
 2. Board Development Maya Bareket
Action Item: Recommendation to approve the re-election of Mr. Gus Maldonado to his second two-year term in the Board
Action Item: Recommendation to Adopt the 2024 Board Meeting Schedule, Revised Bylaws, & Attendance Policy.
 3. Quality Assurance Advisory Glendora Pitre
 4. Service Provider Advisory Erika Gonzalez
Action Item: Recommendation to approve the re-election of: Ms. Erika Gonzalez 2nd term, & Mr. Adegboyega Tade Akintade 3rd two-year term in SPAC.
 5. Program Policy Lisa Lopez
Action Item: Recommendation to Adopt the *Respite Care Policy, Parenting Skills Training Policy, and Prenatal Diagnostic Services policy*
 6. People's Advisory CommitteeMaya Bareket



- 7:35 — 7:40 IX** **Vote for 2024 Slate of Officers**
- President - Lisa Lopez
- Vice-President - Maya Bareket
- Treasurer - Gus Maldonado
- Secretary - Elisabeth Einaudi



- 7:40 — 7:45 IX.** Public Comment



- 7:45 — 7:50 X** Board Comment



- 7:50 — 8:00 XI.** Announcements
- * 10/28/23 Awards Dinner
 - * 11/28/23 Craft Fair



- 8:00 XII.** Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Watsonville Office/Via Zoom
August 21, 2023**

Presiding: Glendora Pitre Board President

Board Members Present:	Maya Bareket	Paloma Barraza
	Veronica Contreras	Erika Gonzalez
	Elisabeth Einaudi	Andy Le
	Lisa Lopez	Gus Maldonado
	Alicia Mesa	Rajesh Patel
	Daniel Stickney	

Board Members Absent:	Cole Baumeister	Jon Drennan
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Staff Present	Maria Aleman	Mia Garza
	Lourdes Gonzalez	Mahnaz Ehsan
	Lauria Furuya	Lisa Hartley
	Mike Keeley	Monica Martinez
	Kim Pearce	Jennifer Price
	Irene De La Rosa	Rommel Sanchez
	Katherine Sanders	Minerva Valdez
	Javier Zaldivar	

Community Present:	Jaclyn Balanay (DDS) Mathis Smith	David Grady
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CALL TO ORDER

Ms. Glendora Pitre Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom. Ms. Pitre also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Ms. Paloma Barraza read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the March meeting minutes. (Barraza/Einaudi) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes - 6/19/2023
2. Fiscal Committee Meeting Minutes - 6/19/2023
3. Service Provider Advisory Committee Meeting 6/28, 7/26/2023
4. Program Policy Committee Meeting Minutes - none

5. Board Development Committee Meeting Minutes – 8/1/23
6. Executive Committee Meeting Minutes - 8/1/23
7. Quality Assurance Advisory Committee Meeting Minutes 8/8/23

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady regional manager discussed these issues:

- Continue collaboration with SARC
- Participated in the Vendor Fair for staff
- Participated in the Special Kids Connect fair for school children
- Will participate with PHP's Resource Fair next month
- In collaboration with Ms. Wilkinson SARC's new staff will be educated on what SCDD does and what role it plays.
- Have been active in supporting Employment First and elimination of sub-minimum wages
- Offering Employment webinars to create a community of practice
- Working on self-determination strategies to address concerns
- Working on Expansion of services through CalAIM by streamlining medical services.
- The Legislature will create an Employment First Office by 2024.

PRESIDENT'S REPORT

Ms. Glendora Pitre shared what the question "Are we there yet?" means for a family that has a child with disabilities. Normally, the question refers to a trip, but for our families it means being able to reach various milestones by the individual:

- Acceptance of the issue
- Getting a job
- Living independently
- Being responsible for himself/herself
- Financial responsibility

Parents are there to help the individual "get there" for each milestone.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar discussed these issues.

- Mr. Daniel Stickney was acknowledged and congratulated for graduating from college.
- SARC will participate in the DDS' pilot program to train and recruit quality DSP (Direct Service Personnel) via paid internships, more information to come.
- There is a lot of work going on to transition services in Monterey County into a Managed Care HMO through CalAIM.
- Diversity and inclusion grants have been released for the CBOs (Community Based Organizations)

- SARC will record the first Podcast on respite services, more info to come

Diversity Outreach Update

Ms. Minerva Valdez Diversity Inclusion Manager presented the report:

- Enhanced Caseload:
 - Have 5 service coordinators
 - Leading in capacity
- Outreach:
 - 8/19/23 Attended the SELPA/ SKC (Special Kids Connect) resource fair in Salinas
 - 8/27/23 “Dia del Trabajador Agricola” fair in King City
 - 8/30/23 Gonzales conference in Spanish
 - 9/30/23 Senator Dave Cortese's Inaugural Picnic by the Lake Multicultural Festival and Resource Fair
 - 10/14/23 SPIN (Special Parents Information Network) conference in Watsonville.
- LACC (Language Access and Cultural Competency):
 - Interviewing for Parent Coordinator position
 - Interviewing for Grant Coordinator position
 - Scheduling interviews for Language Specialist position

Employment Update

Ms. Katherine Sanders, Employment Specialist discussed these issues:

- DDS’ work group will soon push out the Navigator pilot program for those transitioning from high school
- DDS is offering training on Quality Incentive Program (QIP) Employment Capacity
- 9/21/23 - Neurodiversity Employment Community Conference Mr. Zaldivar will be a panelist
- California will reimburse employers that participate in the Employment Capacity incentives Program.

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

Self Determination Update:

- Mr. Keeley presented the SDP Report, which is an alternative way to secure services and gives more flexibility to families.
- He announced that SARC will create a Self-Determination unit that will include 5 service coordinators and the self-directive employees.
- Current numbers:
 - 171 participants
 - The average age is 22 years
 - Participating races:
 - 52 White

- 11 Vietnamese
- 20 Spanish
- 10 French
- 10 Korean
- 1 Japanese
- 13 Asian
- 0 African American
- Participating languages:
 - 131 English
 - 8 Spanish
 - 8 Vietnamese
 - 7 Mandaring
- Where they live:
 - 155 at home
 - 16 other.
- FMS (Financial Management Services) systems
 - Aveana
 - GT Independent
 - Acumen
 - Essential Pay

NEW AND CLOSING PROGRAMS – Mia Garza

10 New

- Three Speech Language in Santa Clara County
- Three Infant Development in Santa Clara County
- One In-Home Support in Monterey County
- One Personal Assistant in Santa Clara County
- One Specialized Therapist RN in Santa Clara County
- One Behavior Development in Monterey County

1 Closed.

- One homemaker

COMMITTEE REPORTS

FISCAL

Ms. Einaudi the Board Treasurer gave the report.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of June 2023 was \$46.9M and the year to date was \$576.5M. The current allocation is \$716.5M.

2. Individuals Served

The number of individuals served as of June 2023 was 16,890. This is a decrease of 314 since June 2022.

3. Operations (OPS)

Expenses for the month of June were \$6.5M and the year to date was \$52M. The Fiscal Year Projection is \$54.7M and the estimated allocation is \$54.9M. This leaves us with a surplus of approximately \$132.3K.

4. Cash Position

The cash position through the end of July was \$112.7M. This is an increase of \$40.6M since June.

5. Donation Fund

The balance in the Donation Fund through the end of July was \$363K. This is an increase of \$875. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

BOARD DEVELOPMENT

- The minutes are in the packet. Once Action Item:

M/S/C Moved to approve the re-election of Ms. Veronica Contreras to her third two-year term on the Board. (Pitre/Barraza). No further discussions. All in favor. Motion carries.

QUALITY ASSURANCE ADVISORY COMMITTEE

- The minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

- Collaborating with the committee to get ideas from the community.
- Action Item:

M/S/C Moved to approve the re-election of Ms. Sylvia Yeh to her third two-year term on SPAC (Bareket/Le). No further discussions. All in favor. Motion carries.

PROGRAM POLICY COMMITTEE

- None

PEOPLE'S ADVISORY COMMITTEE (PAC)

- Ms. Bareket shared that PAC meetings will resume
- Judging the Service Above Self Awards Dinner nominations.

ARCA

Ms. Pitre shared that they discussed these issues:

- Policies to be implemented
- How to fix gaps between the County and the regional center for individuals with autism
- Rate Reform for service coordinators and the difference between the counties.

PUBLIC COMMENT

None

BOARD COMMENT

None

ANNOUNCEMENTS

Upcoming events:

- 10/28/2023 25th Annual Service Above Self Awards Dinner
- October Pumpkins in the park
- 11/18/2023 Holiday Craft Fair

ADJOURNMENT

The meeting was adjourned at 6:24 p.m.

Recording Secretary, Mr. Lourdes Gonzalez

Submitted by,

Mr. Gus Maldonado

SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING

August 21, 2023

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**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
Via Zoom
August 21, 2023**

Committee Members Present: Elisabeth Einaudi (chair) Gus Maldonado
Alicia Mesa Rajesh Patel
Daniel Stickney

Committee Member Absent: Jon Drennan

Staff Present: Karla Cruz Mia Garza
Lourdes Gonzalez John Hunt
Phien Phan Javier Zaldivar

Meeting called to order at 4:02 pm. by Elisabeth Einaudi Committee Chair.

1. Fiscal Packet

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of June 2023 was \$46.9M and the year to date was \$576.5M. The current allocation is \$716.5M.

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2. Other

The committee discussed more in-depth several pages of the fiscal packet to understand how SARC tracks expenditures.

3. Next Meeting Date

October 3, 2023, at 5:00 p.m.

4. Adjournment

With no further discussion the meeting was adjourned at 4:30 p.m.

Recorded by Lourdes Gonzalez

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
August 23, 2023**

Members Present	Tade Akintade Erika Gonzalez (chair) Wesley Moss Sylvia Yeh	Melanie Gonzales Desiree Luong Beth Prentiss
Members absent		
Staff Present	Karla Cruz Mia Garza Darby Gibson Lisa Hartley Gina Jennings Anna Wall	Mahnaz Ehsan Michelle Livoni Lourdes Gonzalez John Hunt Katherine Sanders
Community Present	Marisol Torres Jackie Koci Amanda Hunt Angel Ocampo Christina Hunt Danielle Azzalino Dylan Alto Lori Menzies Mitachew Abebe Paloma Rodriguez Tricia Lara	David Grady Alorimer Amy Wright Angela Lucero Perry Christine Shene Dylan W. Eddie Esquivel Mark Sung Myles Horttor Traci Hollinger Yen Nguyen

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:04 a.m.

Office of Emergency Management (OEM)

Ms. Marisol Torres introduced the office, and the goal to continue to build a relationship with the community members and ensure that their needs are being addressed during and after a disaster.

Ms. Jackie Koci will be in charge of implementing projects in the Santa Clara County.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3rd Wednesday of the month, the conversations are going well. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss. SPAC will concentrate on collaborating with each other.

Provider Input

None

Community Services Update

Ms. Mia Garza Community Services Associate Director discussed these topics:

- Covid-19 Update:
 - Report to Licensing if 2 or more are sick, therefore it must be reported to SARC as well
 - Be diligent and follow your mitigation plan

New and Closing Programs

Ms. Ann Sieber gave the report.

10 New

- Three Speech Language in Santa Clara County
- Three Infant Development in Santa Clara County
- One In-Home Support in Monterey County
- One Personal Assistant in Santa Clara County
- One Specialized Therapist RN in Santa Clara County
- One Behavior Development in Monterey County

1 Closed.

- One homemaker

Ms. Mia Garza discussed the following topics:

- Follow all Vendorization Requirements:
 - Complete DS1891 form every two years, as it identifies vendor eligibility
- Follow Insurance requirements:
 - Letter is posted on website with transportation updates
 - Send it annually to prove you carry insurance
- Coordinated Family Services (CFS)
 - Looking for agencies to provide CFS
 - SARC has 13 individuals interested in the program
 - Orientations are available
- DSP(Direct Service Providers) workforce survey:
 - Survey should have been completed to qualify for the incentive
 - DDS will identify eligible providers for the \$8,000 incentive by September
- Rate Reform Implementation:
 - To be implemented by July 1, 2024.
 - Rate increases will be at benchmark or above
 - Service codes standardization and consolidation should be done
 - Unbundled activities will be combined
 - Changes to service standards will be phased over the FY 24-25

Electronic Visit Verification (EVV) Update

- Those providing Self-Determination must follow DDS regulations on their website

Electronic Visit Verification Phase II

Electronic Visit Verification (EVV) is a telephone and computer-based solution that electronically verifies in-home service visits. EVV solutions must verify the following six data elements:

- *Type of service performed*
- *Individual receiving the service*

- Date of the service
- Location of service delivery
- Individual providing the service
- Time the service begins and ends

Background

The 21st Century CURES Act, signed into law in 2016, requires that states set up an EVV system to verify that services for all Medicaid-funded personal care and home health care services occurred. Pursuant to Subsection (l) of Section 1903 of the Social Security Act (SSA) (42 U.S.C. 1396b), all states must implement EVV for Medicaid-funded personal care services (PCS) by January 2020 and home health care services (HHCS) by January 2023. On October 22, 2019, CMS approved the State's Good Faith Effort (GFE) request for PCS and will not apply Federal Medical Assistance Percentage (FMAP) reductions in calendar year 2020. California's GFE approval letter from CMS is available on the [EVV CMS GFE Webpage](#).

PCS was implemented on January 1, 2022, and providers of Medi-Cal home and community based personal care services must be registered, trained, and using either the CalEVV system or an alternate EVV system. HHCS is anticipated to be implemented by January 1, 2023. Stakeholder meetings will continue and will provide the opportunity to discuss the State's approach to EVV, the steps providers will need to take, and the EVV training that will be offered.

Health and Safety Waiver Awareness Strategy

Ms. Michele Livoni gave the report:

- Ms. Livoni continues to work on identifying individuals that need referrals to access the program

HCBS (Home & Community Based Services)

Ms. Michele Livoni gave the report:

- Working on a monitoring tool
- Next month site visits will begin, preparation information will be sent out
- Site visits will be scheduled soon
- Virtual trainings will be available
- Person centered training for staff will be provided in person

Employment

Ms. Katherine Sanders Employment specialist gave the report:

- FAQ out for DDS training on Quality Incentive Program (QIP) Employment Capacity
- Employment group on its way to rolling out the Navigator pilot program for those transitioning school.
- Stanford Neurodiversity Employment Community Conference on 9/21/23.
- The Legislature will create an Employment First Office by 2024.

Emergency Preparedness

Ms. Mia Garza gave the report:

- Go-bags training ready to go
- Battery back-ups have gone out and preparing the 2nd round

Announcements:

- 10/17/23 PHP Adult Transition and services Fair in person
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

SCDD Central Coast

Mr. David Grady regional manager discussed these issues:

- Have been active in supporting Employment First and elimination of sub-minimum wages
- In collaboration with Ms. Wilkinson SARC's new staff will be educated on what SCDD does and what role it plays.
- Offering Employment webinars to create a community of practice

Next SPAC Committee Meeting:

September 27, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:05 a.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
September 27, 2023**

Members Present	Tade Akintade Beth Prentiss	Erika Gonzalez (chair)
Members absent	Melanie Gonzales Wesley Moss	Desiree Luong Sylvia Yeh
Staff Present	Karla Cruz Mia Garza Lourdes Gonzalez John Hunt Gerald Osuna Kait Wilkerson	Mahnaz Ehsan Michelle Livoni Lisa Hartley Gina Jennings Katherine Sanders
Community Present	Alexis G. Angel Ocampo Christina Hunt Danielle Azzalino Mitachew Abebe Sean Stone Siauro Katoa Veronica Lopez	Alicia Gendron Carol Elliott Christine Shene Mark Sung Sarah Verity Shreya Krishnan Tricia Lara

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:05 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3rd Wednesday of the month, the conversations are going well. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss. SPAC will concentrate on collaborating with each other.

Provider Input

None

New and Closing Programs

Ms. Ann Sieber gave the report.

5 New

- Two Residential Care facilities Santa Clara County
- One Specialized Residential Care in Gilroy
- Two Early Start programs

1 Closed.

- One residential facility

- SARC is cleaning-up the database of vendors that have not provided services in a while.

Community Services Update

Ms. Mia Garza Community Services Associate Director discussed these topics:

- Community Resource Development Plan (CRDP)- Stakeholder Survey/Input Fiscal Year 2023/2024 share it and complete it.
https://docs.google.com/forms/d/e/1FAIpQLScESjnMZjRzsxqA2ynuR9VC-QaWJW_3qDlpiVoSOZqqOAP_VQ/viewform

Electronic Visit Verification (EVV) Update

- Sign-up, it is a requirement, attend the webinars and office hours to be updated on all changes

Electronic Visit Verification Phase II

Electronic Visit Verification (EVV) is a telephone and computer-based solution that electronically verifies in-home service visits. EVV solutions must verify the following six data elements:

- Type of service performed
- Individual receiving the service
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PCS was implemented on January 1, 2022, and providers of Medi-Cal home and community based personal care services must be registered, trained, and using either the CalEVV system or an alternate EVV system. HHCS is anticipated to be implemented by January 1, 2023. Stakeholder meetings will continue and will provide the opportunity to discuss the State's approach to EVV, the steps providers will need to take, and the EVV training that will be offered.

- DSP(Direct Service Providers) workforce survey:
 - Have not heard from the Department on the final list
- (DSP) Training Stipends:
 - Purpose of Program
 - Enhanced the quality of services
 - Improve DSP retention
 - Increase Interest among DSPs in skills development and continuous learning
 - Program Summary
 - DSPs can receive up to two \$625 stipends when training courses are completed by 6/30/24
 - Eligibility
 - Work 10 hours or more per week
 - Perform tasks for RC individuals
 - Spend 50% of hours doing direct support tasks
 - Employed by an RC vendor or DSP participant

- Staff paid through other funding than the RC is not eligible
- Process
 1. Go to ARCA learn & register
 2. Complete approved course
 3. Submit survey
 4. Certificate will be mailed
- Approved Courses
- Continuing Education Units (CEUs)
- Billing Process
- Rate Reform Implementation:
 - To be implemented by July 1, 2024.
 - No current information yet
- Coordinated Family Services (CFS)
 - Looking for agencies to provide CFS

Director Update

Mr. Zaldivar discussed the Developmental Services Trailer Bill Language Summary:

- Authority for DDS to develop complex needs homes on the former grounds of Fairview Developmental Center.
- For those that community placement is at risk regional centers and DRDP are to work together to identify/develop alternative services and supports. For acute crisis homes, the use of seclusion/restraint is being limited.
- Regional center services are to be person-centered, and “more uniform, consistent, and equitable.” DDS directives can’t interfere with the individual program planning team’s discretion and have to be consistent with the Lanterman Act.
- DDS has to develop data measures to promote service access and equity, as well as standardized respite assessments, IPP processes and templates, vendorization procedures, and intake processes. Concerning intake, new data has to be gathered.
- DDS has to define and examine generic services and look at ways to help improve access.
- After the initial 15-day intake process, an individual has to be either found eligible, or the regional center has to start the normal assessment process. Notifications are required.
- Admissions to complex needs homes automatically expire after six months unless specific actions are taken, which can extend the commitment to no greater than 18 months total.
- For individuals in acute crisis, they can also be admitted to complex needs homes (aside from other existing options).

- Mr. Zaldivar shared that several complaints have come in where staff are being prevented from reporting to Adult Protective Services (APS) or other agencies, he emphasized that it is the law and as mandated reporters we all must follow it. Vendors must have rules and guidelines on how to proceed.
- Mr. Keeley emphasized to be alert with those individuals with 24/7 supervision don't get into legal trouble, learn to differentiate between what is a vendor responsibility and a personal right.
- Remember that if there is a behavioral plan it must go through the regional center and Office of Clients Rights Advocacy (OCRA)
- APS training will be scheduled in the near future.

Health and Safety Waiver Awareness Strategy

Ms. Michele Livoni gave the report:

- Ms. Livoni continues to work on identifying individuals that need referrals to access the program

HCBS (Home & Community Based Services)

Ms. Michele Livoni gave the report:

1. The email for the two-part HCBS training sessions has been sent
2. The Person Center classes are available for anyone interested in attending; it is a train the trainer class.
3. SARC has contracted a service to help providers update their Program Designs

Employment

Ms. Katherine Sanders Employment specialist gave the report:

- October is Employment recognition month, please share success stories of out individuals.
- Employment group for the Navigator pilot program has webinars available
- DDS training on Quality Incentive Program (QIP) information, <https://www.dds.ca.gov/rc/vendor-provider/quality-incentive-program/>
- Stanford Neurodiversity Summit information, <https://med.stanford.edu/neurodiversity/SNS2023.html>
- The Legislature will create an Employment First Office by 2024.

Emergency Preparedness

Mr. Gerald Osuna gave the report:

- Continue working on the Go-Bags initiative
- Battery Back-Ups recipients are chosen by DDS and offered training
- A Deaf and Hard of Hearing (DHOH) initiative will be launched soon

Announcements:

- 10/14/23 Disability Awareness Day
- 10/14/23 Movie Night in partnership with Council member Sergio Jimenez
- 10/21/23 PHP Special Needs Resource Fair
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

SCDD Central Coast

None

Next SPAC Committee Meeting:

October 25, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:05 a.m.

practice in the local area and are not mainly for the convenience of the patient, caregiver, or doctor.

- v. Assistive means equipment intended to enhance an individual's functional independence with mobility or activities of daily living, improving their safety, and/or decreasing their reliance upon a caregiver. Examples include, but are not limited to, lifts, wheelchairs, and standers.*
- vi. Adaptive means equipment intended to modify an existing tool for use by the individual to increase their functional independence. Examples include, but are not limited to, adaptive utensils, augmentative communication devices, and bath chairs.*
- *Adaptations refers to modifications to real or personal property for adaptive or accessibility purposes. Examples include, but are not limited to, ramps, tracking systems, and the widening of door frames to accommodate a wheelchair.*
- *Property means a thing or things belonging to someone or collectively.*
 - i. Real property means land and permanent structures attached to the land to which the individual or family holds the rights of ownership and use for their or the individual's residential purpose. For the purposes of this policy, real property used for commercial, agricultural, industrial, or special purposes will not be considered.*
 - ii. Personal property means movable property exclusive of land or buildings.*
- *Generic services mean those public and private entities, including natural supports, with an obligation to serve the person with a developmental disability as they would any other.*

III. Policy: *San Andreas Regional Center will assist individuals and their families in obtaining durable and non-durable medical equipment related to needs arising from their developmental disability. San Andreas will, through advocacy and assistance, ensure that generic services and supports – including use of family or personal resources – are utilized to their fullest extent possible. In the event generic resources are insufficient to meet the need, San Andreas may provide financial assistance to facilitate the obtaining, procurement, or payment for the necessary equipment when doing so will enable the individual to live in the least-restrictive environment.*

San Andreas will not purchase real property, nor fund the remodeling of real property beyond the scope of what is medically necessary, appropriate, and cost-effective to meet the individual's needs. San Andreas shall not purchase a vehicle for an individual, family, or caregiver. San Andreas shall not fund the remodeling or adaptation of any property that is not real property held by the person or their family and used as the person's primary residence.

The amount funded by San Andreas shall not exceed the usual and customary rates as established by Medi-Cal or of the least-costly equipment appropriate to meet the needs of the person, as determined by San Andreas. San Andreas shall not fund the reimbursement or purchase of non-durable medical equipment for children under the age of 36 months unless there is a demonstration of financial need. Any ongoing purchase of non-durable medical equipment shall be reviewed for necessity, appropriateness, and cost-effectiveness no less than annually, including those authorized by exception or through appeal.

IV. Purchase of Service Standard: *All requests for regional center funding of durable or non-durable medical equipment or adaptations to property must be made using the individual program plan team process. Once the request is made, the service coordinator will, if needed, request – and the individual, family, or responsible people shall provide – all relevant written*

and testimonial documentation sufficient to demonstrate the necessity, appropriateness, and cost-effectiveness of the requested item(s), as well as that all generic services and supports have been accessed to the maximum extent possible. Requests without sufficient documentation shall require a director's exception.

Purchases of non-durable medical equipment may, if applicable, be approved as part of the typical individual program plan purchase of services practice.

All requests for the purchase of durable medical equipment and modification of real property will require an exception from the Executive Director or their designee.

- V. **Exception Process:** *The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. The executive director has designated that the Director and Associate Directors of Consumer Services are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.*

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A timeline for the director's exception review is set by agreement between the individual/family and the service coordinator but the timeline may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime, the coordinator presents the information to the manager to determine whether a director's exception may be warranted. At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary. If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the individual/family, and gives a copy of the amended plan to the individual/family.

- VI. **Notice of Action:** *If the exception is not granted, the service coordinator promptly informs the consumer/family that it has not been granted, informs the consumer/family of their appeal rights, and sends a notice of action and a fair hearing form.*

If a decision is made to deny, reduce, or cancel the service without the agreement of the consumer or the consumer's representative, a Notice of Action will be sent.

- VII. **Notice:** *This policy supersedes the Incontinence Supplies policy and any relevant portion of the Health Care policy that may apply to the purchase of durable and non-durable medical equipment.*

2. Competitive and Integrated Employment First

The Competitive Integrated Employment and the Employment First policies were merged into one:

COMPETITIVE AND INTEGRATED EMPLOYMENT-FIRST POLICY (DRAFT)

- I. **Purpose:** *It is the intent of San Andreas Regional Center to make meaningful, integrated, and competitive employment an objective for every individual who wishes to work and receives services from this regional center. San Andreas Regional Center supports the intent of the state of California's Employment-First Policy in compliance with all state and federal laws, regulations, and court decisions.*

San Andreas Regional Center recognizes that meaningful, integrated, and competitive employment is the first option that all individuals served should be given when planning for their futures. The planning team will explore all options for successful employment.

II. **Definitions:**

- **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act and mean a person who has been found eligible and receives services from the regional center.**
- *Meaningful, integrated, and competitive employment means a job at a workplace among both individuals with and without disabilities that is full or part-time at or above minimum wage and the standard compensation for their position.*
- *Supported Employment is a service through the regional center or the Department of Rehabilitation that provides job development and job coaching for the lifetime of the job or until independence. Supported employment may occur in a group (i.e., 1:3 up to 1:8 job coach-to-consumer ratio) or individual (1:1 ratio).*
- *Department of Rehabilitation is a generic publicly funded agency which provides supported employment for individuals who are ready-to-work but require job development and job coaching.*
- *Paid Internship Program provides meaningful, integrated, and competitive employment opportunities and experience for individuals who desire to work. The regional center funds the individual's wages and payroll costs up to 1,040 hours in a 12-month period in keeping with DDS (Department of Developmental Services) Directives.*
- *Competitive Integrated Employment Incentive Payments are payments paid to regional center service providers for placing individuals into competitive integrated employment. The provider receives incentive payments when the individual is consecutively employed 30 days, six months, and 12 months.*
- *Day program job placements are competitive integrated employment opportunities facilitated by the individual's adult day program (please see the Adult Day Programs Purchase of Service Policy).*
- *Pre-vocational means work assessments, unpaid or paid internships, skill development instruction, and other activities through educational or regional center services through which an individual is prepared to become ready for competitive integrated employment.*
- *Reference Appendix A for additional information on services through San Andreas Regional Center funded programs as well as community accessed programs and resources.*

III. **Policy:** *The individual program plan team is required to discuss and assist any individual served who is 16 years or older and interested in becoming employed in-meaningful, integrated, and competitive employment. Once required services and supports are determined, the IPP team will draft the individual's service plan with goals to assist the individual in obtaining employment. All appropriate services and supports will be explored, including programs through Local Education Agencies, the Department of Education, or the Department of Rehabilitation, self-employment, and competitive employment in keeping with the Americans with Disabilities Act. For individuals requiring more assistance or support, the planning team may consider adult day programs, supported employment, and other services funded through the regional center. San Andreas Regional Center will, as a matter of policy and practice, partner with other developmental disability community stakeholder organizations to work effectively with private and public employers to develop successful employment opportunities for individuals we serve.*

IV. **Purchase of Service Standard:** *Purchased services will be that service or constellation of services most-appropriate and cost-effective to meet the objective of obtaining and sustaining employment. Such purchases of service will be made in keeping with each service's applicable purchase of service policy, as appropriate.*

- *Supported Employment shall be purchased when the individual is stable in their job placement and prepared to transition from the Department of Rehabilitation's job development and coaching to regional center job coaching. Alternatively, Supported Employment may be purchased for the purposes of job development and job coaching in the event the Department of Rehabilitation has a wait list or is otherwise unable to provide the service, the individual's IPP team has agreed that this service is necessary and appropriate, and is otherwise unavailable. This service shall be justified by an IPP objective and reviewed at least semi-annually.*
- *The Paid Internship Program shall be purchased to facilitate the hiring of an individual who is ready to work but would otherwise not be hired into a competitive integrated workplace. These funds are to go to the employer of record; the employment site may not be the service provider, or any entity affiliated with the service provider. The total subsidy shall not exceed 1,040 hours for a consecutive 12-month period.*
- *Service Providers may be eligible for multiple incentive payments according to the most current DDS Directives regarding placement of an individual served into a Paid Internship or into Competitive and Integrated Employment.*
- *Day program job placements shall be funded as a part of the individual's adult day program under the Adult Day Programs Purchase of Service Policy.*
- *Pre-vocational training may occur as an appropriate objective under other generic or regional center services.*

Exception Process: *The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. The executive director has designated that the Director and Associate Directors of Community Services are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.*

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

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meantime, the coordinator presents the information to the manager to determine whether a director's exception may be warranted. At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary. If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the individual/family, and gives a copy of the amended plan to the individual/family.

- V. **Notice of Action:** If the exception is not granted, the service coordinator promptly informs the individual/family that it has not been granted, informs the individual/family of their appeal rights, and sends a notice of action and a fair hearing form.

If a decision is made to deny, reduce, or cancel the service without the agreement of the individual or the individual's representative, a Notice of Action will be sent.

~~DDS Approved October 23, 2020~~
~~Board Adopted November 16, 2020~~

CALIFORNIA COMPETITIVE INTEGRATED EMPLOYMENT RESOURCES, SERVICES & FUNDING (Training, Securing & Retaining CIE)										
The specifics indicated in this chart are intended to support youth and young adults with a wide range of disabilities, including those with the most significant disabilities. Eligibility requirements apply to all and some services are time limited.										
AGENCIES, PROGRAMS & FUNDING SOURCES	Age	Career Exploration	Job Development	Job Coaching	Travel Training	Employment Preparation	Job Search	Occupational Skills Training	Career Development	Internship / Paid Work Experience
LOCAL EDUCATION AGENCIES (LEA)	16- 22									
Workability I		✓	✓	✓	✓	✓	✓		✓	✓
Transition Partnership Program		✓	✓	✓	✓	✓	✓		✓	✓
Career Technical Education		✓						✓	✓	✓
Career Pathways		✓	✓			✓		✓	✓	✓
Adult Transition Program		✓			✓	✓				✓
SAN ANDREAS REGIONAL CENTER & ADULT AGENCIES	18+									
Day Program		✓	✓	✓	✓	✓	✓	✓	✓	✓
Paid Internship Program		✓	✓	✓	✓	✓	✓	✓	✓	✓
Supported Employment		✓	✓	✓	✓	✓	✓	✓	✓	✓
Project Search		✓	✓	✓		✓	✓	✓	✓	✓
DEPARTMENT OF	16+									

REHABILITATION (DOR)										
Student Services	16-22	✓				✓		✓	✓	✓
Employment Services		✓	✓	✓	✓	✓	✓	✓	✓	✓
AMERICAN JOB CENTER/ ONE STOP	17+									
Youth Program (In-School)	17-21	✓	✓			✓	✓	✓	✓	✓
Youth Program (Out of School)	17-24	✓	✓			✓	✓	✓	✓	✓
Adult Programming	18+	✓	✓			✓	✓	✓	✓	✓
Career Pathways		✓	✓			✓	✓	✓	✓	✓
ADULT EDUCATION/ COMMUNITY COLLEGES	18+									
Adult Education Block Grant		✓				✓	✓		✓	
Certificate Programs								✓	✓	✓
UNIVERSITIES	18+									
Degree Programs								✓	✓	✓
Certificate Programs								✓	✓	✓

3. Living Arrangements Policy

There were no revisions, this policy stays the same.

4. Policy Tracking List

Policies to be reviewed next:

- Early Intervention
- Respite Care

5. Other

Mr. Zaldivar informed that the policies will be translated into other languages in the coming years. Also, the Board will have the opportunity to review the policy procedures soon.

6. Next Committee Meeting Date/Time

Tuesday, November 7, 2023, at 4:00 p.m.

7. Adjournment

There being no further discussion, the meeting was adjourned at 4:41 p.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
October 3, 2023**

Committee Members Present: Maya Bareket (Chair) Andy Le

Committee Members Absent: Cole Baurmeister

Staff Present: Lourdes González Liza Hartley
 John Hunt Arushie Nugapitiya
 Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:42 p.m., by Ms. Maya Bareket, committee chair via zoom.

1. Confirm Board Education

There will be a Board Education on October 16, 2023, in person and via zoom. The topic will be Linguistics & Cultural Competency. Ms. Minerva Valdez, Diversity Inclusion Manager, will present.

2. Applicants Update

Ms. Bareket informed that the committee interviewed a potential candidate that is interested in joining the Board. She will attend the next Board meeting to make her final decision on joining the Board of Directors.

3. Vacancies

Two Vacancies

- 1 San Benito County
- 1 At-Large

4. Member Terms

- Mr. Gus Maldonado will be re-elected to his 2nd term.

5. Next Committee Meeting Date/Time

Tuesday, November 7, 2023, at 4:30 p.m.

6. Adjournment:

There being no further discussion, the meeting was adjourned at 4:50 p.m.

**Board of Directors
EXECUTIVE COMMITTEE MINUTES
Via Zoom
September 3, 2023**

Committee Members Present: Maya Bareket
Lisa Lopez

Erika Gonzalez
Gus Maldonado

Committee Members Absent: Veronica Contreras
Glendora Pitre (Chair)

Elisabeth Einaudi

Staff Present:

Mia Garza
Lisa Hartley
Mike Keeley
Francisco Valenzuela

Lourdes González
John Hunt
Arushie Nugapitiya
Javier Zaldivar

Mr. Gus Maldonado Board Secretary called the meeting to order at 5:06 p.m. via Zoom

1. Risk Assessment Report

Ms. Mia Garza Community Services Associate Director presented the SIR report for the months of September & October.

Total Incidents 519 September

103 Incidents reportable to DDS.

415 Incidents not reportable to DDS.

14 Deaths

3 Consumers reported missing with 0 not yet located

11 Suspected Abuse/Exploitation

8 Injuries Requiring Treatment Beyond First Aid

21 Medical Need/Accident

3 Victim of Crime

8 Suspected Neglect

79 Unplanned hospitalizations

Total Incidents 235 October

101 Incidents reportable to DDS.

134 Incidents not reportable to DDS.

14 Deaths

2 Consumers reported missing with 0 not yet located

10 Suspected Abuse/Exploitation

3 Injuries Requiring Treatment Beyond First Aid

27 Medical Need/Accident

6 Victim of Crime

0 Suspected Neglect

49 Unplanned hospitalizations

2. Development of the October 16, 2023, Board Meeting

There will be a Board Education on October 16, 2023, in person and via zoom. The topic will be Linguistic & Cultural Competency. Ms. Minerva Valdez, Diversity Inclusion Manager, will present.

a. President's Report: Glendora Pitre

1. Reflections of Yesterday

b. Executive Director's Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and two action items:

1. **Action Item:** Recommendation to approve the re-election of Mr. Gus Maldonado to his second two-year term on the Board.
2. **Action Item:** Recommendation to Adopt the 2024 Board Meeting Schedule

People's Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report and two action items:

1. **Action Item:** Recommendation to approve the re-election of: Ms. Erika Gonzalez to her 2nd term on SPAC & Mr. Adegboyega Tade Akintade to his 3rd two-year term on SPAC.

Program Policy - There will be a report and three action items:

1. **Action Items:** Recommendation to Adopt the *Respite Care Policy*, *Parenting Skills Training Policy*, and *Prenatal Diagnostic Services policy*

e. Vote for 2024 Slate of Officers

President - Lisa Lopez
Vice-President - Maya Bareket
Treasurer - Gus Maldonado
Secretary - Elisabeth Einaudi

3. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- Thanked those that attended Board Retreat
- The cyber incident has come to an end. The Judge has signed-off on the lawsuit, SARC is well protected now with cyber insurance.
- Father of individual that was killed by a car has been referred to our attorneys
- E-1 allocation has been received it will address Caseload reductions by releasing:
 - A new unit
 - 11 new positions
 - A new Self Determination Unit
- Several special incidents were discussed regarding individuals that have ended in legal trouble.
- A program closure due to rates will affect 150 individuals

4731 Complaints and Whistleblowers submitted (New).

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- There were three 4731 complaints reported:
 1. Against a provider for not supporting an individual with Deaf and Hard of Hearing (DHOH) issues
 2. Early Start complaint received in April has finalized, SARC has completed the Correction Action Plan (CAP) issued by DDS, SARC has notified them that it has a standing plan.
 3. Individual constantly complains to several agencies on issues with his Self-Determination program. A 4731 is not the way to solve POS (Purchase of Services)
- There was zero whistleblower reported:

4. Building Remodel

Mr. John Hunt CFO discussed these issues:

- San Jose Office – In final negotiations to acquire space on the first floor, and waiting for permit approval to begin remodeling in Big Sur
- Salinas Office – Construction of conference room has begun

5. Announcements

Upcoming Events:

- 10/14/23 Disability Awareness Day
- 10/14/23 Pumpkins in the park
- 10/14/23 SPIN Conference
- 10/14/23 Movie Night in partnership with Council member Sergio Jimenez
- 10/21/23 PHP Special Needs Resource Fair
- 10/21/23 Buddy walk
- 10/28/23 Autism Speaks walk
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 10/29/23 Disability Awareness Day with the San Jose Barracudas Resource Fair
- 11/18/2023 Holiday Craft Fair

6. Other

7. Next committee/meeting date

Tuesday, November 7, 2023, at 5:00 p.m.

8. Adjournment

There being no further discussion, the meeting adjourned at 6:05 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
October 10, 2023**

Committee Members Present:	Maya Bareket Lisa Lopez Rajesh Patel	Veronica Contreras Alicia Mesa Glendora Pitre – chair
Committee Members Absent:		
Staff Present	Lourdes Gonzalez Hazel Jordan Julie Lussier Cal Smith	Ann Sieber Mike Keeley Gerald Osuna

The meeting was called to order by Ms. Glendora Pitre, committee Chair at 4:03 p.m. via zoom.

LEGEND: **APS** = Adult Protective Services; **BX** = Behavior; **CAP** = Corrective Action Plan; **CCL** = Community Care Licensing; **CM** = Case Management; **CPS** = Child Protective Services; **CRA** = Client's Right Advocate ; **DFCS** = Department of Family Court Services; **DOHS** = Department of Health Care Services; **FHA** = Family Home Agency; **IDT** = Interdisciplinary Team; **ILS** = Independent Living Service; **LTCO** = Long Term Care Ombudsman; **M&M** = Mortality & Morbidity Meeting ; **PD** = Police Department; **RCH** = Residential Care Home; **SC** = Service Coordinator; **SP** = Service Provider.

I. Special Incident Reports: September

519 Total number of incidents.

14 Total number of deaths.

101 Incidents reportable to DDS.

418 Incidents not reportable to DDS.

79 Unplanned hospitalizations with 54 consumers remaining hospitalized.

18 Planned hospitalizations.

3 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH (Residential Care Home) - 243 ICF - 19 SNF/NF – 10 ILS - 44 SLS - 63

Family Home- 119 Foster Home- 4 Family Home Agency- 7 Psych Treat/Other- 9

I. Special Incident Reports: October

235 Total number of incidents.

14 Total number of deaths.

101 Incidents reportable to DDS.

134 Incidents not reportable to DDS.

49 Unplanned hospitalizations with 27 consumers remaining hospitalized.

2 Planned hospitalizations.

2 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH – 109 ICF - 14 SNF/NF – 5 ILS - 16 SLS - 38

Family Home- 40 Foster Home- 0 Family Home Agency- 5 Psych Treat/Other- 8

Highlights: Mr. Smith went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation.

II. Quality Assurance (QA) September

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 10 scheduled FMs completed.

3 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

17 Out of 17 scheduled QAs completed.

1 Facilities received recommendations

0 Facilities received corrective action plans

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits: Monitoring 13 total.

13 Out of 13 completed for the year 2023 back in April 2023.

D. Enhanced Behavior Support Homes (EBSH). Monitoring – 9 total (2 more will be added soon).

3 Out of 3 completed.

Community Crisis Home (CCH). Monitoring – 1 total

0 Out of 0 completed. 1 unannounced visit completed on 8/21/23

E. Trainings:

Service Provider Facility Monitoring Training 08/03/23 - attendees 38

SARC New Employee Training 08/15/23 - attendees 54?

F. Standing QA Meetings:

Let's Talk QA: 08/02/23 - Cancelled and 08/16/23 - attendees 7

Mortality and Morbidity: 13 number of deaths

1 Infants 1 Children 10 Adults 1 Elderly

II. Quality Assurance (QA): October

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 10 scheduled FMs completed.

8 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

19 Out of 19 scheduled QA's completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:

13 Out of 13 were completed in April 2023.

D. Enhanced Behavior Support Homes (EBSH) Monitored – 9 total (2 more will be added soon).

5 Out of 5 completed. 1 CAP given 9/22/23 to a children's home

Community Crisis Home (CCH) Monitored – 1 total

0 Out of 0 completed. 1 unannounced visit 9/15/23 and a 2nd CAP given 9/15/23

E. Trainings:

No training was provided in September 2023 to regional center staff and vendors

F. Standing QA Meetings:

Let's Talk QA: 09/06/23 Watsonville - attendees 12 and 09/20/23 San Jose – attendees 10

Mortality and Morbidity: 15 number of deaths

1 Infants 0 Children 6 Adults 8 Elderly

G. Highlights:

Four RCHs, 1 Level 3 & 3 Level 4s were investigated. Three were given a CAP. Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services: September

A. Health-Related Trainings Presented by San Andreas Health Services Unit (HSU): September

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (20)	1	16	16/0	---
Basics of Nutrition and Obesity (20)				
Difficulty Swallowing and Aspiration (20)	CANCELED			
Fundamentals of Dementia				
Oral Health	1	9	7/2	2/0
Pressure Sore Prevention (20)				
Psychotropic Medications				
Recognizing Signs of Abuse (20)				
Restricted Health Conditions (20)				
RN Training				
Signs/Symptoms of Illness/Injury (20)	1	9	9/0	---
Special Incident Report (20)	1	22	21/1	1/0
Thinking Ahead (20)	CANCELED			
What is Epilepsy (20)				
Totals	4	56	53/3	3/0

B. Current projects/activities:

PPE (Personal Protective Equipment) Donations All Counties:

- 6 care homes were provided with gowns, N95 masks, and hands sanitizer

Covid Test Kit Donations All Counties:

- 122 covid kit boxes (244 tests) were given to providers in the community.
- 15 boxes (30 tests) were provided to San Andreas Regional Center staff and their family.

Covid Update:

- 21 cases of Covid were reported by providers seeking mitigation guidance
- 28 consumers and 12 staff tested positive in a day program
- 49 cases of Covid were followed by SARC nurses in August
- 4 consumers were hospitalized in August related to Covid infection with pneumonia and sepsis.

- An SIR (Special Incident Report) needs to be submitted If more than 2 cases of covid occur in a home, or they require medical attention, are hospitalized and or die from Covid.

C. Highlights:

Due to unforeseen circumstances HSU canceled all training for providers in September. Training will restart in October.

III. Health Services: October

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (20)	CANCELED			
Basics of Nutrition and Obesity (20)				
Difficulty Swallowing and Aspiration (20)				
Fundamentals of Dementia				
Oral Health				
Pressure Sore Prevention (20)				
Psychotropic Medications				
Recognizing Signs of Abuse (20)	1	19	18/1	1/0
Restricted Health Conditions (20)	1	16	13/3	1 / 2
RN Training				
Signs/Symptoms of Illness/Injury (20)				
Special Incident Report (20)	CANCELED			
Thinking Ahead (20)				
What is Epilepsy (20)				
Totals	2	35	31/4	2/2

B. Current projects/activities:

PPE (Personal Protective Equipment) Donations All Counties:

- 8 homes received PPE as requested along with Covid test kits.
- September has been busy with Covid and possibly a Tuberculosis outbreak,
 - Health Services provided multiple Homes with covid PPE to mitigate the infection to other residents.

- One group home had a staff transported to the hospital for a cardiac issue that turned out to be active Tuberculosis infection.
- Everyone at the group home is being monitored closely by CDPH (California Department of Public Health) of Santa Clara county.
- Everyone In the group home, had their first QuantiFERON blood test done and so far, all are negative, there will be a repeat in 3 weeks.
- No children are showing symptoms, and they have continued their activities as normal.

Covid Test Kit Donations All Counties:

- 180 boxes of 2 tests (360 tests) were distributed to care homes, Day programs, families, and SARC employees

C. Highlights:

- The special health care homes (ARFPSHN and ICF) have begun giving the flu vaccine, the rest of the care homes will follow suit.
- The Covid-19 vaccine that protects against the 3 new variants (XBB1.5 , EG.5, Ba.2.86) has not been released for the adult care homes yet.
- Vaccination for the general community has begun with the use of Pfizer-BioNTech, Moderna or Novavax that have been approved by the FDA (Federal Drug Administration).

IV. Supported Living Services (SLS)

A. SLS QA's: QA evaluations for SLS agencies are not a requirement of Title 17 regulations, however, it has previously been a practice at San Andreas. 2 QA's were facilitated during the reporting period; preparation of reports detailing findings is underway, but any concerns noted were of a minor nature.

B. SLS Roundtable: Resource Specialists Kai Reade and Gabriela Alvarez presented the following information at the August and September Roundtables held virtually via Zoom.

- SARC Policy/Procedure: Kai Reade held a presentation on what to expect and how to prepare for Quality Assurance review visits (August). Gabriela held a presentation on the basics of limited conservatorships (September)
- Community Information: Resource Specialists and vendors discussed how to best prepare for individual interviews during QA to make the conversation as organic as possible for individuals served to ensure their comfortability (August). Resource Specialists and vendors discussed how to navigate limited

conservatorships in service delivery, and a vendor put out an inquiry for shared housing opportunities in Santa Cruz County for an individual served (September).

Highlights:

The next Roundtable Meeting will be conducted virtually via Zoom on October 11, 2023. Following that, the November meeting will be held virtually via Zoom on November 8, 2023.

Supported Living Orientation For Individuals and Families

3 Completed, 3 Total attendees (August)

6 Completed, 6 Total attendees (September)

SLS New Vendor Orientation

4 Completed, 4 Total attendees (August)

(No SLS NVO held in September 2023 as it is currently offered on a quarterly basis.)

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees

RSO (mini for FHA) 2 Completed, 6 Total attendees

VI. Emergency Response Plan Report (July)

A. Current projects/activities:

1. DDS initiatives

- a. Battery Back-ups for the 1st round of funding was completed. A list for 2nd round has been received and recipients for this round have been identified.
- b. Efforts continue for training and distribution of Go-kits for individuals in High Fire Risk Areas utilizing ILS/SLS support services.
 - i. On-demand training is available as well as virtual instructor led training with translation available
 - ii. SARC's ERC also led a virtual training which was successfully conducted and more will be scheduled.
 - iii. Go-kits have been distributed with vendors picking up at SARC SJ office and bags delivered to Watsonville office for vendors in that area to pick up.
- c. A new initiative is in its beginning stages to provide communication cards and booklets for DHOH individuals in high fire risk areas.

2. Safety Equipment and Training

- a. New safety equipment has been installed (Stair Chairs) in the stairwells of the SJ office and 1 additional chair is ordered for Watsonville office.
 - i. Training has been provided for the safe operation of this equipment and additional training sessions will be offered.
- b. New Hire Orientation for Emergency Response
 - i. Initial orientation was held on 09/01
 - ii. Due to a high level of interest at this orientation, an additional session was held 09/25 in SJ office and opened to all employees.
 - iii. A high interest in the SJ office session led to additional sessions being scheduled for October in Watsonville and Salinas offices.

3. Community Engagement

- a. SARC ERC has been invited to participate in the rewrite of SCC EOP.
 - i. SARC ERC has been invited to participate with the SCC AFN/Cultural Competency workgroup addressing needs of the community during a natural or manmade emergency response.
 - ii. This workgroup will help to address the shortcomings of current emergency sheltering and response for the County's EOP that was highlighted during the response to covid and wildfire disasters from 2020.

Highlights:

- A fire occurring in July and carried on into August led to 1 evacuation with 2 families served affected. The welfare monitoring resulted in these families returning home with no damage and no additional support required.
- An un-housed individual wandered into SARC 2nd floor lobby. Police were called and the individual left with no further incident.

Number of other Emergency Events monitored:

- 27 fires
- 32 earthquakes
- All other monitored events resulted in 0 additional evacuations and 0 injuries

VII. Other:

None

VIII. Next QAAC meeting is scheduled for:

Tuesday, November 14, 2023

IX. Adjournment:

There being no further discussion, the meeting adjourned at 5:06 p.m.