



July 27, 2023

Service Providers,

San Andreas Regional Center (SARC) requires all vendors to obtain the following types of insurance prior to vendorization: General Liability, Professional Liability, Abuse Liability, Worker's Compensation Insurance, and Auto Liability. Vendors must always maintain current insurance policies. SARC's requirements include the following:

- General liability insurance - minimum \$1,000,000 per occurrence and \$2,000,000 aggregate.
- Abuse and molestation - minimum \$1,000,000 per occurrence and \$3,000,000 aggregate.
- Professional Liability - minimum \$1,000,000 per occurrence and \$3,000,000 aggregate.
- San Andreas Regional Center must be named as an "Additional Insured and Certificate Holder" (CG 2026). The requirement for an Additional Insured will apply to General Liability, Professional Liability, and Abuse Liability. The requirement includes professionally licensed, certified, or registered vendors such as Physicians, Psychologists, Social Workers, Therapists, Nutritionists, and other types of consultants.
- Vendors with one or more employees must obtain Worker's Compensation Insurance with a minimum of \$1,000,000 coverage.
- The policy number, effective date, and expiration date must appear on the certificate of insurance. All insured facilities, programs and/or service addresses must be listed on the certificate of insurance. All coverages must be listed on the certificate of insurance. Each policy should reflect a 30-day notice of cancellation.

The following limits apply to transportation companies including service codes 875 and 895:

- General liability insurance - minimum \$1,000,000 per occurrence and \$5,000,000 aggregate.
- Abuse and molestation - minimum \$1,000,000 per occurrence and \$3,000,000 aggregate.
- Professional Liability - minimum \$1,000,000 per occurrence and \$5,000,000 aggregate.
- San Andreas Regional Center must be named as an "Additional Insured and Certificate Holder" (CG 2026). The requirement for an Additional Insured will apply to General Liability, Professional Liability and Abuse Liability.
- If you or your staff use your personal vehicles, you must provide proof of Non-Owned & Hired Auto Liability with a minimum of \$5,000,000 coverage.
- Vendors with one or more employees must have Worker's Compensation Insurance with a minimum of \$1,000,000 coverage.

**Vendors must send their current Certificate of Insurance (COI) to [resource@sarc.org](mailto:resource@sarc.org) upon renewal.**

Regards,

*Mia Garza*

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