



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, August 21 2023

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/meeting/register/tZAlfuChqDMoHtYvc8DaTYZyFZ7LPGLzTUfU>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Glendora Pitre



5:02 — 5:05 II. Vision Statement. Paloma Barraza



5:05 — 5:09 III. Approval of Minutes

1. Board Meeting Minutes - 6/19/2023
2. Fiscal Committee Meeting Minutes - 6/19/2023
3. Service Provider Advisory Committee Meeting 6/28, 7/26/2023
4. Program Policy Committee Meeting Minutes
5. Board Development Committee Meeting Minutes – 8/1/23
6. Executive Committee Meeting Minutes - 8/1/23
7. Quality Assurance Advisory Committee Meeting Minutes 8/8/23
8. People’s Advisory Committee Meeting Minutes –



5:09— 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input need to fill-out the pink note and give it to the Administrative Assistant then they are invited to use the lectern or remain at their seats while speaking. During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.



5:20 — 5:35 V. Presidents ReportGlendora Pitre
 1. “Are we there yet”



5:35— 6:00 VI. Executive Director’s Report. Javier Zaldivar
 1. Diversity Outreach Update
 2. Employment Programs Update
 3. Health and Safety Awareness Strategy



6:00 — 6:20 VII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Self-Determination Update



6:20 — 6:45 VIII. Committee Reports
 1. Fiscal Elisabeth Einaudi
 2. Board Development Maya Bareket
 Action Item: Recommendation to approve the re-election of Ms. Veronica Contreras to her third two-year term on the Board.
 3. Quality Assurance AdvisoryGlendora Pitre
 4. Service Provider Advisory Erika Gonzalez
 Action Item: Recommendation to approve the re-election of Ms. Sylvia Yeh to her third two-year term on SPAC.
 5. Program Policy Lisa Lopez
 6. People’s Advisory Committee Maya Bareket
 7. ARCA Glendora Pitre



6:45 — 6:50 IX. Public Comment



6:50 — 6:55 X Board Comment



6:55 — 7:00 XI. Announcements
 * *Service Above Self Awards Dinner 10/28/23*



7:00 XII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Watsonville Office/Via Zoom
June 19, 2023**

Presiding: Glendora Pitre Board President

Board Members Present: Maya Bareket Paloma Barraza
Veronica Contreras Nefte Couttolenc
Jon Drennan Elisabeth Einaudi
Gus Maldonado Alicia Mesa
Rajesh Patel Daniel Stickney

Board Members Absent: Cole Baumeister Erika Gonzalez
Andy Le Lisa Lopez

Staff Present Mia Garza Lourdes Gonzalez
Lisa Hartley Gina Jennings
Angel Johnson Mike Keeley
Irene De La Rosa Katherine Sanders
Minerva Valdez Francisco Valenzuela
Javier Zaldivar

Community Present: Jaclyn Balanay (DDS) David Grady

CALL TO ORDER

Ms. Glendora Pitre Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:00 p.m. at the Watsonville Office, Ms. Pitre also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Ms. Maya Bareket read the mission statement.

APPROVAL OF MINUTES

M/S/C Moved to approve the March meeting minutes. (Stickney/Maldonado) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes - 5/15/2023
2. Fiscal Committee Meeting Minutes - 5/15/2023
3. Service Provider Advisory Committee Meeting Minutes - 5/24/23
4. Program Policy Committee Meeting Minutes 6/6/23
5. Board Development Committee Meeting Minutes – 6/6/23

6. Executive Committee Meeting Minutes - 6/6/23
7. Quality Assurance Advisory Committee Meeting Minutes 6/13/23

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady regional manager discussed these issues:

- Continue with trainings
- Continue to spread the word on the Sunflower project (Autism Awareness) in the City of San Jose
- Helping with Behavioral clinics; Kaiser has received a state grant for those with down syndrome and they have promised to create better screening tools
- Continue to co-present to law enforcement with SARC's help specifically Ms. Molly Simms
- Will host seven sessions of training on employment for people with developmental disabilities
- SCDD shared in the success story of an individual that managed to successfully remove her conservatorship, to be in supported decision making.

PRESIDENT'S REPORT

Ms. Glendora Pitre shared her personal experience of Juneteenth:

- Juneteenth celebrates the anniversary of the order by Major General Gordon Granger proclaiming freedom for enslaved people in Texas on June 19, 1865 (two and a half years after the Emancipation Proclamation was issued)
- For her it was their independence day it meant:
 - Connections to family
 - Gathering of friends
 - Sharing stories of discrimination
 - Education by the elders

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar discussed these issues.

- Budget Update:
 - Cuts to the system did not materialize, and continue to work with ARCA and legislators so those cuts don't happen
- SARC has confirmed a meeting with Assembly member Ms. Dawn Addis representative of Monterey County, and the author of Bill 1147 that could change the Regional Center (RC) system

Diversity Outreach Update

Ms. Minerva Valdez Diversity Inclusion Manager presented the report:

- Grants ending on June 30, 2023:
 - Tribal engagement

- Completed last meeting
 - Created outreach folders
- DHOH (Deaf and Hard of Hearing)
 - Vendor Symposium scheduled for 6/20/23
 - All Staff Trainings scheduled
- Doing Outreach at Hollister Resource Fair
- First parent conference in the City of Gonzales
- South County Spanish radio station will interview us on SARC services
- LACC (Language Access and Cultural Competency) grant positions have been finalized for posting

Social Recreation

Mr. Zaldivar shared the agencies that received grants and offer opportunities for individuals:

- Ageing Autism
- Art Abilities
- Central Coast YMCA
- Hope Services
- Department of Parks and Recreation in Santa Cruz
- Bay Area Friendship Circle

NCI (National Core Indicators)

Mr. Zaldivar and Mr. Keeley presented the report a “snapshot in time” they discussed these topics:

- Child, Adult, and Guardian Family Surveys for FY 21/22
- Key takeaways:
 - Demographics
 - Eligible conditions
 - Co-morbid Conditions
 - Medical needs
 - Language changes
 - Needs
 - Services received from SARC

For detailed information go to: [NCI Family Survey FY 21-22 Key Takeaways Presentation](#)

Employment Update

Ms. Katherine Sanders, Employment Specialist discussed these issues:

- Incentive Payments are offered to those providers that place individuals in jobs
- SARC is the top 4th regional center with the most placed individuals
- SARC does not have any individuals earning below minimum wage
- Providers receive incentives and reimbursements for training and preparing individuals for a job
- More service coordinators are asking for employment information

Performance Contract 2022 Year-End Report

Mr. Zaldivar and Mr. Keeley presented the report and discussed these topics:

- Where are our active people?
 - 99.96% reside in the community
 - .03% reside in Developmental Centers
- Ethnicity
 - Hispanic: 39%
 - White: 25%
 - Asian: 18%
 - Other: 16%
 - Black/African American: 2%
- Diagnosis
 - Autism: 45%
 - Intellectual Disability*: 36%
 - Cerebral Palsy: 9%
 - Epilepsy: 10%
- Age
 - Birth through 2: 16%
 - 3 through 5: 5%
 - 6 through 21: 36%
 - 22 through 51: 34% •
 - 52 or older: 9%
- Home - where people live
 - Parent/Guardian: 83%
 - Community or Intermediate Care Facilities: 9%
 - Independent or Supported Living: 6%
 - Other: 2%
- Performance: Contract goals most are better than state or previous year
- Goals: Takeaways Successes:
 - SARC far exceeds the state averages in keeping children out of Foster Care and in their Parent/Guardian Homes.
 - Continued excellence in keeping children from institution-like settings.
 - Third-best in keeping individuals out of Developmental Centers.
- Takeaways Concerns
 - Slight increase in adults in Developmental Centers
- Met performance standards
- Standards Takeaways Success:
 - Continued year-over-year compliance with audit and operational standards.
 - Impressive turnaround for the Intake Department.
- Takeaways Concerns
 - CDER/ESR currency and meeting IFSP requirements decreased noticeably.
- Getting People to Work: Highlights:
 - Wages for our people who work increased and continue to be above the state average (\$13,671 vs \$11,888).

- Our percentage of individuals earning income decreased (11.37% vs 12.59% last year) and remains below state average (vs 13.88%).
- We continue to far exceed the state average in placing people in competitive integrated employment following a paid internship (32% vs 12%).
- They earn higher wages (\$15.89/hour vs \$15.08/hour) and work more hours (18 hours vs 15 hours).
- **Service Equity Highlights and Takeaways:**
 - Even though SARC prioritizes hiring multilingual staff, the need for services in primary languages appears to exceed the system's capacities.
 - SARC's ability to provide community-based services makes a measurable impact on the ability of children and adults to remain at home.
 - SARC must continue to focus on working with system partners to increase the development of affordable housing.
 - SARC's investment in alternative and enhanced services for complex and difficult to treat individuals shows consistent results.
 - SARC's employment services programs consistently show results far exceeding the state's

For more detailed information visit: [2022 Performance Contract Year End Presentation](#)

COMMITTEE REPORTS

FISCAL

Ms. Einaudi the Board Treasurer gave the report.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of April 2023 was \$45M and the year to date was \$467.6M. The current allocation is \$716.5M.

2. Individuals Served

The number of individuals served as of April 2023 was 16,777. This is a decrease of 348 since April 2022.

3. Operations (OPS)

Expenses for the month of May were \$4.4M and the year to date was \$44.5M. The Fiscal Year Projection is \$54.4M and the estimated allocation is \$54.6M. This leaves us with a surplus of approximately \$137.9K.

4. Cash Position

The cash position through the end of May was \$96.8M. This is a decrease of \$33.8M since April.

5. Donation Fund

The balance in the Donation Fund through the end of May was \$362K. This is an increase of \$193. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

The Board approved 10 contracts recommended by the committee.

- 1. M/S/C Moved to approve the Aim Higher Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$6,838,617.60 (Maldonado/Contreras) No further discussions. All in favor. Motion carries.**
- 2. M/S/C Moved to approve the Community Transport Services Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$ 7,425,421.20 (Pitre/Bareket) No further discussions. All in favor. Motion carries.**
- 3. M/S/C Moved to approve the A&T Training Center Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$2,163,150.00 (Maldonado/Contreras) No further discussions. All in favor. Motion carries.**
- 4. M/S/C Moved to approve the Beyond Potential Learning Center Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$1,704,520.80 (Pitre/Maldonado) No further discussions. All in favor. Motion carries.**
- 5. M/S/C Moved to approve the Brightpath Adult Behavior Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$390,816.00 (Bareket/Barraza) No further discussions. All in favor. Motion carries.**
- 6. M/S/C Moved to approve the Creative Mind Day Program Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$782,625.60 (Barraza/Patel) No further discussions. All in favor. Motion carries**
- 7. M/S/C Moved to approve the Friends of Children with Special Needs Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$1,333,659.60 (Contreras/Bareket) No further discussions. All in favor. Motion carries.**
- 8. M/S/C Moved to approve the I CAN TOO Learning Center Service Contract FY 2023-2024 totaling \$982,577.38 (Maldonado/Pitre) No further discussions. All in favor. Motion carries.**
- 9. M/S/C Moved to approve the Kerba, Steve D.D.S Service Contract FY 2023-2024 totaling \$741,472.70 (Maldonado/Barraza) No further discussions. All in favor. Motion carries.**

10. M/S/C Moved to approve the Reinhardt, Marylinn, D.D.S. Contract FY 2023-2024 totaling \$768,350.00 (Patel/Couttolenc) No further discussions. All in favor. Motion carries.

BOARD DEVELOPMENT

- The minutes are in the packet.

QUALITY ASSURANCE ADVISORY COMMITTEE

- The minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

- The minutes are in the packet.

PROGRAM POLICY COMMITTEE

- The minutes are in the packet
- Ms. Pitre brought up an action item to adopt the Appeals Policy.

M/S/C Moved to adopt the approved Appeals Policy (previously Fair Hearing Process) (Maldonado/Drennan). No further discussions. All in favor. Motion carries.

PEOPLE’S ADVISORY COMMITTEE (PAC)

- Ms. Bareket shared that she enjoyed the Hope Concert
- She learned of a program that provides pets for adoption for people that are healing

ARCA

Ms. Veronica Contreras attended the ARCA meeting she shared that Ms. Pitre was recognized at the annual meeting. She also noticed that all regional centers are having housing issues for the individuals, it is a statewide issue.

PUBLIC COMMENT

None

BOARD COMMENT

None

ANNOUNCEMENTS

Mr. Francisco Valenzuela shared the SARC is working together with the Office of Disability Affairs in the city of San Jose to educate their staff on our system.

Upcoming events:

- 6/23/23 Special Olympics
- 7/12,13/23 SPAC Vendor Fairs
- 7/15/2023 Shared Adventures
- 7/22/2023 Superhero Festival Santa Cruz
- 7/29/2023 Superhero Festival & 5K Run San Jose
- 8/5/2023 Superhero Festival Salinas
- 8/6/23 SF Giants vs the Oakland A's
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

ADJOURNMENT

The meeting was adjourned at 8:03 p.m.

Recording Secretary, Mr. Lourdes Gonzalez

Submitted by,

Mr. Gus Maldonado

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
Watsonville Office/Via Zoom
June 19, 2023**

Committee Members Present: Nefte Couttolenc Jon Drennan
Elisabeth Einaudi (chair) Gus Maldonado
Alicia Mesa Rajesh Patel
Daniel Stickney

Committee Member Absent:

Staff Present: Karla Cruz Mia Garza
Darby Gibson Lourdes Gonzalez
John Hunt Phien Phan
Javier Zaldivar
Mayra Montejano (R&D) Leticia Leon (R&D)

Meeting called to order at 4:36 pm. by Elisabeth Einaudi Committee Chair.

1. R&D Transportation

The committee began with a presentation from R&D transportations services as a reminder of the service they provide, they discussed these topics:

- Scope of Work
 - Specialized Transportation
 - Rate Methodology
 - Rate Structure
 - SARC Contract Renewals

2. Contract Review

The committee reviewed 10 contracts to recommend to the full Board for approval.

1. **M/S/C Moved to recommend to the full Board approval of the Aim Higher Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$6,838,617.60 (Drennan/Maldonado) No further discussions. All in favor. Motion carries**
2. **M/S/C Moved to recommend to the full Board approval of the Community Transport Services Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$ 7,425,421.20 (Maldonado/Stickney) No further discussions. All in favor. Motion carries**
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6. **M/S/C Moved to recommend to the full Board approval of the Creative Mind Day Program Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$782,625.60 (Stickney/Patel) No further discussions. All in favor. Motion carries**
7. **M/S/C Moved to recommend to the full Board approval of the Friends of Children with Special Needs Transportation Contract FY 2023-2024, 2024-2025, & 2025-2026 totaling \$1,333,659.60 (Mesa/Maldonado) No further discussions. All in favor. Motion carries**
8. **M/S/C Moved to recommend to the full Board approval of the I CAN TOO Learning Center Service Contract FY 2023-2024 totaling \$982,577.38 (Couttolenc/Maldonado) No further discussions. All in favor. Motion carries**
9. **M/S/C Moved to recommend to the full Board approval of the Kerba, Steve D.D.S Service Contract FY 2023-2024 totaling \$741,472.70 (Maldonado/Rajesh) No further discussions. All in favor. Motion carries**
10. **M/S/C Moved to recommend to the full Board approval of the Reinhardt, Marylinn, D.D.S. Contract FY 2023-2024 totaling \$768,350.00 (Rajesh/Couttolenc) No further discussions. All in favor. Motion carries**

3. Fiscal Packet

Mr. John Hunt, Chief Financial Officer, reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

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4. Cash Position

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5. Donation Fund

The balance in the Donation Fund through the end of May was \$362K. This is an increase of \$193. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

4. Next Meeting Date

August 21, 2023, at 4:00 p.m. via zoom.

5. Adjournment

With no further discussion the meeting was adjourned at 5:30 p.m.

Recorded by Lourdes Gonzalez

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
June 28, 2023**

Members Present	Melanie Gonzales Desiree Luong Beth Prentiss	Erika Gonzalez (chair) Wesley Moss
Members absent	Tade Akintade	Sylvia Yeh
Staff Present	Karla Cruz Ann Sieber Mike Keeley Katherine Sanders Anna Wall	Mia Garza Lourdes Gonzalez Gerald Osuna Francisco Valenzuela Javier Zaldivar
Community Present	Amanda Hunt Bryan Nader Christine Shene David Grady Dylan Alto Huyen Tran Mark Sung Sarah Verity Sommer Z Tricia Lara Wayne Jasper	Angela Perry Christina Hunt Danielle Azzalino Doug Pascover Lori Menzies Kai Reade Sarah Macy Siauro Katoa Tracey Marquart Vivian Chung Kerry

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:04 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that due to her vacation they didn't have the provider community meeting. The vendor fairs have been scheduled for July 12 and 13, 2023.

Provider Input

Ms. Prentiss requested that SARC leadership take back to the Department, that the mandates related to the rate increases not be given after the fact. They should be communicated on time to avoid stress and confusion for the providers.

New and Closing Programs

Ms. Ann Sieber gave the report.

2 New

- Level 4i home
- Supported Living Agency (SLA)

2 Closed

- Infant Development Program
- SLA that had not provided services in a long time

Community Services Update

Ms. Mia Garza Community Services Associate Director discussed these topics:

Electronic Visit Verification (EVV) Update

- Comply and be transmitting the information

Electronic Visit Verification Phase II

Electronic Visit Verification (EVV) is a telephone and computer-based solution that electronically verifies in-home service visits. EVV solutions must verify the following six data elements:

- *Type of service performed*
- *Individual receiving the service*
- *Date of the service*
- *Location of service delivery*
- *Individual providing the service*
- *Time the service begins and ends*

Background

The 21st Century CURES Act, signed into law in 2016, requires that states set up an EVV system to verify that services for all Medicaid-funded personal care and home health care services occurred. Pursuant to Subsection (l) of Section 1903 of the Social Security Act (SSA) (42 U.S.C. 1396b), all states must implement EVV for Medicaid-funded personal care services (PCS) by January 2020 and home health care services (HHCS) by January 2023. On October 22, 2019, CMS approved the State's Good Faith Effort (GFE) request for PCS and will not apply Federal Medical Assistance Percentage (FMAP) reductions in calendar year 2020. California's GFE approval letter from CMS is available on the [EVV CMS GFE Webpage](#).

PCS was implemented on January 1, 2022, and providers of Medi-Cal home and community based personal care services must be registered, trained, and using either the CalEVV system or an alternate EVV system. HHCS is anticipated to be implemented by January 1, 2023. Stakeholder meetings will continue and will provide the opportunity to discuss the State's approach to EVV, the steps providers will need to take, and the EVV training that will be offered.

- Due to issues registering for the DSP Workforce Survey the deadline has been extended to 6/30/23 and the completion date is 7/31/23. The \$8k payments will be released in the fall of 2023.
https://caddspod.servicenowservices.com/wsvp?sys_id=cf1b1daddb9221107a51a8b8139619be
- Behavioral incident reports should be sent to DDS on a monthly basis as well
- Review CCL (Community Care Licensing) **Pin 23-07-ASC** and follow all the current Covid-19 protocols

Director Update

Mr. Javier Zaldivar discussed the following topics:

- He thanked those providers that attended the Deaf and Hard of Hearing plus (DHOH+) training
 - DHOH+ individuals are to be served appropriately
 - SARC is working on the mechanics to serve them with appropriate meetings, interpretation services, and helpful equipment.
 - Services should be based on the IPP (Individual Program Plan)
 - SARC will rely on providers to help implement the process

- Assembly member Ms. Dawn Addis author of Bill 1147, which aims to make changes to the system; has pulled-out of a scheduled meeting with SARC. The plan is to reschedule a tour instead.
- Expecting final budget revise since SARC has a budget place holder but not the packet.
 - Early Start Provisional eligibility packet should be coming as well

Case load Ratios

Mr. Zaldivar shared the current SARC caseload ratios and informed that once again we are not complaint on what the state requires: He asked for feedback on ideas on how to be compliant. Feedback can be sent via email, phone, or fax directly to SARC.

Regional Center	On Waiver	Under 6 years	Movers over 24 months	Movers between 12 & 24 months	Movers within last 12 months	Over 5 years, non-waiver, non-mover	Complex needs	Low or No POS
W&I Code Required Ratios	1:62	1:40	1:62	1:45	1:45	1:66	1:25	1:40
SARC Ratios	1:87	1:67	N/A	N/A	N/A	1:77	1:34	1:34

- SARC is aware that more service coordinators (SC) need to be hired, but it is difficult in the expensive area where we live.
 - SARC is recruiting 27 SC positions, and 20 more will be released
 - Self Determination cases are not on the caseload ratios, and they are very time consuming
- The Burns and Associates study is in effect now
- Mr. Zaldivar shared a summary of the TBL (Trailer Bill Language) with ARCA's areas of concern:
 - New Foundation, Structure
 - Retaining System Funding
 - Identification of Measures
 - Timing and Predictability
 - Potential for Rate Decreases

Health and Safety Waiver Awareness Strategy

Ms. Ann Sieber gave the report:

- Ms. Livoni continues to work on identifying individuals that need referrals to access the program

HCBS (Home & Community Based Services)

Ms. Ann Sieber gave the report:

- Working on the Peer Leader Team need 12 individuals to participate
- Person Centered Thinking (PCT) trainings with experts will continue throughout the year

Employment

Ms. Katherine Sanders Employment specialist gave the report:

- DDS will award a one-time grant of \$1.8M for transition and Competitive Integrated Employment (CIE)
 - Workgroup working on the details and a Career Pathway Navigator to support individuals
- Information on the Quality Incentives will be released in the fall of 2023
- State Council is presenting the California NEON Competitive Integrated Employment Community of Practice

Emergency Preparedness

Mr. Gerald Osuna Emergency Coordinator gave the report:

- Working on the To-Go Kits list, reach out for assistance
- Heatwave is expected and a high risk of Fire with it
- Look for cooling centers if the need arises

For information visit: https://www.pge.com/en_US/safety/emergency-preparedness/natural-disaster/heat/cooling-centers.page

Announcements:

Mr. Francisco Valenzuela shared these upcoming events:

- 7/12 & 13 /2023 Vendor Fairs for SARC staff only
- 7/15/2023 Shared Adventures
- 7/22/2023 Summer Festival in Santa Cruz
- 7/29/2023 Summer Festival in San Jose
- 8/3/2023 Summer Festival in Salinas
- 10/17/23 PHP Adult Transition and services Fair in person
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair
- Peer Mentor Program requirements:
 - 12 individuals served
 - To raise awareness of HCBS and Final Rule
 - 18 years or older
 - Small stipend is offered
 - Must be available for 10 hours a month

SCDD Central Coast

Mr. David Grady discussed these topics:

- The NEON training <https://scdd.ca.gov/sb639-ca-neon/>
- Promotion of Behavioral Health
- Working with law enforcement and SARC
- Working with the crisis response team
- Sunflower project will be expanded to the city of San Jose

Next SPAC Committee Meeting:

July 26, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:12 a.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
July 26, 2023**

Members Present	Tade Akintade Desiree Luong Beth Prentiss	Erika Gonzalez (chair) Wesley Moss Sylvia Yeh
Members absent	Melanie Gonzales	
Staff Present	Karla Cruz Darby Gibson Lourdes Gonzalez Gerald Osuna Katherine Sanders Anna Wall	Mia Garza Ann Sieber Gina Jennings Arushie Nugapitiya Francisco Valenzuela Javier Zaldivar
Community Present	Angela Perry Dylan Alto Lori Menzies Mitachew Abebe Sarah Verity Traci Hollinger Veronica Lopez Farah	Cathy Bouchard Kaila Walker Mark Sung Sarah Grignon Tracey Marquart Tricia Lara Kerry

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:04 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3rd Wednesday of the month, the conversations are going well. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss. She thanked all the vendors that participated in the Vendor Fairs it was a great success.

Provider Input

None

Director Update

Mr. Javier Zaldivar discussed the following topics:

- Budget update allowed for additional staff however programs continue to have long waiting lists.
- Trailer Bill Language (TBL) Priorities:
 - For social recreation, camp, and nonmedical therapies, centers are forbidden from making people first use up IHSS, exchange respite (or other service) hours, or have copays. DDS can issue directives for these services, including providing them as participant-directed services.

- Other Directives being rolled out:
 - Provisional eligibility expanded from just 3- and 4-year-olds to all children under 5 years of age; they are not eligible for the Federal Program
 - FMS' (Financial Management System) for Self-Determination have to bill on a weekly basis and the rates have been updated.
- Regional centers must review the top 10% of the highest self-determination budgets, waiting on DDS instructions.
- The iPad program is still available, they just have to complete a quick survey.

New and Closing Programs

Ms. Ann Sieber gave the report.

3 New

- Two speech therapists
- Speech therapy agency

1 Closed

- Infant Development Program

HCBS (Home & Community Based Services)

Ms. Ann Sieber gave the report:

- Peer Leadership group has to be available 10 hours per month and be active.
- Person Centered Thinking training for vendors is scheduled for August 16, 17, 2023.
- HCBS training will be offered until the end of next year, many opportunities are coming.
- Next phase is to visit vendors and do evaluations to make sure they follow the plan and are complying.
- Those that got a grant submit activities quarterly reports.

Community Services Update

Ms. Mia Garza Community Services Associate Director discussed these topics:

Electronic Visit Verification (EVV) Update

- Check the website for training information
- Sign-up as the Department keeps close tabs

Electronic Visit Verification Phase II

Electronic Visit Verification (EVV) is a telephone and computer-based solution that electronically verifies in-home service visits. EVV solutions must verify the following six data elements:

- *Type of service performed*
- *Individual receiving the service*
- *Date of the service*
- *Location of service delivery*
- *Individual providing the service*
- *Time the service begins and ends*

Background

The 21st Century CURES Act, signed into law in 2016, requires that states set up an EVV system to verify that services for all Medicaid-funded personal care and home health care services occurred. Pursuant to Subsection (l) of Section 1903 of the Social Security Act (SSA) (42 U.S.C. 1396b), all states must implement EVV for Medicaid-funded personal care services (PCS) by January 2020 and home health care services (HHCS) by January 2023. On October 22, 2019, CMS approved the State's Good Faith Effort (GFE) request for PCS and will not apply Federal Medical Assistance Percentage (FMAP) reductions in calendar year 2020. California's GFE approval letter from CMS is available on the [EVV CMS GFE Webpage](#).

PCS was implemented on January 1, 2022, and providers of Medi-Cal home and community based personal care services must be registered, trained, and using either the CalEVV system or an alternate EVV system. HHCS is anticipated to be implemented by January 1, 2023. Stakeholder meetings will continue and will provide the opportunity to discuss the State's approach to EVV, the steps providers will need to take, and the EVV training that will be offered.

- Due to issues registering for the DSP Workforce Survey the deadline has been extended to 6/30/23 and the completion date is 7/31/23.
https://caddspod.servicenowservices.com/wsvp?sys_id=cf1b1daddb9221107a51a8b8139619be
- Last rate implementation will be July 2024
- More information to come on the Quality Incentive
- Coordinator Family Support Services received a \$10 M grant that will run through 2024, training is available now.
- CRDP (Community Resource Development Plan) update – looking for properties now for the EBSH home for individuals with Sexual tendencies.

Employment

Ms. Katherine Sanders Employment specialist gave the report:

- DDS group on its way to rolling out the Navigator pilot program for those transitioning school.
- Providers interested should attend training
- DOR initiative – giving grants to employers to train staff on our system.
- Quality Incentive – reimbursements have increased for those that are training staff
- State Council is presenting the California NEON Competitive Integrated Employment Community of Practice, it is a great resource.
- Stanford Neurodiversity Employment Community Conference on 9/21/23.

Emergency Preparedness

Mr. Gerald Osuna Emergency Coordinator gave the report:

- Working on the To-Go Kits list, reach out for assistance
- Fire season being monitored information sent out often.
- Look for cooling centers if the need arises

For information visit: https://www.pge.com/en_US/safety/emergency-preparedness/natural-disaster/heat/cooling-centers.page

Announcements:

Mr. Francisco Valenzuela thanked all of those that participated in the vendor fairs.

Upcoming events:

- 7/29/2023 Summer Festival in San Jose

- 8/3/2023 Summer Festival in Salinas
- 10/17/23 PHP Adult Transition and services Fair in person
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

SCDD Central Coast

None

Whistleblower and 4731 Complaints Annual Reminder.

Mr. Zaldivar shared what the whistle blower policy is and where to find it on the website.

- Whistle Blower complaints are when anybody can report whatever they want, they are anonymous, and they do not go to the department only to SARC.
- <https://www.sanandreasregional.org/reports-policies/#transparency-public-access>
- 4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Next SPAC Committee Meeting:

August 23, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:02 a.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
August 1, 2023**

Committee Members Present: Maya Bareket (Chair) Glendora Pitre
Elisabeth Einaudi Erika Gonzalez
Gus Maldonado Veronica Contreras

Committee Members Absent: Cole Baurmeister Andy Le

Staff Present: Mia Garza Lourdes González
Liza Hartley John Hunt
Mike Keeley Javier Zaldivar

The Board Development Committee Meeting was called to order at 5:00 p.m., by Ms. Maya Bareket, committee chair via zoom.

1. Confirm Board Education

There will be a Board Education on August 21, 2023, via zoom. The topic will be "Whistle Blower Policy and Conflict of Interest (COI)" Mr. Javier Zaldivar Executive Director will present.

2. Applicants Update

Have several applications on file for when there is an opening

3. Vacancies

One Vacancy

- 1 San Benito County

4. Member Terms

- Ms. Veronica Contreras will be re-elected to her 3rd term.

5. Next Committee Meeting Date/Time

Tuesday, October 3, 2023, at 4:30 p.m.

6. Adjournment:

There being no further discussion, the meeting was adjourned at 5:05 p.m.

Board of Directors
EXECUTIVE COMMITTEE MINUTES
Via Zoom
August 1, 2023

Committee Members Present: Maya Bareket
Elisabeth Einaudi
Lisa Lopez
Glendora Pitre (Chair)

Veronica Contreras
Erika Gonzalez
Gus Maldonado

Committee Members Absent:

Staff Present: Mia Garza
Lisa Hartley
Mike Keeley

Lourdes González
John Hunt
Javier Zaldivar

Ms. Glendora Pitre Board President called the meeting to order at 5:06 p.m. via Zoom

1. Risk Assessment Report

Ms. Mia Garza Community Services Associate Director presented the SIR report for the months of June & July

Total Incidents 418 June

93 Incidents reportable to DDS.

325 Incidents not reportable to DDS.

14 Deaths

2 Consumers reported missing with 0 not yet located

10 Suspected Abuse/Exploitation

5 Injuries Requiring Treatment Beyond First Aid

25 Medical Need/Accident

2 Victim of Crime

2 Suspected Neglect

34 Unplanned hospitalizations

Total Incidents 555 July

120 Incidents reportable to DDS.

435 Incidents not reportable to DDS.

9 Deaths

4 Consumers reported missing with 0 not yet located

10 Suspected Abuse/Exploitation

3 Injuries Requiring Treatment Beyond First Aid

31 Medical Need/Accident

3 Victim of Crime

10 Suspected Neglect

50 Unplanned hospitalizations

2. Development of the August 21, 2023, Board Meeting via zoom.

There will be a Board Education on August 21, 2023, via zoom. The topic will be “Whistle Blower Policy and Conflict of Interest (COI)” Mr. Javier Zaldivar Executive Director will present.

a. President’s Report: Glendora Pitre

1.

b. Executive Director’s Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report.

People’s Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – Minutes in the packet.

Program Policy - none

ARCA - there will be a report

3. Director’s Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- Thanked those that attended the Summer Festivals they were very successful
- Father of individual that was killed by a car has been charged with criminal neglect, there are a lot of charged emotions.
- SARC has met with medical representatives to discuss the lack of services for immediate use of individuals with mental health issues, and the fact that using medical facilities is inappropriate.
- The Department’s Director is working on a way to re-allocate surplus funds from vendor shortages to special projects in the regional centers

4731 Complaints and Whistleblowers submitted (New).

4731 is a client’s rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- There were two 4731 complaints reported:
 1. Employees informed that the agency did not allow them to report incidents to SARC or other institutions, it was really a whistle blower that was investigated and substantiated. Agency was informed that they were in violation of State Policy, SARC will work with them.
 2. An individual was not receiving speech therapy, contacted mother and it was an issue more of expectation vs reality of communication.

- There was one whistleblower reported:
 1. Report accused residential facility of not having enough food and being messy. It was investigated and substantiated. A correction plan was issued, and corrections have been done, SARC will continue to monitor facility.

Mr. Zaldivar discussed the Trailer Bill Language (TBL) that will affect the regional center:

- The option for remote Individualized Family Service Plan (IFSP) meetings has been extended to June 30, 2024.
- ABA or intensive behavioral intervention services for an individual cannot be contingent upon parent participation – though the benefits of participation can be highlighted.
- Provisional eligibility expanded from just 3- and 4-year-olds to all children under 5 years of age. If an infant is eligible for Early Start, provisional eligibility must also be assessed.
- Medical services that are not available via health insurance within 60 days will be authorized for purchase/funding by regional centers. Medical/dental services shall be authorized during delays.
- For social recreation, camp, and nonmedical therapies, centers are forbidden from making people first use up IHSS, exchange respite (or other service) hours, or have copays. DDS can issue directives for these services, including providing them as participant-directed services.
- The Family Cost Participation Program fees remain on hold through June 30, 2024.
- The Annual Family Program Fee remains on hold through June 30, 2024.

Mr. Zaldivar updated the committee on the AB 1147 Proposals Related to ARCA's Oppose Unless Amended Position.

4. Announcements

Upcoming Events:

- 8/3/2023 Summer Festival in Salinas
- 10/28/2023 25th Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

5. Other

Mr. Zaldivar updated the committee these topics as well:

- Building remodeling plan:
 - Reached agreement on architectural plan, next is permits approval, then construction
 - Expected completion is second quarter of 2024
- The iPad program will be expanded to the 5-year-olds (0-5) for education and development they just have to complete a quick survey.
- The Board composition summary was discussed to focus on recruitment

6. Next committee/meeting date

Tuesday, October 3, 2023, at 5:00 p.m.

7. Adjournment

There being no further discussion, the meeting adjourned at 6:05 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
August 8, 2023**

Committee Members Present: Maya Bareket Lisa Lopez
Alicia Mesa Rajesh Patel
Glendora Pitre – chair

Committee Members Absent: Veronica Contreras

Staff Present Mia Garza Lourdes Gonzalez
Hazel Jordan Mike Keeley
Julie Lussier Gerald Osuna
Cal Smith

The meeting was called to order by Ms. Glendora Pitre, committee Chair at 4:06 p.m. via zoom.

I. Special Incident Reports: July

419 Total number of incidents.
13 Total number of deaths.
94 Incidents reportable to DDS.
325 Incidents not reportable to DDS.
61 Unplanned hospitalizations with 20 consumers remaining hospitalized.
6 Planned hospitalizations.
2 Consumers reported missing with 1_ not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 228 ICF - 11 SNF/NF – 4 ILS - 22 SLS - 57

Family Home- 80 Foster Home- 0 Family Home Agency- 9 Psych Treat/Other- 2

I. Special Incident Reports: August

555 Total number of incidents.
9 Total number of deaths.
120 Incidents reportable to DDS.
435 Incidents not reportable to DDS.
78 Unplanned hospitalizations with 34 consumers remaining hospitalized.
21 Planned hospitalizations.
4 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 254 ICF - 24 SNF/NF – 5 ILS - 31 SLS - 96

Family Home- 118 Foster Home- 1 Family Home Agency- 3 Psych Treat/Other- 23

Highlights: Mr. Smith went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. The committee discussed options for non-conserved individuals that are non-verbal.

II. Quality Assurance (QA) July

A. QA Facility Monitoring - Residential Care, Level 4I only

10 Out of 10 scheduled FMs completed.

1 Facilities received recommendations

1 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

10 Out of 10 scheduled QA's completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN Visits:

13 Out of 13 completed for the year 2023, in April 2023.

D. Enhanced Behavior Support Homes (EBSH) Monitored

1 Out of 4 completed.

3 homes were rescheduled due to Covid-19

E. Trainings:

Service Provider Facility Monitoring Trainings 06/01/23 - attendees 26

F. Standing QA Meetings:

Let's Talk QA: 06/07/23 and 06/21/23 cancelled

Mortality and Morbidity: 13 number of deaths

0 Infants 0 Children 7 Adults 6 Elderly

II. Quality Assurance (QA): August

A. QA Facility Monitoring - Residential Care, Level 4I only

8 Out of 8 scheduled FMs completed.

3 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

8 Out of 8 scheduled QAs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits: Monitoring 13 total.

13 Out of 13 completed for the year 2023 back in April 2023.

D. Enhanced Behavior Support Homes (EBSH). Monitoring – 9 total (2 more will be added soon).

3 Out of 3 completed.

Community Crisis Home (CCH). Monitoring – 1 total

1 Out of 1 completed.

E. Trainings:

Service Provider P & I Training 07/20/23 - attendees 42

Behavior 101 for staff and vendors cancelled 7/20/23.

F. Standing QA Meetings:

Let's Talk QA: 07/05/23 and 07/19/23 cancelled

Mortality and Morbidity: 9 number of deaths

0 Infants 0 Children 5 Adults 4 Elderly

G. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services: July

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (20)	1	15	15/0	---
Basics of Nutrition and Obesity (20)				
Difficulty Swallowing and Aspiration (20)				
Fundamentals of Dementia				
Oral Health	1	7	7/0	---
Pressure Sore Prevention (20)				
Psychotropic Medications	1	16	16/0	---

Recognizing Signs of Abuse (20)				
Restricted Health Conditions (20)				
RN Training	1	5	5/0	---
Signs/Symptoms of Illness/Injury (20)				
Special Incident Report (20)	1	19	18/1	0/1
Thinking Ahead (20)				
What is Epilepsy (20)				
Totals	5	62	61/1	0/1

B. Current projects/activities:

PPE (Personal Protective Equipment) Donations All Counties:

- None was provided in June

Covid Test Kit Donations All Counties:

- None was given out in June

Covid Update:

- Health services was aware of only 2 cases of Covid in our population living in care homes, and a few more cases in the community living with supported staff/family and no hospitalization related to Covid,

C. Highlights:

Our DHOH (Deaf and Hard of Hearing) specialist gave a fantastic Symposium for our providers that were interested or already offered support to our deaf community, 30 providers participated.

Symposium “Hear4U: Let us work together to be Here for Deaf with other Disabilities” on June 20th

Subjects covered:

- Bridging effective communication between Community Based Organizations, Vendors, and SARC’s identified Deaf Plus Consumers by ensuring accessible services are provided.
- Learning, understanding, and applying ADA (American Disabilities Act) accommodations, processing change to remove language barriers encountered by Deaf Plus Consumers within their environments (Residency; Employment; Academic; and one’s Communities).
- TAP (Tools, Awareness and Practice) to deliver accommodations that are cost effective, while in compliance with ADA laws of Title II.

Mandated for SARC staff with direct contact with our population.

Starting in June, our DHOH Evette also provided a few mandatory classes for our SARC staff. The classes were mandated by DDS (Department of Developmental Services) on how to work with consumers identified with hearing loss.

The 2-part class 2 hours each offers hands-on activities.

Training was offered in all offices:

- June – Part 1 was offered 3 times at each office
- Part 1 covered:
 - How to apply ADA accommodations
 - Assessing types of accommodation and how to provide them during meetings or activities

III. Health Services: August

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (20)	1	7	7/0	---
Basics of Nutrition and Obesity (20)				
Difficulty Swallowing and Aspiration (20)				
Fundamentals of Dementia	1	22	21/1	1/0
Oral Health	1	6	6/0	---
Pressure Sore Prevention (20)				
Psychotropic Medications				
Recognizing Signs of Abuse (20)				
Restricted Health Conditions (20)	1	16	15/1	1/0
RN Training				
Signs/Symptoms of Illness/Injury (20)				
Special Incident Report (20)	1	21	20/1	1/0
Thinking Ahead (20)				
What is Epilepsy (20)				
Totals	5	72	69/3	3/0

B. Current projects/activities:

PPE (Personal Protective Equipment) Donations All Counties:

- One care home with Covid requested gowns
- We have plenty of PPE still to support a new wave of covid infection if this would happen.

Covid Test Kit Donations All Counties:

- One agency received 45 tests to replenish their stock.

Covid Update July:

- 2 care homes reported covid outbreaks for more than 2 consumers
- 3 consumers living on their own with staff
- 1 consumer from a SNF was reported positive after a short hospitalization for another reason, contracted Covid at the hospital.

C. Highlights:

- In July our DHOH Evette continued providing part 2 of the mandatory ADA classes for our SARC staff, covered subjects were:
 - Hosting meeting with captioning option
 - Selecting correct Hearing loss code for SANDIS
- 2 make-up classes were offered for 4-hours each at the San Jose office only due to remodeling issues at the outer offices.

Health services Unit.

San Andreas Health services hired 3 new RNs (Registered Nurse) to help support our growing population of service coordinators, district managers, and individuals served. SARC now has 8 RNs, aside from Ms. Lussier and Ms. Rund.

IV. Supported Living Services (SLS)

A. SLS QA's: QA evaluations for SLS agencies are not specifically a requirement of Title 17 regulations, however, San Andreas's practice included conducting full QA monitoring visits in addition to biennial vendor file reviews. In June and July, a total of three (3) QA monitoring visits were completed; reports of the results of the QAs are forthcoming.

B. SLS Roundtable: Resource Specialists Kai Reade and Gabriela Alvarez, and Therap staff (July only) presented the following information at the June and July Roundtables held virtually via Zoom.

- **SARC Policy/Procedure:** Reminder to notify SARC Resource Department when there is a change in address or program director, recommendation to established vendors to reattend orientation as a refresher for updated SLS or ILS standards, and notification that Gabriela is collecting vendor information for SARC records (June). Therap presentation facilitated by Kevin Dierks and Brent Hessee to educate vendors in navigating Therap for EVV, followed by note on EVV requirements at SARC (July).
- **Community Information:** Discussion was held with vendors regarding communications for collecting vendor information and follow up questions from May were addressed (June). Discussion was held with vendors regarding SARC requirement for vendors to complete EVV, and vendors voiced concerns surrounding using separate systems for staff timesheets and data collection (July).

Highlights:

The next Roundtable Meeting will be conducted virtually via Zoom on August 9, 2023. Following that, the September meeting will be held virtually via Zoom on September 13, 2023.

Supported Living Orientation For Individuals and Families

JUNE: 1 Completed, 2 Total attendees (one service coordinator present)

JULY: 3 Completed, 4 Total attendees (one support staff present)

SLS New Vendor Orientation

0 Completed, 0 Total attendees

Note: SLS New Vendor Orientation was on hiatus for the months of June and July.

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees

RSO (mini for FHA) 2 Completed, 5 Total attendees

VI. Emergency Response Plan Report (July)

A. Current projects/activities:

- No safety/security events took place in June
- There was 1 safety event for July. All staff were informed of a wildfire safety webinar in July offered by PG&E with a link to additional dates and earlier recorded sessions of the webinar series.
- DDS initiatives continue with go-bag kits training and distribution efforts.
- A second round for the battery backup DDS initiative was discussed in July and is pending action for August.
- Additional safety equipment, emergency evacuation stair chairs, were ordered in July

Highlights:

Emergency event monitoring continues with:

- Courtesy messages were sent at the end of June informing of the first expected heatwave to affect the SARC catchment area and additional messages in July. These messages served to remind of strategies and provide information to help mitigate the risk of heat related injuries as well as for the potential of blackout/brownout power outages which could affect life support/safety equipment.
- This year's first heat wave came at the very end of June extending into the July Independence Day Weekend with a small risk for heat related injuries though no injuries were reported from employees or individuals served.
- 2 additional heat advisory warnings were sent In July to all employees to communicate to vendors and consumers of the risk for heat related injuries.
- Communications were also sent through social media to inform of the heat advisories.

- 1 low magnitude (3.3) and 5 other small scale (3.0 or lower) earthquakes occurred in the SARC catchment area in June with no employees or persons served affected.
- 1 fire with no significant risk to any consumers, vendors or staff took place during the month of June.
- 3 fires occurred in the SARC catchment area at the end of July with 1 potential for evacuation of a consumer/ family respite vendor. The family was contacted to perform a welfare check and the family reported no evacuation needed and no impact on health or safety.

VII. Other:

None

VIII. Next QAAC meeting is scheduled for:

Tuesday, October 10, 2023

IX. Adjournment:

There being no further discussion, the meeting adjourned at 5:04 p.m.