



# SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

**Date: Monday, May 15, 2023**

**Time: 5:00 - 7:00 p.m.**

**Location: Via Zoom — Register for a zoom link at:**

<https://us06web.zoom.us/meeting/register/tZMlce6ggDouGtEJCXhEAo5wMlvj3gioLbKW>

## AGENDA



**5:00 — 5:02 I.** Call to Order & Introduction. . . . . Glendora Pitre



**5:02 — 5:05 II.** Vision Statement. . . . . Cole Baurmeister



**5:05 — 5:09 III.** Approval of Minutes

1. Board Meeting Minutes - 3/20/2023
2. Fiscal Committee Meeting Minutes - 3/20/2023
3. Service Provider Advisory Committee Meeting 3/22/23, 4/26/23
4. Program Policy Committee Meeting Minutes 5/2/23
5. Board Development Committee Meeting Minutes – 5/2/23
6. Executive Committee Meeting Minutes - 5/2/23
7. Quality Assurance Advisory Committee Meeting Minutes 5/9/23
8. People’s Advisory Committee Meeting Minutes –



**5:09— 5:20 IV.** State Council on Developmental Disabilities Central Coast ...D Grady

**Note:** Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input need to fill-out the pink note and give it to the Administrative Assistant then they are invited to use the lectern or remain at their seats while speaking. During a virtual meeting send a direct message via chat to the Administrative Assistant stating name, and topic of discussion.



**5:20 — 5:35 V.** Presidents Report . . . . .Glendora Pitre  
 1. "What the end of the school year means for parents with a child with disabilities"



**5:35— 6:00 VI.** Executive Director's Report. . . . . Javier Zaldivar  
 1. Diversity Outreach Update  
 2. Employment Programs Update  
 3. Health and Safety Awareness Strategy  
 4. Budget Update



**6:00 — 6:20 VII.** Director of Consumer Services Report. . . . .Mike Keeley  
 1. New and Closing Programs  
 2. Self-Determination Update  
 3. Conservatorship Policy



**6:20 — 6:45 VIII.** Committee Reports  
 1. Fiscal . . . . . Elisabeth Einaudi  
 2. Board Development . . . . . Glendora Pitre  
    **Action Item:** Recommendation to approve the election of Ms. Paloma Barraza to her first two-year term on the Board.  
 3. Quality Assurance Advisory . . . . .Glendora Pitre  
 4. Service Provider Advisory . . . . . Erika Gonzalez  
    **Action Item:** Recommendation to approve the election of Mr. Wesley Moss to his first two-year term on SPAC.  
 5. Program Policy . . . . . Lisa Lopez  
 6. People's Advisory Committee . . . . . Maya Bareket  
 7. ARCA . . . . . Glendora Pitre



**6:45 — 6:50 IX.** Public Comment  
*Ernie Strassman PAC Member will give a PAC Update.*



**6:50 — 6:55 X** Board Comment



**6:55 — 7:00 XI.** Announcements



**7:00 XII.** Adjournment

**SAN ANDREAS REGIONAL CENTER  
Board of Directors Meeting Minutes  
San Jose Office/Zoom  
March 20, 2023**

**Presiding:** Glendora Pitre Board President

**Board Members Present:**

Cole Baumeister	Veronica Contreras
Jon Drennan	Elisabeth Einaudi
Erika Gonzalez	Andy Le
Lisa Lopez	Nefte Couttolenc
Gus Maldonado	Alicia Mesa
Rajesh Patel	Daniel Stickney

**Board Members Absent:** Maya Bareket

**Staff Present**

Mia Garza	Lourdes Gonzalez
Robert González	John Hunt
Mike Keeley	Arushie Nugapitiya
Phien Phan	Irene De La Rosa
Katherine Sanders	Francisco Valenzuela
Javier Zaldivar	

**Community Present:** Jaclyn Balanay (DDS) David Grady

**CALL TO ORDER**

Ms. Glendora Pitre Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:10 p.m. at the San Jose Office, Ms. Pitre also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Ms. Pitre read the mission statement.

**APPROVAL OF MINUTES**

**M/S/C Moved to approve the August meeting minutes. (Stickney/Lopez) No further discussions. All in favor, Motion carries.**

1. Board Meeting Minutes – 2/22/23
2. Fiscal Committee Meeting Minutes - 2/22/23
3. Service Provider Advisory Committee Meeting Minutes – 2/22/23
4. Program Policy Committee Meeting Minutes 3/7/23
5. Board Development Committee Meeting Minutes – 3/7/23

6. Executive Committee Meeting Minutes - 3/7/23
7. Quality Assurance Advisory Committee Meeting Minutes 3/14/23

### **STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST**

Mr. David Grady Regional Manager gave an update on these issues:

- Trainings of law enforcement in collaboration with SARC
- Special Education workshops
- Focus on supporting Self Advocates in Leadership roles.
- Self Determination website is almost complete.

### **PRESIDENT'S REPORT**

Ms. Glendora Pitre spoke on "Planning Ahead." She mentioned the importance of having everything in place for the individuals when their caretakers are no longer here. She mentioned these things that could be on the plan:

- Make a will
- Special needs trust
- A trustee that is trustworthy
- Write about the child how they are affected by things
- Make final arrangements for your death
- Have a Health Care Directive
- Talk to the individual in a way that he/she comprehends
- Be Prepared

### **EXECUTIVE DIRECTOR'S REPORT:**

Mr. Javier Zaldivar discussed these issues.

- Stay tuned to the legislature and support those bills that will help individuals and families such as the:
  - Proposed elimination of the Family Cost Participation Program (FCPP) & Annual Family Program Fee (AFPF).
- Use your voice and advocate for the system by:
  - Attending the Hearings
  - Writing letters to Senate Budget
- Appeals Process Changes:
  - Appeals will go to DDS now, then they will contact the regional center (Jim Elliott)
  - Families have 60 days to file.
  - Have 30 days to file to keep service.
  - DDS will replace current forms; they are accepting feedback on making the forms easier and friendly.
  - Translated forms will be available as well.
  - Check the website for more information.

## **Diversity Outreach Update**

Mr. Zaldivar presented the inclusion/disparity report:

- SARC is informing communities by:
  - Supporting the Greenfield Parent Fair in Spanish
  - Collaborating with local tribes and providing information and trainings to the staff

## **Employment Update**

Ms. Katherine Sanders discussed these issues:

- Four grants were awarded to SARC's catchment area.
- New quality incentives for providers to get training for staff from DDS.
- LPAs (Local Partnerships) continue collaboration with SARC.
- DDS will send an employment survey, complete it, and send your feedback.
- The Person-Centered Thinking training for staff continues with positive results.

## **DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley**

### **NEW AND CLOSING PROGRAMS – Mia Garza**

#### **1 New**

- Special therapeutic service - lower leg nurse

#### **1 Closed.**

- Home provider reopened.

### **Self Determination Update:**

- Mike Keeley presented the SDP Report, which is an alternative way to secure services and gives more flexibility to families.
  - 144 participants
  - The average age is 22 (age of exploring and getting set-up)
  - Participating races:
    - 44 white
    - 12 Vietnamese
    - 16 Spanish
    - 10 French
    - 10 Korean
    - 1 Japanese
    - 13 Asian
    - 0 African American
  - Participating languages:
    - 108 English
    - 7 Spanish
    - 9 Vietnamese
    - 7 Mandaring

- Issues with FMS (Financial Management Services) have risen due to the daunting task the program has become, will continue to focus on them.
- Mr. Keeley gave a summary of the DHOH plus (Deaf and Hard of Hearing) Conference and its success.

## **COMMITTEE REPORTS**

### **FISCAL**

Ms. Einaudi the Board Treasurer gave the report.

#### **1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of January 2023 was \$44.4M and the year to date was \$314.3M. The current allocation is \$655.5M.

#### **2. Individuals Served**

The number of individuals served as of January 2023 was 17,427. This is an increase of 337 since January 2022.

#### **3. Operations (OPS)**

Expenses for the month of February were \$3.8M and the year to date was \$31.2M. The Fiscal Year Projection is \$53.1M and the estimated allocation is \$53.4M. This leaves us with a surplus of approximately \$183.8K.

#### **4. Cash Position**

The cash position through the end of February was \$134.3M. This is a decrease of \$3.3M since January.

#### **5. Donation Fund**

The balance in the Donation Fund through the end of February was \$358K. This is an increase of 1,067. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

The Board approved one contract recommended by the committee.

- 1. M/S/C Moved to approve the Bay Area Housing Corporation Start Up Funding Contract FY 2022-2023, totaling \$750,000.00 (Pitre/Stickney) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**

## **BOARD DEVELOPMENT**

- The minutes are in the packet.

## **QUALITY ASSURANCE ADVISORY COMMITTEE**

- The minutes are in the packet.

### **SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)**

- Provider only meetings continue, they want to improve communication with SARC on issues that impact them. The committee is planning a vendor fair for the SARC staff.

### **PROGRAM POLICY COMMITTEE**

- The minutes are in the packet.

### **PEOPLE'S ADVISORY COMMITTEE (PAC)**

Mr. Valenzuela shared that a PAC has been formed at Greater Opportunities and he is creating one at Hope, Salinas, and Hollister.

### **ARCA**

Ms. Pitre shared that proposed Bill AB1147 will affect Board Members, and it is clear that it has been proposed by people that do not know how non-profit Boards work. She urged the Board to stay on top of the issue. Ms. Pitre gave kudos to Mr. Valenzuela for coaching her on the advocacy SARC does.

### **PUBLIC COMMENT**

None

### **BOARD COMMENT**

An update on case management was requested:

- SARC is growing rapidly.
- 80 service coordinators (SC) have been added in the last year, plus 20 other positions.
- Current caseload is 70 - 80/SC.
- Vacancies are due to language need (Vietnamese/Chinese).

## **ANNOUNCEMENTS**

Mr. Francisco Valenzuela urged the Board to support bills that better the system and contact legislators to express your support.

- 3/29/2023 Grass Roots
- 3/30/23 POS Meeting
- 4/12/23 POS Meeting
- 4/22/2023 FCSN Competition
- 4/28/2023 Legislative Luncheon
- 4/28/2023 PHP Gala
- 7/15/2023 Shared Adventures
- 7/22/2023 Superhero Festival

## **ADJOURNMENT**

Meeting adjourned at 7:28 p.m.

Recording Secretary, Mr. Lourdes Gonzalez

Submitted by,

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Mr. Gus Maldonado



**San Andreas Regional Center  
Board of Directors  
Fiscal Committee - Meeting Minutes  
San Jose Office/Zoom  
March 20, 2023**

<b>Committee Members Present:</b>	Nefte Couttolenc Elisabeth Einaudi Rajesh Patel	Jon Drennan Gus Maldonado Daniel Stickney
<b>Committee Member Absent:</b>		
<b>Staff Present:</b>	Karla Cruz Lourdes Gonzalez Javier Zaldivar	Mia Garza John Hunt

Meeting called to order at 4:43 pm. by Elisabeth Einaudi Committee Chair.

**Fiscal Packet**

Mr. John Hunt Chief Financial Officer reported on the Monthly Fiscal Summary.

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**4. Cash Position**

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**5. Donation Fund**

The balance in the Donation Fund through the end of February was \$358K. This is an increase of 1,067. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

## **6. Contract Review**

The committee reviewed two contracts to recommend to the full Board for approval.

- 1. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (BAHC) start up Contract FY 2022-2023, totaling \$750,000.00 (Drennan/Patel) No further discussions. All in favor. Motion carries**

The First Transit Contract was discussed then tabled because the committee asked for more information. The committee agreed to continue the process via e-mail.

## **7. Other**

## **8. Next Meeting Date**

**May 15, 2023, at 5:00 p.m. via zoom.**

## **9. Adjournment**

With no further discussion the meeting was adjourned at 5:31 p.m.

*Recorded by Lourdes Gonzalez*

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes (via zoom)  
March 22, 2023**

<b>Members Present</b>	Tade Akintade Melanie Gonzales Sylvia Yeh	Erika Gonzalez (chair) Desiree Luong
<b>Members absent</b>	Beth Prentiss	
<b>Staff Present</b>	Karla Cruz Ann Sieber John Hunt Anna Wall Francisco Valenzuela	Mia Garza Lourdes Gonzalez Michelle Livoni Mike Keeley Javier Zaldivar
<b>Community Present</b>	Alicia Gendron Christina Hunt Cathy Bouchard David Grady Kai Reade Mark Sung Tracey Marquart Sarah Verity Sharmean Heffernan Tony Green Wesley Moss	Angel Ocampo Danielle Azzalino Dylan Alto Jake Dunbar Lory Menzies Mitachew Abebe Sarah Macy Serena Saints Siauro Katoa Yen Nguyen John

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

**Committee Updates**

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3<sup>rd</sup> Wednesday of the month, the conversations are going well. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss.

- She has assisted helpful conferences
- Preparing for Grass Roots presentation
- Beginning work on Vendor Fair

**Director Update**

Mr. Javier Zaldivar gave the following updates:

- Urged providers to use their voice and advocate for the system by:
  - Attending the Hearings
  - Writing letters to Senate Budget
- Appeals Process Changes:
  - Appeals will go to DDS now, then they will contact the regional center (Jim Elliott)

- Families have 60 days to file
- Have 30 days to file to keep service
- Current forms will be replaced by DDS, they are accepting feedback on making the forms easier and friendly.
- Translated forms will be available as well
- DDS newly issued directive on the Deaf and Hard of Hearing plus (DHOH+) states that regional centers must provide immediate support to those individuals:
  - SARC is meeting with consultants to create a foundation to better serve the individuals
  - Will have listening sessions from the community to create the foundation
  - Feedback from experts is needed
- If anyone is serving the impacted flooded area of Pajaro contact SARC if you need support
- Submitted invoices that are late (3 years) will not be paid, that should never happen; 3 months is too much, reach out to the fiscal department for support

### **New and Closing Programs**

Ms. Ann Sieber gave the report for February:

#### **1 New**

- Lower leg services nurse

#### **0 Closed**

### **Community Services Update**

Ms. Mia Garza Community Services Associate Director discussed these topics:

- Community Resource Development Plan (CRDP) 2022-2023 project approvals and RFPs (Request for Proposal) out:
  - Memory Care Home
  - EBSH (Enhanced Behavioral Support Home) - Sexual Offenses
  - EBSLS (Supported Living)
  - EBDP (Day Program)
  - EB Respite
- RFP for Coordinated Family Supports is out, and informational meetings have been scheduled
- Interested agencies in the Social Recreation program now that SARC can pay upfront:
  - Accessing Autism
  - Arts Ability
  - Central Coast YMCA
  - Friendship Circle

## **Electronic Visit Verification Update**

- It is a requirement; you must use it, or it will be a finding.
- Check DDS' website to stay updated

it

### **Electronic Visit Verification Phase II**

*Electronic Visit Verification (EVV) is a telephone and computer-based solution that electronically verifies in-home service visits.*

*EVV solutions must verify the following six data elements:*

- *Type of service performed*
- *Individual receiving the service*
- *Date of the service*
- *Location of service delivery*
- *Individual providing the service*
- *Time the service begins and ends*

### **Background**

*The 21st Century CURES Act, signed into law in 2016, requires that states set up an EVV system to verify that services for all Medicaid-funded personal care and home health care services occurred. Pursuant to Subsection (l) of Section 1903 of the Social Security Act (SSA) (42 U.S.C. 1396b), all states must implement EVV for Medicaid-funded personal care services (PCS) by January 2020 and home health care services (HHCS) by January 2023. On October 22, 2019, CMS approved the State's Good Faith Effort (GFE) request for PCS and will not apply Federal Medical Assistance Percentage (FMAP) reductions in calendar year 2020. California's GFE approval letter from CMS is available on the [EVV CMS GFE Webpage](#).*

*PCS was implemented on January 1, 2022, and providers of Medi-Cal home and community based personal care services must be registered, trained, and using either the CalEVV system or an alternate EVV system. HHCS is anticipated to be implemented by January 1, 2023. Stakeholder meetings will continue and will provide the opportunity to discuss the State's approach to EVV, the steps providers will need to take, and the EVV training that will be offered.*

## **HCBS (Home & Community Based Services)**

Ms. Michelle Livoni, the HCBS specialist discussed these issues:

- Have reached 100% of written validations ahead of schedule
- Working on contracts for trainings
- Submit quarterly reports for 2021-2022 grants

## **Employment**

Ms. Mia Garza Community Services Associate Director discussed these issues:

- Trainings for Quality Incentives have been scheduled for April
- Trainings for Reimbursement will be done in the Spring
- DDS will send an employment survey complete it and send your feedback

## **Emergency Preparedness**

Ms. Mia Garza Community Services Associate Director discussed these issues:

- The past weeks have been rough and kept SARC busy
- Alert Media was used to send notifications to those on evacuation zones
- 18 individuals were impacted by the Pajaro flood, health and safety were offered to those that need it
- DDS Initiatives Include:
  - Battery back-up distribution (monitoring as there is an agency distributing)
  - Go Bag distribution (individuals must attend a training and be on list to receive)

### **Announcements:**

Mr. Francisco Valenzuela shared these upcoming events:

- 3/29/2023 Grass Roots
- 3/30 POS Meeting
- 4/22/2023 FCSN Competition
- 4/28/2023 Legislative Luncheon
- 4/28/2023 PHP Gala
- 7/15/2023 Shared Adventures
- 7/22/2023 Superhero Festival

### **SCDD Central Coast**

Mr. David Grady discussed the following issues that State Council is working on:

- Held a two-day training session on Intellectual disabilities for Community Care Licensing in Oakland
- Cycle 46 Program Development Grants will open 3/27/23, \$300k will be available for these areas:
  - Education
  - Employment
  - Health & Safety
  - Self- Advocacy
- Santa Clara Office of Disability Affairs has opened, due to SCDD's work
- Kudos to opening of Dementia home, hope to replicate the program
- Self Determination (SD) Orientations available at SCDD
- The SD program has some systemic issues be patient with the delays
- Developmental Disabilities & Behavioral Health
- Pragnya hosting a Law Enforcement and Safety Fair

### **Next SPAC Committee Meeting:**

**April 26, 2023, via zoom at 10:00 a.m.**

### **Adjournment**

The meeting was adjourned at 11:15 a.m.

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes (via zoom)  
April 26, 2023**

<b>Members Present</b>	Tade Akintade Desiree Luong	Erika Gonzalez (chair) Beth Prentiss
<b>Members absent</b>	Melanie Gonzales	Sylvia Yeh
<b>Staff Present</b>	Karla Cruz Darby Gibson Lourdes Gonzalez Mike Keeley Lisa Rund Javier Zaldivar	Mia Garza Ann Sieber John Hunt Arushie Nugapitiya Katherine Sanders
<b>Community Present</b>	Bryan Nader Jerry Jensen Mark Sung Tracey Marquart Sharmean Heffernan Tony Green	Dylan Alto Kai Reade Paloma Rodriguez Sarah Verity Wayne Jasper Yen Nguyen

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

**Committee Updates**

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3<sup>rd</sup> Wednesday of the month, the conversations are going well. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss.

- She has assisted helpful conferences
- Preparing for Grass Roots presentation
- Beginning work on Vendor Fair

**Director Update**

Mr. Javier Zaldivar gave the following updates:

- He mentioned the Little Hoover Report and how advocates make it seem like the regional center is to blame. The report was completed with feedback from the community only; they never came to ask questions of the regional centers. ARCA will respond to the report with some recommendations:
  - LONG-STANDING AND SYSTEMIC ISSUES
    1. Not enough service coordinators - ARCA recommends systematically addressing the shortage of service coordinators and reducing existing service coordinator caseloads.
    2. Lack of identified and consistent data for evaluation - ARCA recommends that, building from existing data, the state identify a comprehensive set of reliable and consistent data elements to

- measure service equity progress across racial, ethnic, and linguistic lines.
  - 3. Adequate funding - As previously reported by the State Auditor, more funding is needed to ensure effective and efficient service to all individuals and families served.
- ADDRESSING DISPARITIES REQUIRES COLLABORATIVE SOLUTIONS
  - 1. Eliminating requirements to appeal denials in other systems, which ARCA is addressing through a policy bill (AB 649, Wilson) this year.
  - 2. The elimination of fees some families are charged for accessing services.
  - 3. Approval of funding for a modern data system to improve transparency; and,
  - 4. Using available funding to pilot projects to enhance equity, with a commitment to expand those projects that are demonstrated to be most effective.
- The Department should support the system so that families can be adequately served.
- Mr. Zaldivar informed that SARC's website has been uploaded with new good information check it.
- SARC is working to confirm a meeting with Assembly member Ms. Dawn Addis representative of Monterey County.

### **New and Closing Programs**

Ms. Ann Sieber gave the report for February:

#### **4 New**

- Interpreting Service
- Infant Development Program
- Physical Therapist in San Jose
- Transportation Service in Santa Clara

#### **3 Closed**

- Residential home in Santa Cruz, but not supporting anyone
- SLS agency supporting one person that has been moved
- SLS agency in Santa Clara County

### **Community Services Update**

Ms. Mia Garza Community Services Associate Director discussed these topics:

- The Department has ended special incident reporting for Covid-19.
- Coordinated Family Supports (CFS) pilot program updated guidelines and additional information released.
  - Those interested in the program can attend the scheduled orientations
  - CFS is not available for individuals in the Self-Determination program
  - DDS workforce data collection has offered a survey again sign-up to participate
  - Ms. Garza announced Mr. Cal Smith as the new Risk Assessment Specialist, and Ms. Darby Gibson as the grant's coordinator.



- Mr. Keeley informed that when reporting to DDS on the Behavioral restraints incidents during an emergence don't forget to follow the process and incorporate it in the behavior plan.

## **Electronic Visit Verification (EVV) Update**

- EVV Provider Compliance
- On June 1<sup>st</sup> providers are required to transmit compliant data

### **Electronic Visit Verification Phase II**

*Electronic Visit Verification (EVV) is a telephone and computer-based solution that electronically verifies in-home service visits. EVV solutions must verify the following six data elements:*

- *Type of service performed*
- *Individual receiving the service*
- *Date of the service*
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### **Background**

*The 21st Century CURES Act, signed into law in 2016, requires that states set up an EVV system to verify that services for all Medicaid-funded personal care and home health care services occurred. Pursuant to Subsection (l) of Section 1903 of the Social Security Act (SSA) (42 U.S.C. 1396b), all states must implement EVV for Medicaid-funded personal care services (PCS) by January 2020 and home health care services (HHCS) by January 2023. On October 22, 2019, CMS approved the State's Good Faith Effort (GFE) request for PCS and will not apply Federal Medical Assistance Percentage (FMAP) reductions in calendar year 2020. California's GFE approval letter from CMS is available on the [EVV CMS GFE Webpage](#).*

*PCS was implemented on January 1, 2022, and providers of Medi-Cal home and community based personal care services must be registered, trained, and using either the CalEVV system or an alternate EVV system. HHCS is anticipated to be implemented by January 1, 2023. Stakeholder meetings will continue and will provide the opportunity to discuss the State's approach to EVV, the steps providers will need to take, and the EVV training that will be offered.*

## **Health and Safety Waiver Awareness Strategy**

Ms. Ann Sieber gave the report:

- Ms. Livoni continues to work on identifying individuals that need referrals

## **HCBS (Home & Community Based Services)**

Ms. Ann Sieber discussed these issues:

- Paper compliance has been completed
- Moving to real world compliance now with:
  - Trainings
  - Field visits
  - Peer groups with Mr. John Robinson

## **Employment**

Ms. Katherine Sanders Employment Specialist discussed these issues:

- DDS has awarded two grants to employers to support individuals
  - Stanford training
  - Zavicon job development and career source
- Streamlining of incentive payment programs
- Certification training is reimbursed by DDS
- \$8 million assigned to support work activities and transition programs

### **Emergency Preparedness**

Ms. Mia Garza Community Services Associate Director discussed these issues:

- Introduction of the new Emergency Coordinator Mr. Gerald Ozuna.

### **Announcements:**

Mr. Francisco Valenzuela shared these upcoming events:

- iPad program for Early Start families is available
- 4/28/2023 Legislative Luncheon
- 6/16/2023 Hope Concert
- 7/15/2023 Shared Adventures
- 7/22/2023 Summer Festival in Santa Cruz
- 7/29/2023 Summer Festival in San Jose
- 8/3/2023 Summer Festival in Salinas
- 10/28/2023 25<sup>th</sup> Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

### **SCDD Central Coast**

None

### **Next SPAC Committee Meeting:**

**May 24, 2023, via zoom at 10:00 a.m.**

### **Adjournment**

The meeting was adjourned at 11:15 a.m.



**Board of Directors  
EXECUTIVE COMMITTEE MINUTES  
Via Zoom  
May 2, 2023**

**Committee Members Present:** Veronica Contreras  
Lisa Lopez  
Alicia Mesa  
Elisabeth Einaudi  
Gus Maldonado  
Glendora Pitre (Chair)

**Committee Members Absent:** Maya Bareket  
Erika Gonzalez

**Staff Present:** Mia Garza  
Lisa Hartley  
Arushie Nugapitiya  
Javier Zaldivar  
Lourdes González  
John Hunt  
Francisco Valenzuela

Ms. Glendora Pitre Board President called the meeting to order at 5:03 p.m. via Zoom

**1. Risk Assessment Report**

Ms. Mia Garza Community Services Associate Director presented the SIR report for the months of March and April.

**Total Incidents 757 March**

**160** Incidents reportable to DDS.

**590** Incidents not reportable to DDS.

**12 Deaths**

3 Consumers reported missing with 0 not yet located

13 Suspected Abuse/Exploitation

10 Injuries Requiring Treatment Beyond First Aid

44 Medical Need/Accident

1 Victim of Crime

1 Suspected Neglect

77 Unplanned hospitalizations

**Total Incidents 772 April**

**157** Incidents reportable to DDS.

**615** Incidents not reportable to DDS.

**7 Deaths**

8 Consumers reported missing with 0 not yet located

14 Suspected Abuse/Exploitation

14 Injuries Requiring Treatment Beyond First Aid

31 Medical Need/Accident

7 Victim of Crime

11 Suspected Neglect

65 Unplanned hospitalizations

## **2. Development of the May 15, 2023, Board Meeting via zoom.**

There will be a Board Education on May 15, 2023, via zoom. The topic will be Association of Regional Center Agencies (ARCA) How it Represents the Regional Center. Daniel Savino Government Affairs Director will present.

### **a. President's Report: Glendora Pitre**

1. "What the end of the school year means for parents with a child with disabilities"

### **b. Executive Director's Report: Javier Zaldivar**

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Update

### **c. Directors of Consumer Services: Mike Keeley**

1. New and Closing Programs
2. Self-Determination Update
3. Conservatorship Policy

### **d. Committee Reports:**

**Fiscal** – There will be a report.

**Board Development** - There will be a report, and an action item.

Action Item: Recommendation to approve the election of Ms. Paloma Barraza to her first two-year term on the Board.

**People's Advisory Committee** – There will be a report.

**Quality Assurance Advisory** – There will be a report

**Service Provider Advisory** – There will be a report.

**Program Policy** - There will be a report.

**ARCA** - there will be a report

## **3. Director's Update**

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- SARC is working to confirm a meeting with Assembly member Ms. Dawn Addis representative of Monterey County.
  - Wish to show her what the Regional Center does and how it works
  - Will partner with Tri-Counties RC since she serves the San Luis Obispo area too

### **4731 Complaints and Whistleblowers submitted.**

*4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.*

*Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.*

- There were two 4731 complaints reported:
  1. The complaint against SARC has been resolved now.
  2. Early Start transfer issue where SARC received a correction plan has been resolved
  
- There were three whistleblowers reported:
  - One was against SARC
  - An agency was accused of staff not taking care of individuals, it has been resolved
  - The Department received a complaint about a SARC agency that was accused of over medicating and threatening the individuals, SARC did an unannounced visit, and the complaint was not substantiated. SARC will continue to follow-up.
  
- Mr. Zaldivar mentioned the Little Hoover Report and how it was completed with feedback from the community only; they never came to ask questions of the regional centers. ARCA will respond to the report with some recommendations:
  - LONG-STANDING AND SYSTEMIC ISSUES
    1. Not enough service coordinators - ARCA recommends systematically addressing the shortage of service coordinators and reducing existing service coordinator caseloads.
    2. Lack of identified and consistent data for evaluation - ARCA recommends that, building from existing data, the state identify a comprehensive set of reliable and consistent data elements to measure service equity progress across racial, ethnic, and linguistic lines.
    3. Adequate funding - As previously reported by the State Auditor, more funding is needed to ensure effective and efficient service for all individuals and families served.
  - ADDRESSING DISPARITIES REQUIRES COLLABORATIVE SOLUTIONS
    1. Eliminating requirements to appeal denials in other systems, which ARCA is addressing through a policy bill (AB 649, Wilson) this year.
    2. The elimination of fees some families are charged for accessing services.
    3. Approval of funding for a modern data system to improve transparency; and,
    4. Using available funding to pilot projects to enhance equity, with a commitment to expand those projects that are demonstrated to be most effective.
  - It is important to identify issues, but we are looking for long-term solutions, it is probable that trailer bill language might come out of this.

The committee discussed the issues of hiring more service coordinators, Psychologists and having more providers available. Mr. Zaldivar explained that it is a balancing issue in mandates, salaries, and the excessive cost of living in our area.

#### **4. Announcements**

Mr. Francisco Valenzuela thanked the committee for their help and participation at the Legislative Luncheon, it went very well. It was a terrific opportunity to educate the legislators.

- 6/16/2023 Hope Concert
- 7/15/2023 Shared Adventures
- 7/22/2023 Summer Festival in Santa Cruz
- 7/29/2023 Summer Festival in San Jose
- 8/3/2023 Summer Festival in Salinas
- 10/28/2023 25<sup>th</sup> Annual Service Above Self Awards Dinner
- 11/18/2023 Holiday Craft Fair

#### **5. Other**

Mr. Maldonado brought up a list of policies that were discussed at the ARCA academy and Board members should be aware of. The committee agreed to review the topic in dept at the Board retreat.

#### **6. Next committee/meeting date**

**Tuesday, June 6, 2023, at 5:00 p.m.**

#### **7. Adjournment**

There being no further discussion, the meeting adjourned at 6:18 p.m.

**San Andreas Regional Center  
Quality Assurance Advisory Committee via Zoom  
May 9, 2023**

<b>Committee Members Present:</b>	Veronica Contreras Alicia Mesa Glendora Pitre – chair	Lisa Lopez Rajesh Patel
<b>Committee Members Absent:</b>	Maya Bareket	
<b>Staff Present</b>	Hazel Jordan Lourdes Gonzalez Julie Lussier Gerald Osuna Cal Smith	Mia Garza Mike Keeley Katie Magleby Irene De La Rosa

The meeting was called to order by Ms. Glendora Pitre, committee Chair at 4:05 p.m. via zoom.

**Introductions:**

Ms. Garza shared that Ms. Magleby will be retiring at the end of the week. She was thanked for all her great work by the committee. Mr. Cal Smith will be taking over the position.

Mr. Gerald Osuna was introduced as the new Emergency Coordinator, he was welcomed by the committee.

**I. Special Incident Reports: April**

- 757 Total number of incidents.
- 12 Total number of deaths.
- 160 Incidents reportable to DDS.
- 597 Incidents not reportable to DDS.
- 77 Unplanned hospitalizations with 28 consumers remaining hospitalized.
- 17 Planned hospitalizations.
- 3 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 363    ICF - 27    SNF/NF -4    ILS - 41    SLS - 100  
Family Home -197    Foster Home - 6    Family Home Agency -7    Psych Treat/Other – 12

**I. Special Incident Reports: May**

- 772 Total number of incidents.
- 7 Total number of deaths.
- 157 Incidents reportable to DDS.
- 615 Incidents not reportable to DDS.
- 65 Unplanned hospitalizations with 19 consumers remaining hospitalized.



17 Planned hospitalizations.  
8 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 346    ICF -26    SNF/NF - 7    ILS - 50    SLS - 117  
Family Home - 199    Foster Home -1    Family Home Agency -4    Psych Treat - 22

**Highlights:** Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation, and a summary of the current Covid-19 cases.

Covid cases dipped in April since DDS ended their Directive that required Covid-19 cases be reported.

## **II. Quality Assurance (QA) April**

### **A. QA Facility Monitoring - Residential Care, Level 4I only**

10 Out of 11 scheduled FMs completed.  
0 Facilities received recommendations  
0 Facilities received corrective action plans

### **B. QA Unannounced Visits - Residential Care, Level 4I only**

16 Out of 16 scheduled QAs completed.  
0 Facilities received recommendations  
0 Facilities received corrective action plans

### **C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:**

3 Out of 3 completed. 0 Facilities received recommendations  
0 Facilities received corrective action plans

### **D. Enhanced Behavior Support Homes (ESBH) Monitored**

2 Out of 2 completed. 1 Facilities received recommendations  
0 Facilities received corrective action plans

### **E. Trainings:**

Service Provider Facility Monitoring Training 02/02/23 50 attendees  
New Employee Training 02/09/23 37 attendees

### **F. Standing QA Meetings:**

Let's Talk QA: 02/01/23 Watsonville office 10 attendees  
Let's Talk QA: 02/15/23 San Jose 10 attendees

Mortality and Morbidity: 9 Number of deaths  
Infant: 1 Children: 2 Adults: 4 Elderly 3

**II. Quality Assurance (QA) May**

**A. QA Facility Monitoring - Residential Care, Level 4I only**

9 Out of 9 scheduled FMs completed.

2 Facilities received recommendations

0 Facilities received corrective action plans

**B. QA Unannounced Visits - Residential Care, Level 4I only**

11 Out of 11 scheduled QAs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

**C. Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) Visits:**

3 Out of 3 completed.

**D. Enhanced Behavior Support Homes (EBSH) Monitored**

4 Out of 4 completed.

**E. Trainings:**

No training was scheduled in April 2023.

**F. Standing QA Meetings:**

Let's Talk QA: 4/5/23 and 4/19/23 cancelled

Mortality and Morbidity: 7 Number of deaths

1 Infants 1 Children 3 Adults 2 Elderly

**G. Highlights:**

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

### III. Health Services:

#### April Report:

- 5 classes were thought all passed
- 5 residential care homes were in isolation due to Covid-19

#### A. Health-Related Trainings Presented by San Andreas Health Services Unit: May

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (20)	1	15	14/1	0/1
Basics of Nutrition and Obesity (20)				
Difficulty Swallowing and Aspiration (20)				
Fundamentals of Dementia				
Oral Health	1	8	7/1	0/1
Pressure Sore Prevention (20)	1	10	10/0	---
Psychotropic Medications				
Recognizing Signs of Abuse (20)				
Restricted Health Conditions (20)	1	13	12/1	1/0
RN Training	1			
Signs/Symptoms of Illness/Injury (20)	1	17	17/0	--
Special Incident Report (20)	1	18	17/1	1/0
Thinking Ahead (20)				
What is Epilepsy (20)				
Totals	7	81	77	2/2

#### B. Current projects/activities:

##### PPE (Personal Protective Equipment) Donations All Counties:

- 1 family requested PPE supply this month of April.
- 3 Care homes needed PPE for isolation purposes related to Covid and Norovirus
- SARC has some PPE left for emergencies only

##### Covid Test Kit Donations All Counties:

- 60 test kits boxes (120 tests) were given to staff or Care home this month.

##### Covid Update:

- Covid is less present in the community and our care homes. Only 3 residential care homes were in isolation.

#### C. Highlights:

DDS stopped tracking all Covid 19 cases.

**IV. Supported Living Services (SLS): April**

**A. SLS QA's:** QA evaluations for SLS agencies are not a requirement of Title 17 regulations, however, it has been a practice at San Andreas. 2 QA evaluations were performed during the month of March; QA Reports are currently being developed for the monitored vendors.

**B. SLS Roundtable:** Resource Specialist Gabriela Alvarez and Kai Reade facilitated the following information at the March Roundtable held via Zoom.

- SARC Policy/Procedure: Presentation by DDS personnel Jennifer Parsons, Karina Cruz, and Steven Li regarding EVV usage and practices, particularly to clarify instructions on logging multiple DSPs on the same visit.

**May Report**

Discussion was on:

- Covid-19
  - Welfare check
  - Coordinated Family Support (CFS)
  - Introduction of Mr. John Robinson Peer Relations Specialist
- 
- Community Information: No community discussion was held at this meeting.

**Highlights:**

The next Roundtable Meeting will be conducted virtually on May 20, 2023. Following that, the June meeting will be held virtually on June 14, 2023.

**Supported Living Orientation For Individuals and Families April**

1 Completed, 1 (via recording access) Total attendees

**Supported Living Orientation For Individuals and Families May**

1 Completed, 3 Total attendees

**SLS New Vendor Orientation April**

2 Completed, 2 Total attendees

**V. Community Services: April**

Residential Service Orientation (RSO)   0   Completed,   0   Total attendees  
RSO (mini for FHA)   0   Completed,   0   Total attendees

**SLS New Vendor Orientation**

  1   Completed,   1   Total attendees

**V. Community Services: May**

Residential Service Orientation (RSO)   0   Completed,   0   Total attendees  
RSO (mini for FHA)   1   Completed,   2   Total attendees

**VI. Emergency Response Plan Report**

- Mr. Gerald Osuna was introduced as the new Emergency Coordinator he will report on:
- Emergence Response
- Current projects and activities.
- Initiatives

**VII. Other:**

The committee wants to add Coordinated Family Support (CFS) to the agenda, Ms. Pitre will bring it up at the executive committee.

**VIII. Next QAAC meeting is scheduled for:**

**Tuesday, June 13, 2023**

**IX. Adjournment:**

There being no further discussion, the meeting adjourned at 5:09 p.m.