



# SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

**Date: Monday, August 15, 2022**

**Time: 5:00 - 7:00 p.m.**

**Location: Via Zoom — Register for a zoom link at:**

<https://us06web.zoom.us/meeting/register/tZcufumtrTosGNGj5B608LlvWh4taJlt8SEx>

## AGENDA



**5:00 — 5:02 I.** Call to Order & Introduction. . . . . Glendora Pitre



**5:02 — 5:05 II.** Vision Statement. . . . . Lisa Lopez



**5:05 — 5:09 III.** Approval of Minutes

1. Board Meeting Minutes - 6/20/22
2. Fiscal Committee Meeting Minutes - 6/20/22
3. Service Provider Advisory Committee Meeting Minutes - 6/22/22
4. Program Policy Committee Meeting Minutes 8/4/22
5. Board Development Committee Meeting Minutes – 8/4/22
6. Executive Committee Meeting Minutes - 8/4/22
7. Quality Assurance Advisory Committee Meeting Minutes– 8/9/22
8. People’s Advisory Committee Meeting Minutes –



**5:09 — 5:20 IV.** State Council on Developmental Disabilities Central Coast ...D Grady

**Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.**



**5:20 — 5:35 V.** Presidents Report . . . . .Glendora Pitre  
 1. National Friendship Month



**5:35 — 6:00 VI.** Executive Director's Report. . . . . Javier Zaldivar  
 1. Diversity Outreach Update  
 2. Employment Programs Update  
 3. Health and Safety Awareness Strategy  
 4. Budget Overview



**6:00 — 6:20 VII.** Director of Consumer Services Report. . . . .Mike Keeley  
 1. New and Closing Programs / (Day Programs)  
 2. Self-Determination Update  
 3. Review Quality Assurance Procedures



**6:20 — 6:45 VIII.** Committee Reports  
 1. Fiscal . . . . . Elisabeth Einaudi  
 2. Board Development . . . . .Martha Johanson  
 3. Quality Assurance Advisory . . . . .Glendora Pitre  
 4. Service Provider Advisory . . . . . Erika Gonzalez  
 5. Program Policy . . . . . Martha Johanson  
**Action Item:** Recommendation to adopt the *Fiscal Contract Review and Approval Process*  
 6. People's Advisory Committee . . . . . Maya Bareket



**6:45 — 6:50 X.** Public Comment



**6:50 — 6:55 XI** Board Comment



**6:55 — 7:00 XII.** Announcements



**7:00 XIII.** Adjournment

**SAN ANDREAS REGIONAL CENTER  
Board of Directors Meeting Minutes  
Via Zoom  
June 20, 2022**

|                               |   |   |
|-------------------------------|---|---|
| <b>Presiding:</b>             | Mary Le Board President   |   |
| <b>Board Members Present:</b> | Maya Bareket<br>Jon Drennan<br>Martha Johanson<br>Lisa Lopez<br>Glendora Pitre  | Veronica Contreras<br>Erika Gonzalez<br>Andy Le<br>Gus Maldonado  |
| <b>Board Members Absent:</b>  | Cole Baurmeister<br>Elisabeth Einaudi<br>Daniel Stickney  | Nefte Couttolenc<br>Jock Mayes  |
| <b>Staff Present</b>          | Jazmin Angulo<br>Irene De La Rosa<br>Diana Gutierrez<br>Angel Johnson<br>Arushie Nugapitiya<br>Phien Phan<br>Katherine Sanders<br>Amber Teibel<br>Minerva Valdez<br>Nora Castro<br>Vivian Peterson<br>Desiree Winkler<br>Gina Billeci<br>Pauline Tran<br>Francisco Valenzuela | Lourdes González<br>Mia Garza<br>John Hunt<br>Mike Keeley<br>Teagan Hines<br>Krystal Guzman<br>Ann Sieber<br>Lauria Furuya<br>Mari Ahumada<br>Sandra Dominguez<br>Claudia Lopez<br>Emily Cambra<br>Graciela Franco<br>Stephanie Wilder<br>Javier Zaldivar |
| <b>Community Present:</b>     | David Grady<br>Gilda Giron<br>Steve Tso   | Allan Smith (DDS)<br>Miguel Lugo<br>Carol   |

**CALL TO ORDER**

Ms. Mary Le Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Le also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and the mission statement was read by Ms. Mary Le.

**APPROVAL OF MINUTES**

**M/S/C Moved to approve the February meeting minutes. (Pitre/Maldonado) No further discussions. All in favor, Motion carries.**

1. Board Meeting Minutes – 5/16/22
2. Fiscal Committee Meeting Minutes – 5/16/22
3. Service Provider Advisory Committee Meeting Minutes -5/25/22
4. Program Policy Committee Meeting Minutes – 6/7/22
5. Board Development Committee Meeting Minutes – 6/7/22
6. Executive Committee Meeting Minutes - 6/7/22
7. Quality Assurance Advisory Committee Meeting Minutes– 6/14/22

### **STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST**

Mr. David Grady discussed these issues:

- SARC has chosen its team of Person Choice Specialists as directed by TBL (Trailer Billed Language)
- Working on the Self Determination website with SARC, Golden Gate Regional Center, Regional of the East Bay. It will provide questions and answers on Self Determination.
- PHP has started their support of the cohort groups in self determination
- Continue bridging the Gap
- Working with Resources to do Law Enforcement training during crisis occasions
- Collaborating with the Citizens Advisory Committee
- Ms. Lucas is working with SPIN (Special Parents Information Network) Santa Cruz County
  - She collaborates with the American Red Cross to offer Emergency Preparedness trainings to the community
- Self-Advocates working on their own project
- Collaborating with Competitive Integrated employment to create opportunities for our individuals.

### **PRESIDENT'S REPORT**

Ms. Mary Le discussed pride month for the LGBTQ+ community, she explained the importance of being more accepting of all people no matter their differences or similarities. She urged inclusion and support of the community because their statistics on suicide are very scary.

### **EXECUTIVE DIRECTOR'S REPORT:**

Mr. Javier Zaldivar Executive Director discussed the following topic:

Budget Activity:

- \$185.3 Million for Promoting Workforce Stability for Regional Centers and Direct Support Professionals (DSP)
- \$11 million to Address Disparities in the Developmental Services System
- \$5 million to eliminate family fees for regional center services
- Payment of Financial Management Services costs for Self Determination

- Additions to Early Start Eligibility
  - Fetal Alcohol Syndrome
  - Change delay threshold from 33/% to 25/%
- Tailored Day Services Modifications and Half-Day Billing Elimination
- Directive Authority – to bring the state into compliance with the HCBS Rule and Coordinated Family Support Services
- Complex Needs Data/EBSH Extension

### **Employment Update**

Ms. Katherine Sanders Employment Specialist gave the following information:

- Continue to wait for the workgroup's decisions
- SCDD continues their support of Senator Bill 639 to eliminate Sub-minimum wages.
- Support of small businesses

### **DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley**

#### **Day Programs**

Mr. Keeley discussed what is happening with the Day Programs throughout Covid. Many that opened have had to shut down again with the rise in cases, others have slowed their opening plans according to their mitigation plans. Many continue to do both traditional services, and virtual alternative services.

Some Programs are creating distinct types of services and they are doing something that looks like Tailored Day Services to follow the final rule.

#### **Self Determination Update: 180 total**

- Tracking 100 individuals from the soft roll-out
  - 59 discontinued the process
- 80 new individuals have completed all steps
- 36% completed spending plan
- 38% completed IPP
- Website collaboration continues
- Neuronav will be providing coaching
- The FMS waiver has been extended
- One of the last steps is that PHP will be providing cohort's support
- Statewide there are 53 positions in self-direction
- SCDD will provide orientations soon
- Informal SDAC meeting was held at night

It was announced that Mr. Allan Smith DDS Liaison will retire at the end of the month.

## **NEW AND CLOSING PROGRAMS**

### **3 New**

- Family Home agency in Santa Clara County
- Residential facility adults Santa Clara County
- Individual /Family Training

### **2 Closed**

- Supported Living Agency
- Transportation Program

## **COMMITTEE REPORTS**

### **FISCAL**

Ms. Mary Le Board President gave the report:

#### **1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of April 2022 was \$38.5M and the year to date was \$399M. The current allocation is \$559.6M

#### **2. Individuals Served**

The number of individuals served as of April 2022 was 17,125. This is an increase of 327 since April 2021.

#### **3. Operations (OPS)**

Expenses for the month of May was \$3.9M and the year to date was \$40.5M. The Fiscal Year Projection is \$46.3M and the estimated allocation is \$46.4M. This leaves us with a surplus of approximately \$60.6K

#### **4. Cash Position**

The cash position through the end of May was \$78.5M. This is a decrease of \$28M since April.

#### **5. Donation Fund**

The balance in the Donation Fund through the end of May was \$206.4K. This is a decrease of \$105. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

#### **6. Medicaid Waiver Enrollment**

The enrollment for SARC at the end of April was 9,091. This is an increase of 13 enrollments since March. Statewide enrollment was 144,700, an increase of 338 enrollments since March.

The Board approved 12 contracts recommended by the committee.

- 1. M/S/C Moved to approve the Danny's Angel LLC DBA River of Life Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$2,147,418.00 (Drennan/Maldonado) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**

2. **M/S/C Moved to approve the First Transit Inc. Transportation Contract FY 2022-2023, totaling \$3,074,474.40 (Bareket/Johanson) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
3. **M/S/C Moved to approve the Outbound Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$9,550,513.80 (Contreras/Pitre) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
4. **M/S/C Moved to approve the Better Horizon Development Corporation Inc. Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,544,716.80 (Drennan/Maldonado) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
5. **M/S/C Moved to approve the Green Oak Developmental Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$812,218.32 (Johanson/Pitre) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
6. **M/S/C Moved to approve the Mission Bay Works Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$11,374,956.36 (Bareket/Johanson) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
7. **M/S/C Moved to approve the Tupaz Day Care Services, Inc. Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$2,537,853.12 (Drennan /Maldonado) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
8. **M/S/C Moved to approve the Abilities United Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$973,728.00 (Drennan /Pitre) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
9. **M/S/C Moved to approve the Learning Center for Independence Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$318,283.20 (Bareket/Contreras) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**
10. **M/S/C Moved to approve the Moving Forward Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$318,283.20 (Johanson/Maldonado) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**

**11. M/S/C Moved to approve the Summit Therapeutic Services Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$711,682.56 (Pitre/Maldonado) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries.**

**12. M/S/C Moved to approve the Terra Bella Homes Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$636,963.84 (Johanson/Contreras) No further discussions. All in favor. One Abstention - Erika Gonzalez. Motion carries**

### **BOARD DEVELOPMENT**

Ms. Johanson referred the audience to the minutes in the package and shared that the committee is focusing on recruiting members.

### **QUALITY ASSURANCE ADVISORY COMMITTEE**

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

### **SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)**

Ms. Erika Gonzalez shared that SPAC is meeting with vendors only and the meetings are going well. She is meeting with Associate Director of community services Ms. Mia Garza to work on future presentations for the committee. The minutes are in the packet

### **PROGRAM POLICY COMMITTEE**

Ms. Johanson asked the Board to adopt two approved policies:

**M/S/C Moved to adopt the *Consumer Rights Advocacy Policy*. (Mary Le/Bareket) No further discussions. All in favor, Motion carries**

**M/S/C Moved to adopt the *Conservatorship Policy*. (Contreras/Pitre) No further discussions. All in favor, Motion carries**

**M/S/C Moved to adopt the *Living Arrangements Policy*. (Drennan/Contreras) No further discussions. All in favor, Motion carries**

### **PEOPLE'S ADVISORY COMMITTEE (PAC)**

Ms. Bareket informed that there will be a meeting next week, and that the Supportive Life Conference was held.

### **ARCA**

Ms. Pitre informed that ARCA is focusing on:

- The legislature to be passed
- Choosing Officers
- Their financials

### **PUBLIC COMMENT**

None



## **BOARD COMMENT**

The Board thanked and showed their appreciation to Ms. Mary Le for her service, it was her last SARC meeting.

## **ANNOUNCEMENTS**

- 6/25/22 Special Olympics event
- 7/9/22 Day at the Beach event
- 7/30/22 Superhero Summer Festival & Inaugural 5K Walk~Run~Roll
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

## **ADJOURNMENT**

Meeting adjourned at 6:50 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

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Ms. Veronica Contreras

**San Andreas Regional Center  
Board of Directors  
Fiscal Committee - Meeting Minutes  
June 20, 2022**

|                                   |  |   |
|-----------------------------------|--|---|
| <b>Committee Members Present:</b> | Jon Drennan                                  | Mary Le                                   |
| <b>Committee Member Absent:</b>   | Nefte Couttolenc<br>Martha Johanson          | Elisabeth Einaudi                         |
| <b>Staff Present:</b>             | Karla Cruz<br>Lourdes Gonzalez<br>Phien Phan | Mia Garza<br>John Hunt<br>Javier Zaldivar |

Meeting called to order at 3:35 pm. by Mary Le Committee President  
The Fiscal Committee met via zoom.

**Fiscal Packet**

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

**1. Purchase of Services (Non-CPP only)**

The Purchase of Service expense for the month of April 2022 was \$38.5M and the year to date was \$399M. The current allocation is \$559.6M

**2. Individuals Served**

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## **6. Medicaid Waiver Enrollment**

The enrollment for SARC at the end of April was 9,091. This is an increase of 13 enrollments since March. Statewide enrollment was 144,700, an increase of 338 enrollments since March.

## **7. Contract Reviews**

The committee reviewed 12 contracts to recommend to the full Board for approval:

- 1. M/S/C Moved to recommend to the full Board approval of the Danny's Angel LLC DBA River of Life Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$2,147,418.00 (Drennan/Mary Le) No further discussions. All in favor. Motion carries.**
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#### **8. Next Meeting Date**

**August 15, 2022, at 4:00 p.m.**

#### **9. Adjournment**

With no further discussion the meeting was adjourned at 4:05 p.m.

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes (via zoom)  
June 22, 2022**

|                          |   |   |
|--------------------------|---|---|
| <b>Members Present</b>   | Tade Akintade<br>Melanie Gonzales<br>Doug Pascover<br>Sylvia Yeh  | Erika Gonzalez (chair)<br>Desiree Luong<br>Beth Prentiss  |
| <b>Members absent</b>    |   |   |
| <b>Staff Present</b>     | Natalie Baylois<br>Mia Garza<br>John Hunt<br>Mike Keeley<br>Arushie Nugapitiya<br>Katherine Sanders<br>Francisco Valenzuela | Karla Cruz<br>Lourdes Gonzalez<br>Gina Jennings<br>Michelle Livoni<br>Irene De La Rosa<br>Ann Sieber<br>Javier Zaldivar               |
| <b>Community Present</b> | Amberlee Emburton<br>Christine Shene<br>David Grady<br>Mark Sung<br>Nina Duncan<br>Sarah Verity<br>Sommer Z<br>Tony Green   | Christina Hunt<br>Danielle Azzalino<br>John Flint<br>Myles Horttor<br>Sara Grignon<br>Siauro Katos<br>Tracey Marquart<br>Wayne Jasper |

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:02 a.m.

**Committee Updates**

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community without SARC staff, the conversations are going well. Working on setting-up presentations.

**Provider Input**

Mr. Flint asked how HCBS, and final rule will be managed and what support will vendors have. Ms. Sieber informed that the question has been brought-up to DDS and they are working on it. For now, SARC continues to do the person-centered trainings and soon a consulting firm will be brought in to support in the long-term sustainability.

**Director Update**

Mr. Zaldivar discussed the following issues:

- Brief budge update and where Governor stands
- Rate increase are a logistical challenge
- Bill ASAP to keep process, all help is appreciated
- Providers closing programs due to the high cost of living in this area
- Time to advocate and contact Robert Rivas Speaker of the House, he holds a powerful position and should be in your radar. He represents San Benito County

- Covid cases remain high
- Expect Directive to return services to pre-pandemic

Ms. Mia Garza Community Services Associate Director informed on these issues:

- Emergency Initiatives:
  - Connect individuals to receive battery back-ups due to fires
  - CA foundation will coordinate efforts
  - Disaster go-kits will be available for those completing the training
- Providers were encouraged to respond to the “DSP Workforce Survey” to impact funding priorities that will shape the future of Development
- Infection control requirements due to CCL 6/30/22

### **New and Closing Programs**

Ms. Ann Sieber Community Services Manager gave the report:

#### **4 New/Open**

- Independent Living Services Monterey County
- Family Home agency in Santa Clara County
- Residential facility adults Santa Clara County
- Individual /Family Training

#### **2 Closed**

- Supported Living Agency
- Transportation Program

### **Health and Safety Waiver Awareness Strategy (H&SW)**

Ms. Ann Sieber Community Services Manager explained that Ms. Michelle Livoni and Ms. Minerva Valdez will be in charge of doing outreach to identify individuals will benefit from the H&SW process.

### **HCBS (Home & Community Based Services)**

Ms. Michelle Livoni HCBS specialist informed that she is collaborating with the vendors to complete remediation plans and be compliant with the evaluation.

### **Employment**

Ms. Katherine Sanders Employment Specialist gave the report:

- DDS Work Grouping meeting to discuss grant criteria 6/27/22
- SCDD AB639 work group meeting to discuss budget grant
- Job Coaching course available at Gavilan College for free
- Micro-small business celebration 6/27/22

### **Announcements:**

Mr. Francisco Valenzuela is forming a team to present to Senator Robert Rivas, contact him if you want to participate.

- 6/25/22 Special Olympics
- 7/30/22 Summer festival & 5K walk

- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

### **State Council of Developmental Disabilities (SCDD)**

Mr. David Grady discussed these issues:

- Self Determination Advisory Committee meeting monthly and going well
- Active in Behavioral needs
- Collaborating with SARC to do Law Enforcement training during crisis occasions

### **Next SPAC Committee Meeting:**

**July 27, 2022, via zoom at 10:00 a.m.**

### **Adjournment**

The meeting was adjourned at 10:50 a.m.

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes (via zoom)  
July 27, 2022**

|                          |  |   |
|--------------------------|--|---|
| <b>Members Present</b>   | Tade Akintade<br>Desiree Luong<br>Beth Prentiss  | Erika Gonzalez (chair)<br>Doug Pascover   |
| <b>Members absent</b>    | Melanie Gonzales   | Sylvia Yeh  |
| <b>Staff Present</b>     | Natalie Baylosis<br>Lourdes Gonzalez<br>Gina Jennings<br>Michelle Livoni<br>Lisa Rund<br>Ann Sieber<br>Evette Ybarra | Karla Cruz<br>John Hunt<br>Mike Keeley<br>Jeany Pek<br>Katherine Sanders<br>Francisco Valenzuela<br>Javier Zaldivar |
| <b>Community Present</b> | Fara Culbertson<br>Myles Horttor<br>Sharmean Heffernan<br>Stan Higgins<br>Wayne Jasper                               | Mark Sung<br>Sarah Verity<br>Sommer Z<br>Tony Green   |

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:03 a.m.

**Committee Updates**

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community on the 3<sup>rd</sup> Wednesday of the month, the conversations are going well. The Committee continues to work on setting-up presentations. Ms. Gonzalez told the audience that they can email her with ideas and topics that they wish to discuss.

**Provider Input**

- Ms. Lisa Rund announced that the in-person vendor trainings will begin again in August. Check the website for detailed information.
- Ms. Prentiss shared that attending the “All Provider Round tables” has been very helpful for her. She learned that Taylor Day Service programs can access the Day Programs rate increase to just fill out proper documentation.



## **New and Closing Programs**

Ms. Ann Sieber Community Services Manager gave the report:

### **3 New/Open**

- INFANT DEVELOPMENT PROGRAM Monterey County
- EARLY START THERAPEUTIC Physical Therapy Santa Clara County
- Technology Training All Counties

### **0 Closed**

## **Health and Safety Waiver Awareness Strategy (H&SW)**

Ms. Ann Sieber Community Services Manager informed that a meeting is being planned with Ms. Minerva Valdez and Ms. Ybarra to work on the strategy to do the outreach to identify individuals who will benefit from the H&SW process in their native language.

## **HCBS (Home & Community Based Services)**

Ms. Michelle Livoni HCBS specialist discussed these issues:

- Receiving and reviewing revalidation forms
- Grant cycle 2019 is closing, submit all documentation

## **Director Update**

Mr. Zaldivar discussed the following issues:

- Providers are to reconcile their billing correctly and submit it on time
- Next distribution phase of rates is January 1st
- The AB5 regulations and high benchmarks:
  - Under California's AB5 anyone providing labor or services for pay is considered an employee unless they pass all three components of "ABC" test:

A: The person is free from the control and direction of the hiring entity in connection with the performance of the work, both under the contract for the performance of work and in reality

B: The person performs work that is outside the usual course of the hiring entity's business.

C: The person is customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed
  - Employers are to work with their HR experts to ensure clarity
- DDS request for follow-up of Incident Reports for those individuals in the hospitals to provide closing remarks.
  - Incident Report training will be done
- Federal audit of the Department of Developmental Services confirmed that the system is unfounded, and its causing systematic damage to the people we serve.
- Don't wait to report if you will be impacted by a minimum wage regulation

## **Employment**

Ms. Katherine Sanders Employment Specialist discussed these issues:

- DDS and DOR grant to fund strategic initiatives to increase the employment opportunities for individuals served
- DOR's \$10M for the DSEI (Demand Side Employment Initiative) an employer incentive program
- SCDD SB639 work group is in the last meetings defining the rules

## **Announcements:**

Mr. Francisco Valenzuela shared the last details of the Summer Festival & 5K walk-run on 7/30/22

- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

## **Presentation – DHOH (Deaf and Hard of Hearing)**

Ms. Evette Ybarra DHOH specialist presented on how she can support SARC's DHOH community.

## **Next SPAC Committee Meeting:**

**August 24, 2022, via zoom at 10:00 a.m.**

## **Adjournment**

The meeting was adjourned at 11:00 a.m.



**San Andreas Regional Center  
Board of Directors  
BOARD DEVELOPMENT COMMITTEE MINUTES  
August 2, 2022**

|                                   |  |  |
|-----------------------------------|--|--|
| <b>Committee Members Present:</b> | Maya Bareket<br>Martha Johanson (chair)                                | Veronica Contreras<br>Andy Le                    |
| <b>Committee Members Absent:</b>  |  |  |
| <b>Staff Present:</b>             | Lourdes González<br>Mike Keeley<br>Irene De La Rosa<br>Javier Zaldivar | John Hunt<br>Arushie Nugapitiya<br>Evette Ybarra |

The Board Development Committee Meeting was called to order at 4:30 p.m., by Ms. Martha Johanson Committee Chair via zoom.

**1. Confirm Board Education**

There will be a Board education on August 15, 2022, via Zoom. The topic will be “Whistle Blower and Conflict of Interest” Mr. Javier Zaldivar Executive Director will present.

**2. Applicants Update**

The committee interviewed two potential Board members that will be invited to the Board meeting for observation.

**3. Vacancies**

One Vacancy in the Board:

- 1 San Benito County
- 1 At-Large

**4. Member Terms**

- Martha Johanson terms-out on 8/15/22

**5. Other**

The committee reviewed the prerequisites to recruit Board members.

**6. Next Committee Meeting Date/Time**

**Tuesday, October 4, 2022**

**7. Adjournment:**

There being no further discussion, the meeting adjourned at 4:45 p.m.

**Board of Directors**  
**EXECUTIVE COMMITTEE MINUTES**  
**August 2, 2022**

**Committee Members Present:** Maya Bareket  
Elisabeth Einaudi  
Martha Johanson  
Veronica Contreras  
Erika Gonzalez  
Glendora Pitre

**Committee Members Absent:**

**Staff Present:** Lourdes González  
Mike Keeley  
Irene De La Rosa  
Javier Zaldivar  
John Hunt  
Arushie Nugapitiya  
Francisco Valenzuela

Ms. Glendora Pitre Board Vice-President called the meeting to order at 5:02 p.m. via Zoom

**1. Risk Assessment Report**

Ms. Ann Sieber Community Services Manager presented the SIR report for the month of June.

**Total Incidents 815**

122 Incidents reportable to DDS.

578 Incidents not reportable to DDS.

**8 Deaths**

5 Consumers reported missing with 0 not yet located

13 Suspected Abuse/Exploitation

3 Injuries Requiring Treatment Beyond First Aid

19 Medical Need/Accident

9 Victim of Crime

5 Suspected Neglect

49 Unplanned hospitalizations

**2. Development of the August 15, 2022, Board Meeting via Zoom.**

There will be a Board education on August 15, 2022, via Zoom. The topic will be "Whistle Blower and Conflict of Interest" Mr. Javier Zaldivar Executive Director will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

**a. President's Report: Glendora Pitre**

1. National Friendship Month

**b. Executive Director's Report: Javier Zaldivar**

1. Diversity Outreach Update

2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Overview

**c. Directors of Consumer Services: Mike Keeley**

1. New and Closing Programs / (Day Programs)
2. Self-Determination Update
3. Review of Quality Assurance Procedures

**d. Committee Reports:**

**Fiscal** – There will be a report.

**Board Development** - There will be a report.

**People’s Advisory Committee** – There will be a report.

**Quality Assurance Advisory** – There will be a report

**Service Provider Advisory** – There will be a report

**Program Policy** - there will be a report and one action item.

**Action Item:** Recommendation to adopt the Fiscal Contract Review and Approval Process Policy.

**ARCA** - there will be a report

**3. Director’s Update**

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- A vendor was arrested and its being investigated for installing cameras in the restrooms
  - Other complaints and whistle blowers have been received from this same vendor

**4731 Complaints and Whistle Blowers submitted.**

*4731 is a client’s rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.*

*Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.*

- **2 4731** reports submitted:
  - Individual alleged that length of time for SDP (Self Determination Plan) was a violation of his rights
  - Individual alleged that not having a Service Coordinator and lengthy SDP process is a violation of his rights

- **3 Whistle Blower** reports submitted:
  - Complaint was that staff was untrained and engage in fraudulent billing
  - Complaint was that staff use marijuana, neglect, and verbally abuse clients
  - Complaint was towards SARC, that it uses daughter's information to steal money from the state
  
- Regional Centers are to report to the Department on these focus area measures:
  - Early Start
  - Employment
  - Equity and Cultural Competency
  - Person-Centered Services Planning
  - Service Coordination and Regional Center Operations
- The Federal audit of the Department of Developmental Services confirmed that the system is unfounded, and its causing systematic damage to the people we serve. It is an opportunity to give feedback once you review it

**Budget Activity-** what passed:

- \$5 million for Remote Technology
- Expansion for Early Start Eligibility
- 3-year pilot program on employment and post-secondary education
- Tailored Day Services can be provided in combination with Day programs but not on the same day
- Half-Day Billing repealed
- Alternative Services Model to end 12/31/2012
- Financial Management Services costs will not be paid out of the SDP budget
- Enhanced Service Coordination and Status "U" will be served on lower case load
- Workforce Stability for Regional Centers and Direct Support Professionals (DSP)
- Remote IPP and IFSP meetings at the request of the family extended to 6/30/23
- Changes to the fair appeals process

### **3. Announcements**

Mr. Valenzuela shared that the Superhero Summer Festival was a remarkable success:

- Had good support from staff and community
- Elected officials attended
- Many families expressed that SARC is doing wonderful things
  
- 7/30/22 Summer festival & 5K walk
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

### **5. Other**

None

### **6. Next committee/meeting date**

**Tuesday, 10/4/2022**

### **7. Adjournment**

There being no further discussion, the meeting adjourned at 6:15 p.m.



**San Andreas Regional Center  
Quality Assurance Advisory Committee via Zoom  
August 9, 2022**

**Committee Members Present:** Maya Bareket  
Lisa Lopez  
Glenda Pitre – Chair  
Veronica Contreras  
Gus Maldonado

**Committee Members Absent:** Martha Johanson

**Staff Present**  
Natalie Baylosis  
Lourdes Gonzalez  
Mike Keeley  
Katie Magleby  
Mia Garza  
Hazel Jordan  
Lisa Rund  
Evette Ybarra

**Community Present**

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:05 p.m. via zoom.

**I. Special Incident Reports (June)**

700 Total number of incidents.

13 Total number of deaths.

122 Incidents reportable to DDS.

578 Incidents not reportable to DDS.

51 Unplanned hospitalizations with 10 consumers remaining hospitalized.

13 Planned hospitalizations.

4 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 350 ICF – 10 SNF/NF - 5 ILS - 47 SLS - 110

Family Home - 159 Foster Home - 0 Family Home Agency - 10 Psych Treat - 9

May Covid-19 numbers were 113, the numbers have been increasing but there are not many hospitalizations

**I. Special Incident Reports: (July)**

939 Total number of incidents.

8 Total number of deaths.

124 Incidents reportable to DDS.

815 Incidents not reportable to DDS.

93 Unplanned hospitalizations with 23 consumers remaining hospitalized.

18 Planned hospitalizations.

5 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 443    ICF – 33    SNF/NF - 5    ILS - 46    SLS - 124  
Family Home - 252    Foster Home - 0    Family Home Agency - 22    Psych Treat – 14

**Highlights:** Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation for the month of June.

**II. Quality Assurance (QA):**

**A. QA Facility Monitoring - Residential Care, Level 4I only**

7 Out of 7 scheduled FMs completed.

0 Facilities received recommendations

1 Facilities received corrective action plans

**B. QA Unannounced Visits - Residential Care, Level 4I only**

7 Out of 7 scheduled QAs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

**C. Trainings:**

Service Provider Facility Monitoring Training 6/2/22 26 attendees.

**D. Standing QA Meetings:**

Let's Talk QA Cancelled

Mortality and Morbidity: 8 Number of deaths

0 Infants 0 Children 2 Adults 5 Elderly

**II. Quality Assurance (QA)**

**A. QA Facility Monitoring - Residential Care, Level 4I only**

10 Out of 10 scheduled FMs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

**B. QA Unannounced Visits - Residential Care, Level 4I only**

10 Out of 10 scheduled QAs completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

**C. Trainings:**

Service Coordinator CAP Training 07/06/22 8 attendees.

New Employee Training 07/25/22 20 attendees.

**D. Standing QA Meetings:**

QA Around the Bay 07/29/22 27 attendees

Mortality and Morbidity: 13 Number of deaths

1 Infants 0 Children 5 Adults 9 Elderly

**E. Highlights:**

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

**III. Health Services:**

**A. Health-Related Trainings Presented by San Andreas Health Services Unit:**

| <b>Class (Max attendance)</b>  | <b>Total Attendees</b> | <b>Test 1 Pass/Fail</b> | <b>Test 2 Pass/Fail</b> |
|--|------------------------|-------------------------|-------------------------|
| Assisting with Medications   |                        |                         |                         |
| Basics of Nutrition and Obesity  |                        |                         |                         |
| Difficulty Swallowing and Aspiration   |                        |                         |                         |
| <b>Emergency Planning</b> <i>Emergency Prep Coordinator will take over this training</i> |                        |                         |                         |
| Oral Health  |                        |                         |                         |
| Pressure Sore Prevention & Recognition   | 5                      | 5/0                     |                         |
| Recognizing Signs of Abuse   |                        |                         |                         |
| Restricted Health Conditions   | 19                     | 19/0                    |                         |
| RN Training 2 done   | 17                     | 17/0                    |                         |
| Signs/Symptoms of Illness/Injury   | 19                     | 19/0                    |                         |
| Special Incident Report 2 done   | 28                     | 28/0                    |                         |
| Thinking Ahead   |                        |                         |                         |
| What is Epilepsy   |                        |                         |                         |
|  |                        |                         |                         |
| <b>Totals</b>  | <b>107</b>             |                         |                         |

**B. Current projects/activities:**

Health-related vendor trainings are being scheduled in person at the San Jose office. Attendance is low at this point, but as providers become aware, classes will fill up. The August schedule is live on the SARC Events Calendar, and September trainings will appear soon. An email was sent to 878 providers to make them aware of the schedule of trainings.

## June

Was remarkably busy with many covid cases:

- 338 cases
- 4 hospitalizations
- 2 deaths with underlying Covid diagnosis
- 47 care homes monitored
- None of the providers required the support of Home Health agency for staffing.

## July

SARC and HSU were notified of these Covid-19 cases:

- 164 cases
- 11 hospitalizations
- 1 death
- 32 care homes monitored
- None of the providers required the support of Home Health agency for staffing.
- HSU is aware that this number is not accurate, and more cases are not accounted for due to the delay in processing and gathering the data. All of which will be updated in our next report.

### **June PPE (Personal Protective Equipment) Donations.**

SARC provided PPE to all the care providers and families that requested it:

- 29 providers in Santa Clara County
- 1 provider in Monterey County
- 4 families in Santa Clara
- Total PPE donated:
  - 268 bottles of Hand sanitizer (16 oz)
  - 95 boxes of 50 face masks (4,750 masks total)
  - 364 face shields were provided
  - 186 boxes of 20 masks N95 (3,720 masks total of N95)
  - 40 boxes of gloves (100 gloves x box)
  - 755 isolation gowns.

### **July PPE (Personal Protective Equipment) Donations.**

- 9 providers in Santa Clara County
- 2 providers in Monterey County
- 1 family
- Total PPE donated:
  - 50 bottles of hand sanitizer (16 oz)
  - 20 boxes of 50 face masks (1,000 masks total)
  - 85 face shields
  - 26 boxes of 20 N95 (520 masks N95 total)
  - 180 isolation gowns
  - 4 boxes of gloves (100 gloves / box)

**C. Highlights:**

- New Employee Orientation- HSU segment was done on 07/28. Great questions, good discussion.
- Superhero Summer Festival – First Aid and Water Stations were well-prepared and staffed by HSU RN. Only a few very minor injuries (cuts, abrasion, scratch) needing attention were presented. It was a fun and uplifting event.
- No Monkeypox cases in July.
- Discussion to do a Donation Day of Covid-19 antigen test kits in every County since we received a double order from the California testing task force.

**IV. Supported Living Services (SLS):**

**A. SLS QA's:** Quality Assurance reviews are being conducted monthly with SLS

**B. SLS/ILS Roundtable:**

NO ROUNDTABLE WAS HELD IN JULY

**Highlights:**

The next Roundtable Meeting will be conducted via Zoom on August 10, 2022. Following that, the September meeting will be held via Zoom 9/14/ 2022.

**Supported Living Orientation for Individuals and Families**

1 Completed, 10 Total attendees

**SLS New Vendor Orientation**

1 Completed, 2 Total attendees

**V. Community Services:**

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees  
RSO (mini for FHA) 1 Completed, 9 Total attendees

**VI. Emergency Response Plan Report**

**A. Current Projects/Activities:**

1. Alert Media Notifications
  - a. Vendor rollout was successful 1,663 responded out of 1,664
  - b. Preparing for staff rollout
  - c. Individuals are in the system ready
2. Emergency Operations Plan
  - a. Updating the plan
  - b. Preparing for an internal training to understand when this is utilized

3. Trainings

- a. Internal Active Shooter Trainings
- b. External Service Provider Emergency Training Presentations will occur

**Highlights:**

**Emergency Monitoring for June**

# Of emergency events monitored: 14 total emergency events monitored

- 4 Fires
- 1 HazMat Situations
- 1 Technological/Man-Made Situations

**Emergency Monitoring for July**

# Of emergency events monitored: 14 total emergency events monitored

- 10 Fires
- 2 HazMat Situations
- 2 Technological/Man-Made Situations

# Of individuals evacuated:

- 1 individual

**VII. Next QAAC meeting is scheduled for:**

**Tuesday, October 11, 2022**

**VIII. Adjournment:**

**There being no further discussion, the meeting adjourned at 4:47 p.m.**

# SCDD Central Coast Staff Report August 12, 2022

## **Self-Determination & Advocacy**

- Continued involvement in and support of the SARC and TCRC Self-Determination Advisory Committees
- Continue facilitating the Self-Advocate SDP meetings
- Continued participation in the Independent Facilitator Learning Community meetings
- Facilitation of SARC, GGRC, RCEB Website
- Continued facilitation of the TCRC Roundtable,
- Continued facilitation the Self Advocate Leadership Group and its Community Outreach and Arts project.

## **Employment**

- Continued participation in SARC and TCRC Employment and LPA (Local Partnership Agreement) Committees.
- Presentation at the SB639 Stakeholder meeting leading to collaboration with Pathpoint and CalAPSE
- Co-chaired Employment DEAP (Disability Expert Advisory Panel)

## **Housing**

- Provided rights and values training to residential service providers as part of the SARC Residential Services Orientation (RSO)
- Presided over the Housing DEAP

## **Health and Safety**

- Collaborated with the American Red Cross to provide a series of emergency preparedness trainings that run from July-October (to register: <https://tinyurl.com/45r3sn4w>)
- Continued co-facilitating Project SAFEE meetings and supporting their emergency prep trainings with the Red Cross which will run through the end of this year (to register: [https://bit.ly/ProjectSAFEE\\_ARCTRAININGS](https://bit.ly/ProjectSAFEE_ARCTRAININGS))

- Bridging the Gap efforts moving to awareness building among clinicians and behavioral health contractors.
- Ongoing Bridging the Gap Meetings with concentration on blended services and care coordination.
- In process of forming a Bridging the Gap Community Advisory Committee of individuals, families, and stakeholders.
- Continue to facilitate Safety for All Committee with effort to offer law enforcement trainings and awareness building and supporting the development of the Office of Disability Affairs.

### **Education**

- Continued collaboration with Special Parents Information Network (SPIN) on planning and hosting the annual bilingual conference for parents of students with special needs
- Provided IEP/advocacy trainings to the community and to CASA

### **Other**

- Continued facilitating the Central Coast Advocates and planning for training on the rights under the Lanterman Act with the San Jose Public Library
- Staff continued membership on Voter Accessibility Advisory Committees (VAAC) for the counties of San Benito, Santa Clara, Ventura and most recently Santa Cruz.
- Collaborated with SA, FA and San Benito Elections Department to hold a voter education event for people with disabilities in Hollister in September.
- Continued to respond and provide advocacy assistance to individuals, families and professionals contacting the Central Coast office with concerns or questions about a variety of topics including the above goal areas
- Continued facilitating the Disparity Task Force