



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, June 20, 2022

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/meeting/register/tZcpfu6pgTMvH9N4yhjQ4x8BaadDwJCZh2sS>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Mary Le



5:02 — 5:05 II. Vision Statement. Mary Le



- 5:05 — 5:09 III.** Approval of Minutes
1. Board Meeting Minutes - 5/16/22
 2. Fiscal Committee Meeting Minutes - 5/16/22
 3. Service Provider Advisory Committee Meeting Minutes - 5/25/22
 4. Program Policy Committee Meeting Minutes 6/7/22
 5. Board Development Committee Meeting Minutes – 6/7/22
 6. Executive Committee Meeting Minutes - 6/7/22
 7. Quality Assurance Advisory Committee Meeting Minutes– 6/14/22
 8. People's Advisory Committee Meeting Minutes –



5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

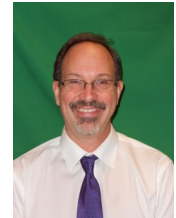
Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



5:20 — 5:35 V. Presidents Report Mary Le
1. Pride Month



5:35 — 6:00 VI. Executive Director's Report. Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Overview



6:00 — 6:20 VII. Director of Consumer Services Report. Mike Keeley
1. New and Closing Programs / (Day Programs)
2. Self-Determination Update



6:20 — 6:45 VIII. Committee Reports
1. Fiscal Elisabeth Einaudi
2. Board Development Martha Johanson
3. Quality Assurance Advisory Glendora Pitre
4. Service Provider Advisory Erika Gonzalez
5. Program Policy Martha Johanson
Action Item: Recommendation to adopt the *Consumer Rights Advocacy, Conservatorship, and Living Arrangements Policies*.
6. People's Advisory Committee Maya Bareket
7. ARCA. Mary Le



6:45 — 6:50 X. Public Comment



6:50 — 6:55 XI Board Comment



6:55 — 7:00 XII. Announcements



7:00 XIII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
May 16, 2022**

Presiding:	Glendora Pitre Board Vice - President	
Board Members Present:	Maya Bareket Jon Drennan Martha Johanson Lisa Lopez Daniel Stickney	Veronica Contreras Elisabeth Einaudi Andy Le Gus Maldonado
Board Members Absent:	Cole Baurmeister Erika Gonzalez Jock Mayes	Nefte Couttolenc Mary Le
Staff Present	Jazmin Angulo Lourdes González Dr. Azelin Ellis Mia Garza Lisa Hartley Angel Johnson Mike Keeley Vanessa Oamelda Katherine Sanders Saskia Vandekamp Ivett Vazquez	Natalie Baylosis Irene De La Rosa Jim Elliott Diana Gutierrez John Hunt Janet Juarez Edgar Naranjo Phien Phan Francisco Valenzuela Javier Zaldivar
Community Present:	David Grady Susan Skotzke	Allan Smith (DDS)

CALL TO ORDER

Ms. Glendora Pitre Board Vice President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Pitre also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and the mission statement was read by Mr. Andy Le.

APPROVAL OF MINUTES

M/S/C Moved to approve the February meeting minutes. (Johanson/Andy Le) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 3/21/22
2. Fiscal Committee Meeting Minutes – 3/21/22

3. Service Provider Advisory Committee Meeting Minutes -3/23, 4/27/22
4. Program Policy Committee Meeting Minutes – 5/3/22
5. Board Development Committee Meeting Minutes – 5/3/22
6. Executive Committee Meeting Minutes - 5/3/22
7. Quality Assurance Advisory Committee Meeting Minutes– 5/10/22

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady discussed these issues:

- Working on the Self Determination website with SARC, Golden Gate Regional Center, Regional of the East Bay. It will provide questions and answers on Self Determination.
- A participant choice specialist will survey families to see how many are aware of Self Determination
- Collaborating with Competitive Integrated employment on the side of the employers to see what the demand is and focus on quality
- Working with Resources to do Law Enforcement training during crisis occasions
- Collaboration with special education on navigating services

PRESIDENT'S REPORT

Ms. Pitre on “Mental Awareness Month” shared what some of the causes of mental issues are:

- Trauma
- Death
- Bullying
- Child neglect
- Child abuse
- Genetics
- Biology like brain chemistry
- Lifestyle like drinking, unhealthy eating and poor sleep

So, learn to be compassionate.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the following topic:

- Budget FY 22/23 Highlights
 - \$185.3M promoting workforce stability
 - \$59.1M provider rate adjustments
 - \$7.2M fund financial management services for Self Determination
 - \$6.5M for expansion of Early Start eligibility
 - \$2.1 increase to support the Deaf Specialist Interpretation costs
- It is time to advocate for the end of the Annual Family Program Fee and Family Cost Participation Program

Caseload Ratio Report

Mr. Zaldivar reviewed the 2022 Caseload report which shows a snapshot in time.

Regional Center	On Waiver	Under 3 Years	Movers Over 24 Months	Movers Between 12 and 24 Months	Movers Within Last 12 Months	Over 3 Years, Non-Waiver, Non-Mover	Complex Needs	Low or No POS
W&I Code Required Ratios	1:62	1:62	1:62	1:45	1:45	1:66	1:25	1:40
SARC Number of Individuals Served	9,169	2,289	307	0	0	5,747	367	0
SARC Ratios	1:86	1:68	1:74	N/A	N/A	1:69	1:35	N/A
CA Average	1:79	1:65	1:60	1:52	1:32	1:82	1:23	1:38

Mr. Keeley informed that he sent the staff a survey to obtain feedback on how to lower the caseload ratios, the most popular responses were:

- Hire more service coordinators
- Update the core staffing formula

Mr. Zaldivar informed on SARC's collaboration with Housing Choices Coalition to obtain set aside apartments for our individuals. They are:

- Downtown with easy access to amenities
- State of the art design

Performance Contract Year-End-Data Report

Mr. Jim Elliott presented the 2021 report:

- SARC in 2021: Eligible Condition
 - Autism Spectrum Disorder: 44%
 - Intellectual Disability: 36%
 - Mild/moderate: 30%
 - Severe/Profound: 6%
 - Epilepsy: 11%
 - Cerebral Palsy: 9%
- SARC in 2021: Ethnicity
 - People identifying by:
 - Hispanic: 38%
 - White 26%
 - Asian 18%
 - Other 16%
 - Black/African American: 2%
- SARC in 2021: Age
 - Birth to 2 (Early Start): 15%
 - 3 to 5 (Eligible and Provisionally Eligible): 5%
 - 6 to 21: 36%
 - 22 to 51: 34%
 - 52+: 10%

- SARC in 2021: Home where people live:
 - Parent/Guardian: 82%
 - Community or Intermediate Care Facilities: 9%
 - Independent or Supported Living: 7%
 - Foster Home: 1%
 - Other: 1%
- Performance: Contract Goals

Goal:	State 2020	SARC 2020	State 2021	SARC 2021
Fewer people in DCs	0.07%	0.04%	0.06%	0.05%
More children with families	99.51%	99.16%	99.58%	99.29%
More adults in home settings	81.71%	80.55%	82.50%	81.12%
Fewer children in large facilities	0.04%	0.00%	0.03%	0.00%
Fewer adults in large facilities	1.92%	1.54%	1.78%	1.57%

Red = Worse than state average or previous year

Green = Better than state or previous year

- Goals: Takeaways
 - Successes:
 - Continued to improve in keeping children and adults in home settings.
 - Continued excellence in keeping children from institution-like settings.
 - Concerns:
 - Increase in adults at Developmental Centers.
 - Increase in adults in institution-like settings.
- Performance Standards met
 - Takeaways
 - Successes:
 - Continued year-over-year compliance with audit and operational standards.
 - Improvement in CDER/ESR completion and IFSP requirements.
 - Concerns:
 - The intake and assessment timelines continue to be a challenge, especially due to a sharp increase in referrals of complex individuals from the courts, behavioral health, and child welfare.
- Getting People to Work Highlights:

- Wages for our people who work are increasing and continue to be above the state average (\$11,690 vs \$9,733).
- Our percentage of individuals earning income increased but remains below state average (7.88% vs 8.49%).
- We continue to exceed the state average in placing people in competitive integrated employment following a paid internship (27% vs 14%).
- They earn higher wages (\$15.93/hour vs \$14.25/hour) and work more hours (19 hours vs 17 hours).
- Service Equity: Highlights
 - Across all age groups and ethnicities, the percentages of individuals receiving only case management increased, except for Black/African American adults and Native Hawaiian or Other Pacific Islander adults.
 - The overall numbers of individuals receiving only case management went up across all ethnicities and age groups.
 - More than doubled for Early Start.
 - Per capita expenditures by the individuals' primary chosen language increased for all language groups except for Hindi (Northern India) and "All other languages."
 - The "All other languages" category saw the greatest change year-over-year, decreasing by 43%.
 - The highest increase was for Japanese, at 35%.
- Working to Improve
 - In part in thanks to dedicated funding from the state, SARC is creating a team of service coordinators specifically for people receiving only case management services.
 - SARC maintains a leadership presence in California's newly-integrated Children's System of Care in all four counties.
 - SARC continues to focus on working with system partners to increase the development of affordable housing.
 - SARC actively assists in the purchase and development of new, innovative, and effective care home models for people with complex needs.
 - SARC is working with counties, the courts, the state, and system partners to increase the availability of less-restrictive, robust care programs in the community for individuals in crisis.

Employment Update

Ms. Katherine Sanders gave the following information:

- DDS is looking for options to use the \$10 Million dedicated to employment, but we continue to wait for the criteria from the workgroup
- SCDD continues their support of Senator Bill 639 to eliminate Sub-minimum wages.
- Rate Adjustments will be given to supporters of employment
- LPAs (Local Partnerships) meeting with the state have been done to discuss the Blueprint and the results will be out soon, all LPAs continue meeting and collaborating with SARC

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

NEW AND CLOSING PROGRAMS

5 New

- Residential Facility in Santa Clara County
- Home Health Agency Santa Clara County
- Behavior Analyst Santa Clara County
- Independent Living Monterey County
- Community Activities Support Service Santa Clara County

1 Closed

- Behavioral Services in Santa Cruz County

Self Determination Update:

- 3 positions for participant choice have opened, 2 case management and one fiscal, to help the process
- SARC has 100 individuals from the pilot and 80 from the non-pilot
- Neuronav will be providing coaching
- PHP will be providing cohort's support

COMMITTEE REPORTS

FISCAL

Mr. Elisabeth Einaudi Committee chair gave the report:

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of March 2022 was \$35.9M and the year to date was \$354.5M. The current allocation is \$559.6M.

2. Individuals Served

The number of individuals served as of March 2022 was 17,154. This is an increase of 341 since March 2021.

3. Operations (OPS)

Expenses for the month of April was \$3.8M and the year to date was \$36.5M. The Fiscal Year Projection is \$46.2M and the estimated allocation is \$46.3M. This leaves us with a surplus of approximately \$61.4K.

4. Cash Position

The cash position through the end of April was \$106.5M. This is a decrease of \$3.3M since March.

5. Donation Fund

The balance in the Donation Fund through the end of April was \$206.5K. This is a decrease of \$2,600. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of September was 9,026. This is a decrease

of 112 enrollments since August. Statewide enrollment was 143,338, an increase of 28 enrollments since August.

Updated numbers were not available at the time of this report

The Board approved 15 contracts recommended by the committee.

- 1. M/S/C Moved to approve the Corpuz Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$3,892,726.08 (Bareket/Pitre) No further discussions. All in favor. No Abstentions Motion carries.**
- 2. M/S/C Moved to approve the Greater Opportunities Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,194,307.20 (Johanson/Maldonado) No further discussions. All in favor. No Abstentions Motion carries.**
- 3. M/S/C Moved to approve the Greater Tomorrow Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,085,607.36 (Johanson/Lopez) No further discussions. All in favor. No Abstentions Motion carries.**
- 4. M/S/C Moved to approve Hope Services Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$11,895,453.36 (Maldonado/Pitre) No further discussions. All in favor. One Abstention – Maya Bareket Motion carries.**
- 5. M/S/C Moved to approve the Leftridge Transportation Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$6,438,461.76 (Pitre/Johanson) No further discussions. All in favor. No Abstentions Motion carries.**
- 6. M/S/C Moved to approve the Lights of Hope Community Integration Inc. Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,990,512.00 (Johanson/Lopez) No further discussions. All in favor. No Abstentions Motion carries.**
- 7. M/S/C Moved to approve the MMS Behavioral Day Program, Inc. Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,149,595.20 (Bareket/Andy Le) No further discussions. All in favor. No Abstentions Motion carries.**
- 8. M/S/C Moved to approve the Multiple Intelligence Center Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,460,592.00 (Pitre/Lopez) No further discussions. All in favor. No Abstentions Motion carries.**
- 9. M/S/C Moved to approve the New Perspectives Inc. Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$2,777,051.12 (Johanson/Pitre/) No further discussions. All in favor. No Abstentions Motion carries.**
- 10. M/S/C Moved to approve the Options for All. Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$510,337.80 (Pitre/ Andy Le) No further discussions. All in favor. No Abstentions Motion carries.**

- 11. M/S/C Moved to approve the Piedmont Adult Day Program. Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$1,407,186.00 (Andy Le)/Lopez) No further discussions. All in favor. No Abstentions Motion carries.**
- 12. M/S/C Moved to approve the Social Vocational Services Inc. Contract FY 2022-2023, 2023-2024, 2024-2025 totaling \$8,878,735.08 (Lopez/Andy Le) No further discussions. All in favor. No Abstentions Motion carries.**
- 13. M/S/C Moved to approve the Marylinn Reinhardt, DDS Hospital Dental Group (GA). Contract FY 2022-2023 totaling \$709,300.80 (Bareket/Maldonado) No further discussions. All in favor. No Abstentions Motion carries.**
- 14. M/S/C Moved to approve the Dr. Steve Kerba Contract FY 2022-2023 totaling \$513,385.08 (Pitre/Maldonado) No further discussions. All in favor. No Abstentions Motion carries.**
- 15. M/S/C Moved to approve the Housing Choices Coalition, Inc. Contract FY2021-2022 totaling \$1,000,000.00 (Bareket/Pitre) No further discussions. All in favor. No Abstentions Motion carries.**

BOARD DEVELOPMENT

Ms. Johanson referred the audience to the minutes in the package and recommended two action items.

M/S/C Moved to approve the re-election of Mr. Jock Mayes to his second two-year term as a board member. (Lopez/Bareket) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the re-election of Mr. John Drennan to his third and last two-year term as a board member. (Bareket/Andy Le) No further discussions. All in favor, Motion carries.

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre shared that there was a meeting, and the minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

The minutes are in the packet

PROGRAM POLICY COMMITTEE

Ms. Johanson asked the Board to adopt 5 approved policies:

M/S/C Moved to adopt the Education Services Policy. (Lopez/Pitre) No further discussions. All in favor, Motion carries

M/S/C Moved to adopt the Reimbursement of Health Care Co-Payment and Co-Insurance Policy. (Bracket/Maldonado) No further discussions. All in favor, Motion carries

M/S/C Moved to adopt the Supportive Living Services Policy. (Lopez/Einaudi) No further discussions. All in favor, Motion carries

M/S/C Moved to adopt the Education Services Policy. (Bareket/Lopez) No further discussions. All in favor, Motion carries

M/S/C Moved to adopt the Request for Proposal (RFP) Policy. (Maldonado/Pitre) No further discussions. All in favor, Motion carries

PEOPLE’S ADVISORY COMMITTEE (PAC)

Individuals participated in the Legislative Luncheon with prerecorded videos.

PUBLIC COMMENT

None

BOARD COMMENT

Ms. Lopez asked that if a Day Program has the authority to ask the individuals to get transit passes. The discussion was taken internally.

ANNOUNCEMENTS

- 6/30/22 Summer festival/5K walk
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair
- Dinner nominations will open 6/1/22
- Ms. Saskia Vandekamp will be leaving SARC in June

ADJOURNMENT

Meeting adjourned at 7:17 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Veronica Contreras

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
May 16, 2022**

Committee Members Present:	Jon Drennan Gus Maldonado	Elisabeth Einaudi Daniel Stickney
Committee Member Absent:	Nefte Couttolenc Mary Le	Martha Johanson
Staff Present:	Karla Cruz John Hunt Saskia Vandekamp	Lourdes Gonzalez Gina Jennings Javier Zaldivar

Meeting called to order at 3:30 pm. by Elizabeth Einaudi Committee Chair
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of March 2022 was \$35.9M and the year to date was \$354.5M. The current allocation is \$559.6M.

2. Individuals Served

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a decrease of \$2,600. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

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7. Contract Reviews

The committee reviewed 15 contracts to recommend to the full Board for approval:

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14. **M/S/C Moved to recommend to the full Board approval of the Dr. Steve Kerba Contract FY 2022-2023 totaling \$513,385.08 (Drennan/Maldonado) No further discussions. All in favor. Motion carries**
15. **M/S/C Moved to recommend to the full Board approval of the Housing Choices Coalition, Inc. Contract FY2021-2022 totaling \$1,000,000.00 (Drennan/Maldonado) No further discussions. All in favor. Motion carries**

8. Next Meeting Date

June 20, 2022 at 3:30 p.m.

9. Adjournment

With no further discussion the meeting was adjourned at 4:20 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
May 25, 2022**

Members Present	Tade Akintade Melanie Gonzales Beth Prentiss	Erika Gonzalez (chair) Desiree Luong
Members absent	Doug Pascover	Sylvia Yeh
Staff Present	Natalie Baylosis John Hunt Mike Keeley Arushie Nugapitiya Javier Zaldivar	Lourdes Gonzalez Gina Jennings Michelle Livoni Saskia Vandekamp
Community Present	Abigail Lorimer Christine Shene Dylan Wales Edith Lopez Elena Barrios Mark Sung Sarah Macy Siauro Katos Tony Green	Angel Ocampo Danielle Azzalino Allyson Yant Farah Culbertson MahtemeLakew Sarah Verity Sharmean Heffernan Sheryl Hagerman Wayne Jasper

Ms. Erika Gonzalez Committee Chair led the meeting via zoom starting at 10:02 a.m.

Committee Updates

Ms. Erika Gonzalez SPAC Chair shared that they continue to meet with the provider community without SARC staff, the conversations are going well. They discussed issues from the Round Table Meeting. They have asked to have a presentation from the Deaf and Hard of Hearing (DHOH) specialist and are working the details with Mr. Keeley.

Provider Input

- MS. Prentis shared that she was confused on the reason that Tailored Day Services (TDS) was not part of the rate adjustments. She asked if anyone knew of any dispute going on,
 - Ms. Vandekamp informed that there is proposed Trailer Bill Language that might address the issue. She urged the committee to give feedback on the bill.

Director Update

Mr. Zaldivar discussed the following issues:

Budget Highlights:

- The governor's goal is to support the children hence the push to change eligibility requirements to admit more children.
 - Current admission percentage is 33%
 - Proposed changes would bring it to 25%
 - More children would create more bottleneck
 - The focus should be to stabilize the
- \$185.3M promoting workforce stability
- \$59.1M provider rate adjustments
- \$7.2M fund financial management services for Self Determination
- \$6.5M for expansion of Early Start eligibility
- \$2.1 increase to support the Deaf Specialist Interpretation costs
- It is time to advocate for the end of the Annual Family Program Fee and Family Cost Participation Program
- Surplus revenue is due to Federal Covid-19 funding
- All Day Programs have waiting lists
 - Graduating kids have nowhere to go
- The industry is being challenged and there are no workers available, because there is no gravitation to the field

New and Closing Programs

Ms. Vandekamp Community Services Associate Director gave the report:

5 New

- Residential Facility in Santa Clara County
- Home Health Agency Santa Clara County
- Behavior Analyst Santa Clara County
- Independent Living Monterey County
- Community Activities Support Service Santa Clara County

0 Closed

Health and Safety Waiver Awareness Strategy

Ms. Vandekamp Community Services Associate Director explained the process:

The highlight was to focus on individualizing care services by providing concrete examples of what will happen if those needs are not met, such as medical and behavioral.

HCBS (Home & Community Based Services)

Ms. Vandekamp Community Services Associate Director gave the report:

- Will work with a consultant to do a survey that will help us comply with the use of the additional HCBS funding
 - Will review report and ensure that the Health and Safety of individuals is being met and everyone is HCBS compliant

Employment

Ms. Vandekamp Community Services Associate Director gave the report:

- Gavilan College is now offering a course on Job Coaching with certificate
- Stanford Neurodiversity Project - "Study of Relationships between Vocational Training, Employability and Employment Metrics in Neurodiverse Individuals,"

Announcements:

- Dinner nominations will open 6/1/22
- 6/9/2022 Day on the Beach by Shared Adventures
- 6/30/22 Summer festival & 5K walk
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair
- Ms. Saskia Vandekamp will be leaving SARC in June (she will be missed)

Next SPAC Committee Meeting:

June 22, 2022, via zoom at 10:00 a.m.

Adjournment

The meeting was adjourned at 10:50 a.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
June 7, 2022**

Committee Members Present: Maya Bareket Veronica Contreras
Martha Johanson (chair) Andy Le
Mary Le

Committee Members Absent:

Staff Present: Lourdes González John Hunt
Mike Keeley Arushie Nugapitiya
Irene De La Rosa Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:30 p.m., by Ms. Martha Johanson Committee Chair via zoom.

1. Confirm Board Education

There will be a Board education on June 20, 2022, via Zoom. The topic will be "Services and Supports Under the Lanterman Act. Associate Directors of Consumer Services Ms. Arushie Nugapitiya and Ms. Irene De La Rosa will present.

2. Applicants Update

The committee will focus on recruiting potential Board members to replace the Upcoming vacancies.

3. Vacancies

One Vacancy in the Board:

- 1 San Benito County

4. Member Terms

- None

5. Other

The committee reviewed the prerequisites to recruit Board members.

6. Next Committee Meeting Date/Time

Tuesday, August 2, 2022

7. Adjournment:

There being no further discussion, the meeting adjourned at 4:50 p.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
June 7, 2022**

Committee Members Present: Maya Bareket
Martha Johanson (Chair)
Mary Le
Veronica Contreras
Andy Le
Lisa Lopez

Committee Members Absent:

Staff Present: Natalie Baylosis
Lourdes González
Mike Keeley
Irene De La Rosa
Jim Elliott
John Hunt
Arushie Nugapitiya
Javier Zaldivar

The meeting was called to order at: 4:02 p.m. by Ms. Martha Johanson Committee chair via Zoom.

1. Psychiatric Medication

These revisions were made to the policy:

Psychiatric Medication Policy

... The use of psychiatric medication constitutes a risk for all persons because of harmful side effects. Persons with developmental disabilities are at an increased risk for misuse of psychiatric medications. This is frequently due to a lack of understanding of developmental disabilities and related health care conditions and unclear communication between the individual, the health care professional and care giver. Therefore, the planning team will facilitate regular medication reviews, monitoring the treatment process, side effects, and behavioral changes within a definitive therapeutic plan to promote optimum use of psychiatric medication. *The team will also ensure that individuals, caregivers, or providers responsible for providing the person's medication are properly informed regarding the name, type, amount, schedule, and recommended method of dispensing and consuming the medication.*

... **Exception Process:** The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. *The Executive Director has designated that the Director and Associate Directors of Consumer Services are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.*

... **Notice of Action:** If the exception is not granted, the service coordinator promptly informs the ~~consumer~~ *individual*/family that it has not been granted, informs the ~~consumer~~ *individual* /family of their appeal rights, and sends a notice of action and a fair hearing form.

If a decision is made to deny, reduce, or cancel the service without the agreement of the ~~consumer~~ *individual* or the ~~consumer's~~ *individual's* representative, a Notice of Action will be sent.

2. Consumer Rights Advocacy

These revisions were made to the policy:

~~...The service coordinator is the primary advocate for individuals and families. The service coordinator assists the individual/family in acquiring or improving self-advocacy skills. When needed, the service coordinator shall represent the individual/family directly in accessing services from other agencies.~~

3. Other

None

4. Policy Tracking List

Policies to be reviewed next:

- Intake
- Fiscal Contract Review
- Incontinence Supplies

5. Next Committee Meeting Date/Time

Tuesday August 2, 2022

6. Adjournment

There being no further discussion, the meeting adjourned at 4:38 p.m.

**Board of Directors
EXECUTIVE COMMITTEE MINUTES
June 7, 2022**

Committee Members Present: Maya Bareket
Erika Gonzalez
Mary Le (Chair)
Veronica Contreras
Martha Johanson
Glendora Pitre

Committee Members Absent: Elisabeth Einaudi

Staff Present: Mia Garza
John Hunt
Arushie Nugapitiya
Saskia Vandekamp
Javier Zaldivar
Lourdes González
Mike Keeley
Irene De La Rosa
Francisco Valenzuela

Ms. Mary Le Board President called the meeting to order at 5:01 p.m. via Zoom

1. Risk Assessment Report

Ms. Saskia Vandekamp Director of Community Services presented the SIR report for the month of May.

Total Incidents 700

122 Incidents reportable to DDS.

578 Incidents not reportable to DDS.

13 Deaths

4 Consumers reported missing with 0 not yet located

10 Suspected Abuse/Exploitation

6 Injuries Requiring Treatment Beyond First Aid

25 Medical Need/Accident

5 Victim of Crime

8 Suspected Neglect

51 Unplanned hospitalizations

2. Development of the June 20, 2022, Board Meeting via Zoom.

There will be a Board education on June 20, 2022, via Zoom. The topic will be "Services and Supports Under the Lanterman Act. Associate Directors of Consumer Services Ms. Arushie Nugapitiya and Ms. Irene De La Rosa will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President's Report: Mary Le

1. Pride Month

b. Executive Director's Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Health and Safety Awareness Strategy
4. Budget Overview

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs /(Day Programs)
2. Self-Determination Update

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report .

People's Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report

Program Policy - there will be a report and one action item.

Action Item: Recommendation to adopt the Consumer Rights Advocacy Policy

ARCA - there will be a report

3. Announcements

- Dinner nominations will open 6/1/22
- 6/9/2022 Day on the Beach by Shared Adventures
- 6/25/22 Special Olympics Event
- 6/30/22 Summer festival & 5K walk
- 10/22/22 Service Above Self Awards Dinner
- 11/2022 Holiday Craft Fair

Ms. Mia Garza introduced herself as the new Associate Directors of Community Services since Ms. Saskia Vandekamp is moving on.

4. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

- A shooting incident involving an individual served, he asked that any inquiries be redirected to him.
- Community was updated on specific high profile cases

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- **0 4731** report submitted:
- **2 Whistle Blower** reports submitted:
 - Complaint said that individuals were in unsafe conditions at a day program, allegations were unfunded, but follow-up is being done.
 - Complaint of wage theft was unfunded because the person thought Vendor had received a wage increase
- **2 Early Start Complaint** report submitted:
 - Complaints from same clinic on SARC not providing appropriate interpreters, SARC has started the correction plan but waiting for a decision from DDS.

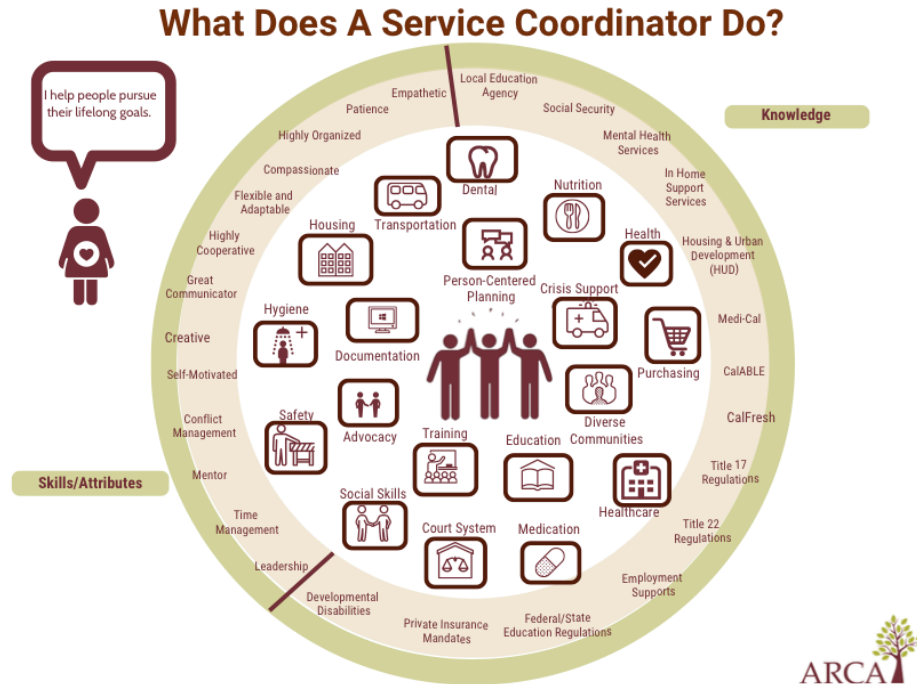
Covid Status:

- 31 homes infected
- 3 individuals hospitalized
- Several SARC staff out with covid-19
- SARC is working with the union on the reopening plan

Budget Activity- what made it on the 1st round:

- \$50 Million to Special Needs Dental Clinics
- \$185.3 Million for Promoting Workforce Stability for Regional Centers and Direct Support Professionals (DSP)
- \$11 million to Address Disparities in the Developmental Services System
- \$5 million to eliminate family fees for regional center services
- Payment of Financial Management Services costs for Self Determination
- Additions to Early Start Eligibility
 - Fetal Alcohol Syndrome
 - Change delay threshold from 33/% to 25/%
- Tailored Day Services Modifications and Half-Day Billing Elimination
- Directive Authority – to bring the state into compliance with the HCBS Rule and Coordinated Family Support Services
- Complex Needs Data/EBSH Extensions

- Mr. Zaldivar shared an info-graph of what a Service Coordinator does see graph below:



5. Other
None

6. Next committee/meeting date
Tuesday, 8/2/ 2022

7. Adjournment
There being no further discussion, the meeting adjourned at 6:15 p.m.

CONSUMER RIGHTS ADVOCACY POLICY

- I. **Purpose:** It is the intent of San Andreas Regional Center that staff advocates for the civil, legal and service rights of persons with developmental disabilities and view this as a primary responsibility of case management.

- II. **Definitions:**

Consumer, Individual, and person served are used interchangeably in regional center policy and the Lanterman Development Disabilities Services Act, and mean a person who has been found eligible and receives services from the regional center.

Civil rights are those rights and freedoms guaranteed to all by the constitution, such as the right to fair and equal treatment under the law, freedom of speech, etc.

Legal rights are those aspects of society which are governed by local, state or federal law, such as property ownership, employment, and criminal behavior. The rights of individuals specified in the Lanterman Developmental Disabilities Services Act are restatements of existing civil and legal rights which cannot be abridged on the basis of one's disability.

Service rights comprise an entitlement which is based on the needs of the individual as stipulated in the Lanterman Act.

Clients' Rights Advocate (CRA) is a person trained to help protect the rights of people with developmental disabilities, and is employed by the Office of Clients' Rights Advocacy.

The Office of Client's Rights Advocacy (OCRA) is a statewide office run by Disability Rights California (DRC) through a contract with the California Department of Developmental Services.

Consumer Relations Specialists are individuals hired by the regional center who report to the Associate Director of Consumer Services.

- III. **Policy:** All staff is expected to be familiar with the rights of persons with developmental disabilities as identified in the Lanterman Act and as specified by local, state or federal regulations. Staff is responsible for assuring the rights of San Andreas' individuals through individual and systemic advocacy. At all times the individual/family shall be encouraged to choose the level of assistance/advocacy/intervention they desire.

~~The service coordinator is the primary advocate for individuals and families.~~ The service coordinator assists the individual/family in acquiring or improving self-advocacy skills. When needed, the service coordinator shall represent the individual/family directly in accessing services from other agencies.

In order to successfully advocate or assist in self-advocacy, the service coordinator must gather all available information regarding the needs, desires, and preferred outcomes of the individual/family; the availability of resources to meet the identified needs; and the processes required to access the identified services. At all times the service coordinator must be aware of the rights of individuals in order to recognize when rights are ignored, denied, or violated within the individuals' environment. Any violation, denial, or neglect of rights must immediately be reported to the appropriate individual or agency.

The service coordinator consults with the district manager as needed to obtain technical assistance or direction regarding individual advocacy. At the direction of the district manager, the service coordinator does one or both of the following:

- Obtain consultation or technical assistance from advocacy resources as appropriate
- Make a written referral to the Clients' Rights Advocate on behalf of the individual or family

When a written referral is given to the Client's Rights Advocate, the CRA may do any of the following:

- Monitor and coordinate the regional center's advocacy efforts and advise the executive director on rights and advocacy issues.
- Provide training to individuals/families, staff and service providers.
- Provide consultation, direct representation, or referrals to other advocacy agencies as appropriate
- Work collaboratively with other public benefit programs as needed to resolve access issues, or to identify issues that require systemic advocacy.
- The CRA may also receive referrals directly from an individual's family or others in the community.

San Andreas Regional Center adheres to the Memorandum of Understanding (MOU) developed with the Office of Client's Rights Advocacy which guides the advocacy services provided by the Clients' Rights Advocate.

Consumer Relations Specialists are responsible for the following activities:

- Establish and maintain Board of Directors People's Advisory Committee (PAC) in each county.
- Provide peer-counseling as requested by individual
- Provide training activities for individuals, vendors, and staff on consumer rights and general consumer issues.
- Represent individuals' interests at public meetings and to elected officials.

IV. **Purchase of Service Standard:** This policy does not involve purchasing service for an individual.

V. **Exception Process:** The exception process is not pertinent/relevant to this policy.

VI. **Notice of Action:** A notice of action is not pertinent/relevant to this policy.

Board Adopted August 19, 2019

Reviewed June 7, 2022

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
June 14, 2022**

Committee Members Present:	Maya Bareket Glenda Pitre – Chair	Gus Maldonado
Committee Members Absent:	Veronica Contreras Martha Johanson	Lisa Lopez
Staff Present	Natalie Baylosis Lourdes Gonzalez Mike Keeley Katie Magleby Irene De La Rosa	Mia Garza Hazel Jordan Julie Lussier Arushie Nugapitiya Evette Ybarra
Community Present	Z Zheng	

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:05 p.m. via zoom.

I. Special Incident Reports

700 Total number of incidents.

13 Total number of deaths.

122 Incidents reportable to DDS.

578 Incidents not reportable to DDS.

51 Unplanned hospitalizations with 10 consumers remaining hospitalized.

13 Planned hospitalizations.

4 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 350 ICF – 10 SNF/NF - 5 ILS - 47 SLS - 110

Family Home - 159 Foster Home - 0 Family Home Agency - 10 Psych Treat - 9

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation.

May Covid-19 numbers were 113, the numbers have been increasing but there are not many hospitalizations

II. Quality Assurance (QA)

A. QA Facility Monitoring - Residential Care, Level 4I only

8 Out of 8 scheduled FM's completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

8 Out of 8 scheduled QAs completed. **5 additional visits** completed = 13 visits

0 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Coordinator Facility Monitoring Training 5/19/22 10 attendees.

D. Standing QA Meetings:

Let's Talk QA 5/4/22 Cancelled

Let's Talk QA 6 attendees 5/18/22

Mortality and Morbidity: 13 Number of deaths

0 Infants 0 Children 4 Adults 9 Elderly

E. Highlights:

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services:**A. Health-Related Trainings Presented by San Andreas Health Services Unit:**

Health-related vendor trainings are gradually being started again, in person, with all COVID precautions. Schedule will be on the SARC website,

www.sanandreasregional.org – click on News and Events tab, then Events Calendar. A summary of the class and a link to register are there. Attendance is being kept very low during this time of heightened COVID transmission.

- May - no training was done for providers.
- One training for nurses was done
- Based on the new guidelines of CDSS and Public Health, Licensed Homes that had covid-19 positive cases, were required to have:
 - Restricted health condition care plans
 - Training on mitigation and infection control
 - Training of PPE and isolation protocol by their nurse consultant.
 - Each care plan was reviewed and approved by our SARC nurse specialist.

B. Current projects/activities:

Our DHOH (Deaf and Hard of Hearing) has started providing training to SARC units.

There is a great response and reports says that they are learning a lot. More details will come

Health Services continues to provide PPE and antigen test kits to families, providers and SARC staff as needed and requested.

PPE May:

Monterey County (Salinas) 2 intermediate care facilities (ICF)
Santa Clara County 16 care providers and 2 families

Antigen Testing Home Kits Given Out

15 care homes totaling 240 covid tests

32 tests for SARC employees for their visits to Skill nursing, hospital and change in baseline

Covid Status:

- 43 licensed care homes reported infections
- Significant rise of cases in May compared to previous months. The change in the virus itself, easily transmissible (but less lethal) is spreading like wildfire in throughout homes, consumers, and families. Data is still being collected.
- The numbers in all 4 counties are increasing but Public Health does not see such a drastic rise might be the result of low reporting of in-at-home self-testing. (No call to Public Health to declare their positive results. Or use the QRC on the box to report)
- Only PCR tests information goes automatically to Public Health /CDC.

C. Highlights:

Health Services in collaboration with District Managers to plan a training at the end of June for SARC Service Coordinators, Managers and nurses.

The subject will be "Information about the various type of homes and services offered at SARC". Training will be on requirement criteria for placement, protocol, and steps to refer for each type of homes. Emphasis will be placed on the Intermediate Care Facility (ICF) and ARFPSHN.

SARC continues to provide weekly PCR test at the San Jose office to everyone. (SARC employees and their families, providers, and consumers)

IV. Supported Living Services (SLS):

A. SLS QA's: Quality Assurance reviews are being conducted monthly with SLS agencies. We resumed doing the Quality Assurance reviews in person starting this month. For the month of May, one Quality Assurance review was completed. The staff and individual files were missing some of the required documents per Title 17 regulations. There was some concern about the progress notes and IPP's being current, accurate and person centered. The SARC team suggested training their staff on how to write progress notes would be advisable. The findings were discussed with the agency after the QA was completed. The interviews' indicated staff are well supported, and the individuals served receive quality services from the agency. This was the first QA for this agency since the SLS program is very small, serving only 4 individuals.

B. SLS/ILS Roundtable:

Resource Specialist Mary Lynn Rochlitz presented the following information at the

SLS/ILS Roundtable held on May 11, 2022, from 10 to 11 am.

SARC Policy/Procedure:

- COVID: Current positive COVID cases among staff and individuals served; Importance of continuing to take precautions and updating agency protocols; Use of the antiviral prescriptions that is now available. Lisa Rund was present to offer her knowledge and expertise on these topics.
- COVID Testing Dates: The schedule was sent out to SLS/ILS providers.
- Person centered, affirming, positive language.
- Medication support and agency responsibilities.

Community Information:

- SPAC meeting this month on May 25, 2022.
- SARC in-person trainings resume in June 2022. All trainings will be posted on the SARC Events calendar.

Highlights:

The next SLS/ILS Roundtable Meeting will be in July 2022.

Supported Living Orientation for Individuals and Families

 1 Completed, 9 Total attendees

SLS New Vendor Orientation

 0 Completed, 0 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 1 Completed, 10 Total attendees
Mini-RSO (for FHA) 1 Completed, 1 Total attendees

VI. Emergency Response Plan Report

Ms. Natalie Baylosis informed that at the next meeting she will share the projects she is working on.

VII. Next QAAC meeting is scheduled for:

Tuesday, August 9, 2022

VIII. Adjournment:

There being no further discussion, the meeting adjourned at 5:00 p.m.