



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, November 15, 2021

Time: 5:00 - 7:00 p.m.

Location: Via Zoom — Register for a zoom link at:

<https://us06web.zoom.us/meeting/register/tJlvcOiqpzkpEtdEB-0-fPz1tk9maOQ0gwiu>

AGENDA



5:00 — 5:02 I. Call to Order & Introduction. Mary Le



5:02 — 5:05 II. Vision Statement. Jon Drennan



5:05 — 5:09 III. Approval of Minutes

1. Board Meeting Minutes - 10/18/21
2. Fiscal Committee Meeting Minutes - 10/18/21
3. Service Provider Advisory Committee Meeting Minutes - 10/27/21
4. Program Policy Committee Meeting Minutes - 11/2/21
5. Board Development Committee Meeting Minutes – 11/2/21
6. Executive Committee Meeting Minutes - 11/2/21
7. Quality Assurance Advisory Committee Meeting Minutes– 11/9/21
8. People’s Advisory Committee Meeting Minutes –



5:09—5:20 IV. Independent Accountants Audit Report . . . AGT CPAs & Advisors



5:20 — 5:28 V. State Council on Developmental Disabilities Central Coast ...D Grady

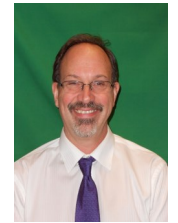
Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



5:28 — 5:35 VI. Presidents Report Mary Le
 1. Giving Thanks



5:35 — 6:00 VII. Executive Director’s Report. Javier Zaldivar
 1. Diversity Outreach Update
 2. Employment Programs Update
 3. NCI Presentation



6:00 — 6:20 VIII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Self-Determination Update

6:20 — 6:45 IX. Committee Reports
 1. Fiscal Elisabeth Einaudi
 2. Board DevelopmentMartha Johanson
Action Item: Recommendation to re-elect Ms. Elisabeth Einaudi to her second term.
 3. People’s Advisory Committee Christine Gianola
 4. Quality Assurance AdvisoryGlendora Pitre
 5. Service Provider Advisory Mary Ellen Eaton
 6. Program Policy Martha Johanson
 7. ARCA Pam Kerman



6:45 — 6:50 X. Public Comment



6:50 — 6:55 XI Board Comment



6:55 — 7:00 XII. Announcements



6:00 XIII. Adjournment

SAN ANDREAS REGIONAL CENTER
Board of Directors Annual Meeting Minutes
Via Zoom
October 18, 2021

Presiding: Christine Gianola Board President

Board Members Present:

Veronica Contreras	Nefte Couttolenc
Jon Drennan	Mary Ellen Eaton
Elisabeth Einaudi	Martha Johanson
Pamela Kerman	Andy Le
Mary Le	Gus Maldonado
Jock Mayes	Glendora Pitre
Daniel Stickney	

Board Members Absent:
Staff Present

Ruben Colon	Lourdes Gonzalez
John Hunt	Gina Jennings
Angel Johnson	Mike Keeley
Arushie Nugapitiya	Phien Phan
Irene De La Rosa	Saskia Vandekamp
Katherine Sanders	Francisco Valenzuela
Javier Zaldivar	

Community Present: Jill Escher David Grady
Laura Noland

CALL TO ORDER

Ms. Christine Gianola Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Gianola also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five-minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made, and Ms. Veronica Contreras read the mission statement in Spanish.

APPROVAL OF MINUTES

M/S/C Moved to approve the meeting minutes. (Drennan/Mary Le) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 8/16/21
2. Fiscal Committee Meeting Minutes 8/16/21
3. Service Provider Advisory Committee Meeting Minutes – 8/25/21, 9/22//21
4. Program Policy Committee Meeting Minutes - 10/2/21
5. Board Development Committee Meeting Minutes – 10/2/21
6. Executive Committee Meeting Minutes – 10/2/21
7. Quality Assurance Advisory Committee Meeting Minutes– 10/12/21
8. People’s Advisory Committee

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady gave an update on what they are currently working on:

- The Symposium went very well with three hundred attendants and positive feedback, after debriefings it was concluded that 8 areas need addressing
- California passed Bill 639 (elimination of sub wages) with a projected 5-year implementation plan
- Self-Determination continues to be an ongoing conversation and the transition process is steady
 - A Self-Advocate has joined the SDAC committee
 - An Ombudsperson has been hired to serve the needs of the Self-Determination Individuals
- Santa Clara County Disability Affairs Office is expected to be established in 2023
- Dementia Care group had a productive meeting with Ms. Nancy Bargeman
- SCDD's New State Plan will begin October 2022

PRESIDENT'S REPORT

Ms. Christine Gianola's last report as president was to share her experience in the Board of Directors, she:

- Experienced fear but faced it because she wanted to learn
- Learned responsibility
- Enjoyed participating in Grass Roots
- Supported other advocacy groups

The other Board members thanked Christine for the wonderful job she did and told her how proud of her they were.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the following topic:

- DDS Directive that mandates service providers to make sure all their staff is vaccinated, SARC is under the same directive, deadline is November 30, 2021

Employment Update

Ms. Katherine Sanders Employment Specialist gave the following information:

- Bill SB639 has been approved in California with a 5-year implementation process
- Change to the Paid Internship program is that it got away with a maximum dollar amount and put in a maximum number of hours, which is more beneficial for the individuals in our area
- The incentive payments have been doubled as well
- 25 to 30 individuals have started already
- Kudos to Ms. Sanders for meeting with a staffer of Speaker of the House Nancy Pelosi to represent SARC in the Integrated Employment issue

Disparity Outreach Update

Mr. Ruben Colon discussed these topics:

- Expert Speakers are being invited to the different parent groups:
 - Cherrie Alcantara from Office of Client Rights
 - Claudia Hart from PHP
 - Communication with Law enforcement
- SARC staff will be trained on issues of LGBTQIA2S+

The Mission Moment was about Mr. Keeley who after dealing for years with a family in crisis mom thanked Mr. Keeley for all the support and sent him the rock of Hope.

Performance Contract Presentation

Mr. Jim Elliott presented the 2022 Proposed outcomes and Activities; the report will be published on our website once the DDS approves it. These are the new proposals that were highlighted:

- Maintain contracts with crisis intervention and mitigation providers such as Crisis Response Project, Crisis Support Services, and CA START.
- Participate as a standing member of the Interagency Leadership Team of each of our counties' Integrated System of Care for Children and Youth.
- Develop intensive behavior intervention-oriented supported living services.

The Board voted to approve the proposed Performance Contract.

M/S/C Moved to approve the 2022 Proposed outcomes and Activities of the Performance Contract . (Kerman/Pitre) No further discussions. All in favor, Motion carries

ASSOCIATE DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley **NEW AND CLOSING PROGRAMS**

2 New

- Infant Development
- In – Home Respite

0 Closed

Self-Determination (SDP) Update:

- New Ombudsperson has been hired to support the individuals
- State Council will be doing statewide Orientations
- FMS waived fee extended to 11/14/2021
- SARC had their first manager orientation on 10/13/2 (English) & in Spanish this week
- General SDP Conference will be done in November

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Committee Chair gave the report:

1. Purchase of Services (Non-C P only)

The Purchase of Service expense for the month of August 2021 was \$34.8M and the year to date was \$73.2M. The current allocation is \$559M.

2. Individuals Served

The number of individuals served as of August 2021 was 17,053. This is an increase of 253 since August 2020.

3. Operations (OPS)

Expenses for the month of September was \$3.3M and the year to date was \$10M. The Fiscal Year Projection is \$44.7M and the estimated allocation is \$44.8M. This leaves us with a surplus of approximately \$31K.

4. Cash Position

The cash position through the end of September was \$78.8M. This is a decrease of \$8.2M since August.

5. Donation Fund

The balance in the Donation Fund through the end of September was \$204.7K. This is an increase of \$1,946. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of June was 9,162. This is an increase of 13 enrollments since May. Statewide enrollment was 142,858, an increase of 309 enrollments since May.

BOARD DEVELOPMENT

Minutes are in the packet. Action items voted on:

M/S/C Moved to approve the election of Mr. Gus Maldonado to his first two-year term as a board member. (Mary Le/Pitre) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the re-election of Ms. Nefte Couttolenc to her third and last two-year term as a board member. (Contreras/Einaudi) No further discussions. All in favor, Motion carries.

M/S/C Moved to adopt the 2022 Meeting Schedule (Mary Le/Pitre) No further discussions. All in favor, Motion carries.

PEOPLE'S ADVISORY COMMITTEE (PAC)

Next meeting on 10/27/21

QUALITY ASSURANCE ADVISORY COMMITTEE

Ms. Pitre referred the audience to the minutes in the packet

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

Minutes are in the packet. Items voted on:

M/S/C Moved to approve the election of Ms. Erika Gonzalez to her first two-year term as a SPAC member. (Johanson/Kerman) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the election of Ms. Melanie Gonzales to her first two-year term as a SPAC member. (Kerman/Mary Le) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the re-election of Mr. Adegbeyega Tade Akintade to his second two-year term as a SPAC member. (Pitre/Johanson) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve the re-election of Ms. Beth Prentiss to her third and last two-year term as a SPAC member. (Contreras/Mary Le) No further discussions. All in favor, Motion carries.

PROGRAM POLICY COMMITTEE

Minutes in the packet

OFFICERS ELECTION FOR 2022

M/S/C Moved to approve Ms. Mary Le as the Board President (Andy Le/Kerman) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve Ms. Glendora Pitre as Vice-President (Johanson/Mary Le) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve Ms. Elisabeth Einaudi as Board Treasurer (Couttolenc/Johanson) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve Ms. Veronica Contreras as Board Secretary (Mary Le/Couttolenc) No further discussions. All in favor, Motion carries.

ARCA Report

Ms. Kerman reported that their discussion focused on:

- START program and their support of dual diagnosis
- Provisional diagnosis
- Self Determination Program
- Individuals with Low POSs
- Board training
-

- Three important Bills:
 - 8045 Repeal collection of family data
 - SB 639 End of sub minimum wages
 - SB 311 Medical Marijuana allowed in certain health facilities

PUBLIC COMMENT

- Ms. Norland presented the need of services for individuals with intense behaviors,
- Ms. Escher asked the Board to support a policy to do better for those that need it.
- Mr. Zaldivar advise the importance of advocacy to our legislators

BOARD COMMENT

- The Board acknowledge the public presenters and congratulated the new officers.

ANNOUNCEMENTS

- SARC provides weekly Covid-19 testing in San Jose, and every other week in the outer offices.
- 11/13/21 Craft Fair
- 12/4/21 Virtual Service Above Self Awards
- 12/17/21 Staff Years of Service Celebration

ADJOURNMENT

Meeting adjourned at 7:08 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Glendora Pitre

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
October 18, 2021**

Committee Members Present:	Elisabeth Einaudi Mary Le Jock Mayes	Martha Johanson Pamela Kerman
Committee Member Absent:	Nefte Couttolenc Daniel Stickney	Jon Drennan
Staff Present:	Karla Cruz John Hunt Javier Zaldivar	Lourdes Gonzalez Saskia Vandekamp

Meeting called to order at 4:00 pm. by Ms. Elisabeth Einaudi Committee Chair.
The Fiscal Committee met via zoom.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of August 2021 was \$34.8M and the year to date was \$73.2M. The current allocation is \$559M.

2. Individuals Served

The number of individuals served as of August 2021 was 17,053. This is an increase of 253 since August 2020.

3. Operations (OPS)

Expenses for the month of September was \$3.3M and the year to date was \$10M. The Fiscal Year Projection is \$44.7M and the estimated allocation is \$44.8M. This leaves us with a surplus of approximately \$31K.

4. Cash Position

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5. Donation Fund

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6. Medicaid Waiver Enrollment

The enrollment for SARC at the end of June was 9,162. This is an increase of 13 enrollments since May. Statewide enrollment was 142,858, an increase of 309 enrollments since May.

Updated numbers were not available at the time of this report.

7. Introduction Handout

Ms. Vandekamp shared a handout that will be given to future Committee members:

Regional Centers are required to execute contracts for specific services. SARC may execute contracts for the following services:

1. *Service Contracts: Ongoing contracts for new or existing services*
 - a. *Transportation for service code 880 (transportation that is part of a day program or a residential care facility) and service code 875 (transportation companies).*
 - b. *Services that have a flat rate for multiple individuals, i.e. transportation broker, some crisis services, some early start services.*
2. *Start-Up Contracts: Funds that have been awarded by the Department of Developmental Services (DDS) for specific projects. DDS determines the amount of funding awarded for these projects. This includes:*
 - a. *CRDP start-up funds (service code 999), i.e. acquisition and renovation of a property for an Enhanced Behavior Support Home.*
 - b. *HCBS start-up funds (service code 999), which are funds awarded to day program and residential care providers to assist their programs to come into compliance with the HCBS Final Rule.*
3. *Other services for which the regional center determines a contract is beneficial.*
4. *Employment contracts for specific positions*
 - a. *Consultation work*

All SARC vendors sign a service provider agreement when they are first vendored. This contract does not indicate rates or dollar amounts. SARC funds and approves various other services without developing start-up or service contracts.

Service and Start-Up Contracts with a maximum funding allowance for the entire contract period that exceeds \$250,000 requires approval of the SARC board of directors. These contracts are presented to the board via a contract review form that summarizes the details of the contract.

8. Next Meeting Date

November 15, 2021

9. Adjournment

With no further discussion the meeting was adjourned at 4:30 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
October 27, 2021**

Members Present	Tade Akintade Erika Gonzalez Doug Pascover Sylvia Yeh	Mary Ellen Eaton (Chair) Desiree Luong Beth Prentiss
Members absent	Melanie Gonzales	
Staff Present	Lourdes Gonzalez Gina Jennings Arushie Nugapitiya Katherine Sanders Ann Sieber Javier Zaldivar	John Hunt Mike Keeley Irene De La Rosa Rommel Sanchez Francisco Valenzuela
Community Present	Danielle Azzalino Nina Duncan Erika Gonzalez Nicole De Guzman Myles Horttor Sabrina Kappe Austin Luigard Renee Mallamace Sandra McElwee Ivan Perez Sommer Zehrung	Karla Dajano Mark Fleming David Grady Sharmean Heffernan Wayne Jasper Desiree Luong Sarah Macy Jerri Jensen Sabina Offorjebe Dylan Wales Tracey Marquart

Ms. Mary Ellen Eaton Committee Chair led the meeting via zoom.

Committee Updates

Ms. Eaton announced two new SPAC members Erika Gonzalez and Melanie Gonzales. She informed that SPAC will change its format a little and focus on how Providers can provide assistance and technical support to the Board. For that reason, SPAC must hear back from the providers to be able to implement a robust and valuable service.

Director Update

Mr. Javier Zaldivar Executive Director discussed these issues:

- JULY 2021 TRAILER BILL LANGUAGE AFFECTING REGIONAL CENTERS
 - Provisional Eligibility for Lanterman Act Services
 - Early Start
 - Remote Services and Supports Meetings
 - Repeal of Suspended Services Statute
 - Out-of-State Services
 - Group Homes for Children with Special Health Care Needs (GHCSHN) & Adult

- Residential Facilities for Persons with Special Health Care Needs (ARFPSHN)
- bias training and language access and cultural competency services and support.
- Implicit Bias Training
- Uniform Holiday Schedule Repealed
- Repeal of Suspension of Rate Increases for Specified Services
- Direct Service Professional Pay Differential
- Language Access and Cultural Competency Initiative
- • Paid Internship Program (PIP) and Competitive Integrated Employment (CIE)
- Incentive Payments
- Self-Determination Program (SDP)
- Rate Reform and Quality Incentive Program, it will commence on 4/1/22
- Initiative to have interested vendors present their services to the SARC staff

New and Closing Programs

Ms. Saskia Vandekamp Associate Director of Community Services gave the report:

2 New

- Infant Development
- In – Home Respite

0 Closed

SARC is supporting Mission College to solve their issues.

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager gave the report:

- The workshops were very productive
- Deadline to turn in grant is 11/12/21
- Be on compliance

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- Bill SB639 has been approved in California with a 5-year implementation process
- Change to the Paid Internship program is that it got away with a maximum dollar amount and put in a maximum number of hours, which is more beneficial for the individuals in our area
- The incentive payments have been doubled as well
- Roundtables are coming in 2022

Announcements:

- SARC provides weekly Covid-19 testing in San Jose, and every other week in the outer offices.
- 11/13/21 Craft Fair
- 12/4/21 Virtual Service Above Self Awards

- Next year is an election year and these events will be resumed:
 - Hosting staffing tour
 - Legislative Lunch
 - Candidate Forums
 - Get individuals to vote

SCDD

- The Symposium went very well with three hundred attendants and positive feedback, after debriefings it was concluded that 8 areas need addressing
- California passed Bill 639 (elimination of sub wages) with a projected 5-year implementation plan

Other

Mr. Pascover on behalf of the Self Determination Committee asked the providers if they were willing to participate in a training about Self Determination. The Vendors agreed and they asked for a success story as an example.

Next SPAC Committee Meeting:

December 1, 2021, via zoom at 10:00 am.

Adjournment

The meeting was adjourned at 11:15 a.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
November 2, 2021**

Committee Members Present: Christine Gianola Martha Johanson (chair)
Pamela Kerman Andy Le
Mary Le Gus Maldonado

Committee Members Absent:

Staff Present: Lourdes González John Hunt
Mike Keeley

The Board Development Committee Meeting was called to order at 4:30 p.m.; by Ms. Martha Johanson Committee chair.

1. Confirm Board Education

There will not be a Board Education due to the accounting report.

2. Applicants Update

Mr. Cole Bauermeister has submitted his application and an interview has been scheduled for nex week.

3. Vacancies

Three Vacancies in the Board:

- 1 At Large
- 1 Santa Cruz County
- 1 San Benito County

4. Member Terms

- Ms. Elisabeth Einaudi's term ends on 11/18/21, she will be reelected at the Board meeting.

5. Next Committee Meeting Date/Time

Tuesday, January 4, 2022

6. Adjournment:

There being no further discussion, the meeting adjourned a 4:45 p.m.

Board of Directors
EXECUTIVE COMMITTEE MINUTES
November 2, 2021

Committee Members Present: Veronica Contreras
Elisabeth Einaudi
Martha Johanson
Mary Le (Chair)

Mary Ellen Eaton
Christine Gianola
Pamela Kerman
Glendora Pitre

Committee Members Absent:

Staff Present: Lourdes González
Mike Keeley
Irene De La Rosa
Saskia Vandekamp

John Hunt
Arushie Nugapitiya
Francisco Valenzuela
Javier Zaldivar

Ms. Mary Le Board President called the meeting to order at 5:00 p.m. via Zoom

1. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC

- **3 4731** reports submitted:
 - Two complaints against SARC were submitted that are not applicable because it was regarding service issues not right violations, they had no merit and they have been closed out
 - Complaint due to budget taking a long time, it was a very intense budget

- **2 Whistle Blower** reports submitted:
 - Three homes accused of:
 - Lack of staffing
 - Lack of food
 - Being dirty
 - Stealing clothes from individuals
 - Mr. Zaldivar expressed his disappointment in the provider since is well known and is being considered to take over an enhancement home.

- Investigation of the hostile behavior of an individual's brother has been closed

DDS Highlights of Trailer bill language:

- Status “U” individuals must be served
- Self Determination ombudsman person has been hired
- Regional Center is to contract a service coordinator to work with low or no POS services (the pilot program showed a 300% increase in services)
- Working on implementation of rates for vendors
- The number of priorities and objectives from the Department has become a challenge to accomplish without enough staff
- Disparity funding proposals are due today

- SARC is almost 100% recovered from the cyber-incident
- SARC has now received two lawsuits due to the cyber incident that is being handled by our new law firm
- Kroll enrollment is steadily increasing
- SARC’s employees are 95% vaccinated
- Vendors are under the same vaccine mandate

2. Risk Assessment Report

Ms. Saskia Vandekamp Director of Community Services presented the SIR reports for the month of October.

Total Incidents 520

98 Incidents reportable to DDS.

422 Incidents not reportable to DDS.

10 Deaths

2 Consumers reported missing with 0 not yet located

8 Suspected Abuse/Exploitation

2 Injuries Requiring Treatment Beyond First Aid

20 Medical Need/Accident

2 Victim of Crime

7 Suspected Neglect

47 Unplanned hospitalizations

59↓ Aggressive Act

The committee discussed what they want to see reported of the SIRS next year.

3. Development of the November 15, 2021, Board Meeting via Zoom. There will be no Board education, due to the presentation of the accounting report

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President's Report: Christine Gianola

1. Giving Thanks

b. Executive Director's Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. NCI Presentation

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update

d. Committee Reports:

Fiscal – There will be a report.

Board Development - There will be a report and action item.

Action Item: Recommendation to re-elect Ms. Elisabeth Einaudi to her second term.

People's Advisory Committee – There will be a report.

Quality Assurance Advisory – There will be a report

Service Provider Advisory – There will be a report.

Program Policy - there will be a report and an action item.

Action Item: Recommendation to approve/adopt the IT and Transparency Policies.

ARCA - there will be a report

4. Announcements

- Weekly Covid-19 testing available
- 11/13/2021 Holiday Craft Fair
- 12/4/21 Virtual Service Above Self Awards
- 12/17/21 Years of Service Celebration
- Self Determination Conference will be later in the year

5. Next committee/meeting date/time

Tuesday, January 4, 2022

6. Adjournment

There being no further discussion, the meeting adjourned at 5:54.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
November 9, 2021**

Committee Members Present:	Veronica Contreras Martha Johanson Glenda Pitre – Chair	Christine Gianola Gus Maldonado
Committee Members Absent:		
Staff Present	Mike Keeley Arushie Nugapitiya Lisa Rund	Katie Magleby Irene De La Rosa Saskia Vandekamp

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:02 p.m.

I. Special Incident Reports:

520 Total number of incidents.
10 Total number of deaths.
98 Incidents reportable to DDS.
422 Incidents not reportable to DDS.
47 Unplanned hospitalizations with 12 consumers remaining hospitalized.
16 Planned hospitalizations.
2 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH - 238 ICF - 17 SNF/NF - 2 ILS - 36 SLS - 95
Family Home - 108 Foster Home - 1 Family Home Agency - 14 Psych Treat - 9

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation. The committee asked what happens after a Correction Action Plan (CAP) is issued. Mr. Keeley explained that the issue has to be fixed, corrected, train staff if needed it, or the home is closed.

II. Quality Assurance (QA)

A. QA Facility Monitoring (FM)- Residential Care, Level 4I only

10 Out of 12 scheduled FM's completed
1 Facilities received recommendations
4 Facilities received corrective action plans

B. QA Unannounced Visits (UV) - Residential Care, Level 4I only

10 Out of 12 QA UV's completed.
5 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring – no training scheduled

Service Coordinator Facility Monitoring – Rescheduled for 11/9/2021

Behavior 101 Training – virtual for service coordinators - no training scheduled

Behavior 101 Training virtual for vendors – 10/14/21 - 47 attendees

Residential Services Orientation – no training scheduled

New Employees Orientation – no training scheduled

D. Standing QA Meetings:

Quality Assurance Around the Bay Quarterly Meeting – 10/29/21 - 19 attendees

Let's Talk QA: Salinas office 10/06/21 - 5 attendees and

San Jose office – 10/20/21 - 4 attendees

DSP Inability to Communicate – as needed

QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity 10 Number of Deaths

1 Infant 2 Child 5 Adults and 2 Elderly

E. Highlights:

Certificate of Achievement:

No certificates given the month of October 2021

The committee was updated on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Health services associates Lisa Rund finished training all employees on the safe return to work and the use of PPE in the workplace. The SARC Reopening Plan was reviewed with employees during this training, and it is posted on our Human Resources website. Our new Occupational Therapist, Angela, created a class to educate and support our Service Coordinators (SC) and District Managers, about DME (durable medical equipment) safety (mobilization, use of wheelchair, walker, and cane) so our SCs can better detect during visits any change in functional capability or new care needs that need to be addressed. She will also provide the training to care givers and providers.

B. Current projects/activities:

SARC offered Vaccination for the Flu to all employees and their dependents in San Jose and Salinas office (Watsonville used either site to obtain vaccination).

Now that everyone can get a booster (3rd dose) for COVID-19 vaccine, that Pfizer was accepted for children vaccination (1/3 of adult dose) for 5 to 11, and the 12 to 18 is well on its way.

SARC Health Services continue to promote vaccination and offer consultation and education to many families and Service coordinator that are calling.

SARC individuals and residential care homes (all types) had minimum infection of COVID (all 3 offices) in October.

Reported in October for our individuals:

Individuals living with ILS/SLS/Family: 11 individuals were COVID positives with one hospitalization and death reported by parent. (Vaccination status unknown for hospitalization)

ICF 0 case reported

ARFPSHN. 0 case

Care home. 1 case infected by staff (fully vaccinated and booster no symptoms)

Group home. 0 case

On the care giver side / providers that reported Positive cases:

Care home: 2 staff were tested Positive

SLS: 1 staff was positive

Day program: 1 staff was tested Positive.

SARC supplied PPE for 3 families and 3 providers in October.

C. Highlights:

Coming up.

On Saturday December 13th. we will do a large donation day of PPE to all our providers in our San Jose office. (All 4 counties are invited) it will be a drive through in our garage basement.

Friday December 10th will be a donation day for families, they will drive through in our back parking lot.

This may be our last donation day. After that we will have PPE to give for homes and families that request it or that have people with COVID infection and/or other respiratory infections requiring isolation.

IV. Supported Living Services (SLS):

One Quality Assurance Review was completed for October 2021. Overall, the staff and participant files had most of the required documents with the exception of a few items. The agency is working on addressing these missing documents in a timely manner. The staff and participants reported satisfaction with the services and support provided by the agency during the interviews.

B. SLS Roundtable:

Resource Specialist, Mary Lynn Rochlitz, presented the following information at the October 13th SLS/ILS Roundtable.

- COVID check in: Lisa Rund and Julie Lussier addressed issues and questions

from providers. Topics included:

- COVID Booster shots
 - Basics of infection control
 - Efficacy of vaccines
 - Obtaining accurate information about COVID
- Reviewed & discussed DDS mandate for Worker Vaccination for all service providers staff in the Regional Center network effective November 30, 2021.
 - Open items: Mary Eaton from Greater Opportunities asked for feedback on the employment trends as the result of the DDS mandate. Providers offered feedback and perspectives on this topic.
 - Guest speaker: Katie Magleby, Risk Assessment Standards Compliance Coordinator from SARC. Ms. Magleby provided an overview of SIR and answered questions about SIR.

Highlights: The next Roundtable Meeting will be conducted on Wednesday, November 10th from 10 am to 11 am.

Supported Living Orientation For Individuals and Families

 1 Completed, 2 Total attendees

SLS New Vendor Orientation

 0 Completed, 0 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 0 Completed, 0 Total attendees
RSO (mini for FHA) 0 Completed, 0 Total attendees

VI. Emergency Response Plan Report

No Updates.

VII. Other:

- Ms. Rund shared that Elaine R. the Watsonville nurse has retired and her replacement has been hired.
- 11/13/21 Craft Fair

VIII. Next QAAC meeting is scheduled for:

January 11, 2022

IX. Adjournment:

There being no further discussion, the meeting adjourned at 4:40 p.m.