SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, August 16, 2021 **Time: 5:00 - 7:00 p.m.**

Location: Via Zoom — Register for a zoom link at:

https://us06web.zoom.us/meeting/register/tZYsc-ysqDsuG9Gz5mR2Ewt21TVadchFGBto

AGENDA

5:00 — 5:02 I. Call to Order & Introduction. . . . . Christine Gianola

5:02 — 5:05 II. Vision Statement. . . . . Daniel Stickney

5:05 — 5:09 III. Approval of Minutes

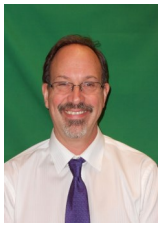
1. Board Meeting Minutes - 6/21/21
2. Fiscal Committee Meeting Minutes - 6/21/21
3. Service Provider Advisory Committee Meeting Minutes - 6/23. 728/21
4. Program Policy Committee Meeting Minutes - none
5. Board Development Committee Meeting Minutes – 8/3/21
6. Executive Committee Meeting Minutes - 8/3/21
7. Quality Assurance Advisory Committee Meeting Minutes– 8/10/21
8. People's Advisory Committee Meeting Minutes –

5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input are invited to use the lectern or remain at their seats while speaking.

5:20 — 5:35 V. Presidents Report . . . . . Christine Gianola
1. Conference Update "Finding Balance"

5:35 — 6:00 VI. Executive Director's Report. . . . . Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Budget Update



6:00 — 6:20 VII. Director of Consumer Services Report. . . . . .Mike Keeley
1. New and Closing Programs
2. Self-Determination Update
3. Covid-19/Delta Variant changes to Day Programs

6:20 — 6:45 VIII. Committee Reports

1. Fiscal . . . . . Elisabeth Einaudi
2. Board Development . . . . .Kim Yen Nguyen
   Action Item recommendation to re-elect Ms. Veronica Contreras to her second two-year term

3. People's Advisory Committee . . . . . Christine Gianola
4. Quality Assurance Advisory . . . . . .Glendora Pitre
5. Service Provider Advisory . . . . Mary Ellen Eaton
   Action Item recommendation to elect members for SPAC
6. Program Policy . . . . Martha Johanson

6:45 — 6:50 IX. Public Comment

6:50 — 6:55 X. Board Comment

6:55 — 7:00 XI. Announcements

6:00 XII. Adjournment

SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
June 21, 2021

Presiding:	Christine Gianola Board President	
Board Members Present:	Veronica Contreras	Nefte Couttolenc
	Jon Drennan	Elisabeth Einaudi
	Martha Johanson	Pamela Kerman
	Andy Le	Kim Yen Nguyen
	Glendora Pitre	Beth Prentiss
	Daniel Stickney	
Board Members Absent:	Mary Le	Jock Mayes
Staff Present	Ruben Colon	Azelin Ellis
	Debbie Ellis	Lauria Furuya
	Lourdes González	Diana Gutierrez
	John Hunt	Gina Jennings
	Julie Lussier	Arushie Nugapitiya
	Phien Phan	Saskia Vandekamp
	Katherine Sanders	Anna Wall
	Javier Zaldivar	
Community Present:	Lilian Ansari	Erika Gonzalez
	Sarah Macy	Melissa Robinson

CALL TO ORDER

Ms. Christine Gianola Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:01 p.m. via zoom, Ms. Gianola also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the mission statement was read by Ms. Glendora Pitre.

APPROVAL OF MINUTES

M/S/C Moved to approve the May meeting minutes. (Stickney/Couttolenc) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 4/17/21
2. Fiscal Committee Meeting Minutes 4/17/21
3. Service Provider Advisory Committee Meeting Minutes – 4/26/21
4. Program Policy Committee Meeting Minutes - none
5. Board Development Committee Meeting Minutes – 6/1/21

6. Executive Committee Meeting Minutes – 6/1/21

7. Quality Assurance Advisory Committee Meeting Minutes– 6/8/21
8. People's Advisory Committee – 5/26/21

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady gave an update on what they are currently working on:

- Collaboration with Self Determination Advisory Committee (SDAC) on:
  - Funds allocation
  - Independent Facilitators (IF)
  - Developing a one page fact sheet with the Advocacy group as well
- Anti-Bullying and leadership trainings in schools
- Revitalizing the People First Committee in Santa Clara
- Working on a statewide training symposium to bridge the gap and navigate the Regional center and Mental Health worlds
- Advocating for Santa Clara County to create an Office of Disability Rights
- Ms. Lucas is training special education students in schools
- Collaborating with CASAS for foster care, and Special Kids Connect

PRESIDENT'S REPORT

Ms. Christine Gianola talked about how good Case Management is for all individuals. She said that they have helped her to be a good mother, wife, and worker. Every client is different and they all have an IPP that is carried out thanks to a service coordinator. Therefore they all deserve our support.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the following topic:

- It is preparedness time:
  - For fires, have ready to go bags, and a plan of where are you going
  - Power shutoffs, sign up for alerts and get in touch with PG&E to see what support they can provide
- Mr. Valenzuela is participating in the discussion with the county in the planning of opening the Disability Rights Office.
- Support of service coordinators is key to help individuals live their best life that's why we are asking the governor for money
- The Budget has been signed but the details have not been released, but these are the highlights proposed:
  - $4 million General Fund
  - Direct Service Professional Workforce Training and Development
  - Enhanced Caseload Ratios for Consumers with Low to No Purchase of Services
  - Self-Determination Supports with an Ombudsperson for the program that referees and provides clarity
  - Implicit Bias Training for staff
  - Enhance Caseworker Ratios at Regional Centers
  - The State has a surplus of money and the system will benefit from it.

Employment Update

Ms. Katherine Sanders Employment Specialist gave the following information:

- Senate and Assemble have passed the SB639 on 14-C certificates (payment of sub wages to individuals) it is a great thing for California and integrated employment
- Now seeing more customized employment for individuals that allow more creativity
- Have finally vendorized an Employer of Record for the Paid Internship programs, the Financial Management for GT Independent will do it.

Disparity Outreach Update

Mr. Ruben Colon discussed these topics:

- Have had several meetings and a survey to discuss efforts in addressing the LGBTQ+ needed supports
- PHP is implementing a disparity project by providing iPads to those who lack access to technology
- Parent group meetings continue

ASSOCIATE DIRECTOR OF CONSUMER SERVICES REPORT: Arushie Nugapitiya

NEW AND CLOSING PROGRAMS

1 New

- Supported Living Services

1 Closed

- Day Program

Self-Determination (SDP) Update

May data:

SD Process	Current Month May 2021
Slots Available	125
Enrolled Cases	101
Needs Orientation	6
Withdrawn	33
Individual budgets certifications completed	43
FMS completed	35
Spending plans in progress	3
Self Determination IPP	38
Next Orientation	June 24

- Orientations are being done by Neuro Nav for staff and families

Day Programs Reopening

Ms. Nugapitiya informed that Day programs will:

- Open-up slowly
- Provide SARC their Safety Plans as information only
    - Plans should include all safety points, like distancing, symptoms check, and correct signage
- Have interdisciplinary meetings
- Be a mixture of Alternative and traditional services

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Committee Chair gave the report:

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of April 2021 was $34.4M and the year to date was $394M. The current allocation is $502.1M.

2. Individuals Served
The number of individuals served as of April 2021 was 16,798. This is a decrease of 121 since April 2020.

3. Operations (OPS)
Expenses for the month of April were $3.6M and the year to date were $37.5M. The Fiscal Year Projection is $42.5M and the estimated allocation is $42.6M. This leaves us with a surplus of approximately $31.6K.

4. Cash Position
The cash position through the end of April was $55.7M. This is a decrease of $22.4M since March.

5. Donation Fund
The balance in the Donation Fund through the end of April was $185.9K. This is an increase of $69. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment
The enrollment for SARC at the end of January was 9,064. This is an increase of 5 enrollments since December. Statewide enrollment was 141,173, an increase of 400 enrollments since December.
Numbers for February through April were not available at the time of this report.

Ms. Einaudi recommended these reviewed contracts to the whole Board for approval.

1. **M/S/C Moved to approve the Amended Santa Clara Office of Education (SCOE) Assessment Contract FY 2021-22 totaling $1,011,359.67 (Kerman/Stickney) No further discussions. All in favor. One Abstention Beth Prentiss. Motion carries.**
2. **M/S/C Moved to approve the Bay Area Housing Corporation (BAHC) Start-Up Community Placement Plan Contract FY 2020-21 totaling $700,000.00.**

(Pitre/Johanson) No further discussions. All in favor. One Abstention Beth Prentiss. Motion carries.

3. **M/S/C Moved to approve the Columbus Organization Service Contract FY 2020-21, totaling $1,072,720.00. (Kerman/Pitre) No further discussions. All in favor. One Abstention Beth Prentiss. Motion carries.**

4. **M/S/C Moved to approve the First Transit, Inc. Transportation Contract FY 2020-21 totaling $3,036,386.40. (Contreras/Kerman) No further discussions. All in favor. One Abstention Beth Prentiss. Motion carries.**

BOARD DEVELOPMENT
Minutes are in the packet.

PEOPLE'S ADVISORY COMMITTEE (PAC)
The committee will be hosting the first Self Advocate Conference on 10/8/2021.

QUALITY ASSURANCE ADVISORY COMMITTEE
Ms. Pitre referred the audience to the minutes in the packet

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Ms. Beth Prentiss asked to re-elect Ms. Yeh to her second term and informed that she will step down from chairing SPAC. Ms. Mary Ellen Eaton will be the new chair and she was approved as the new chair.

M/S/C Moved to re-elect Ms. Sylvia Yeh to her second two-year term SPAC. (Johanson/Pitre) No further discussions. All in favor, Motion carries.

M/S/C Moved to approve Ms. Mary Ellen Eaton to her first two-year term as chair of SPAC. (Kerman/Einaudi) No further discussions. All in favor, Motion carries.

PROGRAM POLICY COMMITTEE
None

ARCA
Ms. Kerman shared that ARCA discussed:

- The budget
- Priorities:
  - Equitable funding
  - Employment
  - Housing
  - Enhancement of cultural diversity
  - Bill Support

PUBLIC COMMENT
None

BOARD COMMENT

- Ms. Kerman urged that everyone call into the Board of Supervisors meeting
- Ms. Gianola thanked Ms. Anderson for her Employment presentation

ANNOUNCEMENTS

- 6/22/21 Board of Supervisors Meeting
- 9/24/21 Self Determination Conference
- 10/8/21 Consumer Advisory Committee Conference
- 10/23/21 Virtual Service Above Self Awards
- 11/13/21 Craft Fair

Mr. Zaldivar announced that Ms. Ann Besely a dear SARC employee died on Sunday, while riding her bike when she was hit by a driver who apparently fell asleep. Ann will be missed.

ADJOURNMENT

Meeting adjourned at 6:30 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

_____

Ms. Glendora Pitre

San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
June 21, 2021

Committee Members Present:	Jon Drennan	Elisabeth Einaudi
	Martha Johanson	Pamela Kerman
	Daniel Stickney	
Committee Member Absent:	Nefte Couttolenc	Mary Le
Staff Present:	Karla Cruz	Lourdes Gonzalez
	John Hunt	Gina Jennings
	Phien Phan	Saskia Vandekamp
	Javier Zaldivar	

Meeting called to order at 3:36 pm. by Ms. Pamela Kerman Committee Member.
The Fiscal Committee met via zoom.

Contracts Review
The committee reviewed 4 contracts to recommend to the full Board for approval:

1. **M/S/C Moved to recommend to the full Board approval of the Amended Santa Clara Office of Education (SCOE) Assessment Contract FY 2021-22 totaling $1,011,359.67 (Drennan/Stickney) No further discussions. All in favor. Motion carries.**

2. **M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (BAHC) Start-Up Community Placement Plan Contract FY 2020-21 totaling $700,000.00 (Stickney/Drennan) No further discussions. All in favor. Motion carries.**

3. **M/S/C Moved to recommend to the full Board approval of the Columbus Organization Service Contract FY 2020-21, totaling $1,072,720.00 (Johanson/Kerman) No further discussions. All in favor. Motion carries.**

4. **M/S/C Moved to recommend to the full Board approval of the First Transit, Inc. Transportation Contract FY 2020-21 totaling $3,036,386.40 (Johanson/Drennan) No further discussions. All in favor. Motion carries.**

Ms. Vandekamp informed the committee that the Columbus Organization will provide unique services to SARC. It will provide short term positions to people with the specific skill set required that could become permanent. The Organization will act as a hiring firm for psychologists, nurses, physical therapists, and behaviorists. The money will be out of POS.

Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of April 2021 was $34.4M and the year to date was $394M. The current allocation is $502.1M.

2. Individuals Served
The number of individuals served as of April 2021 was 16,798. This is a decrease of 121 since April 2020.

3. Operations (OPS)
Expenses for the month of April were $3.6M and the year to date were $37.5M. The Fiscal Year Projection is $42.5M and the estimated allocation is $42.6M. This leaves us with a surplus of approximately $31.6K.

4. Cash Position
The cash position through the end of April was $55.7M. This is a decrease of $22.4M since March.

5. Donation Fund
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Numbers for February through April were not available at the time of this report**.**

Other
Mr. Zaldivar informed the committee that the budget is set but details have not been worked out yet.
He also informed that SARC has been subsidizing the rent to many individuals that are having difficulties paying their rent. It gets refunded from their SSI. 75% of individuals live at home due to the high rents. The committee suggested brainstorming creative ideas to obtain housing.

Next Meeting Date
August 16, 2021

Adjournment
With no further discussion the meeting was adjourned at 4:25 p.m.

Meeting Minutes (via zoom)
June 23, 2021

Members Present	Mary Ellen Eaton	Desiree Luong
	Beth Prentiss (Chair)	Sylvia Yeh
Members absent	Tade Akintade	Doug Pascover
Staff Present	Lourdes Gonzalez	John Hunt
	Arushie Nugapitiya	Katherine Sanders
	Ann Sieber	Francisco Valenzuela
	Saskia Vandekamp	Javier Zaldivar
Community Present	Matt Bell	Cathy Buchard
	Elvira Casim	Melanie Gonzalez
	David Grady	Amy Hellyer
	Christina Hunt	Wayne Jasper
	Sarah Macy	Tracey Marquart
	Soheila Mozayan	Dalila Peinado
	Christine Shene	

Ms. Beth Prentiss Committee Chair led the meeting via zoom.

Committee Updates

Ms. Prentiss announced that:

- Ms. Sharmean Heffernan termed out and she thanked her for her service
- She will be stepping down as Chair of the committee and Ms. Mary Ellen Eaton will resume the position starting next month
- There are vacancies available in committee

Provider Input

- Matt Bell Executive Director of Via Services announced that they have a Director-Type position available
- Ms. Mozayan announced that Ability Path's events have gone well

Director Update

Mr. Javier Zaldivar Executive Director discussed these issues:

- There is no Budget update so far, but $1 Billion is being considered, so it is the perfect opportunity to remind legislators why we are important and let them see that services depend on the providers
- Bilingual differential is being looked at so stay tuned
- SARC is planning to open the building by appointment only during the transition period, staff will be brought-in in stages as well;
    - All safety protocols will be followed by staff, individuals, and their families

    - Staff is being asked their vaccination status and they don't have to wear a mask if fully vaccinated, those that are unvaccinated or refuse to answer have to wear a mask.
- Day Programs are following a similar strategy as SARC:
    - The Alternative Services model is still be used and it will continue until there is guidance from DDS

New and Closing Programs

Ms. Saskia Vandekamp Associate Director of Community Services Manager gave the report.

1 New

- Supported Living Services in Santa Clara

0 Closed

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager discussed the following topics:

- PCG will schedule site visits until July
- The Grants have been received if you got one expect a disbursement
- SARC staff attending the visits are there for your support
- March 7 2023 is the deadline to be compliant

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- Senate and Assemble have passed the SB639 on 14-C certificates (payment of sub wages to individuals) it is a great thing for California and integrated employment
- Have finally vendorized an Employer of Record for the Paid Internship programs, the Financial Management for GT Independent will do it.
- State Internships with Department of Rehabilitation(DOR) are currently doing interviews
- The job coaching class at Gavilan College has been completed, and they are looking for a person to teach a course
- Individuals that have started a paid internship must make sure that their POS has been submitted

Announcements:

- 9/24/21 Self Determination Conference
- 7/1/21 nominations for Virtual Service Above Self Awards will begin
- 11/13/21 Craft Fair

Mr. Valenzuela thanked Ms. Prentiss for all the work she has done in SPAC

SCDD Central Coast

Mr. David Grady discussed the following issues SCDD is working on:

- Second wave of trainings on emergency preparedness will begin and will give out Emergency Go-Kits to participants
- Working on a statewide training symposium to bridge the gap and navigate the Regional center and Mental Health worlds

Next SPAC Committee Meeting:

July 28, 2021 via zoom at 10:00 am.

Adjournment

The meeting was adjourned at 11:00 a.m.

San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
July 28, 2021

Members Present	Mary Ellen Eaton (Chair)	Desiree Luong
	Doug Pascover	Beth Prentiss
	Sylvia Yeh	
Members absent	Tade Akintade	
Staff Present	Lourdes Gonzalez	John Hunt
	Gina Jennings	Arushie Nugapitiya
	Irene De La Rosa	Katherine Sanders
	Francisco Valenzuela	Javier Zaldivar
Community Present	Erika Gonzalez	Melanie Gonzalez
	David Grady	Wayne Jasper
	Lety Leon	Tracey Marquart
	Lori Menzies	Mary Montejano
	Soheila Mozayan	

Ms. Mary Ellen Eaton Committee Chair led the meeting via zoom.

Committee Updates
Ms. Eaton informed that SPAC is there as a liaison to provide guidance and advices to the Board of Directors on vendor issues. She said to be prepared, participate and discuss.
Ms. Melanie Gonzalez and Ms. Erica Gonzalez are prospective committee members they have submitted applications.

Provider Input
None

Director Update
Mr. Javier Zaldivar Executive Director discussed these issues:

- Informed the committee of the cyber incident and the impact it had on our network, but all individuals and vendors were paid on time. SARC continues to work with the experts and forensic team to solve the issues. Direct all questions to the executive director's office
- His advice was to protect your remote connections
- The FY 2020-21 rollover was completed successfully
- Budget Updates:
    - Provider Supplemental Rate Increases POS
    - Social Recreation and Camp Services
    - Provider Supplemental Rate Increases POS
    - DSP Training and Development

- Provisional Early Start Eligibility

New and Closing Programs

Ms. Saskia Vandekamp Community Services Associate Director gave the report. No information available at this moment.

0 New
0 Closed

HCBS (Home & Community Based Services)

Ms. Saskia Vandekamp Community Services Associate Director gave the report:

- Grants have been awarded
- If awards are delayed sent the proposal to the Department
- Site visits continue virtually

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- Employment opportunities are being creative
- Round Table for Service Providers and regional center will be scheduled

Announcements:

- Covid testing will be done through 2021
- 8/7/21 Special Kids Crusade resource fair
- 8/14/21 Back-pack give away via drive thru, PPE and Corvid-19 testing available as well
- 8/7/21 Self Determination Spanish conference in collaboration with PHP, SARC, EBRC, and GGRC

SCDD Central Coast

Mr. David Grady discussed the following issues SCDD is working on:

- 9/23/21 statewide training symposium to bridge the gap and navigate the Regional center and Mental Health worlds
- Self Determination opened for everyone under existing directives
- Trainings on emergency preparedness can be given to the providers and individuals can get Emergency Go-Kits

Other

R&D Transportation did a quick presentation for the providers.

Next SPAC Committee Meeting:

August 25, 2021 via zoom at 10:00 am.

Adjournment

The meeting was adjourned at 11:15 a.m.

San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
August 3, 2021

Committee Members Present: Christine Gianola Pamela Kerman
Mary Le(chair)
Committee Members Absent:
Staff Present: Lourdes González John Hunt
Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:30 p.m.; by Mary Le Committee Chair.

1. Confirm Board Education
There will be a Board education on August 16, 2021 via Zoom. The topic will be on the "Mental Health Training (Coping mechanisms during stressful situations)". Ms. Anna Fernandez of Hope Services will present.

2. Applicants Update
Mr. Gus Maldonado was interviewed as a prospective Board member and others on the list will be contacted.

3. Vacancies
Three Vacancies in the Board:
- 1 At Large
- 1 Santa Cruz County
- 1 San Benito County

4. Member Terms
- Ms. Veronica Contreras needs to be reelected to her second term 8/2021

5. Other
DDS will provide training on the required Medi-Cal Forms as part of the contract.
Any changes to the Board Education have to be sent to the Department.

6. Next Committee Meeting Date/Time
Tuesday, October 5 2021

7. Adjournment:
There being no further discussion, the meeting adjourned a 4:50 p.m.

Board of Directors
EXECUTIVE COMMITTEE MINUTES
August 3, 2021

Committee Members Present:	Elisabeth Einaudi	Christine Gianola (Chair)
	Martha Johanson	Pamela Kerman
	Mary Le	Kim Yen Nguyen
	Glendora Pitre	Beth Prentiss
Committee Members Absent:		
Staff Present:	Lourdes González	John Hunt
	Arushie Nugapitiya	Irene De La Rosa
	Francisco Valenzuela	Saskia Vandekamp

Javier Zaldivar

Ms. Christine Gianola Board President called the meeting to order at 5:00 p.m. via Zoom

1. Risk Assessment Report
None

2. Development of the August 16 Board Meeting via Zoom. There will be a Board education. The topic will be on ""Mental Health Training (Coping mechanisms during stressful situations)"". Ms. Anna Fernandez of Hope Services will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President's Report: Christine Gianola
1. Conference Update "Finding Balance"

b. Executive Director's Report: Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Budget Update

c. Directors of Consumer Services: Mike Keeley
1. New and Closing Programs
2. Self-Determination Update
3. Covid-19/Delta Variant changes to Day Programs

d. Committee Reports:
Fiscal – There will be a report.
Board Development – there will be a report and one action item;
Action Item recommendation to re-elect Ms. Veronica Contreras to her second

two-year term

People's Advisory Committee – There will be a report.
Service Provider Advisory Committee – There will be a report. And a recommendation to vote-in Ms. Mary Ellen Eaton as the new SPAC representative.
Quality Assurance Advisory – There will be a report
Program Policy Committee – No report.

3. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well. Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- **1 Whistle Blower** reports submitted:
    1. Vendor accused that staff was not taking care of clients, investigation is underway.

- Mr. Zaldivar updated the committee on the recent Network issues that SARC has confronted. He told them that soon a public letter will go out with explanations. The staff and the expert team are working hard to recover as soon as possible. Everyone is collaborating to make sure individuals are taken care of.
- Self Determination is available for all those that are eligible since July 1 2021, no new regulations have been issued, the existing directives are to be followed.
- Budget Updates:
    - Support for hard of hearing
    - Emergency coordinators that will work with local utilities
    - Special Services coordinator
    - Social Recreation and Camp Services
    - Provisional Early Start Eligibility
- Gave notice to administrator of Crisis Home, looking for a replacement
- Programs are re-evaluating their opening dates due to the increase in Covid-19 cases
    - Some facilities are not all vaccinated
    - Some vaccinated clients and staff got infected again and have mild symptoms
    -

4. Announcements

- Weekly Covid-19 testing available

- 8/14/21 Drive Thru Back Pack give away, Covid testing and PPE give away
- 11/20/21 Virtual Awards Dinner
- December Craft Fair
- Self Determination Conference will be later in the year
- 9/11/21 Board Retreat virtual and in person

6. Other
Committee agreed to continue with virtual meetings until the end of year

7. Next committee/meeting date/time
Tuesday, October 5, 2021 at 5:00 pm via Zoom

8. Adjournment
There being no further discussion, the meeting adjourned at 6:00 p.m.

San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
August 10, 2021

Committee Members Present:	Veronica Contreras	Christine Gianola
	Glenda Pitre – Chair	
Committee Members Absent:	Martha Johanson	
Staff Present	Lourdes Gonzalez	Hazel Jordan
	Mike Keeley	Julie Lussier
	Katie Magleby	Lisa Rund
	Saskia Vandekamp	

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:02 p.m.

I. Special Incident Reports

502 Total number of incidents.
6 Total number of deaths.
117 Incidents reportable to DDS.
385 Incidents not reportable to DDS.
49 Unplanned hospitalizations with 13 consumers remaining hospitalized.
15 Planned hospitalizations.
10 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:

RCH -218 ICF – 14 SNF/NF – 5 ILS - 31 SLS – 95

Family Home - 106 Foster Home - 3 Family Home Agency - 18 Psych Treat - 12

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also updated the committee on the gender, ethnicity, and diagnosis of the missing individuals.

II. Quality Assurance (QA

A. QA Facility Monitoring - Residential Care, Level 4I only

8 Out of ____ scheduled FM's completed.
1 Facilities received recommendations
0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

20 Out of ____ scheduled QA's completed.
3 Facilities received recommendations

__0__ Facilities received corrective action plans

C. Trainings:
Service Provider Behavior Skills Training 7/1/21, __49__ attendees.
_____, _____ attendees.

D. Standing QA Meetings:
Quality Assurance around the Bay 7/23/21: __32__ attendees.

Mortality and Morbidity: __4__ Number of deaths
__0__ Infants __0__ Children __3__ Adults __1__ Elderly

E. Highlights:
Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services:
A. Health-Related Trainings Presented by San Andreas Health Services Unit:
There has not been formal training classes with providers this month but Health Services Coordinator and Associate provide information and answer questions during the biweekly Provider Information calls with SARC.

B. Current projects/activities:
COVID testing was done every 2 weeks in the San Jose and Salinas office.
SARC is now offering the test weekly since July. This in an effort to help make everyone safer. Testing is open to employees, family members, care providers and consumers.

PPE DONATION:
Health services also started doing fit testing in June for the SARC employee requesting to wear N95 respirator masks. This has been completed on a total of 5 SARC employees so far.

SARC did not have a dedicated PPE donation Day at any of our offices in the last month. We always try our best to accommodate special requests by providers or families.
Two ways to do so:

1. Contact your liaison SC or Nurses
2. Email to SOE@sarc.org and mention in subject line “PPE”.

In June we provided PPE to 2 families and 3 providers in San Jose and gave 34 bags to First Transit to deliver to consumers in the Santa Cruz area.

In July we had no PPE Requests in San Jose, and provided 67 bags to First Transit for the Santa Cruz consumers.
COVID-19 Update

- 4 individuals have tested positive
- One home under Covid watch due to one person

- Vaccines work, there have been few cases of vaccinated people and those infected have mild symptoms.

Vaccination clinic
No other vaccination clinic at this time were schedule or planned.

C. Highlights:
Health Services Unit is also working with the Executive Team and HR to revise the protocol for employees to return to work in the office and for safe visits face-to-face with individuals in outside settings. This was presented in June and July to the employees but needed revision in light of the County Public Health mandate and the new guidance from CDC and OSHA in relation to surging COVID cases. SARC is in the process of finishing the revision and will then provide training to staff.

IV. Supported Living Services (SLS):

A. SLS QA's: One Quality Assurance Review was conducted for the month of June. The agency only serves one client in Supported Living. The staff files and client file contained all the required documents per Title 17. The interview with the staff indicated they were well supported by the agency. There was no Quality Assurance Review held for the month of July.

B. SLS Roundtable: Resource Specialist, Mary Lynn Rochlitz presented the following information at the June 9th 2021 Roundtable held on Zoom.

- Update for SLS agencies: Discussed SLS contracts.
- COVID check in: SARC Health Services spoke with providers. Discussion included:
    - 1. How providers are feeling about re-opening starting June 15th and the effect on the people we serve as well as staff members.
    - 2. How to adapt when SLS staff are absent due to accessing COVID leave.
- Guest Speakers: Department of Developmental Services discussed Electronic Visit Verification (EVV). The guest speakers include: Maricris Acon, Deputy Director of the Federal Programs Division, January Crane, Assistant Deputy Director of the Federal Programs Division and Jim Switzgable, Deputy Director and Chief Information Officer of the Information Technology Division.

There was no SLS/ILS Roundtable held for the month of July.

Highlights:
The next Roundtable Meeting will be conducted on Zoom on Wednesday, August 11th from 10 am to 12 noon.

Supported Living Orientation For Individuals and Families
1 Completed, 11 Total attendees

SLS New Vendor Orientation
0 Completed, 0 Total attendees

V. Community Services:

Residential Service Orientation (RSO)	0	Completed,	0	Total attendees
RSO (mini for FHA)	2	Completed,	5	Total attendees

VI. <u>Emergency Response Plan Report</u>
No Updates.

VII. Other:

- SARC does not provide masks for children they are not available
- Vaccine mandates do not apply to regular homes, only to those that provide health needs. SARC does not have the authority to mandate regulations on the vendors employees, that is the provider's sole responsibility.

VIII. Next QAAC meeting is scheduled for:
October 12, 2021 at 4:00 pm via zoom

IX. Adjournment:
There being no further discussion, the meeting adjourned at 4:55 p.m.