SAN ANDREAS REGIONAL CENTER
BOARD OF DIRECTORS MEETING
MEETING NOTICE/AGENDA

Date: Monday, June 21, 2021
Time: 5:00 - 7:00 p.m.
Location: Via Zoom — Register for a zoom link at:
https://zoom.us/meeting/register/tJcrduCvrT0iGtTJCaCDomLCqax1SBcMSfI8

AGENDA

5:00 — 5:02 I. Call to Order & Introduction. . . . . . . . . . Christine Gianola

5:02 — 5:05 II. Vision Statement. . . . . . . . . . . . . . . . . . . . Glendora Pitre

5:05 — 5:09 III. Approval of Minutes
1. Board Meeting Minutes - 4/17/21
2. Fiscal Committee Meeting Minutes - 4/17/21
3. Service Provider Advisory Committee Meeting Minutes - 4/26/21
4. Program Policy Committee Meeting Minutes -
5. Board Development Committee Meeting Minutes – 6/1/21
6. Executive Committee Meeting Minutes - 6/1/21
7. Quality Assurance Advisory Committee Meeting Minutes – 6/8/21
8. People’s Advisory Committee Meeting Minutes – 5/26/21

5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.
5:20 — 5:35 V. Presidents Report .................... Christine Gianola
1. Support for Service Coordinators

5:35 — 6:00 VI. Executive Director’s Report. ........ Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Budget Update

6:00 — 6:20 VII. Director of Consumer Services Report. ... Arushie Nugapitiya
1. New and Closing Programs
2. Self-Determination Update
3. Day Programs Reopening

6:20 — 6:45 VIII. Committee Reports
1. Fiscal ................................. Elisabeth Einaudi
2. Board Development ......................... Mary Le
3. People’s Advisory Committee ........ Christine Gianola
4. Quality Assurance Advisory ............. Glendora Pitre
5. Service Provider Advisory ................ Beth Prentiss

Action: Recommendation to endorse Ms. Mary Ellen Eaton as the new SPAC Chair.

Action: Recommendation to approve the re-election of Ms. Sylvia Yeh to her second two-year term in SPAC.

6. Program Policy .......................... Martha Johanson
7. ARCA ................................. Pamela Kerman

6:45 — 6:50 IX. Public Comment

6:50 — 6:55 X. Board Comment

6:55 — 7:00 XI. Announcements

6:00 XII. Adjournment
SAN ANDREAS REGIONAL CENTER  
Board of Directors Meeting Minutes  
Via Zoom  
May 17, 2021

Presiding: Christine Gianola Board President

Board Members Present: Veronica Contreras  Jon Drennan  
Elisabeth Einaudi  Martha Johanson  
Pamela Kerman  Andy Le  
Mary Le  Jock Mayes  
Kim Yen Nguyen  Glendora Pitre  
Daniel Stickney

Board Members Absent: Beth Prentiss  Nefte Couttolenc

Staff Present  Gina Billeci  Ruben Colon  
Lisa Dove  Mahnaz Ehsan  
Debbie Ellis  Lauria Furuya  
Mia Garza  Lourdes González  
Diana Gutierrez  John Hunt  
Lisa Hartley  Angel Johnson  
Mike Keeley  Monica Cosio-Martinez  
Edgar Naranjo  Arushie Nugapitiya  
Yvonne Padrón  Phien Phan  
Irene De La Rosa  Saskia Vandekamp  
Abigail Walker  Javier Zaldivar

Community Present: Erika Gonzalez  David Grady  
Doug Pascover  Allan Smith

CALL TO ORDER
Ms. Christine Gianola Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 5:00 p.m. via zoom, Ms. Gianola also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the mission statement was read by Ms. Kim Yen Nguyen.

APPROVAL OF MINUTES
M/S/C Moved to approve the March meeting minutes. (Stickney/Pitre) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 3/15/21  
2. Fiscal Committee Meeting Minutes 3/15/21  
3. Service Provider Advisory Committee Meeting Minutes – 3/24/21, 4/28/21
4. Program Policy Committee Meeting Minutes 5/4/21
5. Board Development Committee Meeting Minutes – 5/4/21
6. Executive Committee Meeting Minutes – 5/4/21
7. Quality Assurance Advisory Committee Meeting Minutes– 5/1121
8. People’s Advisory Committee – Meets on the 3rd Wednesday

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST
Mr. David Grady gave an update on what they are currently working on:
- Working on a statewide training symposium to bridge the gap and navigate the Regional center and Mental Health worlds
- The May revise brings good news as there is a surplus of $70 Billion
- Self Determination Program will roll out on July 1, 2021 and there will be funding for families that need support
- If anyone needs specialized support to get vaccinated contact SCDD
- Second wave of trainings on emergency preparedness will begin and will give out Emergency Go-Kits to participants

PRESIDENT’S REPORT
Ms. Christine Gianola discussed her participation on the Grass Roots day via zoom. She said she spoke to legislators and advocated for more services. She enjoys talking to them whenever she has a chance.

EXECUTIVE DIRECTOR’S REPORT:
Mr. Javier Zaldivar Executive Director discussed the following topic:
- He acknowledge Ms. Kim Yen Nguyen on her last Board meeting as she will be terming out in June. He thanked her for her years of service.
- 23 K vaccines were given to individuals and families in Santa Clara and Santa Cruz County, Monterey didn’t partner with us.
  - Thanks to START for their support with behaviors
  - Thanks to Safeway pharmacies for partnering with SARC
- CDC (Center for Disease Control) has eased mask regulations but California will keep regulations until June 15, 2012.

Covid-19 Status Update:
- 11 are being monitored
- 1 passed away
- Most recovered or have mild symptoms
- No more homes are being monitored
Performance Contract Year-end 2020

Mr. Zaldivar presented the contract:
- Who uses SARC?

Who uses SARC?
These charts tell you about who SARC consumers are and where they live.

### DIAGNOSIS OF SARC CONSUMERS
- Autism: 30%
- Mild/Moderate Intellectual Disability: 40%
- Epilepsy: 9%
- Cerebral Palsy: 11%
- Severe/Profound Intellectual Disability: 6%

### ETHNICITY OF SARC CONSUMERS
- White: 29%
- Hispanic: 36%
- Asian: 22%
- Other: 11%
- Black/African American: 2%

### AGE OF SARC CONSUMERS
- 22-51 yrs: 39%
- 6-21 yrs: 44%
- 3-5 yrs: 5%
- 0-2 yrs: 0%
- 52+ yrs: 12%

### WHERE SARC CONSUMERS LIVE
- Parent/Guardian: 79%
- CCF/ICF: 12%
- ILS/SLS: 8%
- Family/Foster Home Agency: 0%
- Other: 1%

### Goals for 2019 versus 2020

<table>
<thead>
<tr>
<th>Regional Center Goals (based on Lanterman Act)</th>
<th>December 2019</th>
<th>December 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>State Average</td>
<td>SARC</td>
</tr>
<tr>
<td>Fewer consumers live in developmental centers</td>
<td>0.08%</td>
<td>0.00%</td>
</tr>
<tr>
<td>More children live with families</td>
<td>99.44%</td>
<td>99.20%</td>
</tr>
<tr>
<td>More adults live in home settings*</td>
<td>80.84%</td>
<td>79.68%</td>
</tr>
<tr>
<td>Fewer children live in large facilities (more than 6 people)</td>
<td>0.04%</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fewer adults live in large facilities (more than 6 people)</td>
<td>2.15%</td>
<td>1.55%</td>
</tr>
</tbody>
</table>

- Those living in Developmental Centers have increased because they are readmissions, but the goal is to have everyone living in the community.
- This chart shows Case Management only not POS

<table>
<thead>
<tr>
<th>Measure</th>
<th>Year</th>
<th>Number of Eligible Consumers Receiving Case Management Only</th>
<th>Percent of Eligible Consumers Receiving Case Management Only</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Birth to 2</td>
<td>3 to 21</td>
</tr>
<tr>
<td>American Indian or Alaska Native</td>
<td>18-19</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Asian</td>
<td>18-19</td>
<td>55</td>
<td>526</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>27</td>
<td>581</td>
</tr>
<tr>
<td>Black/African American</td>
<td>18-19</td>
<td>3</td>
<td>56</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>0</td>
<td>56</td>
</tr>
<tr>
<td>Hispanic</td>
<td>18-19</td>
<td>129</td>
<td>947</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>80</td>
<td>987</td>
</tr>
<tr>
<td>Native Hawaiian or Other Pacific Islander</td>
<td>18-19</td>
<td>0</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>White</td>
<td>18-19</td>
<td>68</td>
<td>572</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>43</td>
<td>545</td>
</tr>
<tr>
<td>Other Ethnicity or Race/Multicultural</td>
<td>18-19</td>
<td>127</td>
<td>399</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>43</td>
<td>371</td>
</tr>
<tr>
<td>Total</td>
<td>18-19</td>
<td>382</td>
<td>2,502</td>
</tr>
<tr>
<td></td>
<td>19-20</td>
<td>193</td>
<td>2,545</td>
</tr>
</tbody>
</table>

- Performance Measures were met and intake is down due to the pandemic.

<table>
<thead>
<tr>
<th>Areas Measured</th>
<th>Last Period</th>
<th>Current Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passes independent audit</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Passes DDS audit</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Audits vendors as required</td>
<td>Met</td>
<td>Met</td>
</tr>
<tr>
<td>Didn’t overspend operations budget</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Participates in the federal waiver</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CDERs and ESRs are updated as required (CDER is the Client Development Evaluation Report and ESR is the Early Start Report. Both contain information about consumers, including diagnosis.)</td>
<td>95.76%</td>
<td>98.84%</td>
</tr>
<tr>
<td>Intake/Assessment timelines for consumers age 3 or older met</td>
<td>97.71%</td>
<td>94.25%</td>
</tr>
<tr>
<td>IPP (Individual Program Plan) requirements met</td>
<td>N/A</td>
<td>97.29%</td>
</tr>
<tr>
<td>IFSP (Individualized Family Service Plan) requirements met</td>
<td>89.5%</td>
<td>89.6%</td>
</tr>
</tbody>
</table>
• Per Capita Spending

<table>
<thead>
<tr>
<th>Language</th>
<th>Consumer Count</th>
<th>Per Capita Purchase of Service Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>13,438</td>
<td>13,215</td>
</tr>
<tr>
<td>Spanish</td>
<td>4955</td>
<td>4817</td>
</tr>
<tr>
<td>Vietnamese</td>
<td>957</td>
<td>947</td>
</tr>
<tr>
<td>Mandarin Chinese</td>
<td>326</td>
<td>329</td>
</tr>
<tr>
<td>Tagalog</td>
<td>131</td>
<td>132</td>
</tr>
<tr>
<td>Hindi (Northern India)</td>
<td>125</td>
<td>107</td>
</tr>
<tr>
<td>Cantonese Chinese</td>
<td>93</td>
<td>88</td>
</tr>
<tr>
<td>Korean</td>
<td>85</td>
<td>85</td>
</tr>
<tr>
<td>Farsi (Persian)</td>
<td>54</td>
<td>48</td>
</tr>
<tr>
<td>Russian</td>
<td>50</td>
<td>41</td>
</tr>
<tr>
<td>Japanese</td>
<td>47</td>
<td>42</td>
</tr>
<tr>
<td>Arabic</td>
<td>39</td>
<td>37</td>
</tr>
</tbody>
</table>

• The report will be posted on the website in June for your information.

Budget FY 2021-22
• Support these budget items:
  o *Elimination of funding sunsets* that will enhance financial stability for service providers and allow for longer-term financial planning for fundamentally ongoing expenses;
  
  o *Enhancing emergency readiness* through the expansion of START mobile crisis teams and resources to assist people served by regional centers with tools and information to prepare for a variety of emergencies, including power interruptions;
  
  o *Strengthening the Direct Support Professional workforce* by offering bilingual differentials and opportunities for career advancement through training and certification that leads to higher wages;
  
  o *Enriching employment supports* for people served by regional centers through enhancements to the Paid Internship Program and other investments;
  
  o *Improving the Self-Determination Program* by investing resources needed to smooth out the transition challenges identified following the three-year phase-in period;
  
  o *Focusing on priority populations* through FY 2020-21 Early Start outreach, support services for those served by regional centers who are deaf, enhancing outreach to tribal nations, provisionally serving 3–4-year-olds to ensure their needs are met during this critical developmental period, improving intake for diverse communities, and targeting greater service coordinator attention to those with low or no paid regional center supports;
o **Development of a performance improvement program** “with an initial focus on reducing caseload ratios,” which once funding for the program increases in FY 2022-23, will allow regional centers to provide additional services coordination support while focusing on key systems outcomes.

- ARCA has requested investment in these system requests:
  o **Begin comprehensive rate reform** through a meaningful investment in service provider rates to enhance the capacity of the service provider network to pay competitive wages, provide flexible, innovative services, and support the pursuit and attainment of individualized goals and measurably better service outcomes;

  o **Bridge the service coordination shortfall** by fully funding the 921 service coordinator shortfall until implementation of the proposed performance improvement program to allow regional centers to reduce caseload ratios beginning in FY 2021-22, which would provide critical support to people with developmental disabilities and their families as they continue to navigate through the pandemic and identify routines, services, and opportunities to support their choices;

  o **Remove service barriers** through developing a structure for local approval of health and safety waivers for needed residential support, elimination of the Annual Family Program Fee and Family Cost Participation Program, allowing for remote planning team meetings for FY 2021-22 with the commitment to identify a permanent structure in the coming year, and simplifying requirements related to accessing generic services.
• The Service Coordinator graph shown represents how the job has changed and it is impossible to do the job and be compliant. Investment in more service coordinators is needed.
Directives:

- Mr. Zaldivar shared a form of how he expects the staff should follow the resuming of face to face meetings.

**DDS Directive for resuming face to face visits**

<table>
<thead>
<tr>
<th>People living</th>
<th>Yes</th>
<th>No</th>
<th>Maybe</th>
</tr>
</thead>
<tbody>
<tr>
<td>SLS/ILS setting</td>
<td>X- 4 Q per year, two must be at their home and two may be over zoom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential Homes/ARFPSHN</td>
<td>X- 4 Q per year, two must be at their home and two may be over zoom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ICF/SNF</td>
<td>X- 4 Q per year, two must be at their home and two may be over zoom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FHA</td>
<td>X- 4 Q per year, two must be at their home and two may be over zoom</td>
<td></td>
<td></td>
</tr>
<tr>
<td>With family</td>
<td>X</td>
<td>X</td>
<td>an SC may choose to conduct a meeting if appropriate</td>
</tr>
</tbody>
</table>

- The Safety protocols to follow are essential as well:
  - Prior to an in home visit: Call to check
    - Fever or chills
    - Cough
    - Shortness of breath or difficulty breathing
    - Fatigue
    - Muscle or body aches
    - Headache
    - New loss of taste or smell
    - Sore throat
    - Congestion or runny nose
    - Nausea or vomiting
    - Diarrhea
  - Confirm people in the meeting. It is recommended to hold meetings with windows open or in an open space.
  - Limit the number of people physically present and encourage others to join via zoom or like platform
  - PPE Must be worn, including masks and gloves as appropriate
  - You cannot ask if someone is vaccinated.

**Disparity Outreach Update**
Mr. Ruben Colon discussed these topics:
- A webinar on “Understanding Cultural Misunderstanding” has been scheduled
- Collaborating with Disability Thrive Initiative to support the underserved populations
- Working with Ms. Vandekamp to better support the LGBTQ+ community
- Will be marketing the English Parent group to attract more participants

**Employment Update**
Ms. Katherine Sanders Employment Specialist gave the following information:
- As the County opens full employment is opening as well
- SB639 will on 14-C certificates (payment of sub wages to individuals) will be effective in a year
- Working on creating customized employment for individuals

**DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley**

**NEW AND CLOSING PROGRAMS**

<table>
<thead>
<tr>
<th>New</th>
<th>Closed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

- Independent Living Services in Santa Clara County

**Self-Determination (SDP) Update**
April data:

<table>
<thead>
<tr>
<th>SD Process</th>
<th>April 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Slots Available</td>
<td>125</td>
</tr>
<tr>
<td>Enrolled Cases</td>
<td>101</td>
</tr>
<tr>
<td>Needs Orientation</td>
<td>6</td>
</tr>
<tr>
<td>Withdrawn</td>
<td>33</td>
</tr>
<tr>
<td>Individual budgets certifications completed</td>
<td>37</td>
</tr>
<tr>
<td>FMS completed</td>
<td>30</td>
</tr>
<tr>
<td>Spending plans in progress</td>
<td>4</td>
</tr>
<tr>
<td>Self Determination IPP</td>
<td>34</td>
</tr>
<tr>
<td>Next Orientation</td>
<td>June 16th</td>
</tr>
</tbody>
</table>

- Program will roll out in July
- Future orientations June 16, 24, & July 14

**Day Programs Reopening**
Mr. Keeley informed that programs will open when the counties allow it, but all will change in June. They still have to follow safety protocols and safe distancing. Ultimately the ID Team will decide if the individual wants to and can return safely. The medically fragile can’t return to Day programs.
**Mission Moment**
Mr. Keeley shared a story about an individual that lost his vision and couldn’t find the right support. Eventually he did and his vision was restored and he is doing well now.

**COMMITTEE REPORTS**

**FISCAL**
Ms. Elisabeth Einaudi Committee Chair gave the report:

1. **Purchase of Services (Non-CPP only)**
The Purchase of Service expense for the month of March 2021 was $34.6M and the year to date was $350.1M. The current allocation is $488.2M.

2. **Individuals Served**
The number of individuals served as of March 2021 was 16,813. This is a decrease of 104 since March 2020.

3. **Operations (OPS)**
Expenses for the month of April were $3.5M and the year to date were $33.9M. The Fiscal Year Projection is $42.3M and the estimated allocation is $42.5M. This leaves us with a surplus of approximately $188.2K.

4. **Cash Position**
The cash position through the end of April was $78.1M. This is a decrease of $3.1M since March.

5. **Donation Fund**
The balance in the Donation Fund through the end of April was $185.9K. This is an increase of $680. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. **Medicaid Waiver Enrollment**
The enrollment for SARC at the end of January was 9,064. This is an increase of 5 enrollments since December. Statewide enrollment was 141,173, an increase of 400 enrollments since December.

Numbers for February through April were not available at the time of this report.

Ms. Einaudi brought 4 contracts reviewed by the Fiscal Committee to the Board for approval:

1. **M/S/C Moved to approve the R&D Transportation Services, Inc. Transportation Contract FY 2021-22, 2022-23, 2023-24, totaling $2,410,301.70 (Kerman/Mary Le) No further discussions. All in favor. One Abstention (Doug Pascover covering for Beth Prentiss) Motion carries.**

2. **M/S/C Moved to approve the Bay Area Housing Corporation (BAHC) (Renovation EBSH) Start-Up Contract FY 2019-20, 2020-21 totaling $1,136,418.00 (Kerman/Contreras) No further discussions. All in favor. One**
Abstention (Doug Pascover covering for Beth Prentiss) Motion carries.

3. M/S/C Moved to approve Changing the Mindset, Inc. Transportation Contract FY 2021-22, 2022-23, 2023-24, totaling $1,121,194.80 (Mary Le/Pitre) No further discussions. All in favor. One Abstention (Doug Pascover covering for Beth Prentiss) Motion carries.

4. M/S/C Moved to approve the Bay Area Housing Corporation (BAHC) (Acquisition children’s EBSH) Start-Up Contract FY 2019-20, 2020-21 totaling $1,136,418.00 (Nguyen/Andy Le) No further discussions. All in favor. One Abstention (Doug Pascover covering for Beth Prentiss) Motion carries.

BOARD DEVELOPMENT
Ms. Nguyen referred the audience to the minutes in the packet

PEOPLE’S ADVISORY COMMITTEE (PAC)
The committee meets on the 3rd Wednesday of the month.

QUALITY ASSURANCE ADVISORY COMMITTEE
Ms. Pitre referred the audience to the minutes in the packet

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Ms. Beth Prentiss was absent and Mr. Doug Pascover covered for her. He shared that the members are meeting to better function as an advisory committee to the Board. Minutes are in the packet

PROGRAM POLICY COMMITTEE
Minutes are in the packet

ARCA
Ms. Kerman shared that East LA regional center is doing a pilot program that has a caseload of families that need extra help with language, technical computer issues or anything else, once they are on track they are moved to the regular caseload after 3 to 4 years. DDS gave a shootout to the regional centers for the vaccine clinics, and said that we are in recovery mode now.

PUBLIC COMMENT
None

BOARD COMMENT
The Board members thanked Ms. Nguyen for her years of service, and help with the Vietnamese parent group. Ms. Nguyen was very appreciative and she said that she had a great experience.
ANNOUNCEMENTS

- Covid testing will be done through June 2021
- PPE giveaways in Soledad and Salinas coming up
- 6/6/21 FCSN Talent Show

ADJOURNMENT

M/S/C Moved to adjourn the meeting. (Johanson/Nguyen) No further discussions. All in favor, Motion carries.

Meeting adjourned at 5:53 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Glendora Pitre
San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
May 17, 2021

Committee Members Present: Jon Drennan  Elisabeth Einaudi
Pamela Kerman  Mary Le
Daniel Stickney

Committee Member Absent: Nefte Couttolenc  Martha Johansson

Staff Present: Karla Cruz  Lourdes Gonzalez
John Hunt  Gina Jennings
Saskia Vandekamp  Javier Zaldivar

Presenters: R&D Transportation Services – Leticia Leon, Myra Montejano, Marie M.

Meeting called to order at 3:30 pm. by Ms. Elisabeth Einaudi Committee Chair. The Fiscal Committee met via zoom.

Contracts Review
R&D Transportation Services Inc. made a presentation to the committee on their contract and what service they offer. They are a Transportation broker that will take out SARC as the middle man, it will be paid from Purchase of Service funds instead of operations. They will do transportation planning, coordination, and quality assurance of the providers.

The committee reviewed 4 contracts to recommend to the full Board for approval:

1. M/S/C Moved to recommend to the full Board approval of the R&D Transportation Services, Inc. Transportation Contract FY 2021-22, 2022-23, 2023-24, totaling $2,410,301.70 (Stickney/Kerman) No further discussions. All in favor. Motion carries.

2. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (BAHC) (Renovation EBSH) Start-Up Contract FY 2019-20, 2020-21 totaling $1,136,418.00 (Stickney/Drennan) No further discussions. All in favor. Motion carries.

3. M/S/C Moved to recommend to the full Board approval of the Changing the Mindset, Inc. Transportation Contract FY 2021-22, 2022-23, 2023-24, totaling $1,121,194.80 (Drennan/ Stickney) No further discussions. All in favor. Motion carries.

4. M/S/C Moved to recommend to the full Board approval of the Bay Area Housing Corporation (BAHC) (Acquisition children’s EBSH) Start-Up Contract FY 2019-20, 2020-21 totaling $1,136,418.00 (Le/Drennan) No further discussions. All in favor. Motion carries.
Fiscal Packet

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of March 2021 was $34.6M and the year to date was $350.1M. The current allocation is $488.2M.

2. Individuals Served
The number of individuals served as of March 2021 was 16,813. This is a decrease of 104 since March 2020.

3. Operations (OPS)
Expenses for the month of April were $3.5M and the year to date were $33.9M. The Fiscal Year Projection is $42.3M and the estimated allocation is $42.5M. This leaves us with a surplus of approximately $188.2K.

4. Cash Position
The cash position through the end of April was $78.1M. This is a decrease of $3.1M since March.

5. Donation Fund
The balance in the Donation Fund through the end of April was $185.9K. This is an increase of $680. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment
The enrollment for SARC at the end of January was 9,064. This is an increase of 5 enrollments since December. Statewide enrollment was 141,173, an increase of 400 enrollments since December. Numbers for February through April were not available at the time of this report.

Next Meeting Date
June 21, 2021 at 3:30 – 4:30 pm via zoom

Adjournment
With no further discussion the meeting was adjourned at 4:25 p.m.
San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
May 26, 2021

Members Present
Tade Akintade  Mary Ellen Eaton
Desiree Luong  Doug Pascover
Sylvia Yeh

Members absent
Beth Prentiss (Chair)  Sharmean Heffernan

Staff Present
Lourdes Gonzalez  John Hunt
Gina Jennings  Arushie Nugapitiya
Irene De La Rosa  Katherine Sanders
Ann Sieber  Francisco Valenzuela
Javier Zaldivar

Community Present
Elvira Casim  Erika Gonzalez
Melanie Gonzalez  David Grady
Claudia Hart  Amy Hellyer
Stan Higgins  Wayne Jasper
Jerry Jensen  Kaitlyn Krenttz
Tracey Marquart  Lori Menzies
Soheila Mozayan  Chasity Swartzel
Sommer Zehruny

Ms. Mary Ellen Eaton Committee member led the meeting via zoom.

Provider Input
None

SCDD Central Coast
Mr. David Grady discussed the following issues SCDD is working on:
- Collaborating with the Self Advocates and the People First conference
- Doing outreach for when Self Determination opens for everyone in July
- Collaborating with a bookstore to provide vocational training and employment in embroidery
- Working on a statewide training symposium to bridge the gap and navigate the Regional center and Mental Health worlds
- Second wave of trainings on emergency preparedness will begin and will give out Emergency Go-Kits to participants

Director Update
Mr. Javier Zaldivar Executive Director discussed these issues:
- Overview and feedback of things learned from Self Determination:
  - It is voluntary
  - Have been working on many barriers
  - Proposed updated Trailer Bill language
  - Not cost neutral as was intended
  - There are proposed funds in the upcoming budget
  - Families are to access generic funds first
• DDS should not have final say on spending plans which is happening due to Fair Hearings
• The orientations are universal because they are developed by DDS
• Spanish Speaking families have complained that their budgets are low

• Budget Priorities proposed:
  o Allocation for regional centers with low Early Start referrals
  o Service coordination funding – advocate and make your voice heard
  o Elimination of provider suplemental rates and Uniform Holiday schedule
  o Funding of bilingual differential for direct support

• Providers are to keep accurate documentation and be ready for audits for these reason Mr. John Hunt CFO will lead a presentation to train providers how to be SARC/Audit ready
• For Day Programs opening questions we have to wait on the County’s decisions

New and Closing Programs
Ms. Ann Sieber Community Services Manager gave the report.

1. New
   – Independent Living Services in Santa Clara

0. Closed

HCBS (Home & Community Based Services)
Ms. Ann Sieber Community Services Manager discussed the following topics:
• PCG will schedule site visits until July
• All visits include questions on the 10 rules, a virtual tour, and an interview with an individual
• Ms. Sieber requested feedback from the providers that completed the visit
• More evaluations will be done in the Fall
• March 7 2023 is the deadline to be compliant

Employment
Ms. Katherine Sanders Employment Specialist discussed the following topics:
• As the County opens full employment is opening as well
• Continue work on competitive integrated employment and incentive programs
• Continue the search in Employer of record agency
• SB639 on 14-C certificates (payment of sub wages to individuals) was passed and will be effective in a year

Announcements:
• Covid testing will be done through June 2021
• PPE giveaways in Soledad and Salinas coming up
• PAC meetings on the third Wednesday
• August Back Pack give away
• Holiday Boutique in December

Next SPAC Committee Meeting:
June 23, 2021 via zoom at 10:00 am.

Adjournment
The meeting was adjourned at 11:05 a.m.
San Andreas Regional Center  
Board of Directors  
BOARD DEVELOPMENT COMMITTEE MINUTES  
June 1, 2021

Committee Members Present:  
Christine Gianola  
Pamela Kerman  
Mary Le  
Kim Yen Nguyen (chair)

Committee Members Absent:  
Staff Present:  
Lourdes González  
John Hunt  
Mike Keeley  
Javier Zaldivar

The Board Development Committee Meeting was called to order at 4:30 p.m.; by Kim Yen Nguyen Committee Chair.

1. Confirm Board Education  
There will be a Board education on June 21, 2021 via Zoom. The topic will be on the “Employment Opportunities and Strategies”. Ms. Katherine Sanders Employment Specialist will present.

2. Applicants Update  
Recruiting efforts continue for the Santa Cruz and San Benito counties. The Committee will begin the process of recruiting a new Board member since Ms. Nguyen terms out on June 17, 2021. Ms. Mary Le will be the new Chair for the Board Development Committee.

3. Vacancies  
Two Vacancies in the Board:  
• 1 Santa Cruz County  
• 1 San Benito County

4. Member Terms  
• Ms. Nguyen will term out on June 17, 2021

5. Other  
The committee will work on recruiting members that represent the population of the regional center like race and ethnicity. Members are to have the required qualifications to be able to serve as well.

6. Next Committee Meeting Date/Time  
Tuesday, August 2, 2021

7. Adjournment:  
There being no further discussion, the meeting adjourned a 4:55 p.m.
San Andreas Regional Center  
Board of Directors  
EXECUTIVE COMMITTEE MINUTES  
June 1, 2021

Committee Members Present:  
Elisabeth Einaudi  
Martha Johanson  
Mary Le  
Glendora Pitre  
Christine Gianola (Chair)  
Pamela Kerman  
Kim Yen Nguyen  
Beth Prentiss

Committee Members Absent:  
Staff Present:  
Lourdes González  
Mike Keeley  
Irene De La Rosa  
Saskia Vandekamp  
John Hunt  
Arushie Nugapitiya  
Francisco Valenzuela  
Javier Zaldivar

Ms. Christine Gianola Board President called the meeting to order at 5:00 p.m. via Zoom

1. Risk Assessment Report  
Ms. Saskia Vandekamp Director of Community Services presented the SIR reports for the month of May 2021.

Total Incidents 549  
128 Incidents reportable to DDS.  
421 Incidents not reportable to DDS.  
17 Deaths  
13 Consumers reported missing with 0 not yet located  
20 Suspected Abuse/Exploitation  
5 Injuries Requiring Treatment Beyond First Aid  
25 Medical Need/Accident  
2 Victim of Crime  
8 Suspected Neglect  
38 Unplanned hospitalizations  
101 Aggressive Act

Ms. Vandekamp informed that for detailed information on the SIR report members can attend the QA meeting on 6/8/21 at 4:00 pm.

2. Development of the June 21, 2021 Board Meeting via Zoom. There will be a Board education. The topic will be on “Employment Opportunities and Strategies”. Ms. Katherine Sanders Employment Specialist will present. Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.
a. President’s Report: Christine Gianola
   1. Support for Service Coordinators

b. Executive Director’s Report: Javier Zaldivar
   1. Diversity Outreach Update
   2. Employment Programs Update
   3. Budget Update

c. Directors of Consumer Services: Mike Keeley
   1. New and Closing Programs
   2. Self-Determination 7/1/2021
   3. Day Programs Reopening

d. Committee Reports:
   Fiscal – There will be a report.
   Board Development – there will be a report
   People’s Advisory Committee – There will be a report.
   Service Provider Advisory Committee – There will be a report. And a recommendation to vote-in Ms. Mary Ellen Eaton as the new SPAC representative.
   Quality Assurance Advisory – There will be a report
   Program Policy Committee – No report.

3. Property Management Update
   No report, and the committee agreed to remove the topic as a standing item since it’s no longer needed.

4. Director’s Update
   Mr. Javier Zaldivar Executive Director updated the committee on the following topics:
   4731 Complaints and Whistle Blowers submitted.
   4731 is a client’s rights violation, SARC then investigates and has 21 days to respond to the complaint, and when the designee responds it goes to the department as well. Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.
   • 1 4731
      1. Allegations against a vendor were investigated by DDS and most were unsubstantiated except for one: The vendor was faulted for not reporting appropriately. A CAP (Correction Action Plan) was issued to the vendor. A separate CAP was issued for neglect of individuals, bad conditions at home, bad management, and inadequate support. Their serving capacity has been reduced and referrals have stopped.
• **1 Whistle Blower** reports submitted:
  1. SARC will terminate a vendor without cause due to lack of training and support.

• Mr. Zaldivar updated the committee on issues of deceased, and incarcerated individuals. He emphasized that the regional center is serving more and more complex individuals.

• The County has mandated to have a vaccination status for all business, SARC has sent the form to the employees, and it is planning on reopening the building safely when allowed.

• Last minute budget update, Items that made it through the Senate:
  - Restore Social Recreation, Camping Services
  - Elimination of FCPP/AFPF
  - Direct Service Professional Workforce Training & Development
  - Enhanced Caseload Ratios for Consumers with Low to No Purchase of Services
  - Self-Determination Supports
  - Implicit Bias Training
  - Enhance Caseworker Ratios at Regional Centers
  - Extend COVID Flexibilities
  - DDS Rate Study Implementation

5. Announcements
   • Working on bringing the summer festival back in August
   • Holiday Boutique returning

6. Other
   Ms. Prentiss will step down as the SPAC chair and Ms. Eaton will take her place.
   Mr. Zaldivar thanked Ms. Nguyen and Ms. Prentiss for their service,

7. Next committee/meeting date/time
   **Tuesday, August 2, 2021 at 5:00 pm via Zoom**

8. Adjournment
   There being no further discussion, the meeting adjourned at 6:05 p.m.
San Andreas Regional Center  
Quality Assurance Advisory Committee via Zoom  
June 8, 2021

Committee Members Present: Veronica Contreras Christine Gianola  
Glenda Pitre – Chair

Committee Members Absent: Martha Johanson

Staff Present: Lourdes Gonzalez John Hunt  
Hazel Jordan Mike Keeley  
Katie Magleby Arushie Nugapitiya  
Irene De La Rosa Saskia Vandekamp

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:05 pm.

I. Special Incident Reports

549 Total number of incidents.  
17 Total number of deaths.  
128 Incidents reportable to DDS.  
421 Incidents not reportable to DDS.  
38 Unplanned hospitalizations with 10 consumers remaining hospitalized.  
24 Planned hospitalizations.  
13 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:  
RCH -243  ICF – 15  SNF/NF – 5  ILS - 42  SLS – 105  
Family Home - 94  Foster Home - 5  Family Home Agency - 20  Psych Treat - 20

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She also shared specific details of the missing individuals like gender, ethnicity, and living situation. Ms. Magleby emphasized that with good weather the number of missing individuals increases. The committee discussed medical errors and it was pointed out that residential homes have stricter regulations and lock medicines, versus supported living services where they are more independent.

II. Quality Assurance (QA): (April)

A. QA Facility Monitoring - Residential Care, Level 4I only

6 Out of 6 scheduled FM’s completed  
1 Facilities received recommendations  
2 Facilities received corrective action plans
B. QA Unannounced Visits - Residential Care, Level 4I only
16 Out of 18 QA UV’s completed.
1 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:
Service Provider Facility Monitoring – no training scheduled
Service Coordinator Facility Monitoring was combined with New Employees Orientation 5/20/21
Behavior 101 Training was virtual for service coordinators - 5/6/21  18 attendees
Behavior Skills Training virtual for vendors – no training scheduled
Residential Services Orientation – no training scheduled
New Employees Orientation – 5/20/21 – 31 attendees

D. Standing QA Meetings:
Quality Assurance Around the Bay Quarterly Meeting – no meeting scheduled
Let’s Talk QA: Salinas office 05/05/21 - 8 attendees and San Jose office – 5/19/21 - 5 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity 17 Number of Deaths
3 Infant 0 Child 7 Adults and 7 Elderly

E. Highlights:
Certificate of Achievement:
No certificates given the month of May 2021

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services:
A. Health-Related Trainings Presented by San Andreas Health Services Unit:
    There has not been trainings with providers this month
B. Current projects/activities:

PPE DONATION:

- Saturday May 22, SARC organized a donation/testing day in Soledad (parking lot of the High school) flyers were mailed to the families.
- SARC provided Covid-19 testing and PPE donation for families. (Walk-in, no pre-registration)
  - SARC provided for PPE to 15 families.
- May 25 Salinas Office
  - SARC provided PPE to 80 families, and 6 providers.
- SARC also had First Transit (Transport Company) from Santa Cruz to pick up the PPE bags for their 63 registered families. First Transit will deliver them to each consumers’ home.
- SARC did not have a dedicated PPE donation Day at the San Jose office and Watsonville this month.
- SARC always accommodates special requests by:
  - Contacting liaison Service Coordinator
  - Emailing SOE@sarc.org with a subject of PPE.
- In May SARC provided 4 PPE special request for Providers and 2 families in San Jose.
  - 2 families in Watsonville received PPE.

Vaccination clinic

- May 11 was the second dose vaccination (for the April 20th first dose 437 doses) at our San Jose office. Safeway Pharmacy provided 382 second doses.
- May 17 was the second dose of (or the April 26th first doses 444 doses) also held at the San Jose office. Safeway Pharmacy provided 433 second doses and 5 first dose (population 12 to15 that showed up).
- No other vaccination clinics scheduled at this time

C. Highlights:

HSU presented information about the Health Services Unit, including dental, as part of the new employee orientation on May 28th via zoom.

Health Services Unit is also working with the Executive Team and HR to elaborate a protocol of return to work and safe visits face to face with consumers. This is still at the initial planning stage and will be solidified once the new guideline from the State, CDC and Public Health come out mid-June.

IV. Supported Living Services (SLS):

A. SLS QA’s: One QA evaluation was conducted with one SLS provider. The staff and client files were in good shape and had most of the required documents per Title 17 with the exception of a few items. The staff and client interviews indicated they were supported and well served by the provider.
B. SLS/ILS Roundtable: Resource Specialist, Mary Lynn Rochlitz, presented the following information at the May 12th 2021 Roundtable held virtually on Zoom.

- SLS Vacancies
- Electronic Visit Verification Implementation
- COVID Check-In
- COVID Resources
- SPAC meeting will be May 26, 2021

**Highlights:**
The next Roundtable Meeting will be June 9, 2021.

**Supported Living Orientation For Individuals and Families**

1 Completed, 9 Total attendees

**SLS New Vendor Orientation**

0 Completed, 0 Total attendees

**V. Community Services:**

- Residential Service Orientation (RSO) 0 Completed, 0 Total attendees
- RSO (mini for FHA) 1 Completed, 3 Total attendees

**VI. Emergency Response Plan Report**

No Updates.

**VII. Other:**
The committee discussed options for individuals with behaviors and the vaccine such as:

- Reduce waiting time
- Get it at the doctor’s office
- Plan on a quiet place
- Drive thru
- In-home vaccinations

**VIII. Next QAAC meeting is scheduled for:**

*August 10, 2021 at 4:00 pm via zoom*

**IX. Adjournment:**
There being no further discussion, the meeting adjourned at 4:50 p.m.