SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, May 17, 2021 **Time: 5:00 - 7:00 p.m.**

Location: Via Zoom — Register for a zoom link at:

https://zoom.us/meeting/register/tJcrduCvrT0iGtTJCaCDomLCqax1SBcMSfI8

AGENDA

5:00 — 5:02 I. Call to Order & Introduction. . . . . Christine Gianola

5:02 — 5:05 II. Vision Statement. . . . . Kim Yen Nguyen

5:05 — 5:09 III. Approval of Minutes

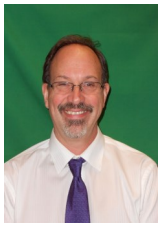
1. Board Meeting Minutes - 3/15/21
2. Fiscal Committee Meeting Minutes - 3/15/21
3. Service Provider Advisory Committee Meeting Minutes - 3/24/21
4. Program Policy Committee Meeting Minutes - 5/4/21
5. Board Development Committee Meeting Minutes – 5/4//21
6. Executive Committee Meeting Minutes - 5/4/21
7. Quality Assurance Advisory Committee Meeting Minutes– 5/11/21
8. People's Advisory Committee Meeting Minutes –

5:09 — 5:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (*Welfare and Institutions Code Section 4660 (c)*). People wishing to give input are invited to use the lectern or remain at their seats while speaking.

5:20 — 5:35 V. Presidents Report . . . . . Christine Gianola
1. Grass Roots Meeting Update

5:35 — 6:00 VI. Executive Director's Report. . . . . Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Year-End Performance Contract
4. Budget Update



6:00 — 6:20 VII. Director of Consumer Services Report. . . . . .Mike Keeley
1. New and Closing Programs
2. Self-Determination Update
3. Day Programs Reopening

6:20 — 6:45 VIII. Committee Reports
1. Fiscal . . . . . Elisabeth Einaudi
2. Board Development . . . . .Kim Yen Nguyen
3. People's Advisory Committee . . . . . Christine Gianola
4. Quality Assurance Advisory . . . . . .Glendora Pitre
5. Service Provider Advisory . . . . Beth Prentiss
6. Program Policy . . . . Martha Johanson
7. ARCA . . . . . Pam Kerman

6:45 — 6:50 IX. Public Comment

6:50 — 6:55 X. Board Comment

6:55 — 7:00 XI. Announcements

SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
March 15, 2021

Presiding:	Christine Gianola Board President	
Board Members Present:	Veronica Contreras	Nefte Couttolenc
	Jon Drennan	Elisabeth Einaudi
	Martha Johanson	Pamela Kerman
	Andy Le	Mary Le
	Jock Mayes	Kim Yen Nguyen
	Glendora Pitre	Beth Prentiss
	Daniel Stickney	
Board Members Absent:		
Staff Present	Ruben Colon	Mahnaz Ehsan
	Lauria Furuya	Lourdes González
	Diana Gutierrez	John Hunt
	Lisa Hartley	Angel Johnson
	Mike Keeley	Julie Lussier
	Jamie Nguyen	Arushie Nugapitiya
	Phien Phan	Kim Pierce
	Irene De La Rosa	Saskia Vandekamp
	Abigail Walker	Javier Zaldivar
Community Present:	Tash Bullock	Erika Gonzales
	David Grady	Melissa Robinson (DDS)
	Jan Stokley	Erika M.

CALL TO ORDER

Ms. Christine Gianola Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 4:02 p.m. via zoom, Ms. Gianola also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the mission statement was read by Mr. Jock Mayes.

APPROVAL OF MINUTES

M/S/C Moved to approve the February meeting minutes. (Stickney/Kerman) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 2/17/21
2. Fiscal Committee Meeting Minutes 2/17/21
3. Service Provider Advisory Committee Meeting Minutes - 2/24/21
5. Board Development Committee Meeting Minutes – 3/2/21
6. Executive Committee Meeting Minutes - 3/2/21
7. Quality Assurance Advisory Committee Meeting Minutes– 3/9/21

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady gave an update on what they are currently working on:

- Sunflower Project at the San Jose airport that helps individuals with Developmental Disabilities just by wearing a lanyard with sunflowers on it.
- Collaborating with Katherine Sanders on Employment First to obtain a higher level of support for individuals
- Trainings on emergency preparedness and give out Emergency G0-Kits to participants
- In collaboration with Ruben Colon Diversity Specialist and the Task Force working on improvement of intake cases and informing about respite.

PRESIDENT'S REPORT

Ms. Christine Gianola discussed Helen Adams Keller American author, disability rights advocate, political activist and lecturer. She was a great advocate even though she was blind. She is remembered as an advocate for people with disabilities, amid numerous other causes. The deaf community was widely impacted by her as well.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director discussed the following topic:

- Focus is on Early Start Referrals and how to bring them up
- The Alternative Services model is not ideal but we are working with it, don't expect normalcy until 2022
- Outreach continues with PPE giveaways, 500 families have been served so far.
- Self-Determination will open for everyone soon
- Launch of Community Navigator Program provides consistency to regional services

Covid-19 Status Update:

- 630 – Individuals tested positive
- 3 – Hospitalized due to Covid-19
- 77 – in Supportive Living
- 40 – in Independent Living
- 34 – Intermediate Care Facility (ICF)
- 260 – Residential homes
- 17 – Skilled Nursing Facility
- 275 – Family Situation (probably under reporting)
- **23** – have passed away (6 in last month)
- 2 homes are being monitored

Ms. Janet Stokley announced the launch of the ERAP (Emergency Rental Assistance Program) were the state helps pay 80% of unpaid rent.

On March 15 vaccine eligibility will include individuals with Down syndrome and other high risk factors.

- Vaccine clinic scheduled for March 17 and 18 at the newly opened Watsonville clinic
    - The Pfizer vaccine will be given
    - Only individuals that are residents and people that work in the Santa Cruz county can participate
    - The letter listing the qualifying details has gone out but it does not guarantee a vaccine
    - SARC will support individuals with transportation to the vaccine contact service coordinator for assistance
    - Translation will be available
    - Check the *COVID-19 Vaccine Registration* webpage to access helpful resources:
        - My Turn
        - Vaccine Finder
        - Vaccine Standby-List
        - Verification letters

Disparity Outreach Update

Mr. Ruben Colon discussed these topics:

- Purchase of Service (POS) Data Analysis Fiscal Year 2019 – 2020 presentation will be on 4/15/21
- 3/20/21 PHP Resource Fair
- Welcome orientations will be done virtually now
- FCSN talent show entry deadline is 4/2/21

Employment Update

Ms. Saskia Vandekamp gave the following information:

- 4/28/21 Employment Workshop to learn about working on the state internship program that will allow individuals to work at state offices
- Stay tuned to SB639 hearings on 14-C certificates (payment of sub wages to individuals)
- Unemployment rate is 9%
- Competitive Employment presentation on 4/28/21.

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

NEW AND CLOSING PROGRAMS

2 New

- Pharmacy Services
- Comfort Care adding respite

2 Closed

- Care home due to staff issues
- Level 4 home due to Covid-19 issues

Self-Determination (SDP) Update
February data:

SD Process	**February 2021**
Slots Available	125
Enrolled Cases	99
Needs Orientation	6
Withdrawn	33
Individual budgets certifications completed	35
FMS completed	26
Spending plans in progress	8
Self Determination IPP	31
Next Orientation	March/April planning to coordinating with Neuro Nav

- SARC is preparing for the big rollout and opening the program to all individuals
- Neuro-Nav will be doing trainings for service coordinators at the end of March
- Second staff training will be done in April
- Informational Meeting will be done in May for interested individuals

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Committee Chair gave the report:

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of January 2021 was $32.2M and the year to date was $268.9M. The current allocation is $488.2M.

2. Individuals Served
The number of individuals served as of January 2021 was 16,727. This is a decrease of 211 since January 2020.

3. Operations (OPS)
Expenses for the month of February were $3.5M and the year to date were $27M. The Fiscal Year Projection is $42.4M and the estimated allocation is $42.5M. This leaves us with a surplus of approximately $99K.

4. Cash Position
The cash position through the end of February was $82.8M. This is an increase of $1.3M since January.

5. Donation Fund
The balance in the Donation Fund through the end of February was $181.6K. This is an increase of $2,121. This change was due to miscellaneous contributions and/or disbursement requests received during the month.

6. Medicaid Waiver Enrollment
The enrollment for SARC at the end of November was 9,036. This is an increase of 53 since October. Statewide enrollment was 140,248, an increase of 475 since October. Numbers for December were not available at the time of this report.

Ms. Einaudi brought 6 contracts reviewed by the Fiscal Committee to the Board for approval:

1. **M/S/C Moved to approve the Stephanie Young Consultants, Inc. Service Contract FY 2021-22, 2022-23, 2023-24, totaling $1,730,000.16 (Mary Le/Andy Le) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.**

2. **M/S/C Moved to approve the Marylinn Reinhardt, DDS Hospital Dental Group Conscious Sedation Service Contract FY 2021-22 totaling $262,438.12. (Nguyen/Stickney) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.**

3. **M/S/C Moved to approve the Marylinn Reinhardt, DDS Hospital Dental Group General Anesthesia service Contract FY 2021-22 totaling $678,100.80. (Pitre/Kerman) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.**

4. **M/S/C Moved to approve the Adroit Advanced Technologies, Inc. Transportation Contract FY 2019-20, 2020-21 totaling $943,782.00. (Johanson/Stickney) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.**

5. **M/S/C Moved to approve the Adroit Advanced Technologies, Inc. Transportation Contract FY 2021-22, 2022-23, 2023-24 totaling $2,484,000.00. (Le/Pitre) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.**

6. **M/S/C Moved to approve the Outbound Transportation Contract FY 2019-20, 2020-21, 2021-22 totaling $9,437,989.20. (Stickney/Couttolenc) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries**

BOARD DEVELOPMENT
Ms. Nguyen referred the audience to the minutes in the package

PEOPLE'S ADVISORY COMMITTEE (PAC)
The committee has had good meetings and good discussions.

QUALITY ASSURANCE ADVISORY COMMITTEE
Ms. Pitre referred the audience to the minutes in the package

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Ms. Beth Prentiss referred the audience to the minutes in the package

PROGRAM POLICY COMMITTEE
No Meeting

PUBLIC COMMENT
None

BOARD COMMENT
Ms. Prentiss acknowledged SARC's effort in scheduling the vaccine clinic
Ms. Johanson stated that she appreciates the phone calls that were done to the families

ANNOUNCEMENTS

- Covid testing will be done through June 2021
- PPE giveaways has increased a lot after the calls to families
- Emails for family distribution increased a lot due to calls as well
- 4/15/21 Disparity Meeting
- 4/23/21 Legislative Luncheon via zoom

ADJOURNMENT
M/S/C Moved to adjourn the meeting. (Johanson/Nguyen) No further discussions. All in favor, Motion carries.

Meeting adjourned at 5:53 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

_____
Ms. Glendora Pitre

San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
March 15, 2021

Committee Members Present:	Jon Drennan	Elisabeth Einaudi
	Martha Johanson	Pamela Kerman
	Mary Le	Daniel Stickney
Committee Member Absent:	Nefte Couttolenc	
Staff Present:	Karla Cruz	Lourdes Gonzalez
	John Hunt	Gina Jennings
	Saskia Vandekamp	Javier Zaldivar

Meeting called to order at 2:30 pm. by Ms. Elisabeth Einaudi Committee Chair. The Fiscal Committee met via zoom.

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of January 2021 was $32.2M and the year to date was $268.9M. The current allocation is $488.2M.

2. Individuals Served
The number of individuals served as of January 2021 was 16,727. This is a decrease of 211 since January 2020.

3. Operations (OPS)
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6. Medicaid Waiver Enrollment
The enrollment for SARC at the end of November was 9,036. This is an increase of 53 since October. Statewide enrollment was 140,248, an increase of 475 since October. Numbers for December were not available at the time of this report.

7. Contracts Review
The committee reviewed 6 contracts to recommend to the full Board for approval:

1. **M/S/C Moved to recommend to the full Board approval of the Stephanie Young Consultants, Inc. Service Contract FY 2021-22, 2022-23, 2023-24, totaling $1,730,000.16. (Kerman/Drennan) No further discussions. All in favor. Motion carries.**

2. **M/S/C Moved to recommend to the full Board approval of the Marylinn Reinhardt, DDS Hospital Dental Group Conscious Sedation Service Contract FY 2021-22 totaling $262,438.12. (Johanson/Drennan) No further discussions. All in favor. Motion carries**

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6. **M/S/C Moved to recommend to the full Board approval of the Outbound Transportation Contract FY 2019-20, 2020-21, 2021-22 totaling $9,437,989.20 (Drennan/Stickney) No further discussions. All in favor. Motion carries**

8. Next Meeting Date
May 17, 2021 at 2:30 – 3:30 pm via zoom

9. Adjournment
With no further discussion the meeting was adjourned at 3:30 p.m.

San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
March 24, 2021

Members Present	Tade Akintade	Mary Ellen Eaton
	Sharmean Heffernan	Desiree Luong
	Doug Pascover	Beth Prentiss (Chair)
	Sylvia Yeh	
Members absent		
Staff Present	Lourdes Gonzalez	John Hunt
	Gina Jennings	Mike Keeley
	Arushie Nugapitiya	Irene De La Rosa
	Katherine Sanders	Ann Sieber
	Francisco Valenzuela	Saskia Vandekamp
	Javier Zaldivar	
Community Present	Cathy Buchard	Melanie Gonzalez
	David Grady	Anne-Marie Green
	Claudia Hart	Amy Hellyer
	David Horwitz	Christine Hunt
	Wayne Jasper	Jerry Jensen
	Mahteme Lukew	Sarah Macy
	Tracy Marquart	Lori Menzies
	Soheila Mozayan	Casey Weber

Ms. Beth Prentiss Committee Chair led the meeting via zoom.

Provider Input

- PHP virtual Transition fair went very well for being the first time on line.

Director Update

Mr. Javier Zaldivar Executive Director discussed these issues:

- Keep an eye out for AB53 it will add an extra unpaid holiday
- ARCA opposes bill that curtails participation in elections
- Budget is good due to record reserves coming in

Vaccines:

- SARC is finalizing clinic collaborations with Santa Clara county and Monterey county
- The clinic in Santa Cruz county went well, some hiccups were:
    - Registration issues with the pharmacy
    - Registered people that were not attached to SARC
- Last minute vaccine notices are sent because that is when the County notifies us
- Ms. Vandekamp shared that screening was not done by Safeway but they facilitated the situation by being very flexible
- Providers should work on preparing individuals for the vaccine

- As Santa Clara County opens up to less restrictive tiers SARC is working with the Department on reopening of day programs.
- Nothing will open before mid-summer
- CCL will release a pin on vaccinated people and the Department has being asked not to add a bureaucratic layer
- There is no update on the Alternative Services rates
- SARC has the authority to audit vendors and will review what the requirements of vendors are
- Mr. Hunt was asked to do a presentation on the regulations to follow for an audit
-

Covid-19 Status Update:

- 1 individual hospitalized
- 2 homes being monitored

- Emergency Preparedness:
    - Fire season is approaching prepare backup plans for individuals
    - Prepare electronic needs in case of disruptions
    - SARC can support with generators if needed
    - Prepare videos, emergency kits

New and Closing Programs

Ms. Saskia Vandekamp Associate Director of Community Services gave the report.
February Report:

2 New

- Pharmacy in Santa Clara
- Personal Assistant in Santa Cruz County

1 Closed

- Residential home

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager discussed the following topics:

- 83 vendors have been identified to be visited on site, DDS will notify them
- 25 vendors placed on the waiting list
- Please update your contact information if it has changed and send it to Ms. Sieber

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- 4/8/21 webinar on “Disparity & Inclusion in work place
- 4/28/21 Employment workshop for individuals and families on Internship program
    - 512 hours available for Administrative positions at the State level
- SB639 approved to eliminate 14C certificates that phases out sub wages
- 9% unemployment rate in California
- Watch on YouTube the hiring chain video with Sting

SCDD Central Coast

Mr. David Grady discussed the following issues SCDD is working on:

- Sunflower Project at the San Jose airport that helps individuals with Developmental Disabilities just by wearing a lanyard with sunflowers on it.
- Trainings on emergency preparedness and give out Emergency G0-Kits to participants
- Trainings in Developmental Disabilities at the HOPE Symposium

Announcements:

PPE giveaways continue
Covid testing continue
4/23/21 Legislative Luncheon
5/8/21 PHP Spanish Resource Fair
NCI (National Core indicator) survey will go out stay tuned
Immediately communicate any change in administration to SARC

Presentation from Kidpower Resources

- Social Safety Skills
- Boundary Skills
- Safety
- Workshops
- Tailor Services to Participants

Next SPAC Committee Meeting:

April 28, 2021 via zoom at 10:00 am.

Adjournment

The meeting was adjourned at 11:15 a.m.

San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes (via zoom)
April 28, 2021

Members Present	Mary Ellen Eaton	Sharmean Heffernan
	Desiree Luong	Doug Pascover
	Beth Prentiss (Chair)	
Members absent	Tade Akintade	Sylvia Yeh
Staff Present	Lourdes Gonzalez	John Hunt
	Mike Keeley	Arushie Nugapitiya
	Katherine Sanders	Ann Sieber
	Saskia Vandekamp	Javier Zaldivar
Community Present	Erika Gonzalez	Melanie Gonzalez
	David Grady	Anne-Marie Green
	Wayne Jasper	Jerry Jensen
	Benon Kalisa	Sarah Macy
	Amy Wright	

Ms. Beth Prentiss Committee Chair led the meeting via zoom.

Provider Input

- PHP – 5/26/21 Virtual Retirement Event for Trudy
- PHP – 5/8/21 Virtual Resource Fair in Spanish
- Abilitypath – 5/13/21 Filoli Garden event

The committee discussed if it's allowed to ask staff if they have been vaccinated and if it can be made a requirement for employment, the feedback was:

- To check with an attorney
- DDS said it is okay as long as no one is discriminated
- To remember that recipients of federal funds have to abide by their regulations and it has to be applied equally to everyone with no discrimination.

The Role of SPAC

Ms. Prentis shared what the Lanterman Act states about the Service Provider Advisory Committee (SPAC) …"*the committee shall provide advice, guidance, recommendations, and technical assistance to the regional center board in order to assist the regional center in carrying out its mandated functions."*
She wanted to gage the committees' feelings on whether they are getting what they want or expected. She said that she has not received enough participation or feedback from the vendors. She asked if the committee was not meeting their needs, is there a need to restructure it. It was discussed if they didn't feel comfortable enough to share and express their ideas. It was suggested that a sub-committee or focus meetings be formed to discuss topics more freely then take them to the Board and regional center.

Mr. Keeley suggested that at the moment the All Providers Q&A calls are going well and maybe is substituting the need for SPAC.
It was also emphasized that the regular scheduled meetings such as SLS/ILS roundtable continue and vendors have a place to trade ideas.
Mr. Zaldivar stressed that he is always available to discuss any issues that rise just get in touch with him.

Director Update

Mr. Javier Zaldivar Executive Director discussed these issues:

- A 3rd home is being monitored for Covid-19 infections, all were vaccinated and all got infected but most are asymptomatic, 2 are hospitalized only. Continue to be vigilant and if PPE is needed send an email to soe@sarc.org
- Still waiting on guidance from the Department on what to do with the attestation were the absence billing language was removed
- Face to face meeting will resume once the Department sends the Directive, SARC is working out a plan that will keep everyone safe while doing their job.

Vaccines:

- The first shot San Jose clinics have been done and there were many cancellations, SARC will probably not hold another clinic
- Behaviorists where on hand to support our individuals
- SARC can provide transportation to individuals that need to go get their vaccine contact the service coordinator
- SARC clinics have distributed about 2000 vaccines:
    - 600 in Santa Cruz County
    - 300 in Levis stadium
    - 1000 in Santa Clara County
- SARC's CRDP has received start-up money to issue a 637 proposal
    - It will serve individuals with intense behaviors and mental issues
    - The RFP has gone out and it should be done by June 30, 2021

Budget Update:

- Expect the revised budget in one week.
- In general the budget is in good shape

New and Closing Programs

Ms. Saskia Vandekamp Associate Director of Community Services gave the report.
March Report:

1 New

- Independent Living Services in Santa Clara

0 Closed

HCBS (Home & Community Based Services)

Ms. Ann Sieber Community Services Manager discussed the following topics:

- DDS will announce the grant winners on Friday, April 30, 2021
- Ms. Sieber will inform the winners as soon as she receives the letters

Employment

Ms. Katherine Sanders Employment Specialist discussed the following topics:

- SB639 that proposes to eliminate 14C certificates that phase out sub wages was pushed thru another committee
- The Department of Rehabilitation and Education have developed a Competitive Integrated (CI) road map that contains a lot of good information
- Person Centered DDS trainings are very good and provide a lot of information for vendors to provide service
- No employer of record found yet

SCDD Central Coast

Mr. David Grady discussed the following issues SCDD is working on:

- Employment trainings offered
- The PHP resource fair in Spanish is part of the effort to reduce disparity in underserved communities
    - Ms. Prentiss mentioned that those communities also suffer disparity due to not having access to technology
- Doing Respite trainings with Special Kids Connect
- The Self Determination program continues at a slow steady pace, it will open for everyone in June.
- VTA has suffered a malware ransom and has disrupted services keep an eye out for any of our individuals affected.

Announcements:

IHSS Connect it helps you find a job and recipients

Next SPAC Committee Meeting:

May 26, 2021 via zoom at 10:00 am.

Adjournment

The meeting was adjourned at 11:30 a.m.

San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
May 4, 2021

Committee Members Present:	Christine Gianola	Martha Johanson (Chair)
	Pamela Kerman	Mary Le
	Kim Yen Nguyen	
Committee Members Absent:		
Staff Present:	Jim Elliott	Lourdes González
	John Hunt	Mike Keeley
	Arushie Nugapitiya	Irene De La Rosa
	Saskia Vandekamp	Javier Zaldivar

The meeting was called to order at: 2:33 p.m. by Ms. Martha Johanson Committee Chair via Zoom.

1. The committee reviewed the *Supportive Living Arrangements Policy*, *Day Care Policy*, and *Co-Pay Policy* again since some revisions were suggested.

Here are the revisions to the Supportive Living Arrangements policy:

SUPPORTED LIVING ~~ARRANGEMENT~~ SERVICES POLICY

I. Intent:

It is the intent of San Andreas Regional Center to make supported living ~~arrangement~~ services available to ~~consumers~~ individuals served by the regional center ~~who choose and/or prefer those services~~ in order to assist them to reside and integrate in the least restrictive community setting consistent with their choices and abilities. The regional center shall implement this policy in compliance with all existing federal and state laws and regulations (e.g. California Welfare & Institutions Code §4689 and Title 17 California Code of Regulations §58600 et al).

II. Definitions:

Consumers, Individuals served by the regional center and Persons we serve are terms that are used interchangeably throughout the San Andreas Purchase of Service policies to refer to those individuals who receive services from the regional center. These same terms are used throughout the Lanterman Developmental Disabilities Services Act.

Supported Living Arrangements (SLA) include the provision of opportunities for adults with developmental disabilities, regardless of degree of disability, to live in homes that they own or lease with support available as often and for as long as it is needed, when it is the preferred objective in the individual program plan.

Supported Living Services (SLS) include, but are not limited to, assessment of ~~consumer~~ individual needs; assistance in finding, modifying and maintaining a home; facilitating circles of support to encourage the development of unpaid and natural supports in the community; advocacy and self-advocacy facilitation; development of employment goals; social, behavioral, and daily living skills training and support; development and provision of 24-hour emergency response systems; securing and maintaining adaptive equipment and supplies; recruiting, training, and hiring individuals to

provide personal care and other assistance, including in-home supportive services workers, paid neighbors, and paid roommates; providing respite and emergency relief for personal care attendants; and facilitating community participation.

III. Policy:

Consistent with the commitment by the Department of Developmental Services (DDS), it is the policy of San Andreas Regional Center to provide opportunities for adults with developmental disabilities, regardless of the degree of disability, to live in homes that they own or lease and to provide support as often and for as long as it is needed. The ultimate goal is to provide opportunities for individuals with developmental disabilities to be integrated into the mainstream life of their natural communities.

San Andreas Regional Center's implementation of supported living shall be guided by the following principles:

- *~~Consumers~~ Individuals shall be supported in living arrangements which are typical of those in which persons without disabilities reside.*
- *The services or supports that ~~a consumer~~ an individual receives shall change as ~~his or her~~ their needs change.*
- *The ~~consumer's~~ individual's preference shall guide decisions concerning where and with whom ~~he or she~~ they live~~s~~.*
- *~~Consumers~~ Individuals shall have control over the environment within their own home.*
- *Individuals and, where applicable, their limited conservator shall have a choice regarding the selection of the supported living services provider and provider staff selected to work with them.*
- *The purpose of ~~furnishing~~ providing services and supports ~~to a consumer~~ shall be to assist that individual to exercise choice in ~~his or her~~ their life while building critical and durable relationships with other individuals.*
- *The services or supports shall be flexible and tailored to ~~a consumer's~~ the individual's needs and preferences.*
- *Services and supports are most effective when ~~furnished~~ provided where a person lives and within the context of ~~his or her~~ their day-to-day activities.*
- *~~Consumers~~ Individuals shall not be excluded from Supported Living Arrangements based solely on the nature and severity of their disabilities*
- *Individuals and their roommates will be responsible for their rent, mortgage, or lease payments and household expenses.*
- *Individuals may experience temporary financial barriers to their supported living arrangement. After exploring available generic services and supports, a regional center may contribute towards rent, mortgage, or lease payments and/or household expenses for up to six months in order to meet the specific needs of the individual. The executive director or their designee may determine that continued payment is required to guarantee the individual's health and safety. Any payments the regional center makes shall be reviewed quarterly.*

IV. ***Purchase of Service Standard:***

Supported Living Services (SLS) shall be designed to assist ~~consumers~~ individuals within their circle of support, based on their interests and capacities and the availability of generic services.

The cost of supported living services shall comply with Supported Living Arrangements (SLA) Costs, California Code of Regulations, Title 17, Section 58617 all applicable statutes and regulations and shall be cost-effective and appropriate to meet the individual's needs.

SUPPORTED LIVING ARRANGEMENT COSTS
CALIFORNIA CODE OF REGULATIONS, TITLE 17 PUBLIC HEALTH

SECTION 58617

(a) Before SLS is provided to an ~~consumer~~, individual the projected annual cost of the ~~consumer's~~, individual's SLA, as determined through the ~~consumer's~~, individual's IPP process, shall not exceed the total annual cost of the regional center funded services and supports that would be provided if the ~~consumer~~, individual were served in an appropriate licensed residential facility as identified through the IPP process, provided:

1. *The total annual cost of services and supports shall include the regional center costs for residential placement (or costs incurred by the State for 24 hour long term health care, community-based day program, transportation, and other services and supports; and*
2. *The appropriate licensed facility for a ~~consumer~~, individual who is living in a licensed facility at the time of the cost comparison shall be that licensed facility.*

(b) Notwithstanding (a), when the ~~consumer~~, individual does not reside in a licensed facility, the projected annual cost of a ~~consumer's~~, individual's SLA shall be deemed to have met the conditions of (a) when the cost is within the range of annual costs of SLAs for other ~~consumers~~, individuals with comparable needs for regional center services and supports, who are currently receiving SLS from the regional center.

(c) Notwithstanding (a), the projected annual costs of a ~~consumer's~~, individual's SLA shall have met the requirements of (a) when the ~~consumer~~, individual is one of a group of ~~consumers~~, individuals receiving, or projected to receive, SLS services from the same vendor, provided the aggregate cost to the regional center of the SLAs of the grouped ~~consumers~~, individuals does not exceed the total cost to the regional center that would have resulted had the costs for services and supports for each of the grouped ~~consumers~~, individuals been determined individually in accordance with (a).

The individual's interdisciplinary program planning team shall discuss and determine the amount and manner in which they are served by the supported living services provider. Service hours, including both awake and sleep staff hours, shall take in to account the individuals' needs, the presence and availability of other services and supports, and the individual's health and safety.

V. ~~Exceptions to this Policy~~ Exception Process:

The executive director has full discretion to authorize service purchases which are exceptions to the board-adopted purchase of service polices and standards. The executive director has designated ~~different~~ certain ~~members~~ individuals within the ~~organization~~ regional center who ~~may~~ are authorized to grant an exception in the executive director's stead; ~~a director's exception. They are called the~~ These individuals are referred to as director's designees.

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request.

A time line for the director's exception review is set by agreement between the ~~consumer~~ individual/family and the service coordinator but the time line may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime the

coordinator presents the information to the manager to determine whether a director's exception may be warranted.

At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary.

If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the ~~consumer~~ individual/family, and gives a copy of the amended plan to the ~~consumer~~ individual/family.

~~If the exception is not granted, the service coordinator promptly informs the consumer/family that it has not been granted, informs the consumer/family of their appeal rights, and sends a notice of action and a fair hearing form.~~

VI. Notice of Action

~~If a decision is made to deny, reduce, or cancel the service without the agreement of the consumer or the consumer's representative, a Notice of Action will be sent.~~ If an exception is not granted, or if a decision is made to deny, reduce, or cancel the service without the agreement of the individual or the individual's representative, a Notice of Action and a Fair Hearing form will be sent.

~~Adopted 10/15/2012~~
Reviewed 5/4/2021

Revisions to the Day Care Policy:

… When an individual age 3-~~18~~ 17 needs specialized day care, San Andreas Regional Center may pay only the cost of the day care service that exceeds the cost of providing day care services to a child without disabilities, up to the minimum wage for that city or county. San Andreas Regional Center may pay in excess of the minimum wage if there are exceptional circumstances ~~like~~ such as ~~very high~~ intensive behaviors or other self-help needs. The planning team may also consider other exceptional circumstances related to the family's needs. ….

Revisions to the Co-Pay Policy:

*… III. **Policy:** San Andreas Regional Center will advocate and assist the individual in accessing services deemed necessary in the Individual Program Plan/Individual Family Service Plan and which are available as a covered benefit through their health care service plan or health insurance policy. Services for which co-payments or co-insurances ~~will~~ may be funded are those necessary for treatment of the individual's developmental disability and which the Regional Center would otherwise fund but are provided as a covered benefit of the ~~consumer's~~ individual's health care service or health insurance plan or policy. The Regional Center will consider requests for reimbursing co-payments or co-insurances regardless of whether an ~~consumer~~ individual or their responsible party has met their deductible.*

2. Policy Tracking List

Policies to be reviewed next: October 5, 2021

- Adult Day Programs
- Conference
- **Transparency & Public Information *(DDS approval not needed)*
- **Informational Technology *(DDS approval not needed)*

3. Next Committee Meeting Date/Time

Tuesday, October 5, 2021

4. Adjournment

There being no further discussion, the meeting adjourned at 3:45 p.m.

San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
May 4, 2021

Committee Members Present:	Christine Gianola	Pamela Kerman
	Mary Le	Kim Yen Nguyen (chair)
Committee Members Absent:		
Staff Present:	Lourdes González	John Hunt
	Mike Keeley	

The Board Development Committee Meeting was called to order at 2:50 p.m.; by Kim Yen Nguyen Committee Chair.

1. Confirm Board Education
There will be a Board education on May 17, 2021 via Zoom. The topic will be on the "Mentoring Programs for Individuals with Developmental Disabilities". Mr. Francisco Valenzuela will present.

2. Applicants Update
Recruiting efforts continue for the Santa Cruz and San Benito counties. Several applications are on file for Santa Clara County

3. Vacancies
Two Vacancies in the Board:

- 1 Santa Cruz County
- 1 San Benito County

4. Member Terms

- Ms. Nguyen will term out in June

5. Other
Ms. Mary Le will replace Ms. Nguyen as the Committee Chair once she terms out.

6. Next Committee Meeting Date/Time
Tuesday, June 1, 2021

7. Adjournment:
There being no further discussion, the meeting adjourned a 3:20 p.m.

San Andreas Regional Center
Board of Directors
EXECUTIVE COMMITTEE MINUTES
May 4, 2021

Committee Members Present:	Elisabeth Einaudi	Christine Gianola (Chair)
	Martha Johanson	Pamela Kerman
	Mary Le	Kim Yen Nguyen
	Glendora Pitre	Beth Prentiss
Committee Members Absent:		
Staff Present:	Lourdes González	John Hunt
	Mike Keeley	Arushie Nugapitiya
	Irene De La Rosa	Francisco Valenzuela
	Saskia Vandekamp	Javier Zaldivar

Ms. Christine Gianola Board President called the meeting to order at 4:04 p.m. via Zoom

1. Risk Assessment Report

Ms. Saskia Vandekamp Director of Community Services presented the SIR reports for the months of March and April 2021.

Total Incidents 739 (March)
123 Incidents reportable to DDS.
616 Incidents not reportable to DDS.
12 Deaths
5 Consumers reported missing with 0 not yet located
10 Suspected Abuse/Exploitation
8 Injuries Requiring Treatment Beyond First Aid
22 Medical Need/Accident
6 Victim of Crime
8 Suspected Neglect
52 Unplanned hospitalizations
105↑ Aggressive Act

Total Incidents 597 (April)
123 Incidents reportable to DDS.
471 Incidents not reportable to DDS.
12 Deaths
6 Consumers reported missing with 0 not yet located
11 Suspected Abuse/Exploitation
4 Injuries Requiring Treatment Beyond First Aid
33 Medical Need/Accident
2 Victim of Crime

17 Suspected Neglect
42 Unplanned hospitalizations
131↑ Aggressive Act

Ms. Vandekamp explained the requirements for DDS reportable incidents versus SARC requirements.

2. Development of the May 17, 2021 Board Meeting via Zoom. There will be a Board education. The topic will be on "Mentoring Programs for Individuals with Developmental Disabilities". Mr. Francisco Valenzuela will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President's Report: Christine Gianola

1. Grass Roots Meeting Update

b. Executive Director's Report: Javier Zaldivar

1. Diversity Outreach Update
2. Employment Programs Update
3. Year-End Performance Contract
4. Budget Update

c. Directors of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Self-Determination Update
3. Day Programs Reopening

d. Committee Reports:

Fiscal – There will be a report.
Board Development – there will be a report
People's Advisory Committee – There will be a report.
Service Provider Advisory Committee – There will be a report.
Quality Assurance Advisory – There will be a report
Program Policy Committee – There will be a report.
ARCA – There will be a report

3. Property Management Update
Mr. John Hunt Chief Financial Officer gave the report.

San Jose Office –None.

Salinas Office – None

Watsonville Office – Opened March 15 for essential workers and doing minor revisions currently.

4. Director's Update
Mr. Javier Zaldivar Executive Director updated the committee on the following topics:
4731 Complaints and Whistle Blowers submitted.
4731 is a client's rights violation, SARC then has 20 days to respond and when the designee responds it goes to the department as well.
Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- **1 4731** complaint submitted since last report
    1. Issue with individuals at a housing complex that have not received a proper safety net.

- **1 Whistle Blower** reports submitted:
    1. A provider is under investigation for allegations of neglect, bad conditions at home, bad management, and inadequate support staff. Mr. Zaldivar updated the committee on all the details.

Covid-19 Status Update:
- 930 – Individuals tested positive
- 2 – Hospitalized due to Covid-19
    - One died last week
- 13 - Fully vaccinated but covid-19 positive
- 97 – in Supportive Living
- 64 – in Independent Living
- 57 – Intermediate Care Facility (ICF)
- 300 – Residential homes
- 17 – Skilled Nursing Facility
- 425 – Family Situation (probably under reporting)
- **27** – have passed away (6 in last month)
- June 15 the color code is going away

Directives:

- DDS has sent a directive to resume face to face meetings within 30 days, a survey has been sent to the staff to get their feedback
- Employees are expected to follow all the safety protocols from the most restrictive mandate
- SARC will issue PPE as needed

Day Programs:

- Can open now once the provider is ready with their plan
- Conversations are happening with the Service Coordinators already
- Providers are to submit their plan with all the safety protocols to follow, SARC will only document the plans not approve them
- Alternative services will still be used it will be a hybrid of programs
- Community Care Licensing (CCL) shared the "Personal Rights and COVID-19 Vaccine"
    - *"Licensees should keep in mind the importance of ensuring personal rights of clients participants throughout the COVID-19 vaccination period. The personal rights of clients/participants include the right to receive or reject medical care on health-related services. Medical care and access to healthcare include receiving the COVID-19 vaccine. No client/participant who refuses to be vaccinated against COVID-19 may be denied participation in any activity or service available to any other client/participant solely based on the decision to not receive the vaccine."*
- Cohorting option can be an option the providers can use with the individuals
- Transportation services have to follow the safety protocols as well
- SARC will have a presentation with an attorney for the providers on employment topics

Vaccines:

- More than 100 people did not show-up for their scheduled appointment it was disappointing, SARC is assessing the continuation of more clinics

Self Determination:

- Opens for everyone on July 1, 2021
- It has been discussed with the providers so they can consider how it will impact them

Mr. Zaldivar informed the committee on how union negotiations are going and to be prepared for a possible protest at the Board meeting.

5. Announcements

5/11/21 – second shot vaccine clinic

5/17/21 – second shot vaccine clinic

6/5/21 – Covid-19 testing and PPE give away in Soledad

6. Other

Ms. Kerman informed that she sent thank you letters to the legislatives that participated In Grass Roots, that was a very nice thing to do.

The committee discussed and agreed to move the meetings an hour later.

7. Next committee/meeting date/time

Tuesday, June 1, 2021 at 5:00 pm via Zoom

8. Adjournment

There being no further discussion, the meeting adjourned at 5:35 p.m.

San Andreas Regional Center
Quality Assurance Advisory Committee via Zoom
May 11, 2021

Committee Members Present:	Veronica Contreras Glenda Pitre – Chair	Christine Gianola
Committee Members Absent:	Martha Johanson	
Staff Present	Hazel Jordan Katie Magleby Irene De La Rosa	Mike Keeley Arushie Nugapitiya Ann Sieber

The meeting was called to order by Ms. Glendora Pitre committee Chair at 4:05 pm.

I. Special Incident Reports: (April)
739 Total number of incidents.
12 Total number of deaths.
123 Incidents reportable to DDS.
616 Incidents not reportable to DDS.
52 Unplanned hospitalizations with 15 consumers remaining hospitalized.
21 Planned hospitalizations.
5 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:
RCH - 233 ICF – 28 SNF/NF – 7 ILS - 33 SLS – 102
Family Home - 311 Foster Home - 2 Family Home Agency - 14 Psych Treat – 9

I. Special Incident Reports: (May)
597 Total number of incidents.
11 Total number of deaths.
126 Incidents reportable to DDS.
471 Incidents not reportable to DDS.
42 Unplanned hospitalizations with 12 consumers remaining hospitalized.
19 Planned hospitalizations.
6 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:
RCH - 236 ICF – 6 SNF/NF – 4 ILS - 37 SLS – 131
Family Home - 149 Foster Home - 2 Family Home Agency - 22 Psych Treat - 10

Highlights: Ms. Magleby went over specific details of incidents that are true, false, unsubstantiated, and under investigation.

II. Quality Assurance (QA): (April)

A. QA Facility Monitoring - Residential Care, Level 4I only

8 Out of 9 scheduled FM's completed
0 Facilities received recommendations
1 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

18 Out of 18 QA UV's completed.
0 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring – no training scheduled
Service Coordinator Facility Monitoring – no training scheduled
Behavior 101 Training – virtual for service coordinators - no training scheduled
Behavior Skills Training virtual for vendors – 3/25/21 – 25 attendees.
Residential Services Orientation – no training scheduled
New Employees Orientation – no training scheduled

D. Standing QA Meetings:

Quality Assurance around the Bay: Quarterly meeting – no meeting scheduled
Let's Talk QA: Watsonville office 03/03/21 - 3 attendees
San Jose office – 03/17/21 - 9 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity: 3/9/21 - 15 and on 3/24/21 - 13 Number of deaths
0 Infant 0 Child 10 Adults and 5 Elderly on 3/9/21
and 0 Infant 3 Child 5 Adults and 5 Elderly on 3/24/21

E. Highlights:

Certificate of Achievement:

No certificates given the month of March 2021

II. Quality Assurance (QA): (May)

A. QA Facility Monitoring - Residential Care, Level 4I only

13 Out of 13 scheduled FM's completed
1 Facilities received recommendations
1 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

18 Out of 18 QA UV's completed.
1 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:
Service Provider Facility Monitoring – no training scheduled
Service Coordinator Facility Monitoring – no training scheduled
Behavior 101 Training – virtual for service coordinators - no training scheduled
Behavior Skills Training virtual for vendors – no training scheduled
Residential Services Orientation – 4/19/21 – 13 attendees
New Employees Orientation – no training scheduled

D. Standing QA Meetings:
Quality Assurance Around the Bay Quarterly Meeting – 4/30/21 – 30 attendees
Let's Talk QA: Salinas office 04/07/21 - Cancelled
San Jose office – 4/21/21 - 6 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity 11 Number of Deaths
0 Infant 0 Child 5 Adults and 6 Elderly

E. Highlights:
Certificate of Achievement:
No certificates given the month of April 2021

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death.

III. Health Services: (April)
A. Health-Related Trainings Presented by San Andreas Health Services Unit:
No trainings in April

B. Current projects/activities:
With all the Service Coordinators calling every care providers and families. The demand on PPE tripled at the end of February and March

March PPE distribution
In San Jose 2 dates for families were created for donations:
March 4 and 11 for a total of 400 Families who received Hand sanitizer, face masks and face shields.
Provider day was on March 5 - 89 Providers/ care Homes showed up for PPE.
In Salinas - 64 families and 10 Care homes/ providers received PPE.
In Hollister - 32 families and 4 care Homes/ providers
A Total of 63 bags were distributed this month with first transits in Santa Cruz to families.

C. Highlights:

In March we had 5 care homes under watch for Covid exposures.

2 of the 5 care homes had not been vaccinated at all and were trying to get access to vaccination when infection started. 1 hospitalization resulted from the Virus for a consumer.

2 other homes were fully vaccinated and infection started with staff exposing everyone at the home. No symptoms or mild symptoms were found during Isolation process of staff and consumers.

1 last Home was an ICF that involved a new admission that was placed on quarantine at admission time, After 2 days she had a change of baseline. Both Public Health and the Hospital cleared the person that has having lingering virus shedding post previous infection (just at the limit of the 90 days). She was treated for an infection that was not related to Covid.

In March, SARC also hosted **our first 2 vaccination** clinics in our newly renovated Watsonville office in partnership with Safeway Pharmacy.

March 14th out of 300 doses available we provided vaccination to 282 persons.
March 15th out of the 300 doses we provided vaccination to 286 persons.
Second dose is planned for April

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Vendor training for Special Incident Reporting is found on the SARC Website at https://www.sanandreasregional.org/service-providers/special-incident-report/

Click on Staff Training Materials during Shelter-in–place to self-pace viewing the PowerPoint information.

More online trainings to come.

B. Current projects/activities:

In April SARC decided to not give PPE and focus on the vaccinations hosted at our offices. PPE was available for providers and families who reached out to SOE@sarc.org or directly to their Service Coordinator.
We gave PPE to 4 providers in San Jose and to 7 families.

SAN JOSE:

First clinic on April 10th in collaboration with Community Stake holder, San Jose City, and Safeway pharmacy. The total amount of vaccines available was 300 doses of J&J and around 250 vaccines were given on that day.

In April, SARC in Partnership with Safeway hosted 2 vaccination clinics of Pfizer
On April 20th we had 437 out of 500 given (next dose May 11)
On April 26th we had 383 out of 600 given (next dose May 17)

Watsonville
We had the second dose of Pfizer on April 14th gave out 282 doses, and on the 15TH 286 doses.

C. Highlights:
The majority of our care home residents and staff are now fully vaccinated.

April brought a very low number of Covid-19 positive cases and we only had 3 care homes that were under watch in Santa Clara County. . Department of Public health followed the home and made the report to CDC with the vaccination information and outcome of the Virus in the homes.
Public Health did testing every 3 days for everyone that was negative. On the first round of tests Public Health tested everyone even the positive cases. The goal was to be able to see the type of variance of Covid the home was infected with. The data is not available to SARC or the home.

From the 3 homes only 2 had previous Covid (all homes had been fully vaccinated)
One of them was Positive with Covid at end of December 2020 (the entire home: consumers and staffs were positive) They were all vaccinated in February (2 doses Pfizer) and 1 consumer tested positive back in April (he died on Hospice at the hospital of complications of Covid) no staff or other consumer were tested positive in the home.

Another Home had 3 consumers and 2 employees Positive with no symptoms, no hospitalization. (First case was detected in a Staff)
The last home had only 1 employees tested positive, no symptoms and no other people tested Positives in the home.
All of the care homes found- out the positives results, because of the routine surveillance test.

IV. Supported Living Services (SLS):

A. SLS QA's: Three QA's were conducted for the months of March and April 2021.
1.The first provider was missing some of the required documents during the QA but submitted the missing items the following week. Staff and clients reported they were satisfied with the support and services from the agency.
2.During the second QA, the vendor provided all the required documents per Title 17 regulations. The staff and clients reported satisfaction with the support and services during the virtual interviews. The virtual tour showed the client has everything they need to live comfortably in the home.
3.During the third QA, the vendor had all the required documents in the staff/client files per Title 17 regulations. Staff and clients reported they have the support they need from the agency. The virtual tour showed the clients have everything they need to live comfortably in the home.

B. SLS/ILS Roundtable: Resource Specialist, Mary Lynn Rochlitz, presented the following information at the March 10th 2021 Roundtable.

- Guest Speaker: Stephanie Martin, College Living Experience
- Guest speaker: Jan Stokley from Housing Choices
- COVID check-in: vaccinations, side effects of vaccinations, concerns with clients' who do not use words to communicate
- Open items: Raul Rekow from SCSLS provided an update on advocating around the DDS COVID directive from January 2021.

C. SLS/ILS Roundtable: Resource Specialist, Mary Lynn Rochlitz, presented the following information at the April 14th 2021 2021 Roundtable.

- Guest speaker: Sergeant Michael Porter and Officer James Cerniglia from the Mobile Crisis Assessment Team (MCAT) in San Jose.
- COVID check-in: J & J vaccine updates from Julie Lussier; side effects to look for with J & J vaccine; upcoming vaccine clinics; most agencies reported staff/clients are vaccinated.
- Updated DDS COVID Directive was reviewed.
- COVID Resources: In-Home Vaccination Program.
- Open items – Discussed the idea of having a "meet and greet" with clients who frequently come into contact with law enforcement.

Highlights:
The next SLS/ILS Roundtable Meeting will be conducted virtually on Wednesday, May 12th 2021 from 10 am to 12 noon.

Supported Living Orientation for Individuals and Families
2 Completed, 10 Total attendees

SLS New Vendor Orientation
1 Completed, 3 Total attendees

V. Community Services:

Residential Service Orientation (RSO) 1 Completed, 18 Total attendees

RSO (mini for FHA) 1 Completed, 1 Total attendees

VI. Emergency Response Plan Report

No Updates.

VII. Other:

- Ms. Sieber informed on the Request For Proposal (RFP) for the 637 process for a Supported Living Agency for difficult to serve individuals that has been sent out and posted to be completed by 6/30/21
- Vaccine clinics are going well, but still some no shows
- Minor clients' vaccine information coming soon stay tuned.

VIII. Next QAAC meeting is scheduled for:
June 8, 2021 via zoom