SAN ANDREAS REGIONAL CENTER
BOARD OF DIRECTORS MEETING
MEETING NOTICE/AGENDA

Date: Monday, March 15, 2021
Time: 4:00 - 6:00 p.m.
Location: Via Zoom — Register for a zoom link at:
https://zoom.us/meeting/register/tJcrduCvrT0iGtTJCQmLCqax1SBcMSfI8

AGENDA

4:00 — 4:02 I. Call to Order & Introduction. . . . . . . . . . . . . . . Christine Gianola

4:02 — 4:05 II. Vision Statement. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . Jock Mayes

4:05 — 4:09 III. Approval of Minutes
1. Board Meeting Minutes - 2/17/21
2. Fiscal Committee Meeting Minutes - 2/17/21
3. Service Provider Advisory Committee Meeting Minutes - 2/24/21
4. Program Policy Committee Meeting Minutes - 3/2/21
5. Board Development Committee Meeting Minutes – 3/2/21
6. Executive Committee Meeting Minutes - 3/2/21
7. Quality Assurance Advisory Committee Meeting Minutes– 3/9/21
8. People’s Advisory Committee Meeting Minutes –

4:09 — 4:20 IV. State Council on Developmental Disabilities Central Coast ...D Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.
4:20 — 4:35 V. Presidents Report ........................................ Christine Gianola
1. In honor of Women’s history month Helen Keller

4:35 — 5:00 VI. Executive Director’s Report. ......................... Javier Zaldivar
1. Diversity Outreach Update
2. Employment Programs Update
3. Budget Update
4. Covid-19 Vaccine Eligibility

5:00 — 5:20 VII. Director of Consumer Services Report........ Mike Keeley
1. New and Closing Programs
2. Self-Determination Update

5:20 — 5:45 VIII. Committee Reports
1. Fiscal ............................................................ Elisabeth Einaudi
2. Board Development ........................................... Kim Yen Nguyen
3. People’s Advisory Committee ....................... Christine Gianola
4. Quality Assurance Advisory ............................. Glendora Pitre
5. Service Provider Advisory ................................. Beth Prentiss
6. Program Policy ................................................ Martha Johanson

5:45 — 5:50 IX. Public Comment

5:50 — 5:55 X. Board Comment

5:55 — 6:00 XI. Announcements
* 3/20/21 Spring Resource Fair - King City
* 3/20/21 PHP Transition Fair
* 4/2/21 FCSN Talent Show auditions

6:00 XII. Adjournment
SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Via Zoom
February 17, 2021

Presiding: Christine Gianola Board President

Board Members Present: Veronica Contreras Jon Drennan
Elisabeth Einaudi Martha Johanson
Pamela Kerman Mary Le
Kim Yen Nguyen Glendora Pitre
Beth Prentiss Daniel Stickney

Board Members Absent: Nefte Couttolenc Andy Le
Jock Mayes

Staff Present: Ruben Colon Howard Doi
Mia Garza Lourdes González
John Hunt Lisa Hartley
Angel Johnson Mike Keeley
Julie Lussier Jamie Nguyen
Arushie Nugapitiya Phien Phan
Irene De La Rosa Rommel Sanchez
Saskia Vandekamp Ivett Vazquez
Javier Zaldivar

Community Present: Erika Gonzales David Grady
Brianne Holden Sarah Macy
Lisa Lopez Allan Smith (DDS)

CALL TO ORDER
Ms. Christine Gianola Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 4:02 p.m. via zoom, Ms. Gianola also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda, with a five minute limit. (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the mission statement was read by Mr. Mary Le.

APPROVAL OF MINUTES
M/S/C Moved to approve the January meeting minutes. (Kerman/Johanson) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – 1/20/21
2. Fiscal Committee Meeting Minutes - 1/20/21
3. Service Provider Advisory Committee Meeting Minutes - 1/27/21
4. Program Policy Committee Meeting Minutes – 2/2/21
5. Board Development Committee Meeting Minutes – 2/2/21
6. Executive Committee Meeting Minutes - 2/2/21
7. Quality Assurance Advisory Committee Meeting Minutes – 2/9/21

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST
Mr. Grady ceded his time to Ms. Brianne a self-advocate from Monarch ILS and participant of the “Raise the Roof” program. She shared some of her activities:

- Advocates for housing for people with disabilities
- Strong advocate for social justice
- She is a role model

Mr. Grady informed that he joined the Advice Board for CA START Services an agency that works with mental health needs.

PRESIDENT’S REPORT
Ms. Christine Gianola talked about African Americans Supporting the Disability Community and the National Black Disability Coalition. Membership includes Black disabled organizations, disabled, parents, family members, faith based, non-profits, and academic and policy leaders. It was founded in 1990 in response to the need for Black disabled people to organize around mutual concerns. She shared a brief video of the Coalition.

EXECUTIVE DIRECTOR’S REPORT:
Mr. Javier Zaldivar Executive Director discussed the following topic:

- Different Counties are entering into different phases of the vaccine stay tune

Covid-19 Status Update:

- 430 – Individuals Tested positive
- 11 – Hospitalized with oxygen issues
- 55 – in Supportive Living
- 557 – in Independent Living
- 17 – Intermediate Care Facility (ICF)
- 186 – Residential homes
- 15 – Skilled Nursing Facility (SNF)
- 130 – Family Situation (probably under reporting)
- 21 – have passed away

- Stay at home rule has ended, all counties are in the purple tier
- Mr. Zaldivar thanked all those that participated in advocating for individuals to be moved up of the vaccine tier
- 3/15/21 those with high risk health issues can begin vaccinations
- Family members can use the DDS letter to prove they are health workers
- Covid-19 Vaccine Candidates in Phase III trials
• The Department has issued a directive to contact all individuals and families to make sure they are doing okay and have all the information needed during the Pandemic. This task has to be completed within 30 days SARC has created a plan to accomplish the task
• Another Directive was sent to contact individuals 65 years and older to help them get vaccinated, each service coordinator will strategize the priority
• Through ARCA a support letter has been drafted to work for equity in the system by supporting the:
  o Five coordination positions
  o START CA. Projects
  o Suspension of Uniform Holiday schedule
• One Team One Goal Infographic shared to show the ways regional center staff interact to provide the support needed to maximize service quality, access, and federal funding to support our system
• Check the SARC web page for more information on vaccines

Disparity Outreach Update
Mr. Ruben Colon gave the update:
• Public Forum Meetings will be done in March and translation will be available
• Collaborations with the Family Resource Centers continue
• The Nurse Presentation at PHP went very well

Employment Update
Ms. Katherine Sanders gave the following information:
• Last employer workshop was well attended
• Competitive Employment presentation on 4/28/21.

DIRECTOR OF CONSUMER SERVICES REPORT: Mike Keeley

NEW AND CLOSING PROGRAMS
2 New
  – Pharmacy Services
  – Home Living Evergreen

3 Closed
  – Lights of Hope
  – Pharmacy in Monterey
  – Home
Self-Determination (SDP) Update

January data:

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<tr>
<th>SD Process</th>
<th>January 2021</th>
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<tbody>
<tr>
<td>Slots Available</td>
<td>125</td>
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<tr>
<td>Enrolled Cases</td>
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<td>Individual budgets certifications</td>
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<td>Spending plans in progress</td>
<td>8</td>
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<tr>
<td>Self Determination IPP</td>
<td>31</td>
</tr>
<tr>
<td>Next Orientation</td>
<td>March/April planning to coordinating with Neuro Nav</td>
</tr>
</tbody>
</table>

- General Orientation will be done in March or April
- State Council’s list of barriers:
  - Covid-19
  - Not enough clarity from DDS
  - Not all Regional Centers do things the same way.

COMMITTEE REPORTS

FISCAL

Ms. Elisabeth Einaudi Committee Chair gave the report:

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of December 2020 was $34M and the year to date was $230.6M. The current allocation is $488.1M.

2. Individuals Served
The number of individuals served as of December 2020 was 16,696. This is a decrease of 256 since December 2019.

3. Operations (OPS)
Expenses for the month of January 2020 were $3.5M and Year-to Date were $23.5M. The Fiscal Year Projection is $42.5M. The estimated allocation is $42.6M leaving a surplus of $75.2K.

4. Cash Position
The cash position through the end of January was $81.4M, a decrease of $1.9M since December.

5. Donation Fund
The balance in the Donation Fund through the end of January was $179K a net increase of approximately $500 for the month. This change was due to miscellaneous
contributions received during the month.

6. Medicaid Waiver Enrollment
The enrollment for SARC at the end of November was 9,036 a net increase of 53 enrollments since October. Statewide was 140,248 a net increase of 475 enrollments since the month of October. Numbers for December were not available at the time of this report.

Ms. Einaudi brought 5 contracts reviewed by the Fiscal Committee to the Board for approval:

1. M/S/C Moved to approve the I Can Too Learning Center Contract FY 2021-22, totaling $955,429.74. (Nguyen/Johanson) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.

2. M/S/C Moved to approve the Santa Clara County of Education Contract FY 2021-22, totaling $1,011,359.67. (Le/Kerman) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.

3. M/S/C Moved to approve the Stars Bay Area Inc. Contract FY 2021-22, totaling $782,324.00. (Contreras/Pitre) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.

4. M/S/C Moved to approve the Via Services Inc. Contract FY 2021-22, totaling $1,129,103.24. (Nguyen/Kerman) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.

5. M/S/C Moved to approve the Housing Choices Coalition Contract FY 2021-22, 2022-23, 2023-24 totaling $722,448.00. (Le/Kerman) No further discussions. All in favor. One Abstention (Beth Prentiss) Motion carries.

BOARD DEVELOPMENT
Ms. Nguyen referred the audience to the minutes in the package

PEOPLE’S ADVISORY COMMITTEE (PAC)
The committee discussed the elections and a hopeful future

QUALITY ASSURANCE ADVISORY COMMITTEE
Ms. Pitre shared that they discussed:
- Reportable Incidents
- Home Monitoring
For detailed information the minutes are in the package

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Ms. Beth Prentiss committee chair shared that the vendors continue dealing with a challenging situation. She also praised the “Service Above Self Virtual Awards” as a job well done.
PROGRAM POLICY COMMITTEE
Ms. Johanson informed that there was a meeting and three policies were reviewed. Details are in the packet.

ARCA
Ms. Kerman reported that the following issues were discussed at the ARCA meeting:
- More than $11K individuals have tested positive for Covid-19
- Social Sexual Education will be offered
- First ARCA academy has done Strategic Planning, the second one will cover Diversity
- Budget discussion

PUBLIC COMMENT
None

BOARD COMMENT
Praise for the virtual awards was given
Night to Shine event was virtual and it went well

ANNOUNCEMENTS
- 2/26/21 Dr. Wallerstein Vaccine presentation
- Budget subcommittee hearings have begun
- PPE give away in February
- 2/24/21 PAC meeting
- 3/24/21 PHP Transition Fair virtually

ADJOURNMENT
Meeting adjourned at 5:53 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Glendora Pitre
San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
February 17, 2021

Committee Members Present: Jon Drennan          Elisabeth Einaudi
                                          Martha Johanson   Pamela Kerman
                                          Mary Le            Daniel Stickney

Committee Member Absent: Nefte Couttolenc

Staff Present: Karla Cruz          Lourdes Gonzalez
              John Hunt            Gina Jennings
              Saskia Vandekamp    Javier Zaldivar

Meeting called to order at 2:30 pm. by Ms. Pamela Kerman Committee member. The Fiscal Committee met via zoom.

Mr. John Hunt, CFO reported on the Monthly Fiscal Summary.

1. Purchase of Services (Non-CPP only)
The Purchase of Service expense for the month of December 2020 was $34M and the year to date was $230.6M. The current allocation is $488.1M.

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The number of individuals served as of December 2020 was 16,696. This is a decrease of 256 since December 2019.

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7. Contracts Review
The committee reviewed 5 contracts to recommend to the full Board for approval:

1. M/S/C Moved to recommend to the full Board approval of the I Can Too Learning Center Contract FY 2021-22, totaling $955,429.74. (Johanson/Kerman) No further discussions. All in favor. Motion carries.

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The committee discussed how the Housing Choices Coalition contract works in benefit of the individuals.

8. Next Meeting Date
March 17 2021 @ 3:00 – 3:30 pm via zoom

9. Adjournment
With no further discussion the meeting was adjourned at 3:30 p.m.
Ms. Beth Prentiss Committee Chair led the meeting via zoom.

**Provider Input**
- Abilitypath – Annual Business Partnerships Appreciation Event 3/5/21
- PHP virtual Transition fair for all ages will be on 3/20/21 9:30 -12:30
- 3/3/21 Training on “Understanding Social Oppression”

**Director Update**
Ms. Vandekamp Associate Director of Community Services gave the report. These issues were discussed:
- Covid-19 cases have spiked due service coordinators calling families and finding out that cases were not reported
- Staff cases have dropped dramatically good for all

Vaccines:
- SARC is partnering with clinics that will serve staff and individuals
- Dr. Wallerstein will do a presentation on the vaccine
- Individuals can now call 211 to get help to register for the vaccine
Check with your insurance provider to see if they cover transportation to the vaccine
Covid-19 testing continues at the SARC offices thru June
PPE drives continue just register for a day and time
Check the SARC website often for latest updates
SARC will be using Seamless Docs for many electronic signatures

**New and Closing Programs**

Ms. Saskia Vandekamp, Associate Director of Community Services, gave the report.

February Report:

**2 New**
- Residential Care Facility in Santa Clara
- Infant Development Speech in Monterey

**1 Closed**
- Residential Care Facility in Santa Clara

**HCBS (Home & Community Based Services)**

Ms. Ann Sieber, Community Services Manager, discussed the following topics:

- 32 grant requests are being reviewed
  - 4/30/2021 Final results from DDS
- Will notify winners as soon as DDS notifies SARC
- Pay attention to the funding as sometimes they only award partial funding
- The 2018-19 cycle is closing down if an extension is needed, send it in writing
- Virtual site assessments have been announced for March & April whether you completed the survey or not

**Employment**

Ms. Katherine Sanders, Employment Specialist, discussed the following topics:

- 3/16/21 Employment Roundtable
- 4/28/21 Employment workshop
- Heald College is offering a class that is a good resource “Tools for Transition to Collage or work”

**SCDD Central Coast**

Mr. David Grady discussed the following issues SCDD is working on:

- Offering advocacy focus on Self-Determination, housing, and bullying
- Positive steps in Mental Health by connecting with Beacon in Monterey
- Advocating for the Covid-19 vaccine
- Advocates are active in emergency preparedness

The committee discussed ways to decide and support those individuals receiving the vaccine under the health risk regulations. Qualifiers will need to be implemented on the medical conditions. SARC will defer to their primary care physician.

The committee was made aware of the DDS Directive to contact all families and individuals and how SARC is accomplishing the task.
Announcements:
2/26/21 Dr. Wallerstein’s Vaccine presentation
3/1/21 Covid Testing San Jose
3/2/21 Covid Testing Salinas
3/4/21 PPE Delivery in San Jose
Grass Roots in progress more info to come
Virtual legislators’ forum coming up stay tuned

Next SPAC Committee Meeting:
March 24, 2021 via zoom at 10:00 am.

Adjournment
The meeting was adjourned at 11:09 a.m.
San Andreas Regional Center  
Board of Directors  
BOARD DEVELOPMENT COMMITTEE MINUTES  
March 2, 2021

Committee Members Present: Christine Gianola  Pamela Kerman  
Mary Le  Kim Yen Nguyen (chair)

Committee Members Absent:  
Staff Present:  Lourdes González  John Hunt  
Mike Keeley

The Board Development Committee Meeting was called to order at 3:31 p.m.; by  
Kim Yen Nguyen Committee Chair.

1. Confirm Board Education
There will be a Board education on March 15, 2021 via Zoom. The topic will be  
on the “Recreational and Other Activity Options if Covid-19 continues.

2. Applicants Update
Recruiting efforts continue for the Santa Cruz and San Benito counties. Several  
applications are on file for Santa Clara County

3. Vacancies
Two Vacancies in the Board:  
• 1 Santa Cruz County  
• 1 San Benito County

4. Member Terms
• Ms. Nguyen will term out in June

5. Next Committee Meeting Date/Time
Tuesday, May 4, 2021 via Zoom

6. Adjournment:
There being no further discussion, the meeting adjourned a 3:40 p.m.
Ms. Christine Gianola Board President called the meeting to order at 4:04 p.m. via Zoom.

1. Risk Assessment Report
Ms. Saskia Vandekamp Director of Community Services presented the SIR reports for the month of February 2021.

**Total Incidents 752**

- **159** Incidents reportable to DDS.
- **593** Incidents not reportable to DDS.

**Deaths**
- **10** Consumers reported missing with **0** not yet located
- **11** Suspected Abuse/Exploitation
- **9** Injuries Requiring Treatment Beyond First Aid
- **27** Medical Need/Accident
- **4** Victim of Crime
- **3** Suspected Neglect
- **60** Unplanned hospitalizations
- **99** Aggressive Act

Ms. Vandekamp explained that the increase in deaths was due to a "Vital Statistics Report" that made SARC aware of many deaths that were not on our radar, also in the winter month’s deaths increase.

2. Development of the March 15, 2021 Board Meeting via Zoom. There will be a Board education. The topic will be on “Recreational and Other Activity Options if Covid-19 continues”

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.
a. President’s Report: Christine Gianola
   1. In honor of Women’s history month - Helen Keller

b. Executive Director’s Report: Javier Zaldivar
   1. Diversity Outreach Update
   2. Employment Programs Update
   3. Budget Update
   4. Covid-19 Vaccine Eligibility

c. Directors of Consumer Services: Mike Keeley
   1. New and Closing Programs
   2. Self-Determination Update

d. Committee Reports:
   Fiscal – There will be a report.
   Board Development – there will be a report
   People’s Advisory Committee – There will be a report.
   Service Provider Advisory Committee – There will be a report.
   Quality Assurance Advisory – There will be a report
   Program Policy Committee – There will be a report.

3. Property Management Update
   Mr. John Hunt Chief Financial Officer gave the report.
   San Jose Office – None.

   Salinas Office – None

   Watsonville Office – Expected move in date is March 15, 2021 for essential workers only. Final electric check-ups are being completed now.

4. Director’s Update
   Mr. Javier Zaldivar Executive Director updated the committee on the following topics:
   **4731 Complaints and Whistle Blowers submitted.**
   4731 is a client’s rights violation, SARC then has 20 days to respond and when the designee responds it goes to the department as well.
   Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.
   - 1 4731 complaint submitted since last report
     1. Issue with targeted brother was appealed to the Department
• **3 Whistle Blower** reports submitted:
  1. Service Coordinator accused of lack of oversight for not knowing the individual (a homeless man) had died for over eight months. Investigation was done and found inconclusive. SARC is working with the service coordinator. Cases for homeless individuals generally are kept active for when they decide to appear.
  2. Vendor being accused of not paying mileage to their staff is under investigation currently.
  3. Conclusion in Residential facility accused of not having enough food and proper PPE was inconclusive.

• **1 Vendor Appeals**
  1. Vendor complain of improper denial of vendorization was re-directed to fair hearing and the skill set was clarified therefore SARC is moving forward with the vendorization.

**Current Situation Update:**

- 470 – Individuals tested positive, many are historical that we just found out now
- Santa Clara County has moved to the red tier (substantial), the other 3 counties remain in the purple tier
- Issues with opening schools are the same issues to open day programs

**Vaccines:**

- SARC is focusing on the Directive to contact individuals 65 years and older to help them get vaccinated.
- March 15 some of our individuals will be able to receive the vaccine if “the individual is likely to develop severe life-threatening illness or death from COVID-19 infection” Who will be the clinical judge is underdevelopment still.
- The myturn.ca.gov page will become the registration page soon.
- Use the "vaccinefinder.org " website to find a vaccination location near you
- SARC will partner with public health to have a clinic in the Santa Cruz county on 3/17/21
- The date for a clinic in Santa Clara and Monterey Counties is being worked on
- Providers that plan to open day programs must submit their documentation on all the safety protocols that must be followed.

Mr. Zaldivar informed the committee on the status of contacting families, and the union’s response to the mandate.
5. Announcements
   - 3/4/21 PPE give away in San Jose families, 3/5/21 providers
   - 3/11/21 PPE give away in San Jose
   - 3/18/21 PPE give away in Salinas
   - 3/25/21 PPE give away in Hollister
   - Planning a virtual grass roots day, and legislative symposium

6. Next committee/meeting date/time
   **Tuesday, May 4, 2021 via Zoom**

7. Adjournment
   There being no further discussion, the meeting adjourned at 5:15 p.m.
Committee Members Present: Christine Gianola
Glenda Pitre – Chair
Martha Johanson

Committee Members Absent: Veronica Contreras

Staff Present: Lourdes Gonzalez
Hazel Jordan
Arushie Nugapitiya
Julie Lussier
Lisa Rund

John Hunt
Mike Keeley
Katie Magleby
Irene De La Rosa
Saskia Vandekamp

I. Special Incident Reports:
752 Total number of incidents.
35 Total number of deaths: 25 deaths occurred during data collection period; 10 deaths addressed as part of DDS “Vital Statistics Report”.
159 Incidents reportable to DDS.
593 Incidents not reportable to DDS.
60 Unplanned hospitalizations with 14 consumers remaining hospitalized.
7 Planned hospitalizations.
10 Consumers reported missing with 0 not yet located

Breakdown of Incident Reports by Residence type:
RCH - 340 ICF – 32 SNF/NF – 8 ILS - 48 SLS – 117
Family Home - 172 Foster Home - 3 Family Home Agency - 18 Psych Treat - 14

Highlights: Ms. Magleby went over specific details of incidents that are true, false, unsubstantiated, and under investigation.
The high number of deaths this month is due to DDS’ Vital Statistics Report that brought to light deaths of individuals with closed cases.
She also updates the committee on the gender, ethnicity, and diagnosis of the missing individuals. The trend we seen is that they are male adults.
The question was asked how Correction Action Plans (CAP) were tracked, Ms. Magleby explained that once the vendor fixes the error the Service Coordinator checks off on it and it is sent to the manager, Ms. Jordan QA Manager, the Associate Directors, Executive Director and finally to DDS on a quarterly basis.

II. Quality Assurance (QA):
A. QA Facility Monitoring - Residential Care, Level 4I only
2 Out of 9 scheduled FM’s completed
0 Facilities received recommendations
0 Facilities received corrective action plans
B. QA Unannounced Visits - Residential Care, Level 4I only
6 Out of 9 scheduled QA completed.
0 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:
Service Provider Facility Monitoring – no training scheduled
Service Coordinator Facility Monitoring – no training scheduled
Behavior 101 Training – virtual for service coordinators - no training scheduled
Behavior Skill Training virtual for vendors - no training scheduled
Residential Services Orientation – no training scheduled
New Employees Orientation – no training scheduled

D. Standing QA Meetings:
Quality Assurance around the Bay Quarterly meeting – no meeting scheduled
Let’s Talk QA: Salinas office 02/03/21 6 attendees and San Jose office – 02/17/21 – 9 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable) Semi-annual – all meetings cancelled until further notice

Mortality and Morbidity: __15__ Number of deaths
0 Infant 0 Child 10 Adults and 5 Elderly

Ms. Jordan updated the committee on the specific details of the deaths, such as gender, age, living arrangement, and cause of death

E. Highlights:
Ms. Jordan informed that February was a slow month for Facility monitoring due to taking the time to call individuals and their families per the DDS Directive.

Certificate of Achievement:
No certificates given the month of February 2021

III. Health Services:
A. Health-Related Trainings Presented by San Andreas Health Services Unit:

<table>
<thead>
<tr>
<th>Class (Max attendance)</th>
<th># Completed</th>
<th>Total Attendees</th>
<th>Test 1 Pass/Fail</th>
<th>Test 2 Pass/Fail</th>
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<tr>
<td>Basic Skills I (24)</td>
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<td>Basis Skills II (24)</td>
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<td>Basics of Nutrition and Obesity (30)</td>
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**Pressure Sore Prevention & Recognition (32)**

**Recognizing Signs of Abuse (32)**

**Restricted Health Conditions (20)**

**RN Training**

**Signs/Symptoms of Illness/Injury (32)**

**Special Incident Report (32)**

**Special Incident Report – Gilroy (20)**

**Thinking Ahead (20)**

**What is Epilepsy – (32)**

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**B. Current projects/activities:**

With all the Service Coordinators calling every care provider and family the demand for PPE has tripled at the end of February and March.

**February PPE distribution:**

**In San Jose** -> 170 families and 96 providers

**In Santa Cruz** -> 9 families and 5 providers. (Low turn-out because the Watsonville donation day was added so the 24 registered preferred going to Watsonville)

Our transport company First Transit delivers PPE to families in the Santa Cruz area as well.

A total of 34 bags were distributed this month.

**In Watsonville** (SVS building) 4 providers and 105 families

**Next Month (March)** will have 2 dates in San Jose for families, Salinas and Hollister.

**C. Highlights:**

Currently Covid-19 cases and care homes are low and under watch

In January there were 22 care homes under supervision and in February there were 11 care homes that needed support and supervision.

Ms. Lussier and Ms. Rund in February did a training with parents helping parents (PHP) covering vaccination and general ways to protect against Covid-19. It was translated in Spanish and Vietnamese simultaneously.

On February 26 SARC hosted a virtual presentation with DR. Wallerstein and Health Services that explained how the Vaccine MRNA works and tried to answer as many questions as needed. This too was translated simultaneously in Spanish and Vietnamese.

Covid-19 case numbers are increasing due to late reporting but the trend is going down, SARC continues to track homes for infection, and most of the health care workers have been vaccinated.
IV. **Supported Living Services (SLS):**

A. **SLS QA’s:** One QA was completed for the month of February 2021. Improvements need to be made to client and staff files to include the required documents per Title 17. One of the main challenges for the agency has been obtaining the required signatures for documents. This has been particularly challenging during the pandemic. Interviews with clients and staff were positive. Clients are being adequately supported and staff members report they are happy working for the agency.

B. **SLS Roundtable:** Resource Specialist, Mary Lynn Rochlitz, presented the following information at the February 10, 2021 Roundtable.
   - **COVID-19 check in** – Discussed latest issues & challenges including vaccination updates from agencies, concerns about the DDS directive from 1/8/2021 regarding increase SLS rate for quarantine/isolation.
   - **How agencies are handling reporting positive cases to workers comp.**
   - **Julie Lussier,** SARC Health Services Coordinator discussed side effects of vaccines, importance of self-advocacy, use of KN-95 masks as an alternative to N-95 masks, and vaccine appointment information.
   - **Health & Safety Waivers** – Next training for vendors is on Monday, March 8, 2021.
   - **Pandemic addendum due date extended to June 30, 2021.**

**Highlights:**
The next Roundtable Meeting will be conducted on March 10, 2021.

**Supported Living Orientation for Individuals and Families**

1 Completed, 14 Total attendees

**SLS New Vendor Orientation**

1 Completed, 7 Total attendees

V. **Community Services:**

- **Residential Service Orientation (RSO)** 0 Completed, 0 Total attendees
- **RSO (mini for FHA)** 1 Completed, 3 Total attendees

VI. **Emergency Response Plan Report**

No Updates.

VII. **Other:**

None

VIII. **Next QAAC meeting is scheduled for:**

*May 11, 2021 via zoom*