

## Information from the County of Santa Clara Regarding Day Programs and Transportation

**Disclaimer: This information is guidance only. Each provider is responsible for understanding and complying with their county directives. Prior to resuming in-person services, each provider will be responsible for submitting to San Andreas Regional Center their Safety Plan and a copy of the Social Distancing Protocol they submitted to Santa Clara County.**

The County of Santa Clara has informed that they have lifted their restriction on adult day programs providing in person services in Santa Clara County, as detailed below. Santa Clara County is applying the "[Essential Critical Infrastructure Workers](#)" designation which was issued on 4/28/2020 as guidance for day programs.

- **CAPACITY LIMITATIONS** - All businesses in Santa Clara County are required to limit the number of people in a facility or vehicle.
  1. At minimum, the capacity must permit at least 6 feet of physical distance between each person. (Santa Clara County no longer imposes a square footage requirement; however, the 6-foot rule is based on square footage and floor layout.)
  2. Use the capacity calculator found [here](#) to determine your capacity limitations.
  3. In addition to the 6 feet distance and the capacity calculator, the state mandates occupancy limits. If a day program site has a posted capacity, it can allow no more than 25% of the posted capacity and no more than a total of 100 people including staff.
- **SAFETY PRACTICES** - All businesses must require staff and individuals to wear face coverings in accordance with [State Face Covering Requirements](#), maintain at least 6 feet from others at all times, and provide hand washing/sanitizing supplies to individuals served and staff.
- **SOCIAL DISTANCING PROTOCOL** - All business, including site-based day programs, community-based day programs, tailored day services, and transportation programs, are required to complete, submit, and implement the Revised Social Distancing Protocol for each program to mitigate risk.
  - The Revised Social Distancing Protocol must be completed and submitted online at [www.COVID19Prepared.org](http://www.COVID19Prepared.org). The provider signs under penalty of perjury.
  - A copy of the Social Distancing Protocol must be sent to [soe@sarc.org](mailto:soe@sarc.org).
  - The protocol includes signage, training, screening, personal hygiene, facility cleaning, etc.
  - Businesses must submit a Revised Social Distancing Protocol even if they previously submitted an original Social Distancing Protocol under the July 2 Health Officer Order.
- **TRANSPORTATION** – Transportation services, just like all business, are required to comply with the 6 foot Social Distancing Protocol. Transportation providers are encouraged to comply with Santa Clara County's [Mandatory Directive for Public Transit, Carpools, Taxi, and Rideshare](#).
- **MEALS** – Meals are a high-risk activity. Indoor dining is strongly discouraged. Santa Clara County recommends people eat outside with distancing and staggered mealtimes. Providers are encouraged to comply with the [Mandatory Directive for Dining](#), which details indoor and outdoor dining requirements.
- **STAFF TESTING** – Santa Clara County encourages at minimum monthly testing for staff. This recommendation may change as we learn more information.
- **OTHER COUNTIES** – This information only applies to Santa Clara County. SARC continues to work closely with Santa Cruz, San Benito, and Monterey Counties and will update as new information is shared.
- **QUESTIONS** – Any questions about Santa Clara County guidelines should be directed to [Public Health Order Frequently Asked Questions](#).

## Information from the San Andreas Regional Center Regarding Day Programs and Transportation

- SAFETY PLANS - All day program and transportation service providers providing any in-person services must develop and implement a Safety Plan utilizing person-centered language. Plans must be sent to [soe@sarc.org](mailto:soe@sarc.org) and must include your vendor name and vendor number.
  - The Safety Plan must provide program specific information regarding:
    - Protocols and procedures for social distancing
    - Personal Protective Equipment (PPE)
    - Personal hygiene
    - Staff training
    - Individual training
    - Facility cleaning
    - Site occupancy limits
    - Transportation
    - Staffing
    - Visitors
    - Activities
    - Staff and individual screening
    - Protocols when an individual or staff shows symptoms or tests positive
    - Communication with stakeholders
  - Safety Plans can include supporting documentation such as the Santa Clara County Social Distancing Protocol and other documents that are pertinent. Safety Plans must be individualized for the service type in order to address the needs of the individuals served.
  - San Andreas Regional Center will not approve Safety Plans, only receive and file Safety Plans.
- INTERDISCIPLINARY TEAM MEETING - If a provider is ready to offer in-person services, the day program must meet with the individual and their circle of support to discuss if the individual is interested in and comfortable with in-person services. The meeting must include any residential facility or supported living program as applicable.
- INDIVIDUALS WHO ARE MEDICALLY FRAGILE - The [March 12, 2020 DDS Directive](#) remains in effect, prohibiting individuals to attend day services outside the home if they have compromised immune systems, are more susceptible to respiratory illness, or reside in the following home types:
  - Adult Residential Facilities for Persons with Special Health Care Needs
  - Intermediate Care Facilities/Developmentally Disabled-Nursing
  - Intermediate Care Facilities/Developmentally Disabled-Continuous Nursing

## Information from Community Care Licensing Regarding Licensed Day Programs

- COMMUNITY CARE LICENSING GUIDANCE - All Community Care Licensed (CCL) adult day programs (ADP) must comply with all Provider Information Notice (PIN) requirements from CCL, most notably [PIN 20-33-ASC](#), dated September 30, 2020. This PIN details:
  1. PIN 20-33-ASC must be posted in the facility and the PIN's Client Fact Sheet must be distributed
  2. Individuals in ADP are mandated to wear face coverings barring specific exclusions as detailed in the PIN
  3. Prevention Measures, Containment Measures, Isolation Procedures, Mitigation Strategies, Reopening Strategies, Visitation and Activity Limitations

If there are contradictory requirements between the most current CDC, CDPH, CDSS, CDDS and local health department guidance or health orders, providers should follow the strictest requirements.

## Resources from Listos California

- [COVID Tips For People with Developmental Disabilities](#)
- [COVID Tips for Care Providers](#)