

DEPARTMENT OF DEVELOPMENTAL SERVICES

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May 22, 2020

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: DEPARTMENT DIRECTIVE 01-052220: AMENDED REQUIREMENTS FOR REPORTING SPECIAL INCIDENTS RELATED TO COVID-19 IN SANDIS

The purpose of this Directive is to amend the requirements in the Department of Developmental Services' (Department) [March 25, 2020, Directive](#), regarding reporting of special incidents related to COVID-19.

Effective immediately, providers and regional centers must complete a special incident report for any of the following events, even if the incident does not otherwise meet California Code of Regulations, Title 17 reporting criteria:

- An individual tests positive for COVID-19;
- An individual receives medical attention at a hospital, emergency room, or urgent care clinic due to COVID-19 symptoms; or
- An individual's death is related to COVID-19, either by confirmed COVID-19 positive testing or by medical diagnosis unconfirmed by testing.

Providers and regional centers should only report COVID-19 related incidents that meet these requirements and clearly indicate in the incident description the reporting criteria met.

Please share this Directive with all providers and your staff. If you have any questions regarding this Directive, please contact Leslie Morrison at (916) 214-3706 or leslie.morrison@dds.ca.gov.

Sincerely,

Original Signed by:

NANCY BARGMANN
Director

cc: Regional Center Board Presidents
Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies

“Building Partnerships, Supporting Choices”