

INTERNET AND SOCIAL MEDIA PRIVACY POLICY

Date of Approval: **3/19/2020**

Revision: 3/10/2020

Who we are

We are a non-profit corporation, funded by the state of California that serves individuals with developmental disabilities and their families who reside within Monterey, San Benito, Santa Clara, and Santa Cruz Counties.

Our website address is located [here](#).

We also maintain a corporate presence on [Facebook](#), [Instagram](#), and [Twitter](#).

What personal data we collect and why we collect it

Comments

When visitors leave comments on our website we collect the data shown in the comments form, and also the visitor's IP address and browser user agent string to help spam detection.

An anonymized string created from your email address (also called a hash) may be provided to the Gravatar service to see if you are using it. The Gravatar service privacy policy is available [here](#). After approval of your comment, your profile picture is visible to the public in the context of your comment.

Our social media presence is governed by the privacy policies of the host company. Facebook's data policy may be found [here](#), Instagram's privacy policy [here](#), and Twitter's [here](#). Our accounts are public-facing, and your comments and account will be visible to any other users of that social media service.

Media

If you upload images to the website or our social media accounts, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website or our social media can download and extract any location data from images on the website.

Contact forms

We keep contact form submissions for a certain period for customer service purposes, but we do not use the information submitted through them for marketing purposes.

Cookies

If you leave a comment on our site you may opt-in to saving your name, email address and website in cookies. These are for your convenience so that you do not have to fill in your details again when you leave another comment. These cookies will last for one year.

If you visit our login page, we will set a temporary cookie to determine if your browser accepts cookies. This cookie contains no personal data and is discarded when you close your browser.

When you log in, we will also set up several cookies to save your login information and your screen display choices. Login cookies last for two days, and screen options cookies last for a year. If you select "Remember Me", your login will persist for two weeks. If you log out of your account, the login cookies will be removed.

If you edit or publish an article, an additional cookie will be saved in your browser. This cookie includes no personal data and simply indicates the post ID of the article you just edited. It expires after 1 day.

Embedded content from other websites

Articles on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

Analytics

Who we share your data with

We do not share any personal data with anyone.

What rights you have over your data

If you have an account on this site, or have left comments, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

Where we send your data

Visitor comments may be checked through an automated spam detection service.

Requests for personal data or other questions

You may [email](#) our Director of Information Technology, Phien Phan.