



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, August 19, 2019

Location: Watsonville Office

Time: 6:00 - 8:00 pm



**1110 Main Street, Suite #8
Watsonville, CA. 95076**

AGENDA



6:00—6:02 I. Call to Order & Introduction. Pamela Kerman



6:02—6:05 II. Vision Statement. Kim Yen Nguyen



- 6:05—6:09 III.** Approval of Minutes
1. Board Meeting Minutes - (6/17/19)
 2. Fiscal Committee Meeting Minutes - (6/17/19)
 3. Service Provider Advisory Committee Meeting Minutes - (6/26/, 7/24/2019)
 4. Program Policy Committee Meeting Minutes - (8/6/19)
 5. Board Development Committee Meeting Minutes - (8/6/19)
 6. Executive Committee Meeting Minutes - (8/6/19)
 7. Quality Assurance Advisory Committee Meeting Minutes - (8/13/19)
 8. People’s Advisory Committee Meeting Minutes



6:09—6:20 IV. State Council on Developmental Disabilities Central CoastD Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



6:20 —6:30 V. Presidents Report Pamela Kerman
 1. Recognizing the Signs of Mental Instability



6:30—6:55 VI. Executive Director’s Report. Javier Zaldivar
 1. Employment Programs Update
 2. Diversity Outreach Update
 3. Self-Determination Update
 4. Budget Update - SB 412



6:55—7:15 VII. Associate Director of Community Services Report. . . . Jeff Darling
 1. New and Closing Programs
 2. START Model

7:15—7:40 VIII. Committee Reports
 1. Fiscal Mary Le
 2. Board Development Kim Yen Nguyen



Action Item: Recommendation to approve the election of Mr. Troy Hernandez to his first two-year term on the Board.

Action Item: Recommendation to approve the election of Ms. Veronica Contreras to her first two-year term on the Board

3. People’s Advisory Committee Christine Gianola
 4. Quality Assurance Advisory Christine Gianola
 5. Service Provider Advisory Beth Prentiss

Action Item: Recommendation to approve the re-election of Ms. Sharmean Heffernan to her third and last term on SPAC

6. Program Policy Martha Johanson

Action Item: Recommendation to adopt the Consumer Rights Advocacy Policy.

7. ARCA Meeting Pamela Kerman



7:40—7:45 IX. Public Comment



7:45—7:50 X. Board Comment



7:50—8:00 XI. Announcements
 * *Service Above Self Nominations*



8:00 XII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
San Jose Office
June 17, 2019**

Presiding: Pamela Kerman Board President

Board Members Present: Michele Alanis Maya Bareket
Nefte Couttolenc Jon Drennan
Christine Gianola Mary Le
Virginia Manguray Kim Yen Nguyen
Beth Prentiss Glendora Pitre
Daniel Stickney

Board Members Absent: Keith Forster Martha Johanson

Staff Present: Jeff Darling Mahnaz Ehsan
Lourdes Gonzalez Greg Hoffman
Angel Johnson Hazel Jordan
Mike Keeley Edgar Naranjo
Arushie Nugapitiya Irene De La Rosa
Rommel Sanchez Chasity Swartzel
Javier Zaldivar

Community Present: Veronica Contreras David Grady
Jan Stokley Asmish

CALL TO ORDER

Ms. Pamela Kerman Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:01 p.m. Ms. Kerman also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the mission statement was read by Ms. Virginia Manguray

APPROVAL OF MINUTES

M/S/C Moved to approve the following meeting minutes. (Couttolenc/Nguyen) No further discussions. All in favor, Motion carries.

1. Board Meeting Minutes – (5/20/19)
2. Fiscal Committee Meeting Minutes – (5/20/19)
3. Service Provider Advisory Committee Meeting Minutes – (5/22/19)
4. Program Policy Committee Meeting Minutes – (6/4/19)
5. Board Development Committee Meeting Minutes – (6/4/19)
6. Executive Committee Meeting Minutes - (6/4/19)
7. Quality Assurance Advisory Committee Meeting Minutes – (5/11/19)
8. People’s Advisory Committee Meeting Minutes – None

Board Members Terming out

The Board members recognized and thanked Ms. Michele Alanis and Ms. Maya Bareket for their six years of service to the Board. Ms. Alanis and Ms. Bareket were much honored to be recognized and thanked all the Board.

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady discussed the following issues:

- The roll-out of Self- Determination is in progress
 - SARC has completed the 3rd orientation
 - People need to be trained in Person Center Planning so that they can connect with selectees and help them create their individual program
 - The Self Determination Advisory Committee (SDAC) is working on creating a network of information
- From the People First Conference and idea surged to create a group of advocates to work with policy
- Mental Health training will be provided by the Santa Clara County
- SCDD is informing providers and individuals on HCBS
- Ms. Jennifer Lucas from SCDD is part of the Advisory committee on Integrated Employment
- Will do outreach in Santa Cruz County to provide crisis services
- There is a huge need to train all first respondents on crisis intervention, already collaborating with SARC on those trainings

PRESIDENT'S REPORT

Ms. Pamela Kerman Board President shared some positive highlights of the Diversity in the community.

- Focus on employment by individuals served has increased
- There is positive trend in integration she mentioned several places where the individuals can participate
 - Club – where they can dance, have their hair and nails done
 - Lights of Hope – individuals can volunteer and help bring joy to the elderly
 - Individual served George Axtell opened his own coffee shop
 - In Indiana medical students met with a group of individuals that taught them a lot on what it means to be individuals served.

Ms. Kerman thanked all the staff for their support and advocacy.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director gave the following announcements:

- SARC partners with YMCI in quarterly Birthday Bash for individuals
- SARC partners with MOD (Museum of Discovery) in Santa Cruz to provide Sensory Friendly and inclusive activities

Issues discussed:

- The Public Council Report has been published and highlights disparity issues
- The POS (Purchase of Service) has been published and also focus on the disparity system
- The disparity continues but the reality is that the causes are varied but mainly it is due to the:
 - Rate stature being stagnant
 - Services not available in the individuals' native language
 - Intimidated individuals are not willing to rock the boat
 - There is no appropriate funding from DDS
- Neighbor issues have risen where the EBSH (Enhanced Behavioral Support Homes) have been opened.
 - Many complaints have been filed due to Nimby (Not in my back yard) attitudes
 - SARC has held meetings and engaged in educating the communities around the EBSH
- The KTVU report was aired, it did not demonstrate the reality of the facts but hopefully it will bring light to the entire system

Disparity Outreach Update:

- Completed Vietnamese conference in February
- Spanish and African American conferences coming up in August
- Filipino conference in October
- Chinese conference later in the year
- 5th year of Summer Festivals in progress helping build communities
- Sponsored the Jeena Event to support the Southeast Asian population
- Partner with Pragnya which helps society to become Allies in Autism Acculturation.

Employment Programs Update:

- Stanford University requested a grant that would help expand opportunities in Neurodiversity

Budget Update:

- Social recreation not acted on still suspended
- Local Minimum Wage not acted on
- Half day billing still in effect
- 8.2% rate increased approved

DIRECTOR OF CONSUMER SERVICES REPORT: **NEW AND CLOSING PROGRAMS**

Mr. Darling gave the report:

3 Closed

- ICF Provider
- EBSH ANKA filed bankruptcy
- Children's home converted to adult care home

7 New

- Provider took over ANKA
- EBSH for children open
- Infant Development Program ins Santa Clara County
- Care home for Elderly 6 beds
- Adult home 4 beds
- Independent Living Program
- Premier vendored as FMS for Self Determination

Cal Fresh Program Eligibility

Mr. Keeley informed many of the individuals will be able to obtain Cal Fresh without losing their benefits. DDS will help get the word out via their website and SARC will have presentations.

Self Determination (SD) Update – Mike Keeley

Mr. Keeley updated the audience on the recent development with Self Determination

- Orientations Results
 - 125 interested
 - 80 attended
 - 11 dis-enrolled, DDS was notified and it is their decision if they will be replaced
- Law became effective in 2018
- Soft rollout will be for 3 years then open to all
- Allowed to try the program and leave it, but not to hop on and off
- The Department is still working on the process, but it will be done via the IPP
- SD will provide more flexibility
- Orientations will be done in the outer offices as well

COMMITTEE REPORTS:

FISCAL

Ms. Mary Le Board Treasurer gave the report.

POS (Non-CPP only)

The Purchase of Service Expense for the month of April 2019 was \$31.2 Million and the year to date was \$320 Million. The current allocation is \$402 Million and the projection for FY 18/19 is \$389.3 Million. The surplus is 12.8 Million.

Individuals Served

The number of individuals served as of April 2019 was 16,869 this is an increase of 273 since April 2018.

Operations (OPS)

Expenses for the month of May 2019 were \$3.4 Million and Year-to Date were \$34.9 Million. The Fiscal Year Projection is \$39 Million. The allocation is \$39.2 Million leaving a surplus of \$147K, a decrease of \$319K over April.

Current Year Cash Flow

The cash position through the end of May was \$52.28 Million a decrease of \$16.2 Million. This decrease is due to receiving a partial reimbursement from DDS as is usual at the end of the fiscal year. Our cash position is \$11 Million higher than May 2018.

Donations Account

The balance in the Donation Fund through the end of April 2019 was \$182.5K a net increase of \$1,000 for the month. This change consisted of, donations totaling \$32, loan repayments of \$1,100 and disbursements of \$152.

Medicaid Waiver Enrollment

The Medical Waiver enrollments for SARC at the end of March was 8,304 a net increase of 25 enrollments for March, statewide was 131,717 a net increase of 315 enrollments for the month of March. April numbers were not available when this report was issued.

Ms. Le recommended to the Board three contracts for FY 2018-19, and fifteen 3-year transportation contracts for FY 2019-20, 2020-21, 2021-22 for approval

- 1. M/S/C Moved to approve the Hope Services Transportation Contract FY 2018-19 totaling \$78,832.50. (V# ZS1166) (Gianola/Drennan) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
- 2. M/S/C Moved to approve the Hope Services Transportation Contract FY 2018-19 totaling \$78,832.50. (V# ZS1172) (Couttolenc/Drennan) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
- 3. M/S/C Moved to approve the Young Adult Institute Contract FY 2018-19 totaling \$256,538.00. (Bareket/Drennan) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**

Fiscal Year 2019-20

- 1. M/S/C Moved to approve the Aim Higher Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$4,242,059.28. (Manguray/Drennan/) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
- 2. M/S/C Moved to approve the Apollo Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,375,833.78. (Drennan/Stickney) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
- 3. M/S/C Moved to approve the Bayside Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,096,844.97. (Nguyen/Alanis) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**

4. **M/S/C Moved to approve the Better Horizons Inc. Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,199,208.96 (Pitre/Alanis) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
5. **M/S/C Moved to approve the Corpuz Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$2,564,271.18. (Bareket/Pitre) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
6. **M/S/C Moved to approve the Emerald Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,354,003.56 (Alanis/Gianola) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
7. **M/S/C Moved to approve the First Transit Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$6,802,309.80. (Pitre/Nguyen) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
8. **M/S/C Moved to approve the Great Endeavors Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$2,345,770.38. (Nguyen/Manguray) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
9. **M/S/C Moved to approve the Greater Tomorrow Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$891,154.86. (Nguyen/Pitre) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
10. **M/S/C Moved to approve the Hope Services Transportation Contract for FY 2019-20, 2020-21, 2021-22. Vendor Numbers for the 4 counties are: H75572, HS0235, HS0271, ZS0580, ZS0581, ZS0582, ZS0583, ZS0516, ZS0615, ZS0616, HS0362, ZS0488, HS1049, HS1050, ZS0998, ZS0999, ZS1014, ZS1020, ZS1021, ZS1031, ZS1166, and ZS1172. The total amount of the contract is \$8,642,109.24 (Gianola/Kerman) No further discussions. Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
11. **M/S/C Moved to approve the Laurel Street Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$969,679.08. (Bareket/Kerman) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
12. **M/S/C Moved to approve the Leftridge Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$5,926,789.23. (Kerman/Alanis) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
13. **M/S/C Moved to approve the New Perspectives Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,078,271.28 (Nguyen/Alanis) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**
14. **M/S/C Moved to approve the Outbound Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$5,642,654.40 (Nguyen/Couttolenc) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.**

15. M/S/C Moved to approve the Social Vocational Services Transportation Contract for FY 2019-20, 2020-21, 2021-22. Vendor Numbers for the 4 counties are: HS0005, HS0233, HS0367, H10740, HS0294, HS0295, HS0311, HS0913, HS0914, HS0915, HS0931, HS0966, H36667, HS0049, H18756, HS0145, HS0146, HS0147, HS0674, and HS0675. The total amount of the contract is \$7,484,225.76 (Kerman/Nguyen) Eleven in favor. One Abstention (Beth Prentiss) Motion carries.

BOARD DEVELOPMENT

Ms. Kerman informed that there are 3 openings that need to be filled out. Ms. Kim Yen Nguyen was re-elected to her third term.

M/S/C Moved to approve the re- election of Ms. Kim Yen Nguyen to her third and last two-year term in the Board (Le/Bareket) No further discussions. All in favor, Motion carries.

PEOPLE'S ADVISORY COMMITTEE (PAC)

Ms. Gianola shared that the People First conference was very good.

QUALITY ASSURANCE ADVISORY COMMITTEE

Minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)

Ms. Beth Prentiss committee chair invited everyone to attend the Mental Health presentation. She recommended Ms. Deanna Corpuz to be elected to SPAC.

M/S/C Moved to approve the election of Ms. Deanna Corpuz to her first term in SPAC (Kerman/Le) No further discussions. All in favor, Motion carries.

PROGRAM POLICY COMMITTEE

Minutes are in the packet

PUBLIC COMMENT

Ms. Jan Stokley of Housing brought up the disparity issues for individuals in their living arrangements.

Ms. Veronica Contreras thanked the Board for supporting the Spanish Parent Group and told them she feels included.

BOARD COMMENT

Ms. Bareket extended good wishes to Ms. Alanis in her future after the Board. Ms. Gianola and Nguyen thanked Ms. Alanis and Ms. Bareket for their service in the Board.

ANNOUNCEMENTS

Summer Festivals results – 900 families in San Jose
300 families in Salinas

ADJOURNMENT

Meeting adjourned at 8:11 p.m.

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Martha Johanson

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
June 17, 2019**

Committee Members Present: Jon Drennan Pamela Kerman
Mary Le Virginia Manguray
Daniel Stickney

Committee Member Absent: Michele Alanis Nefte Couttolenc
Martha Johanson

Staff Present: Jeff Darling Lourdes Gonzalez
Greg Hoffman Javier Zaldivar

Meeting called to order at 4:39 pm. by Ms. Mary Le Committee Chair.

1. Purchase of Services (Non-CPP only)

The Purchase of Service Expense for the month of April 2019 was \$31.2 Million and the year to date was \$320 Million. The current allocation is \$402 Million and the projection for FY 18/19 is \$389.3 Million. The surplus is 12.8 Million.

2. Individuals Served

The number of individuals served as of April 2019 was 16,869 this is an increase of 273 since April 2018.

3. Operations (OPS)

Expenses for the month of May 2019 were \$3.4 Million and Year-to Date were \$34.9 Million. The Fiscal Year Projection is \$39 Million. The allocation is \$39.2 Million leaving a surplus of \$147K, a decrease of \$319K over April.

4. Cash Position

The cash position through the end of May was \$52.28 Million a decrease of \$16.2 Million. This decrease is due to receiving a partial reimbursement from DDS as is usual at the end of the fiscal year. Our cash position is \$11 Million higher than May 2018.

5. Donation Fund

The balance in the Donation Fund through the end of April 2019 was \$182.5K a net increase of \$1,000 for the month. This change consisted of, donations totaling \$32, loan repayments of \$1,100 and disbursements of \$152.

6. Medicaid Waiver Enrollment

The Medical Waiver enrollments for SARC at the end of March was 8,304 a net increase of 25 enrollments for March, statewide was 131,717 a net increase of 315 enrollments for the month of March. April numbers were not available when this report was issued.

7. Contract Review

The committee reviewed three contracts for FY 2018-19, and fifteen 3-year transportation contracts for FY 2019-20, 2020-21, 2021-22 to recommend to the full Board.

- 1. M/S/C Moved to recommend to the full Board approval of the Hope Services Transportation Contract FY 2018-19 totaling \$78,832.50. (V# ZS1166) (Kerman/Drennan) No further discussions. All in favor. Motion carries.**
- 2. M/S/C Moved to recommend to the full Board approval of the Hope Services Transportation Contract FY 2018-19 totaling \$78,832.50. (V# ZS1172) (Manguray/Drennan) No further discussions. All in favor. Motion carries**
- 3. M/S/C Moved to recommend to the full Board approval of the Young Adult Institute Contract FY 2018-19 totaling \$256,538.00. (Drennan/Manguray) No further discussions. All in favor. Motion carries**

Fiscal Year 2019-20

- 1. M/S/C Moved to recommend to the full Board approval of the Aim Higher Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$4,242,059.28. (Manguray/Drennan/) No further discussions. All in favor. Motion carries**
- 2. M/S/C Moved to recommend to the full Board approval of the Apollo Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,375,833.78. (Drennan/Stickney) No further discussions. All in favor. Motion carries**
- 3. M/S/C Moved to recommend to the full Board approval of the Bayside Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,096,844.97. (Stickney/Drennan/) No further discussions. All in favor. Motion carries**
- 4. M/S/C Moved to recommend to the full Board approval of the Better Horizons Inc. Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,199,208.96 (Manguray/Drennan) No further discussions. All in favor. Motion carries**

5. **M/S/C Moved to recommend to the full Board approval of the Corpuz Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$2,564,271.18. (Drennan/Manguray) No further discussions. All in favor. Motion carries**
6. **M/S/C Moved to recommend to the full Board approval of the Emerald Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,354,003.56 (Drennan/Manguray) No further discussions. All in favor. Motion carries**
7. **M/S/C Moved to recommend to the full Board approval of the First Transit Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$6,802,309.80. (Drennan/Kerman) No further discussions. All in favor. Motion carries**
8. **M/S/C Moved to recommend to the full Board approval of the Great Endeavors Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$2,345,770.38. (Drennan/Manguray) No further discussions. All in favor. Motion carries**
9. **M/S/C Moved to recommend to the full Board approval of the Greater Tomorrow Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$891,154.86. (Drennan/Manguray) No further discussions. All in favor. Motion carries**
10. **M/S/C Moved to recommend to the full Board approval of the Hope Services Transportation Contract for FY 2019-20, 2020-21, 2021-22. Vendor Numbers for the 4 counties are: H75572, HS0235, HS0271, ZS0580, ZS0581, ZS0582, ZS0583, ZS0516, ZS0615, ZS0616, HS0362, ZS0488, HS1049, HS1050, ZS0998, ZS0999, ZS1014, ZS1020, ZS1021, ZS1031, ZS1166, and ZS1172. The total amount of the contract is \$8,642,109.24 (Drennan/Kerman) No further discussions. All in favor. Motion carries**
11. **M/S/C Moved to recommend to the full Board approval of the Laurel Street Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$969,679.08. (Drennan/Stickney) No further discussions. All in favor. Motion carries**
12. **M/S/C Moved to recommend to the full Board approval of the Leftridge Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$5,926,789.23. (Drennan/Kerman) No further discussions. All in favor. Motion carries**
13. **M/S/C Moved to recommend to the full Board approval of the New Perspectives Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$1,078,271.28 (Drennan/Manguray) No further discussions. All in favor. Motion carries**

14. M/S/C Moved to recommend to the full Board approval of the Outbound Transportation Contract for FY 2019-20, 2020-21, 2021-22; totaling \$5,642,654.40 (Drennan/Manguray) No further discussions. All in favor. Motion carries

15. M/S/C Moved to recommend to the full Board approval of the Social Vocational Services Transportation Contract for FY 2019-20, 2020-21, 2021-22. Vendor Numbers for the 4 counties are: HS0005, HS0233, HS0367, H10740, HS0294, HS0295, HS0311, HS0913, HS0914, HS0915, HS0931, HS0966, H36667, HS0049, H18756, HS0145, HS0146, HS0147, HS0674, and HS0675. The total amount of the contract is \$7,484,225.76 (Drennan/Stickney) No further discussions. All in favor. Motion carries

8. Other

Mr. Hoffman informed the committee that the credit line will be used in June for a very short time.

One contract was reviewed and recommended by the committee via email on 6/18/20.

The Housing Choices Coalition for Sunnyvale Multi-Family Project FY 2018-19 Contract totaling \$1,000,000.00 was approved by a majority.

Name	Approval to recommend HCC Contract
Pamela Kerman - President	Yes
Nefte Couttolenc	
Jon Drennan	Yes
Martha Johanson - Sec.	
Mary Le - Treasurer	Yes
Virginia Manguray	Yes
Daniel Stickney	

9 Next Meeting Date

August 19, 2019 at the Watsonville Office

10. Adjournment

With no further discussion the meeting was adjourned at 5:13 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes
June 26, 2019**

Members Present	Nicholas Aguilar Sharmean Heffernan Beth Prentiss (Chair)	Deanna Corpuz Doug Pascover Sylvia Yeh
Members absent	Soheila Razban	Brandon Woosley
Staff Present	Jeff Darling Mike Keeley Ann Sieber Javier Zaldivar	Lourdes Gonzalez Katherine Sanders Fawni Tornel
Community Members	Cathy Bouchard Maria Coker Tony Green Christina Hunt Gina Jennings Tracy Marquart Alejandra Ruiz Dylan Wales	Brandon Coker David Grady Claudia Hart Wayne Jasper Stephanie Lyon John Onefe Jeremy Tilmant Sommer Zchrung

Ms. Beth Prentiss Committee Chair called the meeting to order at 10:08 a.m. beginning with introductions.

Committee Updates

Ms. Prentiss introduced Ms. Deanna Corpuz as the new SPAC member.

Provider Input

- PHP (Parents Helping Parents) – Public Benefits Conference July 27, 2019
- Gathering of Extraordinary People in Santa Cruz August 9, 2019
- Visit Fred’s Friends Coffee and Tea where our individuals work.

Director Update

Mr. Javier Zaldivar Executive Director announced that the Budget season is past and no more action is expected.

- The local minimum wage was not addressed which has a serious impact on vendors and their only recourse is to request Health and Safety Exemptions.
- Social Recreation and Camp remains suspended
- Half day billing remains suspended and it was not addressed
- Uniform Holiday Schedule was re-implemented but delayed until 1/1/2022
- The rate increase was approved but not all services will receive it or receive the same amount

Mr. Zaldivar informed that after the release of the Burns and Associates report in March some things have been accomplished like the supplemental rate increase and removal of certain codes. He shared a chart with the committee that outlines the estimated rate increase for each service code. Some services are receiving the complete 8.2%, some are receiving less, and some are not receiving any increase.

Mr. Zaldivar discussed the following issues as well:

- The department will now require statewide meetings on system reform
- Trailer Bill language that will affect the system
 - Delayed implementation of the uniform schedule
 - Vendor rate increase that will sunset on 12/2021
 - Monies for Early Start support
 - Regional centers must give DDS copies of Correction Action Plans (CAPS) and sanctions to vendors
 - Must complete HCBS Compliance
- DDS is increasing personnel and opening an office in Southern California to better oversee the Regional Center System

New and Closing Programs

Mr. Jeff Darling Associate Director of Community Services gave the report:

2 Closed

- EBSH ANKA filed bankruptcy
- Children's home converted to adult care home

7 New

- Provider took over ANKA
- EBSH for children open
- Infant Development Program ins Santa Clara County
- Care home for Elderly 6 beds
- Adult home 4 beds
- Independent Living Program
- Premier vendored as FMS for Self Determination

Mr. Darling informed on the Public Safety Shut Off notices from the utilities company.

The grid will be turned off if:

1. Temperature is higher than 80
2. Humidity is above 20%
3. Winds are higher than 35mph

He urged the providers to be prepared with an emergency plan because it will be impactful. For more information visit the DDS website

HCBS (Home & Community Based Services)

Ms. Ann Sieber discussed the following topics:

- The contracts have been completed and signed
- The focus now is on PCP (Person Centered Planning) by finding qualified trainers that will assist individuals
- The monthly HCBS Roundtable provides good information and great trainings

- The on-site assessments continue it is recommended that providers do the self-assessment prior to the on-site visit
- Trainings are available for vendors that are interested in requesting grants

Employment

Ms. Katherine Sanders Employment Specialist discussed these issues:

- The roundtables are a great source of information and motivation for clients and staff and these are the topics of discussion:
 - Paid Internship Program
 - Competitive Integrated Employment
 - Incentive Payments
 - Industry best practices and updates
 - Creative opportunities
 - Person-Centered Plans & Thinking
- Update from the US department of Labor is that there is a national online dialogue on organizations that pay subways and the efforts to move away from it
 - It keeps individuals below poverty line
 - It is a disadvantage for individuals
 - California will move from the sub-minimum wage to the minimum wage for individuals
- SARC will have a CAL Fresh presentation done by a representative from Social Services

SARC Events

Mr. Valenzuela thanked the organizations that participated in the Summer Festivals they were a success, he also encouraged the committee to get to know the legislative candidates in the race.

- 8/10/2019 Spanish Conference
- 8/24/2019 African American Conference
- 9/5//2019 Vendor Fair in Salinas
- 9/12/2019 Vendor Fair in Watsonville
- 9/19/2019 Vendor Fair in San Jose
- 11/2/2019 Service Above Self Awards Luncheon

SCDD Central Coast

Mr. David Grady informed on the following topics:

- Successful in their trainings
- Working to build a self-advocate committee to work on Boardman ship and policy looking for strong leaders at the “People First” conference
- The Self-Determination program is on track:
 - 4 people are moving into service
 - There is a need for PCP facilitators
 - Statute does not specify PCP certification requirements

- The Self-Determination program is a new model market driven that will be run by the individuals and their support team
- The NRA Publication on people with disabilities will be in the Mercury News it was achieved with the support of many vendors

Next SPAC Committee Meeting:
August 15, 2019 in the Vasona Room

Adjournment

The meeting was adjourned at 11:55 a.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes
July 24, 2019**

Members Present	Deanna Corpuz Doug Pascover Soheila Razban	Sharmean Heffernan Beth Prentiss (Chair) Sylvia Yeh
Members absent	Nicholas Aguilar	Brandon Woosley
Staff Present	Jeff Darling (via phone) Katherine Sanders Francisco Valenzuela	Lourdes Gonzalez Ann Sieber
Community Members	Mitachew Abebe David Grady Wayne Jasper Tracy Marquart Summer Zehrung	Tade Akintade Claudia Hart Mehteme Lakew Reggie San Pablo

Ms. Beth Prentiss Committee Chair called the meeting to order at 10:10 a.m. beginning with introductions.

Committee Updates

Ms. Prentiss informed that the committee still has one position available for any one that wants to become a SPAC member.

Provider Input

- Abilities United - Ms. Razban informed that Abilities Unite has merged with Gate Path which is bigger and covers larger area, but she is available to give technical support.
- FCSN - Hosting a meeting of 15 families meeting with Nancy Bargmann to discuss disparity by invitation only.
- PHP (Parents Helping Parents) – Public Benefits Conference July 27, 2019
- Gathering of Extraordinary People in Santa Cruz August 9, 2019
- The Financial Statement Reviews are due and the providers would like to have a list of auditors
- Ms. Prentiss shared that many providers that did not receive an increase expressed their disillusion with the results; they felt that they advocated and worked hard on the survey for nothing. What is their recourse now? To whom should they advocate now?
 - Mr. Grady advised that advocacy continue for next year's budget by talking to local legislators and showing them the discontent, also Mr. Marty Omoto is a great resource that can help.
 - Ms. Razban offered to collaborate with providers and continue their advocacy.

- Ms. Prentiss announced that in Santa Cruz providers will collaborate to acknowledge their staff and increase retention by having a DSP (Direct Support Personnel) Party on September 7, 2019

Director Update

Mr. Jeff Darling gave the report via teleconference; he shared a packet with this information:

- PSPS (Public Safety Power Shutoffs) Protocols where the electricity in the area will be turned off if all these events happen
 - the temperatures are above 80 F, and
 - the relative humidity is below 20%, and
 - the winds are 25 MPH or greater,
- Providers must be prepared for PSPS occurrences
- DDS is planning for the implementation of the federal EVV (Electronic Visit Verification) requirement that will impact Supported Living Services (SLS), Respite, IHSS, and Personal Assistance, feedback is being sought and a conference has been scheduled for August 5, 2019
- Summary of “Trailer Bill “ which is focused on oversight and Transparency
 - Certain consumers must be on caseloads of 1:25; like the mobile crisis, services, community crisis homes, and state stabilization

New and Closing Programs

Mr. Jeff Darling Associate Director of Community Services informed that the report will be done next month for both July and August.

HCBS (Home & Community Based Services)

Ms. Ann Sieber discussed the following topics:

- DDS will be doing training webinars
- HCBS is gearing up and it will affect everyone
- The monthly rotating HCBS Roundtable provides good information and great trainings
- The advisory council is working on the Rules and the next one to be discussed is #19 Visitors – how to support individuals to have visitors
- For all the HCBS information get on Ms. Sieber’s e-mail list

SARC Events

Mr. Valenzuela gave the following announcements:

- The voter registration office in Santa Clara County is looking for partners to help do outreach
- 8/10/2019 Spanish Conference
- 8/24/2019 African American Conference
- 9/5//2019 Vendor Fair in Salinas
- 9/12/2019 Vendor Fair in Watsonville

- 9/19/2019 Vendor Fair in San Jose
- 11/2/2019 Service Above Self Awards Luncheon

Employment

Ms. Katherine Sanders Employment Specialist discussed these issues:

- The rotating roundtables are a great source of information and motivation for clients and staff
 - The focus is on job development and job coaching
- Will have a LPA (Local Partner Agreement) meeting with the Monterey and San Benito Counties on September 16, 2019
- Will have an Employer Panel to share information and encourage new employers to participate and form a network on October 9, 2019
- Premier will no longer be accepting new paid internship cases starting September, 24 Hour Home Care take over the task
- The Nationwide Dialogue on the sub wages has not been decided yet but hopefully it will be repealed because we want our individuals to earn a fair wage
- 7/29/2019 DOR (Department of Rehabilitation) meeting in Santa Cruz
- 8/23/2019 Cal Fresh presentation in Salinas

SCDD Central Coast

Mr. David Grady informed on the following topics:

- The Self-Determination program update:
 - One parent plan has been approved
 - 80 families have completed the orientation
 - 40 need the orientation
- 8/23/2019 Independent Facilitation Overview Training
- The Self Determination Advisory Committee is working on a training webinar to clear the misconceptions of providers in regards to self-determination
- The NRA Publication on people with disabilities will be in the Mercury News it has been possible with the support of half dozen organizations
- Mr. Pascover informed that the providers need to be educated on how self-determination works and how beneficial it would be for them.

Next SPAC Committee Meeting:

August 28, 2019 in the Big Sur Room

Adjournment

The meeting was adjourned at 11:20 a.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
August 6, 2019**

Committee Members Present: Martha Johanson (Chair) Christine Gianola
Pamela Kerman Kim Yen Nguyen

Committee Members Absent: Keith Forster Mary Le

Staff Present: Jeff Darling Lourdes González
Greg Hoffman Janet Juarez
Mike Keeley Javier Zaldivar

The meeting was called to order at: 4:43 p.m. by Ms. Martha Johanson Committee Chair.

1. The committee reviewed the Intake Policy and the following revisions were done.

INTAKE POLICY

I. **Purpose:** It is the intent of San Andreas Regional Center to provide an intake process for any person believed to have a developmental disability in order to determine eligibility for regional center services.

II. **Definitions:**

- ***Consumer, Individual, and person served are used interchangeably in regional center policy and the Lanterman Development Disabilities Services Act, and mean a person who has been found eligible and receives services from the regional center.***

Developmental disability means a disability that is attributable to intellectual disability, cerebral palsy, epilepsy, autism or other conditions closely related to intellectual disability or to require treatment similar to that required for intellectually disabled individuals. The developmental disability shall:

- Originate before age eighteen
- Be likely to continue indefinitely
- Constitute a substantial ~~handicap~~ **disability** for the individual

The developmental disability shall not include ~~handicapping~~ **disabling** conditions that are

- Solely psychiatric disorders where there is impaired intellectual or social functioning which originated as a result of psychiatric disorder or treatment given for such a disorder. Such psychiatric disorders include psycho-social deprivation and/or psychosis, severe neurosis or personality disorders, even where social and intellectual functioning have become seriously impaired as an integral manifestation of the disorder.
- Solely learning disabilities. A learning disability is a condition which manifests as a significant discrepancy between estimated cognitive potential and actual level of educational performance and which is not a result of generalized intellectual disability, educational or psycho-social deprivation, psychiatric disorder, or sensory loss.

- Solely physical disabilities. These conditions include congenital anomalies or conditions acquired through disease, accident, or faulty development which are not associated with a neurological impairment that results in a need for treatment similar to that required for intellectual disability.

Substantial ~~handicap~~ disability means a condition which results in major impairment of cognitive and/or social functioning. A substantial ~~handicap~~ disability shall be determined through an assessment which shall address three aspects of functioning including, but not limited to: receptive and expressive language skills, learning, self-care, mobility, self-direction, capacity for independent living, economic self-sufficiency

Intake is the process of determining a person's eligibility for regional center services. The applicant for services shall have a timely, comprehensive, multi-disciplinary evaluation of his or her needs and level of functioning in order to determine eligibility for regional center services.

- III. **Policy:** In order to be eligible for regional center services, an applicant must be determined to have a developmental disability which is a substantially ~~handicapping~~ **disabling** condition. Persons with a psychiatric disorder who are also determined by the regional center to have a developmental disability are eligible for services.

Each applicant shall be a resident of California and intend to reside in the San Andreas Regional Center catchment area, which includes Santa Clara, San Benito, Santa Cruz and Monterey Counties (See Attachment A). A resident ~~consumer~~ **individual** who has moved to this catchment area will be considered to be eligible for services if the ~~consumer~~ **individual** was determined to be eligible by another regional center in the state.

Intake services should be provided in the primary language of the applicant/family. San Andreas Regional Center shall provide interpreters, if requested, from within the agency or other community agencies.

Regional center services are provided without regard to religion, race, ethnicity, gender, financial status, or sexual orientation.

All information and records obtained in the course of providing intake, assessment, and services shall be confidential.

- IV. **Intake Process:** The intake process includes initial interviews, introduction to the regional center, information gathering, assessment and a determination of eligibility, and if eligible, the development of a person-centered Individual Program Plan (IPP). During this process, the applicant will be provided with information and advice about the nature and availability of services provided by the regional center and by other agencies in the community.

An initial intake shall be performed within fifteen (15) working days following the initial contact.

Assessment to determine eligibility shall be performed within 120 days following the initial intake interview. Where any delay would expose the applicant to unnecessary risk to his or her health and safety, every attempt will be made to complete the process in sixty (60) days following the initial intake interview.

Assessment may include the following:

- Collection and review of available historical and diagnostic data
- Provision or procurement of necessary tests and evaluations;
- Summarization of developmental levels and service needs.

Each intake case record shall include a psychological evaluation or developmental assessment and medical information.

The involvement of other specialists and/or consultants may be considered in the assessment process, dependent upon the type of disability, the age of the ~~consumer~~ **individual** and the developmental needs.

Active partnership in the intake process may include parent, authorized representative, family member or any person that supports the individual.

If the applicant is determined to be eligible, an Individual Program Plan (IPP) shall be developed by the Interdisciplinary Team (IDT) within 60 days of completion of the assessment. If the applicant is determined not to be eligible, the IDT will discuss the reasons for the finding of ineligibility. Within five (5) days of the IDT meeting, a letter will be sent to the applicant. The letter will describe in detail the reasons that the applicant is not eligible and will make appropriate referrals to alternative resources. The letter will include a Notice of Action and a Fair Hearing Request Form that includes a description of the appeal process.

- V. **Purchase of Service Standard:** If a purchase of service is required, the POS policy would be followed accordingly.
- VI. **Exceptions to this Policy:** The exception process is not pertinent/relevant to this policy.

VII. **Notice of Action:** The Notice of Action is described in the final paragraph of Section IV, Intake Process.

Adopted: 10/17/2016

Reviewed 8/6/2019

2. Second Policy Reviewed was the Consumer Rights Advocacy Policy, no changes were done and since it does not need to be sent to DDS, it will be adopted at the next Board meeting.

3. Other

The committee agreed to change the “substantial handicap” language to “substantial disability” in all our policies from now on.

4. Policy Tracking List

Policies to be reviewed next; in October:

- SARC Fiscal Contract Review no DDS

5. Next Committee Meeting Date/Time

October 1, 2019 at 5:00 p.m., San Jose Office

6. Adjournment

There being no further discussion, the meeting adjourned at 5:30 pm.

5. Other

Mr. Javier Zaldivar Executive Director announced that new Trailer Bill language states that the Board must have persons with financial and governance experience from now on.

6. Next Committee Meeting Date/Time

Wednesday, September 4, 2019 at 5:30 p.m., San Jose Office

7. Adjournment:

There being no further discussion, the meeting adjourned a 5:54 p.m.

**San Andreas Regional Center
Board of Directors
EXECUTIVE COMMITTEE MINUTES
August 6, 2019**

Committee Members Present: Christine Gianola Martha Johanson
 Pamela Kerman (Chair)
 Kim Yen Nguyen Beth Prentiss

Committee Members Absent: Mary Le

Staff Present: Jeff Darling Lourdes González
 Greg Hoffman Mike Keeley
 Katie Magleby Arushie Nugapitiya
 Irene De La Rosa Francisco Valenzuela
 Javier Zaldivar

Ms. Pamela Kerman Board President called the meeting to order at 6:07 p.m.

1. Risk Assessment Report

Ms. Katie Magleby Risk Assessment Standards Compliance Coordinator presented the SIR report for the months of July and August 2019.

Total Incidents 613 (July)

116 Incidents reportable to DDS.

497 Incidents not reportable to DDS.

6 Deaths

12 Consumers reported missing with 0 not yet located

8 Suspected Abuse/Exploitation

5 Injuries Require Treatment Beyond First Aid

47 Medical Need/Accident

1 Victim of Crime

14 Suspected Neglect

42 Unplanned hospitalizations

128↓ Aggressive Acts

Total Incidents 784 (August)

140 Incidents reportable to DDS.

644 Incidents not reportable to DDS.

6 Deaths

- 10 Consumers reported missing with 0 not yet located
- 11 Suspected Abuse/Exploitation
- 5 Injuries Require Treatment Beyond First Aid
- 47 Medical Need/Accident
- 4 Victim of Crime
- 7 Suspected Neglect
- 42 Unplanned hospitalizations
- 163↑ Aggressive Acts

Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. The committee discussed the advantages of the Ukeru technique one that is safe, comforting and restraint-free in crisis management.

2. Development of the August 6, 2019 Board Meeting in Watsonville. There will be a Board Education the topic will be “Employment Support and it will be presented by Ms. Katherine Sanders.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President’s Report: Pamela Kerman

1. Recognizing the signs of Mental Instability

b. Executive Director’s Report: Javier Zaldivar

1. Employment Programs Update
2. Diversity Outreach Update
3. Self Determination Update
4. Budget Revise Update – SB 412

c. Associate Director of Community Services: Jeff Darling

1. New and Closing Programs
2. START Model

d. Committee Reports:

Fiscal – There will be a report.

Board Development – There will be a report.

Service Provider Advisory Committee – There will be a report.

People’s Advisory Committee – There will be a report

Quality Assurance Advisory – There will be a report

Program Policy Committee – There will be a report and two action items:
ARCA Report

3. Property Management Update

Mr. Greg Hoffman Chief Financial Officer gave the report.

Watsonville Office – Reviewing options and possibilities for when lease ends

San Jose Office – The new elevators installation plan is on track

Update on the Aanko Security Consultants project time line:

- Final Revisions are in process
- Employee training slated for September/ October
- Aanko Consultants will do the training on different topics

4. Director's Update

Mr. Javier Zaldivar Executive Director updated the committee on the following topics:

4731 Complaints and Whistle Blowers submitted.

4731 is a client's rights violation, SARC then has 20 days to respond and when the designee responds it goes to the department as well.

Whistle Blower complaints are when anybody can report whatever they want they do not go to the department only to SARC.

- 3 4731's were submitted and are being investigated; Mr. Zaldivar gave the committee specific details of the complaints.
- 2 Whistle Blowers were submitted and are under investigation
- ARCA supports SB 412 which repeals the Annual Family Program Fee (AFPF) and the Family Cost Participation Program (FCPP) he urged the committee to write letters in support of it as well.
- DDS is having Task Force meetings to look at the system and its principles
- Disparity Report is ready

5. Board Retreat Draft Agenda

- Define attendance guidelines for committees
- Update Bylaws to reflect current process'
- Implement a mentorship program for new Board member

6. Announcements

August 7, 2019 - Movie Night

August 10, 2019 – Una Voz Conference

August 24, 2019 – African American Conference

November 2, 2019 - Service Above Self Awards Luncheon

7. Next committee/meeting date/time

September 4, 2019 at 6:00 p.m.

8. Adjournment

There being no further discussion, the meeting adjourned at 7:57 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee
August 13, 2019**

Meeting was cancelled, but the reports have been submitted.

I. Special Incident Reports:

613 Total number of incidents. (July Report)
6 Total number of deaths.
116 Incidents reportable to DDS.
497 Incidents not reportable to DDS.
36 Unplanned hospitalizations with 9 consumers remaining hospitalized.
16 Planned hospitalizations.
12 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 262 ICF - 10 SNF/NF - 3 ILS - 40 SLS - 89
Family Home - 187 Foster Home - 0 Family Home Agencies - 15 Psych Treat - 7

I. Special Incident Reports: (August Report)

784 Total number of incidents.
10 Total number of deaths.
140 Incidents reportable to DDS.
644 Incidents not reportable to DDS.
42 Unplanned hospitalizations with 6 consumers remaining hospitalized.
16 Planned hospitalizations.
14 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 371 ICF - 12 SNF/NF - 2 ILS - 33 SLS - 138
Family Home - 188 Foster Home - 0 Family Home Agencies - 6 Psych Treat - 14

II. Quality Assurance (QA): (July Report)

A. QA Facility Monitoring - Residential Care, Level 4I only

4 Out of 8 scheduled FM's completed.
3 Facilities received recommendations
1 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

17 Out of 17 scheduled QA's completed.
5 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring – 06/06/19 - 22 attendees
Service Coordinator Facility Monitoring – no training scheduled
Behavior Skills Training – no meeting scheduled
Residential Services Orientation (RSO) – no training scheduled
New Employees Orientation – no training scheduled

D. Standing QA Meetings:

Quality Assurance around the Bay Quarterly meeting - no meeting scheduled
Let's Talk QA: 06/05/19 – Watsonville and 06/19/19 – San Jose 8 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable) Semi-annual meeting – no meeting scheduled

Mortality and Morbidity: 6 Number of deaths
0 Infants 1 Children 2 Adult and 3 Elderly

E. Highlights:

Certificate of Achievement: One certificates given June 2019.
A & T Care Home # 2 – San Jose – 06/07/19

II. Quality Assurance (QA): (August Report)

A. QA Facility Monitoring - Residential Care, Level 4I only

10 Out of 11 scheduled FM's completed.
2 Facilities received recommendations
0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

21 Out of 21 scheduled QA's completed.
6 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring – no training scheduled
Service Coordinator Facility Monitoring – no training scheduled
Behavior Skills Training – 07/11/19 - 8 attendees
Residential Services Orientation (RSO) – no training scheduled
New Employees Orientation – 07/01/19 - 15 attendees

D. Standing QA Meetings:

Quality Assurance around the Bay Quarterly meeting - no meeting scheduled
Let's Talk QA: Salinas cancelled 07/03/19 – and 07/17/19 – San Jose 4 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable) Semi-annual meeting – no meeting scheduled

Mortality and Morbidity: 10 Number of deaths

1 Infant 1 Child 6 Adults and 2 Elderly

E. Highlights:

Certificate of Achievement: Five certificates given July 2019.

Siesta Vista – San Jose – 07/09/19; Abby Home – 07/12/19 – Gilroy; Trinity House – 07/12/19 - Gilroy; Homelife – San Jose – 07/18/19 and Offorjebe Care Home – Hollister – 07/19/19

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications – (24)	1	19	18/1	1/0
Basics of Behavior Management (24)				
Basics of Nutrition and Obesity (24)				
Difficulty Swallowing and Aspiration (24)	1	14	14/0	--
Emergency Planning (24)				
Fundamentals of Dementia – (24)	1	15	14/1	1/0
Oral Health (20)	1	14	14/0	--
Pressure Sore Prevention & Recognition (24)				
Psychopharmacology and DD (24)	1	19	18/1	1/0
Recognizing Signs of Abuse (24)				
Restricted Health Conditions (24)				
RN Training	1	13	13/0	--
Signs/Symptoms of Illness/Injury (24)	1	14	14/0	--
Special Incident Report (24)	1	22	21/1	1/0
Thinking Ahead (24)				
What is Epilepsy (24)				
Totals	8	130	126/4	4/0

B. Current projects/activities:

Health Services Associate Coordinator, Lisa, attended a day-long seminar on Fall Awareness sponsored by Department of Social Services, Community Care Licensing. She will work on developing a vendor training to present on a regular basis at SARC.

The nurses are extra busy right now, as one RN is on medical leave, Debbie is retiring August 9, and Julie has been hired into that position. This is a situation that calls for good communication and lots of teamwork to cover 2 positions.

IV. Supported Living Services (SLS): (July Report)

A. SLS QA's: One QA was done for the month of June 2019. After reviewing the agency's files and documents and interviewing the consumers/staff, it was concluded that the provider was in compliance with Title 17 regulations. Their records were organized and accurate. The consumers were receiving good care and the staff reported no issues with the provider.

B. SLS Roundtable: Resource Specialist, Mary Lynn Rochlitz, presented the following information at the June 2019 Roundtable held at the San Jose office.

- SARC Policy/Procedure
- Guest speaker, Dennise Jauregui, Program Director from Housing Choices
- Cal Fresh this summer
- Under the Microscope article about SSDI and SSI payments
- Inviting ILS to come to SL Roundtable
- Record keeping timeline for personal/financial records
- SPAC update: The next meeting is on Wednesday, June 26th at SARC in San Jose. Anyone can attend.
- Community Information & Trainings: June 18th Tuesday Special Incident Reports, June 19th Wednesday what is Epilepsy?, June 26th Wednesday Basics of Nutrition and Obesity: Dementia training on June 11th, 12th & 13th, open to vendors, free training. Mental Health 1st aid training on June 17th and 18th free and will be on SARC training calendar.
- Open items: Discussed biggest challenges in Supported Living such as hiring qualified people; Budget update from Jeff Darling.

Highlights:

The next Roundtable Meeting will be conducted at the Watsonville office on Wednesday, July 10th 2019. Following that, the Roundtable meeting will be held at the San Jose office on Wednesday, August 14th at the San Jose office.

Supported Living Orientation for Individuals and Families

1 Completed, 8 Total attendees

SLS New Vendor Orientation

1 Completed, 2 Total attendees

There was no QA done for the month of July 2019. **(August Report)**

B. SLS Roundtable: Resource Specialist, Mary Lynn Rochlitz, presented the following information at the July 2019 Roundtable held at the Watsonville office.

- SARC Policy/Procedure
- Combining ILS and SLS Roundtable
- Transportation mileage reimbursement
- The impact of the 8% increase and how this impacts certain programs such as ILS, who did not receive the increase
- Shared information from Dennise Jauregui, Program Director from Housing Choices. She was our guest speaker for the June 2019 Roundtable.
- Cal Fresh this Summer
- Biggest current challenge and biggest success in SLS/ILS
- Community Information & Trainings:
July 16 Tuesday, Assisting with Medications 10:00 to 3:30 (Bring lunch), July 23 Tuesday, Psychopharmacology and DD- An Overview 9:30 to 12:30, July 24 Wednesday Oral Health, 9:30 to 12:30, July 26 Friday, Signs and Symptoms of Illness & Injury 9:30 to 12:30, July 30 Tuesday, Fundamentals of Dementia 9:30 to 12:30, August 2 Friday, Assisting with Medications 10:00-3:30 (Bring Lunch), August 16 Friday, Special Incident Reports and August 19 Monday, Oral Health 9:30 to 12:30. Also the Supported Living Orientation is scheduled for Thursday, July 18th and Thursday, August 15th. Both from 2:00 to 3:30. Healthy Relationships training coming up on August 28 from 9:00 to 1:00.
- SPAC update: Next meeting is on Wednesday, July 24th at SARC in San Jose. Meetings take place the 4th Wednesday of the month. Anyone can attend.

Highlights:

The next Roundtable Meeting will be conducted at the San Jose office on Wednesday, August 14th. Following that, the September meeting will be held at the Watsonville office on September 11, 2019.

Supported Living Orientation for Individuals and Families

 1 Completed, 13 Total attendees

SLS New Vendor Orientation

 0 Completed, 0 Total attendees

V. Community Services: (July Report)

Residential Service Orientation (RSO) Completed, Total attendees

RSO (mini for FHA) 1 Completed, 13 Total attendees

V. Community Services: (August Report)

Residential Service Orientation (RSO) __ Completed, __ Total attendees
RSO (mini for FHA) 1 Completed, 6 Total attendees

VI. Emergency Response Plan Report

Current projects/activities:

The second draft of the agency's Emergency Operations Plan (EOP) has been sent out to the team for review and comments. It is about 150 pages, is based on national standards for emergency response plans, and once finalized will be used in training managers and staff.

Highlights:

Community Services Manager has registered SARC for participation again in the Great California Shakeout. This is an annual day to practice earthquake drills and to focus on emergency preparedness. It takes place on the 3rd Thursday of October, in memory of the 1989 Loma Prieta quake.

VII. Next QAAC meeting is scheduled for:

September 10, 2019 at 5:00 p.m. - 6:30 p.m. San Jose Office