BYLAWS (Rules)

San Andreas Regional Center People Advisory Committee (PAC)



Article I Our Name

This committee (group) is named the San Andreas Regional Center "People Advisory Committee, **(PAC)**".

Article II Purpose

OUR mission is that people with disabilities will be empowered to make choices in all areas of their life, will be included and integrated in their home communities, and participate in decisions affecting their lives. The PAC will encourage people with developmental disabilities to become active decision makers in their communities, as well as representatives of change about their rights and wishes.

The PAC will provide the San Andreas Regional Center Board of Directors important information about the lives of people with disabilities in the community and become a "group" voice for those receiving services from the Regional Center.



Article III Membership

The PAC consists of San Andreas Regional Center's adult clients who represent people with developmental disabilities in the regional center's regions. Any client of San Andreas Regional Center may apply to be a member of a Regional PAC.

Applications for membership should be delivered to the Regional PAC President or Consumer Advocate and will be discussed by the committee members at their next meeting. New members will be chosen by a majority vote of the members of each regional PAC. Each regional PAC can have up to 14 members.

Each Regional PAC will give its representative member to the San Andreas Board of Directors a monthly report of its meetings and advice about how to improve the lives of people with developmental disabilities.

If there is not a representative from each Regional PAC on the Board, then the committee will report its concerns, and advice to any Consumer Representative Board Member to include in their report to the board of directors at the next regular meeting.



Article IV Officers and Elections

The officers of the Regional PAC will be the President, Vice-President, and Secretary.

Each Regional PAC will nominate members and vote for their officers. The nominated person receiving the most votes will be the officer who keeps the office for 2 years. After 2 years, members will vote again for new officers. An officer can be voted into the same office only 2 times. Four years is the longest a member can hold the same office.

If an officer cannot complete their term, another person will be elected by the PAC members to finish the term. After that, that person can run for any office and be elected to that office 2 times.

Duties of the President:

- 1. Run the meeting
- 2. Represent the PAC in the community.
- 3. Create smaller committees (groups) if necessary to work on specific ideas or events.
- 4. Plan the meetings with the PAC helpers/advisors.

Duties of the Vice-President:

- 1. Run the meeting when the president is absent.
- 2. Do other things that the president or the members ask them to do.

Duties of the Secretary:

- 1. Take minutes of the meeting.
- 2. Read minutes of the last meeting and take roll call.
- Do other duties that the President and/or members ask.



Article V Meetings

Each Regional PAC will meet once a month. The day of the week and time of the meeting will be decided by the members.



Article VI Voting and Quorum

Each member of the PAC has one (1) vote and gets to vote on all issues. At least four (4) members of the PAC have to be present for members to vote on issues that are discussed at the meeting. That makes a quorum.



All members of the PAC must be clients of San Andreas Regional Center.

Members cannot miss more than three (3) meetings in a row without having a good reason like doctors appointments, being sick, having to work, or having transportation problems.

Members missing more than three (3) meetings for reasons that aren't OK with the members will be asked to give up being a member. A member should report the reason for their absence to the Secretary.

Members who are going to miss three (3) meetings in a row but want to come back to meetings at another time, may ask to be excused from the meetings. Reasons for this could be a temporary job or going to classes.



Article VIII **Vacancies**

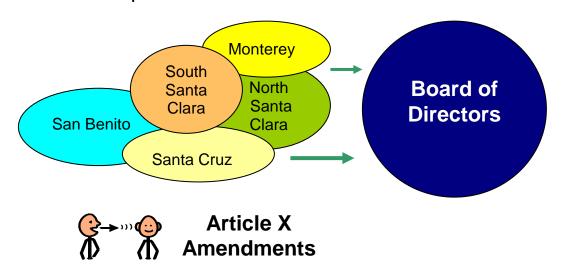
When a member resigns (leaves) or gets sick, or is asked to leave the committee by the members there is an opening for a new member and the committee will vote on a new member.



Article IX Consumer Representation on the Board of San Andreas Regional Center

If there is an opening on the San Andreas Board of Directors, or a member of any Regional PAC has an interest in becoming a member, they can apply by completing a "Board Application Form" from the Board Development Committee.

Each Regional PAC will either have a representative from their region on the Board of Directors or will provide a consumer board member with their concerns to bring to a board meeting to ensure representation and speak for their PAC.



These bylaws may be changed, or new bylaws created by the San Andreas Regional Center Board of Directors from time to time. The board of directors agrees to send the Regional PAC President any proposed changes in writing and will let the PAC talk about the changes at its next meeting before the board takes any action.

These PAC bylaws were agreed to and adopted by:

- I. Santa Clara County
- 2. Santa Cruz County
- 3. Monterey County
- 4. San Benito County



Revised 4-1-2014