

TRANSPARENCY AND PUBLIC INFORMATION POLICY

- I. **Purpose:** San Andreas Regional Center is committed to transparency in its use and disbursement of public funds on behalf of the substantially developmentally disabled community. As such, the regional center, as policy, provides public access to information as required by California Welfare & Institutions Code sections 4629.5(a) and (b).

- II. **Policy:** To promote transparency and timely public access to information, San Andreas Regional Center shall include on its Internet Web site, as expeditiously as possible, the following:
 - 1) Regional center annual independent audits;
 - 2) Biannual fiscal audits conducted by the Department of Developmental Services;
 - 3) Regional center annual reports pursuant to WIC section 4639.5;
 - 4) Contract awards, including the organization or entity awarded the contract, and the amount and purpose of the award;
 - 5) Purchase of Service policies;
 - 6) Purchase of Service year-end disparity report;
 - 7) The names, types of service, and contact information of all vendors, excepting consumers or family members of consumers;
 - 8) Board meeting agendas and approved minutes of open meetings of the board and all committees of the board;
 - 9) Bylaws of the regional center governing board;
 - 10) The annual performance contract and year-end performance contract entered into with the department pursuant to the Lanterman Act;
 - 11) The biannual Home and Community-based Services Waiver program review conducted by the department and the State Department of Health Care Services;
 - 12) The board-approved transparency and public information policy;
 - 13) The board-approved conflict-of-interest policy;
 - 14) Reports required pursuant to Section 4639.5;
 - 15) Information regarding requests for proposals and contract awards;
 - 16) Service provider rates;
 - 17) Documentation related to establishment of negotiated rates.
 - 18) The salaries, wages, and employee benefits for all managerial positions for which the primary purpose is the administrative management of the regional center, including, but not limited to, directors and chief executive officers.

The transparency and public information policy shall be in compliance with applicable law relating to the confidentiality of consumer service information and records, including, but not limited to Section 4514.

Adopted 10/19/2015

Reviewed 10/2/2018