

DSP Registration Quick Help Guide

Step 1: Select the year of training or testing you would like to register for by click on one of the blue buttons.

eDSPT Home Contact Create Account Sign In

DSP Training

Welcome to the California Department of Developmental Services Direct Support Professional Training portal. The Department has established a competency-based training program that is mandatory for all direct support staff (and administrators who provide direct support) working in licensed community care facilities. The Direct Support Professional (DSP) Training is based upon core competencies or skills necessary for satisfactory job performance. The training and tests are offered at no charge. Please choose from one of the options below.

[Learn more >](#)

Year 1 Training/Challenge

If you have not attended the Year 1 DSP training or have not passed the Year 1 test, you can register for a Year 1 course or challenge test in your area here.

[Register For Year 1 >](#)

Year 2 Training/Challenge

If it has been one year since you passed the Year 1 test and you are ready to take the Year 2 course or challenge test, you can register here.

[Register For Year 2 >](#)

Get Test Results

Direct Support Professionals and community care facility vendors can sign in or register to get test results, print certificates or review trainee attendance here.

[Get Test Results >](#)

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Step 2: You may select a training or testing session to register in by searching (1) using a city or zip code or scrolling through the page. Once you find a session you would like to register in, click on the blue **Register** button (2).

Note: Only sessions that are allowing registration will have the active blue Register button.

Year 1 Training

The Direct Support Professional (DSP) training is 70 hours of training which is designed to be completed over a two-year period, 35 hours in each year. In Year 1, you will learn about:

- The California developmental disabilities service system
- The Individual Program Plan
- Maintaining the best possible health
- Environmental safety
- Dental health
- Medication management

Order by distance from your location:
Enter your address, city or zip code...

1 →

Type	Meeting Dates	Meeting Days	Meeting Time	Trainer	
DSP Year 1 Training	09/21/2015 - 10/14/2015	Mo, Tu, Th	09:30am - 12:30pm	Bongiovanni, Peter	Register

2 →

Type	Meeting Dates	Meeting Days	Meeting Time	Trainer	
DSP Year 1 Training	09/19/2015 - 11/21/2015	Saturday	08:00am - 02:30pm	Harper, Claudia	Register

Type	Meeting Dates	Meeting Days	Meeting Time	Trainer	
DSP Year 1 Training	12/08/2015 - 12/17/2015	Tue-Fri	09:00am - 02:30pm	Franco, Julia Ann	Registration Opens: 11/08/2015

Step 3: If you already have an account because you've registered for a previous training or test, **enter** your email address and password in the **designated boxes**.

If you're a **new user**, create an account by **clicking** on **Register as a new user**.

The screenshot shows the 'Log in.' page with a dark header containing 'eDSPT', 'Home', and 'Contact'. Below the header, the text 'Log in.' is displayed, followed by 'Use a local account to log in.'. There are two input fields: 'Email' and 'Password', both highlighted in yellow. A red arrow points from the text 'Already have an account?' to the yellow 'Email' field. Below the input fields is a checkbox labeled 'Remember me?'. A 'Log in' button is positioned below the checkbox. A red box highlights the text 'Register as a new user' and 'Forgot your password?'. A red arrow points from the text 'New User' to the 'Register as a new user' link. At the bottom, the copyright notice '© 2015 - California Department of Developmental Services' is visible.

Step 4: If you selected to **register as new user**, **enter** your **email address** in the designated box. **Create a password** and enter in designated box. (*note: a password must be at least 6 characters long and contain at least one capital letter, one lower case letter and one non-letter (a number or special character such as \$ or !).*) **Confirm** you password by retyping it in the designated box. **Select Continue**

The screenshot shows the 'Register.' page with a dark header containing 'eDSPT', 'Home', and 'Contact'. Below the header, the text 'Register.' is displayed, followed by 'Create a new account.'. There are three input fields: 'Email' (containing 'sbcss.rop@gmail.com'), 'Password' (containing six dots), and 'Confirm password' (containing six dots). A red box highlights the 'Continue' button. A red arrow points from the right towards the 'Continue' button. Below the input fields, a note states: 'Passwords must be a minimum of 6 digits and must contain one upper and one lower case letter and one non letter or digit character.' At the bottom, the copyright notice '© 2015 - California Department of Developmental Services' is visible.

Step 5: Enter **all** information on the registration page. If you are disabled and require special accommodations, **check** the designated box. Once the form is completed, **click** on the **Create** button.

eDSPT Home Contact

Register.

sbcss.rop@gmail.com

Last Name*

First Name*

Middle Initial

Birth Date*

Gender*

Last 4 Digits of Social Security #*

Address*

City*

State*

Zip Code*

Phone*

Phone Ext.

Vendor Id*

I require special classroom accommodations due to a disability

The SafetyNet is a website that provides direct support professionals and individuals with developmental and intellectual disabilities information on how to stay safe and healthy.

I would like to subscribe to the SafetyNet email updates

[Cancel](#)

Step 6: You will receive a message asking you to verify your email and registration. **Open the email account** you registered with and select the email marked **“DSP Training Account Confirmation”**

eDSPT Home Contact Create Account Sign in

Your registration is ALMOST complete.

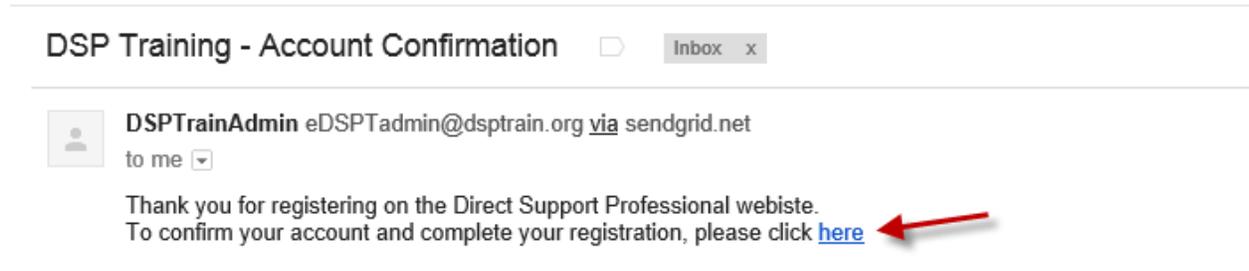
To complete your registration, check your email and follow the link to confirm your new account. **YOU MUST CONFIRM YOUR EMAIL ADDRESS BY CLICKING THE LINK THAT WAS SENT TO YOU.**

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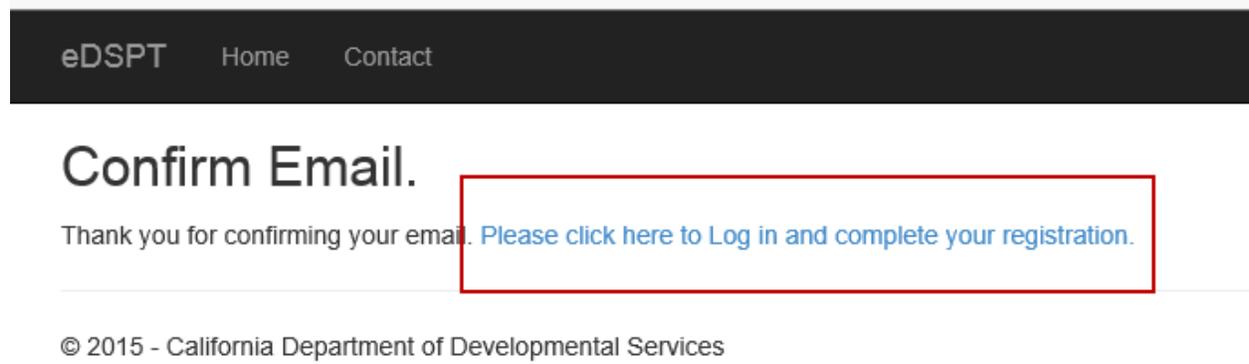
Primary Social 25 new Google+, YouTube Promotions 13 new Learnist, Learnist Recommends, Ash...

[DSPTrainAdmin](#) **new DSP Training - Account Confirmation** - Thank you for registering on the Direct Support Professional website. To confirm your account and

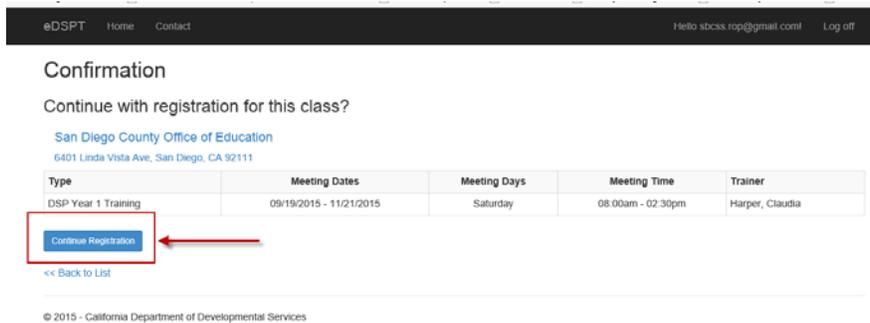
Step 7: Open the email and confirm by clicking on the blue word “here.”



Step 8: By clicking on the word here in your confirmation email, you are redirected back to the eDSPT website and will receive a message. Click on “Please click here to log in and complete your registration.”



Step 9: A message will appear with the information regarding the training or test you registered for. Click on the blue “Confirm Registration” button.



Step 10: You will receive a confirmation message with the information about the training or test you registered for, along with some **instructions** on what is needed when you arrive at your training or testing session. You may print the page for your records and then log off the system by **clicking** the **Log Off button** and the top right of the screen.

Registered!

Thank you for registering for the Direct Support Profession Training!

You are now registered for the following class:

[San Diego County Office of Education](#)

6401 Linda Vista Ave, San Diego, CA 92111

Type	Meeting Dates	Meeting Days	Meeting Time	Trainer
DSP Year 1 Training	09/19/2015 - 11/21/2015	Saturday	08:00am - 02:30pm	Harper, Claudia

A confirmation email has been sent.

You must bring official photo identification (CA driver's license or identification card, passport, or work identification) to the [Class or Test].

You may change your registration up to 7 business days prior to the first day of the scheduled Training Class or Challenge Test online.