



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, September 18, 2017

Time: 6:00 - 8:00 pm

Location: Salinas Office



**344 Salinas Street, Suite 207
Salinas, CA. 93901**



AGENDA



6:00—6:02 I. Call to Order & Introduction.Mitsuno Baurmeister



6:02—6:05 II. Mission Statement in SpanishMartha Johanson



- 6:05—6:09 III.** Approval of Minutes
1. Board Meeting Minutes - (6/19/17)
 2. Fiscal Committee Meeting Minutes - (6/19/17)
 3. Service Provider Advisory Committee Meeting Minutes (7/26/17)
 4. Program Policy Committee Meeting Minutes -
 5. Board Development Committee Meeting Minutes -(9/5/17)
 6. Executive Committee Meeting Minutes - -(9/5/17)
 7. Quality Assurance Advisory Committee Meeting Minutes - (9/12/17)
 8. People’s Advisory Committee Meeting Minutes–



6:09—6:20 IV. State Council on Developmental Disabilities CCDavid Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



6:20 —6:30 V. Presidents ReportMitsuno Baurmeister
 1. Welcome to New Building



6:30—6:55 VI. Executive Director’s Report. Javier Zaldivar
 1. Legislative Update
 2. ABX2-1 Vendor Survey



6:55—7:15 VII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Performance ContractJames Elliott



7:15—7:40 VIII. Committee Reports
 1. FiscalMary Le
 2. Board DevelopmentMichele Alanis
Action Item: Recommendation to approve the re-election of Ms. Michele Alanis to her third and last term in the Board.

Action Item: Recommendation to approve the re-election of Ms. Maya Bareket to her third and last term in the Board.

3. People’s Advisory Committee Christine Gianola
 4. Quality Assurance Advisory Troy Hernandez
 5. Service Provider Advisory Wes Moss

Action Item: Recommendation to approve the re-election of Ms. Soheila Razban to her third and last term in SPAC.

6. Program Policy Maya Bareket
Action Item: Recommendation to adopt the Therapeutic Services Policy.

Action Item: Recommendation to adopt the Recreation Services Policy

7. ARCA Maya Bareket



7:40—7:45 IX. Public Comment



7:45—7:50 X. Board Comment



7:50—8:00 XI. Announcements
 *Grand Opening 9/30/17
 * Leo’s Heaven Bike Ride
 *Self Determination Options

8:00 XII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Watsonville Office
June 19, 2017**

Presiding: Mitsuno Baurmeister (Board President)

Board Members Present: Maya Bareket Jon Drennan
Christine Gianola Troy Hernandez
Pamela Kerman Mary Le
Virginia Manguray Wesley Moss
Dr. Lori Riggio

Board Members Absent: Michele Alanis Sherrie Ganier
Martha Johanson Kim Yen Nguyen

Staff Present: Jacqueline Aviles Jeff Darling
Lourdes González Angel Johnson
Mike Keeley Monica Martinez
Arushie Nugapitiya Vanessa Oamelda
Phien Phan Irene De La Rosa
Katherine Sanders Chasity Swartzel
Francisco Valenzuela Saskia Vanderkamp
Javier Zaldivar

Community Present: David Grady (SCDD) Cele Glover
Judith Rivera

CALL TO ORDER

Ms. Mitsuno Baurmeister Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:03 p.m. Ms. Baurmeister also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the vision statement was read by Ms. Mitsuno Baurmeister.

APPROVAL OF MINUTES

M/S/C Moved to approve the following meeting minutes. (Moss/Gianola) No further discussions. All in favor. Motion carries.

1. Board Meeting Minutes - 5/15/17)
2. Fiscal Committee Meeting Minutes – (5/15/17)
3. Service Provider Advisory Committee Meeting Minutes - (5/24/17)
4. Program Policy Committee Meeting Minutes – (6/6/17)
5. Board Development Committee Meeting Minutes – (6/6/17)
6. Executive Committee Meeting Minutes - (6/6/17)
7. Quality Assurance Advisory Committee Meeting Minutes – (6/13/17)
8. People’s Advisory Committee Meeting Minutes – May 2017

PRESIDENT'S REPORT

Ms. Mitsuno Baurmeister Board President informed on "The Restoration of Suspended Services and the Impact on Diversity". The California Legislation in 2009 directed that programs be confined to their budgets as a result DDS started limiting programs and introducing new fees. One of those reductions was to suspend social recreation, camp and limit respite to 30 hours per month or 90 hours per quarter. The effect on families was immediate they no longer had the same flexibility with their schedule to meet their needs. The non-English speaker families were impacted the most as they used these programs much more given their flexibility. Currently the legislation has restored respite by removing the exception limitations and making it more IPP (Individual Program Plan) driven. This has happened due to all the encouraged advocacy we have done. Camp and Social Recreation remain suspended but our advocacy shall continue.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Javier Zaldivar Executive Director expanded on the suspension of social recreation services. A downward trend in usage was observed in non-English speaker families about 50%.

Since 2009 the regional center had to deal with the introduction of fees such as the:

- Out of home placement fee
- Family Cost Participation Program based on income level, which is more costly to administer than what is collected from the families.
- Insurance mandates for those over 3 years old.

Mr. Zaldivar discussed these topics:

- Urged the audience to continue the advocacy for the restoration of Social recreation programs like camp which was a great experience for individuals.
- SARC's priority is to be in compliance with caseload ratios but all depends on obtaining federal money.
- It is the law now to notify families what is their recourse in case of a disagreement at the beginning of a meeting.
- There has been a downward trend in services for undocumented families because they are afraid of raids and being deported.
- The tobacco tax will be re-funneled to give more help
- The bill to fix the infrastructure will charge you more in gas and DMV fees.

Mr. Zaldivar informed that DDS has approved our Performance Contract and it has been posted on our website for your perusal.

You can view:

- Who uses SARC
- How is SARC performing
- Regional Center Goals
- Areas Measured
- How well is SARC doing reducing disparities and improving equity?

DIRECTOR OF CONSUMER SERVICES REPORT: NEW AND CLOSING PROGRAMS

Mr. Mike Keeley gave the report:

1 Closed

- Chris Manor due to rental issues

4 Opened

- Sea bright - Speech Therapy Santa Cruz County
- Bertha Gutierrez Beza - translation services in Santa Cruz County
- Michael Francis - Registered Nurse in Santa Clara County
- Paddington -Residential facility Santa Clara County

Safety Net

Mr. Keeley discussed the dangers of the hot weather especially for individuals that are unable to communicate. He discussed safety tips and urged the audience to visit the Safety Net DDS page for more information.

<http://www.ddssafety.net/june-2017-better-safe-sorry>

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Mr. David Grady congratulated SARC for the new ABX2-1 hires which he has had the opportunity to work with.

- Rosa Linda Ogas Diversity specialist - he has collaborated on the welcome binder with her.
- Katherine Sanders Employment Specialist - they have collaborated on the “Best Practices on Employment” conference coming up.
- Alex Ostell HCBS specialist - he has attended her HCBS roundtables.

COMMITTEE REPORTS:

FISCAL

Ms. Mitsuno Baurmeister Board President gave the report.

POS (Non-CPP only)

The Purchase of Service Expense for the month of April 2017 was \$28.8 Million the year to date was \$299 Million. The current allocation is \$362.5Million and the current projection is \$364.9Million. This leaves a deficit of \$2.35 Million a decrease of \$77.5K over last month.

Individuals Served

The number of individuals served as of April 30, 2017 was 16,082. This is an increase of 422 since April 2016.

Operations (OPS)

Expenses for the month of May 2017 were \$3.256 Million and Year-to Date were \$30.4 Million. The Fiscal Year Projection is \$35.4 Million. The allocation is \$35.8 Million leaving a surplus of \$426.038, an increase of \$51,665 over last month.

Current Year Cash Flow

The cash position through the end of May was \$42.8 Million, a decrease of \$15 Million. The decrease is a result of DDS only reimbursing the March Claim at 55%. We expect a 50% reimbursement for April's claim. We will have sufficient funds for this fiscal year but we will most probably need to borrow before we pay POS June invoices in July.

Donations Account

The balance in the Donation Fund through the end of May was \$145,976. This was a net increase of \$7,432 for the month. This change consisted of loan repayments of \$231 and donations of \$7,200. The Donations came from an event sponsored by a group of parents and winery to benefit our clients.

Medicaid Waiver Enrollment

The enrollment for SARC at the end of April was 7,361, statewide it was 124,821. The targets for San Andreas and other regional centers statewide have not been set as yet.

The Fiscal committee reviewed several contracts and recommended them to the full Board for approval; this is the list of contracts the Board approved.

- 1. M/S/C Moved to approve the UBF Transport Services Contract FY 2017-18 for a total amount of \$1,669,706.87 (Kerman/Le) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries.**
- 2. M/S/C Moved to approve the Community Integrated Work Program Transportation Contract FY 2017-18 for a total amount of \$309,793.68 (Riggio/Manguray) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries.**
- 3. M/S/C Moved to approve the Hope Services HCBS Compliance one time Grant Contract for a total amount of \$291,600.00 (Gianola/Drennan) No further discussions. 8 in favor. 2 Abstentions (Wes Moss, Maya Bareket). Motion carries.**
- 4. M/S/C Moved to approve the Stephanie Young Consultants Contract FY 2017-18 for a total amount of \$532,963.63 (Bareket/Manguray) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries.**
- 5. M/S/C Moved to approve the Housing Choices Coalition Contract FY 2017-18 for a total amount of \$240,816.00 (Le/Bareket) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries.**
- 6. M/S/C Moved to approve the Housing Choices Coalition 3 smaller Contracts FY 2017-18 for PMCAM \$18,663.24, PMBRI \$ 19,120.79 and PMDEL \$22,143.00 (Gianola/Hernandez) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries.**

7. **M/S/C Moved to approve the Via Services Inc. Contract that provides Early Start Assessment FY 2017-18 for a total of \$1,129,103.24 (Kerman/Gianola) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries**
8. **M/S/C Moved to approve the Stars Bay Area Contract that provides Assessment FY 2017- 48 for a total of \$413,433.66 (Bareket/Gianola) No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries**
9. **M/S/C Moved to approve the I Can Too Learning Center/Trumpet Behavioral Health Contract that provides Assessment FY 2017-18 for a total of \$812,143.42 (Le/Hernandez No further discussions. 9 in favor. One Abstention (Wes Moss). Motion carries**

BOARD DEVELOPMENT

Ms. Maya Bareket led in the completion of the action item to re-elect Ms. Kim Yen Nguyen to her second term in the Board.

M/S/C Moved to approve the re-election of Ms. Kim Yen Nguyen to her second two-year term in the Board of Directors. (Baurmeister/Kerman) No further discussions. All in favor. Motion carries

PEOPLE'S ADVISORY COMMITTEE (PAC)

Ms. Chris Gianola Committee Chair informed some individuals will be attending the People First Convention on June 23-25, 2017.

Mr. Valenzuela informed that another PAC has begun in Hollister it is a big group of 12 members.

QUALITY ASSURANCE ADVISORY COMMITTEE

Mr. Troy Hernandez brought up the point that individuals need to be watchful of their surroundings for suspicious behavior.

SERVICE PROVIDER ADVISORY COMMITTEE

Minutes are in the packet and stay tuned for next meeting.

PROGRAM POLICY COMMITTEE

Ms. Baraket moved to adopt four policies approved by DDS.

M/S/C Moved to adopt the Urgent Intervention Services Policy. (Baurmeister/Le) No further discussions. All in favor. Motion carries

M/S/C Moved to adopt the Health Care Policy (Baurmeister/Gianola) No further discussions. All in favor. Motion carries

M/S/C Moved to adopt the In-Home Skilled Nursing Services Policy. (Drennan/Le) No further discussions. All in favor. Motion carries

M/S/C Moved to adopt the Independent Living Skills Policy. (Gianola/ Riggio) No further discussions. All in favor. Motion carries

ARCA

Ms. Bareket did not have a report because she did not attend the meeting this month.

PUBLIC COMMENT

None

BOARD COMMENT

Ms. Baraket shared that De Anza college will not have classes in the summer. There will be access to Ipads for the community at the New Building.

ANNOUNCEMENTS

Mr. Valenzuela shared that the “Una Voz Conference” was a success and he thanked all the staff that helped and made it possible.

Premier will donate 1000 backpacks at the summer festivals.

July 8, 2017 Salinas Summer Festival at Tatum’s Garden

July 15, 2017 Santa Cruz Summer Festival at Harvey West Park

July 22, 2017 San Jose Summer Festival at the Rotary Club

July 19, 2017 Coffee Social at the Campbell Office 3 -6 pm

ADJOURNMENT

Meeting adjourned at 7:34 p.m. by the President Ms. Mitsuno Baurmeister

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Maya Bareket, Board Secretary

7. **M/S/C Moved to recommend to the full Board approval of the Via Services Contract that provides Early Start Assessment FY 2017-18 for a total of \$1,129,103.24 (Le/Manguray) No further discussions. All in favor. Motion carries.**
8. **M/S/C Moved to recommend to the full Board approval of the Stars Bay Area Contract that provides Assessment FY 2017-48 for a total of \$413,433.66 (Manguray/Riggio) No further discussions. All in favor. Motion carries.**
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2. Disparity Monies Update

Mr. Zaldivar Executive Director gave an update on how the disparity monies will be encumbered, most of the projects will be done once the move is complete:

- Originally SARC received \$377,000 in April then petitioned for \$200,000 more which was granted receiving a total of \$577,000
- \$25,000 for Cultural Sensitivity training for staff
- \$20,000 for website redesign which will be disability friendly and translated to other languages
- \$15,000 for welcome binders for new families entering the system
- \$15,000 for threshold language translations
- \$500,000 for community education and one-on-one mentoring that will be done in collaboration with the Family Resource Centers.
 - \$100,000 for Special Kids Crusade in the Monterey County
 - \$100,000 for SPIN (Special Parent Information Network) in Santa Cruz County
 - \$50,000 for Ujima for the African American community in Santa Clara County
 - \$150,000 for FCSN (Friends of Children with Special Needs) in Santa Clara County
 - \$100,000 for PHP (Parents Helping Parents) in Santa Clara County

3. Purchase of Services (Non-CPP only)

The Purchase of Service Expense for the month of April 2017 was \$28.8 Million the year to date was \$299 Million. The current allocation is \$362.5 Million and the current projection is \$364.9 Million. This leaves a deficit of \$2.35 Million a decrease of \$77.5K over last month.

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8. Medicaid Waiver Enrollment

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9. Other

Mr. Greg Hoffman Chief Financial Officer gave an update on the facilities:

- Watsonville Office – Painting and new carpeting will be done as well as remove the wall in the large conference room.
- Gilroy Office – will be closed at the end of August
- Salinas Office – in talks with landlord to bring it up to code
- San Jose – the move will be done in Mid-August

10. Next Meeting Date

September 18, 2016 at 5:00 pm. Salinas Office

11. Adjournment

The meeting was adjourned at 5:30 pm.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes
July 26, 2017**

Members Present	Sharmean Heffernan (via phone) Monique Migdol Wesley Moss (Chair) Soheila Razban	Rebekah Jackson Monica Pritchett Doug Pascover Ramon Robles
Members absent		
Staff Present	Jeff Darling Mike Keeley Irene De La Rosa Fawni Tornel	Lourdes Gonzalez Alex Ostell Katherine Sanders
Community Members	Vivian Chung Amy Heller Wayne Jasper Stephanie Lyon Brandon Woosley	Sara Duran Rauscher Christina Hunt Dennise Jauregui Fredricka Safar

Mr. Wes Moss Committee Chair called the meeting to order at 10:10 a.m. beginning with introductions.

Committee Updates

Mr. Wes Moss gave the following updates:

- He announced that the August meeting will be cancelled due to the move, and there will not be a meeting in September due to the Vendor Fairs schedule. SPAC will reconvene on October 25, 2017 again.
- He informed that the vendor Surveys are ready on the DDS page.
 - They are fairly easy to complete and translated in different languages
 - Deadline for submission is October 1, 2017, but it is recommended that you send them by September 15, 2017 to avoid the last minute chaos.
 - If surveys are not submitted the rate increase will be forfeited
 - The online submission portal provides a great way to give feedback to DDS
 - Information can be found on the SARC webpage under the provider bulletin and the DDS page:
 - SARC - <http://www.sanandreasregional.org/wp-content/uploads/2014/06/July-2017-AB-X2-1-Final-Provider-Survey-Available.pdf>
 - DDS - <http://www.dds.ca.gov/ratechangesJuly2016/index.cfm>
- He shared that at the “All SPAC Chairs Meeting” it was announced that the Rate Study will be out on March 2019.
- Even though the federal government has extended HCBS compliance to 2022, California will keep with the March 2019 date.

- Some Self Determination members have formed a sub-group called “Disability Voices United” Led by Ms. Judy Marks to continue their advocacy.
- The Regional Center of the East Bay has hired the new Executive Director Ms. Lisa Kleinbub, and at North Bay Regional Center their director will soon retire.

Provider Input

- Gateway has offered their site to provide Direct Support Professional (DSP) training to a traveling trainer.
- Parents Helping Parents (PHP) will have a presentation from Dr. Nathan Ory on “Challenging Behaviors” on 9/16/2017 9:30 am – 4:00 pm.
- Housing Choices Coalition (HCC) will have a Housing Fair 9/23/2017 11:00 -3:00 pm at the San Jose History park.
- Ms. Razban shared that PHP received a grant for training that will help many.
- Abilities United shared that they had a recognition luncheon for their volunteers and it went great. She also shared several success stories of individuals they have helped find jobs.
- Mr. Mike Keeley informed that the Ms. Rosa Linda Ogas Diversity specialist will be working with the Family Resource Centers.
 - Special Kids Crusade in the Monterey County will work with the Latino families.
 - SPIN (Special Parent Information Network) in Santa Cruz County will work with the Latino families
 - Ujima will help the African American community in Santa Clara County
 - FCSN (Friends of Children with Special Needs) in Santa Clara County will work with the Asian families.
 - PHP (Parents Helping Parents) in Santa Clara County will work with the Latino families.
- Ms. Katherine Sanders Employment Specialist will host a “Best Practices in Employment” conference on 9/15/2017 at the new building. Register on line.
- Mr. Keeley informed that the Internship/Incentive Program can be used for individuals in school that are 18-22 years old.
- Ms. Alex Ostell informed that she is doing presentation on HCBS Final Rule and everyone is welcome, she said that all the success stories shared are in line with the Final Rule.
- Mr. Keeley highlighted that the Blue Print is collaboration between, the department of Education, Department of Rehabilitation, and the Regional Centers.
- Ms. Katherine Sanders will be in charge of tracking the Internship Incentive Program results.
- If a vendor wishes to participate in the Internship Incentive Program their program design must be updated to reflect the change.
- Mr. Pascover of Imagine announced the “Gathering of Extraordinary People” at Harvey West Park on 8/11/2017 and the Imagine Film Festival on 10/5/2017 at the Tannery Arts Center in San Jose.
- Harvest Dance 9/16//2017 at 6:00 – 10:30 pm in Hollister at Paine’s Restaurant.

Director Update

Mr. Jeff Darling Resource Manager discussed some Trailer Bills that are important to the Regional Center. The ARCA page has a summary of the bills.

- AB 107 - *Summary: Current law authorizes the Director of General Services, with the consent of the State Department of Developmental Services, to lease up to 60 acres located within the grounds of Fairview Developmental Center for a period of up to 55 years, for the purpose of developing affordable housing for the employees of, and transitional housing for patient-clients of, Fairview Developmental Center. This bill would require that housing to first be available for individuals with developmental disabilities receiving services from a regional center, and then to individuals in need of affordable housing.*

He shared that due to the grant SARC received, the Enhanced Behavioral Homes are almost complete and individuals can live in there for the rest of their lives.

- AB 279 - *Summary: Current law authorizes the State Department of Developmental Services to contract with regional centers to provide services and supports. Current law requires the department to adopt regulations that specify rates, calculated on the basis of a cost model, including, among other things, changes in the state or federal minimum wage, for community care facilities serving persons with developmental disabilities, as specified. This bill would require the cost model described above to also include changes in local minimum wage.*

A Bill that regional centers have been waiting for a long time; to have the authority to change rates.

New and Closing Programs

Mr. Jeff Darling gave the report:

1 Closed

- Chris Manor due to rental issues

1 Opened

- Hearts for Hope – Supported Living Services in Santa Clara County

SARC Events

The Summer Festivals have been completed and they were a success Premier gave out 1000 back packs; about 1600 families attended the 3 festivals.

September 7, 2017 Vendor Fair Watsonville office 11:00 to 12:30 pm

September 13, 2017 Vendor Fair Salinas office 11:00 to 12:30 pm

September 27, 2017 Vendor Fair San Jose office 9:00 to 1:00 pm

October 5, 2017 10th Annual Disability Awareness Day San Jose City Hall

SCDD Central Coast

Mr. Darling announced that their grant cycle awards have begun the focus will be in the Employment Initiative and Affordable Housing.

Announcements

- Abilities United will have their fundraiser for the Aquafund on 9/16/2017 in Redwood City.
- The California Museum is showing “Art and Advocacy” works done by artists with Developmental Disabilities.
- PHP Transition Fair 3/22/2018

Next SPAC Committee Meeting:

October 25, 2017 at 6203 San Ignacio

Adjournment

The meeting was adjourned at 11:27 p.m.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes
June 28, 2017**

Members Present	Sharmean Heffernan Monique Migdol Doug Pascover Ramon Robles	Rebekah Jackson Monica Pritchett Soheila Razban
Members absent	Wesley Moss (Chair)	
Staff Present	Jeff Darling Mike Keeley Rosa Linda Ogas Irene De La Rosa Francisco Valenzuela	Lourdes Gonzalez Arushie Nugapitiya Alex Ostell Katherine Sanders Javier Zaldivar
Community Members	Mitachew Abebe Mark Fleming Tony Green Dennise Jauregui	Vivian Chung David Grady Christina Hunt Stephanie Lyon

Mr. Ramon Robles Committee Co-Chair called the meeting to order at 10:08 a.m. beginning with introductions.

Provider Input

- Mr. Robles shared a wallet card that might be beneficial for individuals in dealings with the law. It is issued by Get Safe for information go to their website <http://getsafeusa.com/>
- September 23, 2017 Housing Fair at the History park in San Jose

Transportation

Mr. Javier Zaldivar Executive Director shared that he and Mr. Keeley met with representatives of VTA to discuss the elimination of the bus route for our new site. The building was chosen because it had an accessible bus route, but now it has been announced that it will be eliminated. VTA is making changes and eliminations to their routes. They are prioritizing by number of riders and points of interest. SARC has presented the numbers and asked for reconsideration. Mr. Zaldivar urged the providers to advocate for their individuals at VTA's regular CTMA (Committee for Transportation Mobility and Accessibility). Mr. Jeff Darling is a member of the committee and he agrees that it is the correct forum to speak up.

Director Update

Mr. Javier Zaldivar Executive Director gave an update and passed out reading material on the “Plan for Crisis and other Safety Net Services” distributed by DDS. The priority is to remove individuals from Developmental Centers and continue to support those with the most challenging service needs. SARC will be placing the last two individuals in October.

The 2017-18 May Revision includes a safety net plan of \$21 million to:

- Establish two state-operated mobile acute crisis teams that will serve 24-hours a day to provide in-home crisis services
- Develop intensive wrap-around services for persons with co-occurring developmental disabilities and mental health needs.

Mr. Zaldivar discussed these topics:

- Explained that the state is grappling to make sure that people are safe. Some communities have shown resistance in having crisis homes nearby, but patience and education are needed to reassure them.
- HCBS funding depends on federal funding and the delayed egress and secured perimeter concepts clash with the HCBS mandates
 - Secured Perimeter obligates us to serve people in the community not in jails
- SARC is working on the development of three Enhanced Behavioral Support Homes (EBSH)
 - One transitional home
 - One Children’s home
 - One Adult’s home
 - Administrative funding for the homes will be continue at the same rate even if there is an empty bed
 - SARC will not be bound to the median rate for these homes
- DDS May Revision Highlights indicate that the budget is solid but there is angst on what will happen with the federal funding it could be devastating for our program keep an eye on the health care repeal
- Trailer Bills to keep an eye on
 - Community-based organizations (CBOs) can apply to DDS for Disparity grants
 - Respite special exceptions have been lifted
 - Rates are adjusted to reflect ABX2 1 increases
- The SSP portion of SSI cost of living (COLA) increase was rejected (SSP is an extra amount of money that helps with expenses)
- Convene a working group with DDS to consider simplified processes for providers seeking rate adjustments under certain conditions and submit report to the legislature – approved
- New Executive Director for the Regional Center of the East Bay is Ms. Lisa Kleinbub
- Kern Regional Center is looking for an Executive Director
- Published on the DDS page is the “Regional Center Oversight Dashboard” for your review of regional centers contractual obligations.
<http://www.dds.ca.gov/RCOversight/Index.cfm>

New and Closing Programs

Mr. Mike Keeley gave the report:

3 Closed

- Chris Manor due to rental issues
- Nina's Home in San Benito County
- Vital Training Services in San Benito County

4 Opened

- Sea bright - Speech Therapy Santa Cruz County
- Bertha Gutierrez Beza - translation services in Santa Cruz County
- Michael Francis - Registered Nurse in Santa Clara County
- Paddington -Residential facility Santa Clara County

SARC Events

July 8, 2017 Salinas Summer Festival

July 15, 2017 Santa Cruz Summer Festival

July 22, 2017 San Jose Summer Festival

July 19, 2017 Coffee Social at the Campbell office 3:00 to 6:00 pm

September 7, 2017 Vendor Fair Watsonville office 11:00 to 12:30 pm

September 13, 2017 Vendor Fair Salinas office 11:00 to 12:30 pm

September 27, 2017 Vendor Fair San Jose office 9:00 to 1:00 pm

October 5, 2017 10th Annual Disability Awareness Day San Jose City Hall

SCDD Central Coast

Mr. David Grady announced that in collaboration with SARC and SPAC they will present the conference on "Best Practices in Employment" on September, 15, 2017. They are finalizing the details.

He is very pleased with the three ABX2-1 new hires that he has had the opportunity to work with.

- Rosa Linda Ogas Diversity specialist
- Katherine Sanders Employment Specialist
- Alex Ostell HCBS specialist

Announcements

- Premier will donate 1000 backpacks for the Summer Festivals
- July 8, 2017 Shared Adventures in the Beach in Santa Cruz
- August 11, 2017 Gathering of Extraordinary People in Santa Cruz
- Mr. Tony Green was introduced as Compass's Permanent Regional Manager
- Representative from Camden Pharmacy introduced himself and announced that they are recently vendored and willing to serve.

Next SPAC Committee Meeting:

July 26, 2017 at 10:00 a.m. Room 35

Adjournment

The meeting was adjourned at 11:34 p.m.

**San Andreas Regional Center
Board of Directors
Program Policy Committee Minutes
September 5, 2017**

Committee Members Present: Michele Alanis Mitsuno Baurmeister
Maya Baraket (Chair) Christine Gianola
Troy Hernandez Mary Le
Kim Yen Nguyen

Committee Members Absent:

Staff Present: James Elliott Lourdes González
Greg Hoffman Mike Keeley
Javier Zaldivar

The meeting was called to order at 5:05 p.m. by Ms. Maya Baraket Committee Chair.

The following policies were reviewed:

1. Conservatorship Policy

DDS requested additional language be added to the policy, here is the final draft.

Conservatorship Policy

- I. **Purpose:** *It is the intent of San Andreas Regional Center to work with the person served, the family, the court, and the Department of Developmental Services (DDS) as appropriate, recognizing that a conservatorship shall be used to promote and protect the wellbeing of the person served, in compliance with all state and federal laws, regulations, and court decisions.*
- II. **Definitions:**
 - **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act, and mean a person who has been found eligible and receives services from the regional center.**
 - *A limited conservatorship can be created by the probate court for developmentally disabled adults. It is utilized as necessary to promote and protect the wellbeing of the developmentally disabled adult and is ordered to the extent necessitated by the individual's mental and adaptive limitations. Conservatees retain specific powers to care for themselves and manage their financial affairs commensurate with their abilities. If developmentally disabled individuals lack the capacity to perform all of the tasks necessary to provide properly for their own personal needs of physical health, food, clothing or shelter, or to manage their own financial resources, the court can appoint a conservator of the person or a conservator of the estate, or both.*

Powers of conservatorship may include:

 1. *The ability to decide where the individual will live (other than a locked facility)*
 2. *The ability to make decisions in regards to the state of the individual (make decisions in regards to his or her money)*
 3. *The ability to contract on behalf of the individual*
 4. *The ability to give or withhold consent for medical treatment (except sterilization and other specified medical procedures)*
 5. *The ability to make decisions for the individual concerning his or her education and vocational training*
 6. *The ability to give or withhold consent to marriage*

7. *The ability to make decisions regarding his or her social and sexual contacts and relationships.*

- *A conservator of the person is an individual appointed by the court to ensure that the overall needs and personal affairs of the conservatee are secure.*
- *A conservator of the estate is an individual appointed by the court to be responsible for managing the conservatee's money and other property.*

In some cases the court may appoint both a conservator of the person and a conservator of the estate. One individual may serve both roles, or two individuals may be appointed, each to serve a specific role.

III. **Policy:** *It is the policy of the San Andreas Regional Center that the existence of a developmental disability should not be in and of itself sufficient reason for the establishment of a conservatorship.*

The establishment of a conservatorship is considered a family responsibility. The regional center will work with the court, ~~consumer~~ individual and family during the conservatorship process. In the event conservatorship is needed and no appropriate private individual is available to institute conservatorship proceedings, immediate referral will be made to the Public Guardian's Office. In the event the Public Guardian's Office does not accept the case, the regional center will make the referral to the DDS. The DDS will then determine if it will proceed with a petition for conservatorship on behalf of the person.

IV. **Purchase of Service Standard:** ~~This policy does not involve purchasing services for a consumer.~~

San Andreas Regional Center may authorize purchase of services for the assessment of conservatorship in the event a psychologist employed by the regional center is not available to perform an assessment as required by law. San Andreas Regional Center may also authorize purchase of services for specialized administrative services as needed to implement the individual's IPP (Individual Program Plan) included conservatorship services.

V. **Exception Process:** *The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. The executive director has designated certain individuals within the regional center who are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.*

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A time line for the director's exception review is set by agreement between the individual/family and the service coordinator but the time line may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime the coordinator presents the information to the manager to determine whether a director's exception may be warranted. At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary. If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the individual/family, and gives a copy of the amended plan to the individual/family.

VI. **Notice of Action:** *If the exception is not granted, the service coordinator promptly informs the ~~consumer~~ individual/family that it has not been granted, informs the ~~consumer~~ individual/family of their appeal rights, and sends a notice of action and a fair hearing form.*

If a decision is made to deny, reduce, or cancel the service without the agreement of the ~~consumer~~ **individual** or the ~~consumer's~~ **individual's** representative, a Notice of Action will be sent.

Revised: September 5, 2017

2. Respite Care Policy

These are the changes to the policy.

Respite Care Policy

- I. **Purpose:** It is the intent of San Andreas Regional Center to make respite services available to assist families in maintaining the ~~consumer~~ **individual** in the family home, **in compliance with all state and federal laws, regulations, and court decisions.** Respite is part of a network of support services that are available for families and is not meant to supplant other services.
- II. **Definitions:**
 - **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act, and mean a person who has been found eligible and receives services from the regional center.**
 - Respite is the provision of intermittent and/or regularly scheduled temporary non-medical care to ~~consumers~~ **individuals** with developmental disabilities on an in-home and/or out-of-home basis. Respite services are designed to do all of the following:
 - i. Assist family members in maintaining the ~~consumer~~ **individual** at home.
 - ii. Provide appropriate care and supervision to ensure the ~~consumer's~~ **individual's** safety in the absence of family members.
 - iii. Relieve family members from the constantly demanding responsibility of caring for the ~~consumer~~ **individual.**
 - iv. Attend to the ~~c-consumer's~~ **individual's** basic self-help needs and other activities of daily living, including interaction, socialization, and continuation of usual daily routines which would ordinarily be performed by the family member.
 - v. Meet emergency needs.
 - vi. In order to provide appropriate respite services, San Andreas will make available the following options:
 1. In-Home Respite is the provision of respite services within the ~~consumer's~~ **individual's** own home. Parents/family member may choose to utilize an Employer of Record (EOR) respite agency and/or Financial Management Services (FMS) in order to use family members or others as the respite worker, or they may choose to use a vendorized agency, which provides the worker.
 2. Out-of-Home Respite services are provided by a vendor who is licensed by Department of Social Services or an agency authorized by DSS or it is licensed by Department of Health Services. There are numerous service codes under which San Andreas can provide respite. Respite is provided in a setting outside the ~~consumer's~~ **individual's** home. Parents may choose a licensed community care facility, vendored camp, or an intermediate care facility for the developmentally disabled licensed by the Department of Health. Vendored facilities must have training, education, and the skills to perform the required licensed services. Out of home respite service is intermittent or regularly scheduled temporary care to ~~consumer~~ **individual** and is designed to relieve families of the constant responsibility of caring for a family member; to meet planned or emergent needs of the family; to

allow parents the opportunity for vacations or other necessities of family life.

- III. **Policy:** San Andreas shall purchase respite care to assist the family member. Authorized respite hours may be used by the family at any time during the authorization period. Families of ~~consumers~~ **individuals** in out-of-home placement are not eligible for respite services. Families who use the Financial Management Services (FMS) or Employer of Record (EOR) must first obtain a vendor number, and must comply with all federal and state requirements. Respite provided by trained health professionals is covered in the In-Home Skilled Nursing Policy. The respite needs of each family shall be individually assessed by the planning team to determine the actual number of respite hours needed. Families customarily use ~~from up to 12-~~ 24 hours/month **depending upon need**. This number is suggested as a guideline. The planning team will use the "Family Needs Assessment Summary Sheet" as a tool to help determine individual respite needs **in certain circumstances**. Families participating in the Financial Management Services program, and/or Employer of Record (EOR) must use respite providers who are at least eighteen years of age and not a spouse **and/or significant other**.
- IV. **Purchase of Service Standard:** The type and amount of respite services that San Andreas will purchase will be determined by the planning team based on ~~consumer~~ **individual** and family needs. ~~The planning team will use the "Family Needs Assessment Summary Sheet" as a tool to help determine individual respite needs.~~
- V. **Exception Process:** The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards. The executive director has designated certain individuals within the regional center who are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A time line for the director's exception review is set by agreement between the individual/family and the service coordinator but the time line may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime the coordinator presents the information to the manager to determine whether a director's exception may be warranted. At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary. If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the individual/family, and gives a copy of the amended plan to the individual/family.

- VI. **Notice of Action:** If the exception is not granted, the service coordinator promptly informs the ~~consumer~~ **individual**/family that it has not been granted, informs the ~~consumer~~ **individual**/family of their appeal rights, and sends a notice of action and a fair hearing form. If a decision is made to deny, reduce, or cancel the service without the agreement of the ~~consumer~~ **individual** or the ~~consumer's~~ **individual's** representative, a Notice of Action will be sent.

Revised: September 5, 2017

3. Policy Tracking List

Policies to be reviewed next:

- Supported Living Arrangements 11/7/2017
- Day Care Policy 11/7/2017

4. Next Committee Meeting Date/Time

November 7, 2017 San Jose Office

5. Adjournment

There being no further discussion, the meeting adjourned at 5:30 pm.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
September 5, 2017**

Committee Members Present: Michele Alanis (Chair) Maya Baraket
Mitsuno Baurmeister Christine Gianola
Troy Hernandez Martha Johanson
Pamela Kerman Mary Le
Kim Yen Nguyen

Committee Members Absent:

Staff Present: Lourdes González Greg Hoffman
Mike Keeley Javier Zaldivar

The Board Development Committee Meeting was called to order at 5:30 p.m., by Ms. Michele Alanis Committee Chair

1. Confirm Board Education

There will be a Board Education on September 18, 2017 at the Salinas office. The topic will be "Eligibility Testing" Dr. Carrie Molho will present.

2. Applicants Update

Ms. Alanis shared that there are two potential candidates that want to join the Board. A representative from Monterey County and an individual served.

3. Vacancies

Four Vacancies in the Board

- 1 Monterey County
- 1 Santa Cruz County
- 2 At-Large

4. Member Terms

Ms. Michele Alanis and Miss Maya Bareket will be recommended for re-election of their third term in the Board at the September 18, 2017 meeting.

5. Other

Mr. Javier Zaldivar Executive Director announced that Ms. Nancy Bargmann Director of Department of Developmental Disabilities will be speaking at the Board Retreat.

6. Next Committee Meeting Date/Time

October 3, 2017 San Jose Office

7. Adjournment:

There being no further discussion, the meeting adjourned at 5:47 p.m.

**San Andreas Regional Center
Board of Directors
EXECUTIVE COMMITTEE MINUTES
September 5, 2017**

Committee Members Present: Michele Alanis
Mitsuno Baurmeister (chair) Troy Hernandez
Mary Le Maya Bareket
Christine Gianola
Martha Johanson
Wesley Moss

Committee Members Absent:

Staff Present: Lourdes González Greg Hoffman
Mike Keeley Katie Magleby
Arushie Nugapitiya Irene De La Rosa
Francisco Valenzuela Javier Zaldivar

Ms. Mitsuno Baurmeister Committee Chair called the meeting to order at 6:03 p.m.

1. Risk Assessment Report

Ms. Katie Magleby Risk Assessment Standards Compliance Coordinator presented the SIR report for the months of June, July, and August 2017.

Total Incidents 569 (June)

107 Incidents reportable to DDS.

462 Incidents not reportable to DDS.

8 Deaths

12 Consumers reported missing with 0 not yet located

11 Suspected Abuse/Exploitation

5 Injuries Require Treatment Beyond First Aid

35 Medical Need/Accident

5 Victim of Crime

2 Suspected Neglect

29 Unplanned hospitalizations

117↑ Aggressive Acts

Total Incidents 569 (July)

106 Incidents reportable to DDS.

463 Incidents not reportable to DDS.

14 Deaths

12 Consumers reported missing with 0 not yet located

- 15 Suspected Abuse/Exploitation
- 3 Injuries Require Treatment Beyond First Aid
- 29 Medical Need/Accident
- 4 Victim of Crime
- 2 Suspected Neglect
- 27 Unplanned hospitalizations
- 116↓ Aggressive Acts

Total Incidents 585 (August)

- 97 Incidents reportable to DDS.
- 488 Incidents not reportable to DDS.
- 7 **Deaths**
 - 6 Consumers reported missing with 0 not yet located
 - 4 Suspected Abuse/Exploitation
 - 2 Injuries Require Treatment Beyond First Aid
- 38 Medical Need/Accident
- 11 Victim of Crime
- 2 Suspected Neglect
- 28 Unplanned hospitalizations
- 130↑ Aggressive Acts

Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She brought to attention the incident, were a missing individual was killed by a VTA train. It was a very sad situation but thanks to our proactive staff the individual was identified soon.

2. Development of the September 18, 2017 Board Meeting in Salinas

There will a Board Education and the topic will be “Eligibility Testing” Dr. Carrie Molho will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

a. President’s Report: Mitsuno Baurmeister

- 1. Welcome to New Building

b. Executive Director's Report: Javier Zaldivar

1. Legislative Update
2. ABX2-1 Vendor Survey

c. Director of Consumer Services: Mike Keeley

1. New and Closing Programs
2. Performance Contract

d. Committee Reports:

Fiscal – There will be a report.

Board Development – There will be a report

Action Item: Recommendation to approve re-election of Ms. Michele Alanis to her third and last term in the Board.

Action Item: Recommendation to approve re-election of Ms. Maya Bareket to her third and last term in the Board.

Service Provider Advisory Committee - There will be a report.

Action Item: Recommendation to approve re-election of Ms. Soheila Razban to her third and last term in SPAC

People's Advisory Committee – There will be a report on conventions attended.

Ms. Gianola shared that Ms. Bareket and she will be attending the People First Conference on June 24-25, 2017.

Quality Assurance Advisory – There will be a report

Program Policy Committee – There will be a report

Action Item: Recommendation to adopt the *Therapeutic Services Policy*.

Action Item: Recommendation to adopt the *Recreation Services Policy*.

ARCA Update – There will be a report.

3. Property Management Update

Mr. Greg Hoffman Chief Financial Officer gave the report

San Jose Office – Move complete and successful still working on some pending matters.

Gilroy Office – Closed and the staff joined the San Jose Office.

Hollister – An Outreach center will be established there to serve the South County Individuals it will be open at least once per week.

Watsonville Office – Will meet with landlord to discuss painting, carpet replacement and conference room enlargement.

Salinas Office – Will be relocated to a new location that is bigger with growth potential; more information to come.

4. Director's Update

Mr. Javier Zaldivar Executive Director informed that the move to San Jose went very well thanks to Mr. Greg Hoffman's leadership and the staff's cooperation. The grand opening will be on September 30, 2017 11:00 am to 2:00 pm. The murals have been completed and a lot of artwork from individuals is up around the building.

Mr. Zaldivar shared that bill AB279 failed it is sad news because the department will continue to do unanticipated increases via the Health and Safety Exemption Request Process which it is a long complicated process.

He also shared that due to the immigration policies many families are scared to call us and get services. The suspension of DACA (the dreamers program) will increase that fear even more.

5. Board Retreat Final Topics.

Mr. Zaldivar discussed the possible topics for the Board Retreat, the speaker will be Ms. Nancy Bargmann Director of the Department of Developmental Services she will speak on "where are we headed."

5. Announcements/Events

September 14, 2017 Vendor Fair Salinas office 11:00 to 12:30 pm

September 15, 2017 Employments Conference San Jose Office

September 16, 2017 Board Retreat San Jose Office

September 28, 2017 Vendor Fair Watsonville office 11:00 to 12:30 pm

September 30, 2017 SARC Grand Opening San Jose 11:00 to 2:00 pm

October 5, 2017 10th Annual Disability Awareness Day San Jose City Hall

October 5,-6 2017 Supportive Life Conference

October 7, 2017 Fiesta Familiar Salinas

October 12, 2017 Vendor Fair San Jose office 10:00 to 1:00 pm

November 4, 2017 Service Above Self Awards Dinner Holiday Inn San Jose 4:00–9:00

6. Next committee/meeting date/time

October 3, 2017 San Jose Office

8. Adjournment

There being no further discussion, the meeting adjourned at 7:47 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee
September 12, 2017**

Committee Members Present: Maya Bareket Christine Gianola
Troy Hernandez – Chair
Martha Johanson Pamela Kerman

Committee Members Absent:

Staff Present: Jeff Darling Lourdes Gonzalez
Mike Keeley Irene De La Rosa
Lisa Rund

Community Present:

Meeting called to order by Mr. Troy Hernandez Chair of the Committee at 5:16 p.m. The following information was collected for the months of June, July, and August of 2017:

Ms. Irene De La Rosa gave the QA report.

II. Quality Assurance (QA):

Department Report for the month of: July 2017

Info gathered in the month of: June 2017

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 10 scheduled FM's completed.

4 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

9 Out of 10 scheduled QA's completed.

3 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring, 06/08/17 37 attendees.

Service Coordinator Facility Monitoring 00/00/00 00 attendees.

Behavior Skills Training-DP's/RCH's/SARC SC's 00/00/00 attendees

Residential Services Orientation (RSO) 00/00/00 00 attendees

New Employees Orientation 00/00/00 00 attendees

Service Provider & RC staff, Hot Topics Training 00/00/00 attendees.

D. Standing QA Meetings:

Quality Assurance around the Bay: 00/00/00 00 attendees.

Let's Talk QA: 6/7/17 – Salinas 12 Attendees 6/15/17 – Campbell office 6 attendees

DSP Interview w/SARC – as needed

QA Rap Session (Roundtable) Cancelled 00/00/00 00 attendees

Mortality and Morbidity: 8 Number of deaths
1 Infants 1 Children 5 Adults 1 Elderly

E. Highlights:

Certificate of Achievement:

6/23/17 – Blue Ridge Care Home – San Jose

Department Report for the month of: August 2017

Info gathered in the month of: July 2017

II. Quality Assurance (QA):

A. QA Facility Monitoring - Residential Care, Level 4I only

9 Out of 9 scheduled FM's completed.
5 Facilities received recommendations
2 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

9 Out of 9 scheduled QA's completed.
1 Facilities received recommendations
1 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring - no training scheduled
Service Coordinator Facility Monitoring - no training scheduled
Behavior Skills Training-DP/RCH/SARC SC's- cancelled 7/13/17
Residential Services Orientation (RSO) - no training scheduled
New Employees Orientation - no training scheduled

D. Standing QA Meetings:

Quality Assurance Around the Bay: 07/28/17- 24 attendees.
Let's Talk QA: 07/05/17- 2 attendees
DSP Inability to Communicate – as needed
QA Rap Session (Roundtable)- no meeting scheduled

Mortality and Morbidity: 14 Number of deaths
0 Infants 3 Children 5 Adults and 6 Elderly

E. Highlights:

Certificate of Achievement:

AT & T Care Home # 2 - San Jose

Department Report for the month of: September 2017
Info gathered in the month of: August 2017

A. QA Facility Monitoring - Residential Care, Level 4I only

10 Out of 10 scheduled FM's completed.
2 Facilities received recommendations
2 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

10 Out of 10 scheduled QA's completed.
2 Facilities received recommendations
0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring, attendees.
Service Coordinator Facility Monitoring 00/00/00 00 attendees.
Behavior Skills Training-DP's/RCH's/SARC SC's 00/00/00 attendees
Residential Services Orientation (RSO) 00/00/00 00 attendees
New Employees Orientation 00/00/00 00 attendees
Service Provider & RC staff, Hot Topics Training 00/00/00 attendees.

D. Standing QA Meetings:

Quality Assurance around the Bay: 00/00/00 00 attendees.
Let's Talk QA: No meetings
DSP Interview w/SARC – as needed
QA Rap Session (Roundtable) Cancelled 00/00/00 00 attendees

Mortality and Morbidity: 7 Number of deaths
0 Infants 1 Children 2 Adults 4 Elderly

E. Highlights:

Certificate of Achievement:

08/04/17 - Siesta Vista Home – San Jose and 08/30/17 - Seacove RCH – Santa Cruz

Ms. De La Rosa informed that the “Let’s Talk” meeting lead by Ms. Jordan has been very popular with the staff because any issue can be brought up and it is very informative.

Ms. Johanson suggested that training on choking for parents would be very beneficial.

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

No vendor trainings were done in August due to the office move. Both the dementia class and the medication class are now 2-part classes in order to spend more time on the information. The training rooms in the new office have a maximum of 24 and 18

people, respectively. There is a folding wall that can be opened between them if both rooms are needed for a training or meeting.

B. Current projects/activities:

Dr. Kerba and Dr. Stephenson along with the anesthesiologist have agreed to provide dental screening services at no cost to the Regional Center to assist us in targeted referrals to the least restrictive and safest sedation dentistry program. The screening program will start in September.

C. Highlights:

We moved and we are thrilled with our new work environment...and people continue to get sick and need our nurse advocates to assist with their care.

IV. Supported Living Services (SLS):

Department Report for the month of: September, 2017

Info gathered in the months of: June, July and August, 2017

A. SLS QA's: We conducted SLS QAs for four agencies during July and August. Some minor paperwork deficiencies were found at two agencies, some major documentation deficiencies were found at the two other agencies. QA team is working with both agencies to bring all documentation in line with Title 17 Regulations and SARC best practices.

B. SLS Roundtable: Resource Specialist Ann Sieber presented the following information at the July Roundtable held at the Watsonville office. June and August Roundtables were cancelled due to the regional center office move

- **SARC Policy/Procedure:**

Two hour training on how to write ISPs (Individual Service Plans), Quarterlies and Progress notes effectively was provided.

Highlights:

The next Roundtable Meeting will be conducted at the Watsonville office on September, 13, 2017. Following that, the next meeting will be held at the San Jose office on October 11, 2017.

Supported Living Orientation For Individuals and Families

Three SLOs were conducted in June/July/August with attendance of 11 individuals total.

SLS New Vendor Orientation

One SLS New Vendor Orientation was conducted with a total of 4 participants.

Mr. Darling shared that documentation is the biggest challenge for the Supportive Living Services agencies electronic filing would be the best solution.

V. Resource Services:

Residential Service Orientation (RSO) ___ Completed, ___ Total attendees
RSO (mini for FHA) 3 Completed, 12 Total attendees

VI. Emergency Response Plan Report

Ms. Rund informed that at the new building areas have been color coded and emergency exits mapped out. On the second day we had an evacuation drill unit by unit. SARC has one emergency chair for the stairs for non-ambulatory or hurt people in case of an emergency it needs one more.

Mr. Jeff Darling gave the Risk Management Report for Special Incidents for the months of June, July, and August 2017.

Department Report for the month of: July (current month)
Info gathered in the month of: June (previous month)

I. Special Incident Reports

 569 Total number of incidents.
 12 Total number of deaths.
 107 Incidents reportable to DDS.
 462 Incidents not reportable to DDS.
 55 Unplanned hospitalizations with 1 consumers remaining hospitalized.
 16 Planned hospitalizations.
 12 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH 242 ICF 10 SNF/NF 1 ILS 39 SLS 109
Family Home 133 Foster Home 0 Family Home Agency 22 Psych Treat. 13

Department Report for the month of: August (current month)
Info gathered in the month of: July (previous month)

I. Special Incident Reports:

 569 Total number of incidents.
 14 Total number of deaths.
 106 Incidents reportable to DDS.
 463 Incidents not reportable to DDS.
 60 Unplanned hospitalizations with 3 consumers remaining hospitalized.
 22 Planned hospitalizations.
 12 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH 211 ICF 17 SNF/NF 1 ILS 44 SLS 117

Family Home 151 Foster Home 0 Family Home Agency 13 Psych Treat. 15

Department Report for the month of: September (current month)

Info gathered in the month of: August (previous month)

I. Special Incident Reports:

585 Total number of incidents.

7 Total number of deaths.

97 Incidents reportable to DDS.

488 Incidents not reportable to DDS.

51 Unplanned hospitalizations with 3 consumers remaining hospitalized.

1 Planned hospitalizations.

6 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH 224 ICF 30 SNF/NF 1 ILS 28 SLS 102

Family Home 161 Foster Home 0 Family Home Agency 22 Psych Treat. 17

Highlights: Mr. Darling informed on the incident were a missing individual was killed by a VTA train. It was a very sad situation but thanks to our proactive staff the individual was identified soon.

VII. Open Agenda:

Mr. Troy Hernandez shared a newspaper ad that discusses how pharmaceutical firms oppose a drug cost transparency bill.

Ms. Bareket and Ms. Gianola discussed the need for better safety of signs in cross walks.

VIII. Next QAAC meeting is scheduled for:

October 10, 2017 at 5:00 p.m. - 6:30 p.m. San Jose Office

IX. Adjournment

There being no further discussion, the meeting adjourned at 6:30 p.m.

**San Andreas Regional Center Board of Directors
PEOPLE'S ADVISORY COMMITTEE
Greater Opportunities: North First St. San Jose
September 6, 2017**

Members Present: Liz Bartolone Debbie Beck
Ernie Strassman (Pres.) Ashley

Mr. Francisco Valenzuela Committee Facilitator discussed with the individuals their concerns on the continued rhetoric in Washington. The individuals are also concerned about services being taken away and they feel that medication should be more affordable.

Next PAC Committee Meeting:
October 2017