

Recreation Services Policy

- I. **Purpose:** San Andreas Regional Center recognizes the importance of recreation for the people it serves and promotes access to community recreational activities. It is the intent of San Andreas Regional Center to support the individuals we serve, in compliance with all state and federal laws, regulations, and court decisions.

- II. **Definitions:**
 - **Consumer, individual, and person served are used interchangeably in regional center policy and the Lanterman Developmental Disabilities Services Act, and mean a person who has been found eligible and receives services from the regional center.**

 - *Recreation* means a full range of naturally occurring leisure events or activities in the community.

- III. **Policy:** San Andreas Regional Center shall work in cooperation with families and agencies in the development of community and private recreational activities designed to meet the specific needs of the people it serves, and shall advocate with community agencies to enroll people with disabilities in their existing recreational programs.

The regional center may provide training for a community agency that wishes to promote access to and participation in its recreation activities.

The regional center shall assist the people it serves, and their families, in exploring existing community recreation activities and may provide support for accessing the activities.

- IV. **Purchase of Service Standard:** Regional centers are prohibited by statute from funding recreational services. The planning team will work together to secure generic recreational resources which currently exist in the community in order to meet the individual's needs.

- V. **Exception Process:** The executive director has full discretion to authorize purchases of service which are exceptions to the board-adopted purchase of service policies and standards.

- VI. The executive director has designated certain individuals within the regional center who are authorized to grant an exception in the executive director's stead; these individuals are referred to as director's designees.

The first formal discussion of a request for service takes place at the planning team meeting. If the request falls within the service policy, the request is granted.

If the request for service is not consistent with the policy, the service coordinator starts the exception review process by exploring the basis for the request. A time line for the director's exception review is set by agreement between the individual/family and the service coordinator but the time line may not exceed fifteen (15) days. Within that time, another planning team meeting will be convened. In the meantime the coordinator presents the information to the manager to determine whether a director's exception may be warranted. At the scheduled planning team meeting the decision will be made. The director's designee will attend the planning team meeting if necessary. If the exception is granted, the service coordinator amends the person-centered individual program plan, notifies the individual/family, and gives a copy of the amended plan to the individual/family.

- VII. **Notice of Action:** If the exception is not granted, the service coordinator promptly informs the individual/family that it has not been granted, informs the individual/family of their appeal rights, and sends a notice of action and a fair hearing form.

If a decision is made to deny, reduce, or cancel the service without the agreement of the individual or the individual's representative, a Notice of Action will be sent.

DDS Approved July 3, 2017
Adopted September 16, 2017