



# SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

**Date: Monday, November 20, 2017**

**Time: 6:00 - 8:00 pm**

**Location: San Jose Office**



**6203 San Ignacio Ave. Suite 200  
San Jose CA. 95119**



## AGENDA



**6:00—6:02 I.** Call to Order & Introduction. . . . . Michele Alanis



**6:02—6:05 II.** Vision Statement. . . . . Mary Le



**6:05—6:09 III.** Approval of Minutes

1. Board Meeting Minutes - (10/16/17)
2. Fiscal Committee Meeting Minutes - (10/16/17)
3. Service Provider Advisory Committee Meeting Minutes - (10/25/17)
4. Program Policy Committee Meeting Minutes - None
5. Board Development Committee Meeting Minutes - (11/7/17)
6. Executive Committee Meeting Minutes - (11/7/17)
7. Quality Assurance Advisory Committee Meeting Minutes -(11/14/17)
8. People’s Advisory Committee Meeting Minutes– (11/9/17)



**6:09—6:20 IV.** State Council on Developmental Disabilities Central Coast ....D Grady

**Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.**



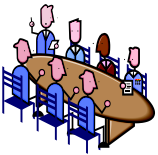
**6:20 —6:30 V.** Presidents Report . . . . .Michele Alanis  
1. Year-End Review



**6:30—6:55 VI.** Executive Director’s Report. . . . . Javier Zaldivar  
1. Disparity Proposals Submitted by Community Based Organizations (CBO)  
2. Legislative Update



**6:55—7:15 VII.** Director of Consumer Services Report. . . . .Mike Keeley  
1. New and Closing Programs  
2. Positive SARC Accomplishments



**7:15—7:40 VIII.** Committee Reports  
1. Fiscal . . . . .Mary Le  
2. Board Development . . . . .Michele Alanis

**Action Item:** Recommendation to re-elect Ms. Christine Gianola to her second two-year term in the Board.

**Action Item:** Recommendation to re-elect Ms. Pamela Kerman to her second two-year term in the Board.

3. People’s Advisory Committee . . . . . Christine Gianola  
4. Quality Assurance Advisory . . . . . Troy Hernandez  
5. Service Provider Advisory . . . . . Wesley Moss  
6. Program Policy . . . . . Maya Bareket

**Action Item:** Recommendation to adopt the Early Intervention Services, Competitive & Integrated Employment, and Conservatorship policies.  
7. ARCA . . . . . Maya Bareket



**7:40—7:45 IX.** Public Comment



**7:45—7:50 X.** Board Comment



**7:50—8:00 XI.** Announcements:  
*\*Christmas in the Park tree*



**8:00 XII.** Adjournment

**SAN ANDREAS REGIONAL CENTER  
Board of Directors Meeting Minutes  
San Jose Office  
October 16, 2017**

**Presiding:** Mitsuno Baurmeister (Board President)

**Board Members Present:**

Michele Alanis	Maya Bareket
Nefte Couttolenc	Christine Gianola
Troy Hernandez	Martha Johanson
Pamela Kerman	Wesley Moss
Kim Yen Nguyen	Mary Le
Virginia Manguray	Dr. Lori Riggio

**Board Members Absent:**

**Staff Present:**

Lourdes González	Greg Hoffman
Angel Johnson	Janet Juarez
Mike Keeley	Katie Magleby
Arushie Nugapitiya	Rosa Linda Ogas
Phien Phan	Irene De La Rosa
Francisco Valenzuela	Javier Zaldivar

**Community Present:**

Ben Alanis	Anne Ebel
Jonathan Ebel	David Grady
Dana Hooper	Allan Smith (DDS)

**CALL TO ORDER**

Ms. Mitsuno Baurmeister Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:05 p.m. Ms. Baurmeister also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the mission statement was read by Ms. Pamela Kerman.

**APPROVAL OF MINUTES**

**M/S/C Moved to approve the following meeting minutes. (Gianola/Bareket) No further discussions. 11 in favor, 1 Abstention (Wes Moss), Motion carries.**

1. Board Meeting Minutes – (9/18/17)
2. Fiscal Committee Meeting Minutes – (9/18/17)
3. Service Provider Advisory Committee Meeting Minutes – None
4. Program Policy Committee Meeting Minutes – None
5. Board Development Committee Meeting Minutes – (10/3/17)
6. Executive Committee Meeting Minutes - (10/3/17)
7. Quality Assurance Advisory Committee Meeting Minutes – (10/10/17)
8. People’s Advisory Committee Meeting Minutes – None

## **STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST**

Mr. David Grady Regional Manager informed that they continue their training in advocacy. The focus now is to train the individuals to advocate for themselves and others. Ms. Kerman's son participated in the Disability Awareness Day by speaking and showing other individuals what can be done.

Mr. Grady continues working with SARC's Diversity Specialist Ms. Rosa Linda Ogas, Alex Ostell Specialist in running the HCBS meetings, and Employment Specialist Ms. Katherine Sanders who led the successful employment conference.

He reminded the audience that DDS has released the disparity monies where all the Community Based Organizations can apply the deadline is November 2, 2017. Equitable POS delivery is objective for all organizations.

The question was asked of what the results are for the disparity monies. Mr. Grady responded that data is being collected and the results might not be ready until next year and that change takes time.

## **PRESIDENT'S REPORT**

Ms. Mitsuno Baurmeister Board President welcomed the audience to the first Board meeting in the new building and she discussed safety preparedness:

- SARC will participate in the "Great Shake Out" October 19, 2017 to practice for earthquakes and a fire drill afterwards.
- This date is when many organization practice safety and update their emergency plans.
- During the fires in the North Bay the Sonoma Developmental Center had to be evacuated but all the individuals are safe.
- SARC has offered total support to the people in need.

## **EXECUTIVE DIRECTOR'S REPORT:**

Mr. Javier Zaldivar Executive Director informed that the evacuation of the Sonoma Developmental Center challenged the state but DDS with the help of service coordinators, and Sonoma staff did a good job. SARC's individuals were placed in our catchment area finally on Friday 10/13/2017.

Mr. Zaldivar discussed the following issues:

- SARC will continue to serve responsibly all communities in our catchment area regardless of status.
- The legislative update was that the restrictions for respite hours have been lifted and it will be effective January 1, 2018. SARC will be updating its policy to reflect the changes.
- ARCA has supplied the "Feeling Safe, Being Safe, Sample Emergency Kit Supply List" that is very easy for everyone to use and be prepared during an emergency.
- Bills to be aware of are:
  - SB 613 – The State will not collaborate with federal agencies in reporting undocumented juvenile defendants, California is a Sanctuary State.
  - AB1607 – was vetoed; because it included money that would've supported the Employment Blue Print.

- SB 218 – By Dodd – ABLE Accounts approved so individuals can have up to \$14,000 per year or \$100,000 over a period of time and not have their public benefits affected, also Medical will no longer be able to come after those monies.
- AB1074 – signed; it loosens the requirements of ABA (Applied Behavioral Analysis) professionals. The experience has been redefined and more individuals will be helped.
- SB 167 –Skinner, is the housing accountability act that tightens communities to protect from anti-housing and nimby (not in my back yard) syndrome.

**DIRECTOR OF CONSUMER SERVICES REPORT:**  
**NEW AND CLOSING PROGRAMS**

Mr. Mike Keeley gave the report:

0 Closed  
6 Opened

1. AK - RESIDENTIAL CARE HOME San Jose
2. BLUE HAMMOCK – Specialized residential home Santa Cruz County
3. CEDAR MANOR LLC – Residential Facility Santa Clara County
4. KIWI ASSOCIATES, INC. – homemaker program Santa Clara County
5. COMMUNITY GATEPATH – Infant development program Santa Clara County
6. THRIVE THERAPY & SOCIAL CENTER, INC.- Infant development program Santa Clara County

**Self Determination Conference**

Mr. Keeley gave a summary of the conference he attended DDS is now training the trainer for when the waiver gets approved.

- The soft roll-out will only contain 2500 individuals for 3 years then be open to all individuals.
- Only 126 individuals from SARC will be chosen from the interest list to attend the DDS orientation these individuals have to represent all ages, races, demographics, and diagnosis.
- The Self Determination Program already exists in other states, California approved it in 2015, but the federal government has yet to approve it.

**Mission Moment**

Mr. Keeley introduced Jonathan a 15 year old individual served that has learned to draw and write books. He has done so well that his books have been published. He also makes sculptures of cartoon characters. It was very nice to have the opportunity to highlight his achievements.

## **COMMITTEE REPORTS:**

### **FISCAL**

Ms. Mary Le Board member gave the report.

### **POS (Non-CPP only)**

The Purchase of Service Expense for the month of August 2017 was \$29.7 Million the year to date was \$59.3 Million. The current allocation is \$386 Million. The FY 17/18 projection will not be done until December.

### **Individuals Served**

The number of individuals served as of August 31, 2017 was 16,335. This is an increase of 333 since August 2016.

### **Operations (OPS)**

Expenses for the month of September 2017 were \$2.84 Million and Year-to Date were \$8.28 Million. The Fiscal Year Projection is \$36.8 Million. The allocation is \$36.8 Million leaving a surplus of \$4,876, and decrease of \$40,172 over August.

### **Current Year Cash Flow**

The cash position through the end of September was \$2.84 Million, a decrease of \$7.4 Million. The decrease is primarily due to timing of DDS reimbursements from prior year allocations. We have received \$2.2 Million from DDS in October along with reimbursement for the September claim of \$35.3 Million. We hope to receive the cash advance of \$28 Million for the D-1 in the next week. We will continue to monitor our cash but do not anticipate any problems.

### **Donations Account**

The balance in the Donation Fund through the end of September was \$143,265. This was a net increase of \$1,723 for the month. This change consisted of disbursements of \$60.00 and loan repayments of \$1,776.

### **Medicaid Waiver Enrollment**

The enrollment for SARC at the end of August was 7,553, statewide it was 126,317 The targets for San Andreas and other regional centers statewide have not been set as yet.

## **BOARD DEVELOPMENT**

Ms. Michele Alanis Board Development Chair recommended various things to be approved and or adopted.

Action Item 1 – Vote in Ms. Couttolenc for her first term in the Board.

**M/S/C Moved to approve the election of Ms. Nefte Couttolenc to her first term in the Board or Directors. (Kerman/Le) No further discussions. All in favor. Motion carries**

Action Item 2 – Adopt the 2018 Board Meeting Schedule.

**M/S/C Moved to adopt the 2018 Board Meeting Schedule. (Gianola/Bareket) No further discussions. All in favor. Motion carries**

Action Item 3 – Approval of the Attendance Policy

**M/S/C Moved to approve the Attendance Policy. (Johanson/Nguyen) No further discussions. All in favor. Motion carries**

Action Item 4 – Adoption of the revised By Laws

**M/S/C Moved to adopt the revised By Laws. (Kerman/Moss) No further discussions. All in favor. Motion carries**

#### **PEOPLE’S ADVISORY COMMITTEE (PAC)**

Ms. Chris Gianola Committee Chair informed that they are not longer going to meet for regular meetings due to the holidays approaching they will have a Halloween party instead. She shared that she went to pick up trash at the park in support of Senator Jim Beall.

#### **QUALITY ASSURANCE ADVISORY COMMITTEE**

Mr. Troy Hernandez informed on the expense of prescriptions for individuals.

#### **SERVICE PROVIDER ADVISORY COMMITTEE**

Mr. Wes Moss Committee Chair informed that their mission for now is to recruit and prepare members. He recommended Ms. Beth Prentiss to her first two-year term in SPAC

**M/S/C Moved to approve the election of Ms. Beth Prentiss to her first two-year term in SPAC. (Baurmeister/Riggio) No further discussions. All in favor. Motion carries**

#### **PROGRAM POLICY COMMITTEE**

None

#### **ARCA**

Ms. Bareket informed that they are not having conference calls but Mr. Daniel Savino sends them a brief report to inform them on what is going on. Such as the Self Determination trainings that have begun.

#### **PUBLIC COMMENT**

None

## **BOARD COMMENT**

Ms. Gianola and Ms. Bareket both attended the Supported Life Conference and they said it was a good conference they learned safety.

Ms. Kerman announced an Employment Panel that will be speaking on October 26, 2017 at San Mateo's Inclusion Gateway.

Ms. Johanson shared a flyer in Spanish that informs families that at the Autism Society conference on December 2, 2017 they will have Spanish translators and a panel in Spanish for the Employment section.

Mr. Zaldivar showed pictures of the opening of the Time Capsule from the Agnews grounds.

## **ANNOUNCEMENTS**

Mr. Francisco Valenzuela shared that the vendor fair was a success with 70 providers showing up.

November 4, 2017 Service Above Self Awards Dinner Holiday Inn San Jose 4:00–9:00

## **Slate of Officers Vote**

The floor was opened for new nominations then the Board voted via secret ballot for the Vice President. Each position was approved via motion.

**M/S/C Moved to approve Ms. Michele Alanis as President of the Board of Directors. (Gianola/Bareket) No further discussions. All in favor. Motion carries**

**M/S/C Moved to approve Ms. Maya Bareket as Vice President of the Board of Directors. (Johanson/Nguyen) No further discussions. All in favor. Motion carries**

**M/S/C Moved to approve Ms. Mary Le as Treasurer of the Board of Directors. (Bareket/Alanis) No further discussions. All in favor. Motion carries**

**M/S/C Moved to approve Ms. Christine Gianola as Secretary of the Board of Directors. (Bareket/Johanson) No further discussions. All in favor. Motion carries**

## **ADJOURNMENT**

Meeting adjourned at 7:46 p.m. by the President Ms. Michele Alanis

Recording Secretary, Ms. Lourdes González

Submitted by,

---

Ms. Christine Gianola Board Secretary



**San Andreas Regional Center  
Board of Directors  
Fiscal Committee - Meeting Minutes  
October 16, 2017**

**Committee Members Present:** Mary Le                      Virginia Manguray  
Lori Riggio

**Committee Member Absent:** Mitsuno Baurmeister

**Staff Present:** Greg Hoffman                      Lourdes González

Meeting called to order at 5:04 pm. by Ms. Mary Le Committee Member

**1. Purchase of Services (Non-CPP only)**

The Purchase of Service Expense for the month of August 2017 was \$29.7 Million the year to date was \$59.3 Million. The current allocation is \$386 Million. The FY 17/18 projection will not be done until December.

**2. Individuals Served**

The number of individuals served as of August 31, 2017 was 16,335. This is an increase of 333 since August 2016.

**3. Operations (OPS)**

Expenses for the month of September 2017 were \$2.84 Million and Year-to Date were \$8.28 Million. The Fiscal Year Projection is \$36.8 Million. The allocation is \$36.8 Million leaving a surplus of \$4,876, and decrease of \$40,172 over August.

**4. Cash Position**

The cash position through the end of September was \$2.84 Million, a decrease of \$7.4 Million. The decrease is primarily due to timing of DDS reimbursements from prior year allocations. We have received \$2.2 Million from DDS in October along with reimbursement for the September claim of \$35.3 Million. We hope to receive the cash advance of \$28 Million for the D-1 in the next week. We will continue to monitor our cash but do not anticipate any problems.

**5. Donation Fund**

The balance in the Donation Fund through the end of September was \$143,265. This was a net increase of \$1,723 for the month. This change consisted of disbursements of \$60.00 and loan repayments of \$1,776...

## **6. Medicaid Waiver Enrollment**

The enrollment for SARC at the end of August was 7,553, statewide it was 126,317. The targets for San Andreas and other regional centers statewide have not been set as yet.

## **7. Other**

Mr. Greg Hoffman, Chief Financial Officer, gave an update on the facilities:

- Watsonville Office – Painting, carpeting and expansion of the large conference room is the work being accomplished.
- Salinas Office – Relocation process is moving ahead.
- San Jose Office – Focusing on accomplishing “day two items”

Mr. Hoffman shared that:

- SARC is talking to banks to see if a better deal can be acquired.
- The fiscal audit presentation will be done in December.

## **8. Next Meeting Date**

**November 20, 2017 at 5:00 pm. San Jose Office**

## **9. Adjournment**

The meeting was adjourned at 5:21 pm.

**San Andreas Regional Center Board of Directors  
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)  
Meeting Minutes  
October 25, 2017**

**Members Present**

Sharmean Heffernan	Rebekah Jackson
Monique Migdol	Beth Prentiss
Monica Pritchett	Wesley Moss (Chair)
Doug Pascover	Soheila Razban
Ramon Robles	

**Members absent**

**Staff Present**

Jeff Darling	Lourdes Gonzalez
Denise Hart	Greg Hoffman
Alex Ostell	Irene De La Rosa
Katherine Sanders	Francisco Valenzuela
Javier Zaldivar	

**Community Members**

Mitachew Abebe	Alice Castell
David Grady	Mark Fleming
Brent Hessee	Wayne Jasper
Dennise Jauregui	Jeremy Tilmant
Dylan Wales	

Mr. Wes Moss Committee Chair called the meeting to order at 10:12 a.m. beginning with introductions.

**Committee Updates**

Mr. Wes Moss gave the following updates:

- He introduced the newly elected committee member Ms. Beth Prentiss that represents Monarch Independent Living Services in the Santa Cruz County.
- The next SPAC meeting will be on December 6, 2017 to cover November and December.
- The minimum wage increases will take effect on January 1, 2018 be aware that providers in the Santa Clara County will be impacted. It will be a big deal for providers that operate businesses in the area.
  - Mr. Javier Zaldivar reminded the committee that the Department does not “just” grant Exception Requests, their stance is if your business can absorb it, absorb it. If not, then you should be reaching out to SARC now to work on the expense explanation.
- Bills approved: AB 959 – Requires regional centers to publish on line the list of providers and services. The controversy is that a menu of services might not be a Person Centered approach.
- SB 218 – Gives protection to the ABLE accounts by preventing Medical from going after those monies.
- The department has released \$11 million in grant money were any one can apply regional centers, and Community Based Organizations (CBO) non-profit and for profit.

- Mr. Zaldivar emphasized that last year's bulk of the grant to SARC has been used for the mentoring of incoming families to the system.
- He advised that any one that applies must go out where the people are so they know exactly what is needed.
- SARC plans to apply and the proposal will be for a podcast in different languages.
- The Rate Study will be released in 2019 and it will be interesting to see what kind of feedback is given.
- Mr. Zaldivar informed that the provider surveys were accomplished thanks to the hard work of the staff he thanked Mr. Jeff Darling for his good work. He asked the audience to help reach out and engage those absent providers that do not participate. There are many out there that do not understand the seriousness of the situation and that their funding can be revoked. Statewide the survey response was over 90% and SARC was 99.7%.

### **Provider Input**

- Ms. Prentiss shared that the Section 8 Voucher list is opened in the Monterey County until October 31, 2017.
- Abilities United "Authors Luncheon" fundraiser will be on November 4, 2017
- College of Adaptive Arts Crafts Fair will be on November 1, 2017.
- Halloween Dance at the Gilroy Senior Citizen's center.

### **Director Update**

Mr. Javier Zaldivar Executive Director discussed these issues:

- He announced that the deadline for the grant application is November 8, 2017; and he offered to partner with providers especially if they want to do anything in the South County.
- Ms. Alex Ostell emphasized that the grant applications must follow the Final Rule regulations.
- A list of Guidance Documents Rescinded from the office of Special Education and Rehabilitative Services was shared with the audience for their awareness.
- DDS will be holding three public meetings on "Reducing Purchase of Service Disparities" in Oakland, Los Angeles and Fresno.
- SARC has translated Self Determination Project information into our five core languages.
- DDS has begun training trainers and families to eventually choose individuals for the pilot program only 126 will participate from SARC. Providers will need to be creative on how to deliver services.
- Competitive Employment for the individuals is very important, and Katherine Sanders our employment specialist will be conducting meetings and roundtables for the providers to answer their concerns regarding employment.

### **New and Closing Programs**

Mr. Jeff Darling gave the report:

0 Closed

6 Opened

1. AK - RESIDENTIAL CARE HOME San Jose
2. BLUE HAMMOCK – Specialized residential home Santa Cruz County
3. CEDAR MANOR LLC – Residential Facility Santa Clara County
4. KIWI ASSOCIATES, INC. – homemaker program Santa Clara County
5. COMMUNITY GATEPATH – Infant development program Santa Clara County
6. THRIVE THERAPY & SOCIAL CENTER, INC.- Infant development program Santa Clara County

### **Therap Presentation**

Mr. Brent Hessee did a presentation on Therap a paperless system that could save agencies time, resources and money while improving communication. Therap's benefits are:

- Affordable
- Can work from anywhere
- Backups and recovers data
- Zero infrastructure
- Mobile Documentation

### **SARC Events**

11/4/2017 Service Above-Self Awards Dinner at the Holiday Inn San Jose 4:00 p.m.

### **SCDD Central Coast**

Mr. David Grady thanked SARC and SPAC for a successful employment conference, and he added that the different roundtables on employment and final rule are a great idea.

Their advocacy is now focused on Person Centered Planning so that everyone understands it individuals, staff, and families.

### **Next SPAC Committee Meeting:**

**December 6, 2017 at Big Sur Room**

### **Adjournment**

The meeting was adjourned at 11:50 p.m.

**San Andreas Regional Center  
Board of Directors  
BOARD DEVELOPMENT COMMITTEE MINUTES  
November 7, 2017**

**Committee Members Present:** Michele Alanis (Chair)      Maya Baraket  
Christine Gianola      Troy Hernandez  
Martha Johanson      Pamela Kerman

**Committee Members Absent:** Kim Yen Nguyen

**Staff Present:**      Lourdes González      Greg Hoffman  
Mike Keeley

The Board Development Committee Meeting was called to order at 5:38 p.m., by Ms. Michele Alanis Committee Chair

**1. Confirm Board Education**

There will be a Board Education on November 20, 2017 at the San Jose office. The topic will be “California Legislature – Building Effective Relationships with your Legislators.” Mr. Francisco Valenzuela and Mr. Mike Keeley will present.

**2. Applicants Update**

Ms. Alanis shared that she has connected with a potential Board prospect, she thinks it would be a good fit for the Board; she gave her the application packet and invited her to the November meeting.

Mr. Keith Forster is still a potential Board member.

**3. Vacancies**

Three Vacancies in the Board

- 1 Santa Cruz County
- 2 At-Large

**4. Member Terms**

Ms. Gianola and Ms. Kerman will be re-elected to serve their second term at the Board meeting in November.

**5. Other**

Ms. Baraket recommended Mr. Robert Jacques who is interested in returning to the Board as well

**6. Next Committee Meeting Date/Time**

**January 2, 2018**

**7. Adjournment:**

There being no further discussion, the meeting adjourned at 5:55 p.m.



## **2. Development of the November 20, 2017 Board Meeting in San Jose**

There will be a Board Education and the topic will be “California Legislature – Building Effective Relationships with your Legislators.” Mr. Francisco Valenzuela and Mr. Mike Keeley will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

- a. President’s Report: Mitsuno Baurmeister**
  - 1. Year-End Review
  
- b. Executive Director’s Report: Javier Zaldivar**
  - 1. Disparity Proposals Submitted by Community Based Organizations (CBO)
  - 2. Legislative Update
  
- c. Director of Consumer Services: Mike Keeley**
  - 1. New and Closing Programs
  - 2. Positive SARC Accomplishments
  
- d. Committee Reports:**
  - Fiscal** – There will be a report.

**Board Development** – There will be a report and two action items.

**Action Item:** Recommendation to re-elect Ms. Gianola to her two-year term in the Board.

**Action Item:** R Recommendation to re-elect Ms. Gianola to her two-year term in the Board.

**Service Provider Advisory Committee** - There will be a report.

**People’s Advisory Committee** – There will be a report on end of year activities.

**Quality Assurance Advisory** – There will be a report

**Program Policy Committee** – The Board will vote to adopt 3 policies that have been approved by DDS. The Early Intervention Services, the Conservatorship and the Competitive & Integrated Employment policies.

**ARCA Update** – There will be a report.

## **3. Property Management Update**

Mr. Greg Hoffman Chief Financial Officer gave the report  
Watsonville Office – Will begin the painting and carpet replacement and as far as the conference room enlargement more discussion has to happen with the landlord.



Salinas Office – Negotiating a few last items and getting ready to do the RFP (Request for Proposal)

San Jose Office –Continue working on day two items.

Mr. Hoffman informed the committee that SARC will be changing the credit card application and the form needed to be signed by the Board Secretary which Ms. Christine Gianola did on the spot.

#### **4. Director's Update**

Mr. Mike Keeley Director of Consumer Services gave the report he informed on the following bills and issues:

- SB 147 (Dodd) allows individuals who live in mobile homes to have a live-in caregiver or provider of supervision, without any additional fee from the mobile home park management.
- AB 1074 (Maienschein) removes the requirement that health plans purchase services only from regional center vendorized qualified autism service professionals (QASP), and allows QASPs (or providers) to supervise paraprofessionals. Supervision of paraprofessionals, however, must be done at a level that meets professionally recognized standards of practice.
- AB 403 introduced a new system of care for dependent children to offer a full spectrum of care from least restrictive and service intensive settings to the most restrictive and service intensive settings. ARCA will work with RC's and DSS to determine policy implementations in order to serve these dual agency kids.
- California is holding many hearings on the ramifications of the repeal of the tax subsidies for the affordable care act. Many states have sued the federal government to prevent Trump from stopping these payments, but the plan is moving forward. A federal judge ruled last week that the plan could move forward. It is still unknown what the long term affect will be.
- Going forward the committee will be updated on the 4731 complaints and the Whistle Blower complaints. 4731 is a complaint on a violation of rights. SARC has 20 days to respond, the individual has 15 days to appeal, and DDS has 45 days to respond. Whistle Blower complaints do not need a formal response unless it leads to a formal complaint.

Mr. Keeley thanked all the Board members for attending the Annual Awards Dinner event that went very well. They expressed their appreciation for the event and thanked Francisco Valenzuela for doing such a good job.

## **5. Announcements/Events**

November 11, 2017 “Conferencia Educativa del Sur del Condado” in Soledad  
December 15, 2017 All Staff Service Recognition Event at the Morgan Hill Community Center

December 16, 2017 Toy give-away at the Watsonville and Salinas office

December 17, 2017 Toy for Tots in San Jose

January 20, 2018 Spanish Conference for the Chuparosa group in Greenfield

January 27, 2018 Spanish Conference in Pajaro

## **6. Other**

Ms. Baraket informed that her computer class at De Anza college has been cut she is looking for another class.

## **7. Next committee/meeting date/time**

**January 2, 2018**

## **8. Adjournment**

There being no further discussion, the meeting adjourned at 7:45 p.m.

**San Andreas Regional Center Board of Directors  
PEOPLE ADVISORY COMMITTEE  
Hollister  
November 9, 2017**

**Members present were:** Tiana Coldwell – SVS      David Diaz – SVS  
Joseph Francis – Hope      Christine Gamble – SVS  
Charlie McIntire – SVS      Taylor Pitt – SVS  
Roman Ramirez      George Robles – Hope  
Brennon Valdez

Mr. Francisco Valenzuela Committee Facilitator informed that the PAC members spoke about how they have been doing and goals they set for themselves for the up-coming year. Each PAC member expressed an eagerness to find employment while Charles McIntyre shared how he would like to work more hours.

PAC Members also expressed a need to achieve many personal goals they would like to accomplish in 2018. Two members, Christine and Tiana, are moms whose goals are to be better parents to their daughters. Each appears to have a great support group but recognize they need support.

Due to the up-coming holidays, there will be no PAC Hollister meetings in November and December. Meetings will resume in January.

**Next PAC Committee Meeting:**  
January 2018

**San Andreas Regional Center  
Quality Assurance Advisory Committee  
November 14, 2017**

**Committee Members Present:** Maya Bareket                      Christine Gianola  
Troy Hernandez – Chair  
Martha Johanson

**Committee Members Absent:**

**Staff Present:** Lourdes Gonzalez                      Mike Keeley  
Katie Magleby                                      Irene de la Rosa  
Lisa Rund

**Community Present:** Judy Rivera

Meeting called to order by Mr. Troy Hernandez Chair of the Committee at 5:01 p.m. The following information was collected for the month of September 2017:

**I. Special Incident Reports**

611 Total number of incidents.  
5 Total number of deaths.  
112 Incidents reportable to DDS.  
499 Incidents not reportable to DDS.  
38 Unplanned hospitalizations with 11 consumers remaining hospitalized.  
22 Planned hospitalizations.  
3 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH 241      ICF 19      SNF/NF 1      ILS 34      SLS 140  
Family Home 157      Foster Home 0      Family Home Agency 11      Psych Treat. 8

**Highlights:** Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation.

**II. Quality Assurance (QA):**

**A. QA Facility Monitoring - Residential Care, Level 4I only**

5 Out of 8 scheduled FM's completed.  
2 Facilities received recommendations  
0 Facilities received corrective action plans

**B. QA Unannounced Visits - Residential Care, Level 4I only**

5 Out of 8 scheduled QA's completed.  
3 Facilities received recommendations  
0 Facilities received corrective action plans

**C. Trainings:**

Service Provider Facility Monitoring, attendees.  
Service Coordinator Facility Monitoring 00/00/00 00 attendees.  
Behavior Skills Training-DP’s/RCH’s/SARC SC’s 10/05/17 16 attendees  
Residential Services Orientation (RSO) 10/31/17 14 attendees  
New Employees Orientation 00/00/00 00 attendees  
Service Provider & RC staff, Hot Topics Training 00/00/00 attendees.

**D. Standing QA Meetings:**

Quality Assurance around the Bay: 10/27/17 09 attendees.  
Let’s Talk QA: 10/04/17 7 attendees & 10/18/17 – 13 attendees  
DSP Interview w/SARC – as needed  
QA Rap Session (Roundtable) Cancelled 00/00/00 00 attendees

Mortality and Morbidity: 5 Number of deaths  
0 Infants 0 Children 1 Adults 4 Elderly

**E. Highlights:**

**Certificate of Achievement:**

Nantucket Care Home #1 – San Jose – October 23, 2017

Ms. Magleby shared that the quarterly “QA Meeting Around the Bay” was started by Ms. Hazel Jordan and she is the one that facilitates the event where the counterparts share issues and concerns.

**III. Health Services:**

**A. Health-Related Trainings Presented by San Andreas Health Services Unit:**

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications – Part 1 (24)	1	19	18/1	1/0
Assisting with Medications – Part 2 (24)	1	18	18/0	--
Basics of Dementia – Part 1 (24)	1	21	18/3	3/0
Basics of Dementia - Part 2 (24)	1	16	16/0	---
Difficulty Swallowing and Aspiration (24)				
Emergency Planning (24)				
Oral Health (20)	1	13	9/4	0/4
Pressure Sore Prevention & Recognition (24)				
Recognizing Signs of Abuse (24)				
Restricted Health Conditions (24)	1	20	15/5	2/3

Signs/Symptoms of Illness/Injury (24)				
Special Incident Report (24)	1	17	13/4	2/2
Thinking Ahead (24)				
What is Epilepsy (24)				
Totals	7	124	107/17	8/9

**B. Current projects/activities:**

As part of the California Shake-out nurses were able to examine the emergency kits and evacuation equipment and will be making some changes and updating supplies. Six staff members were taught proper lifting techniques for evacuating people on a canvas stretcher. We will be getting further training from first responders and believe the more people trained the more expertise we have during a real emergency.

**C. Highlights:**

Santa Clara Family Health Plan (SCFHP) is working to contract with doctors to provide the home services needed in the ARFPSHN homes.

Dr. Robertson at the health plan found after much research that the reason our individuals are not served through the health plan for both Medicare and MediCal is because SCFHP does not have a contract to serve the DD population who have both insurances. We find this very unfortunate as the people we serve who are Medi/Medi do not have access to a case manager. Instead they must receive equipment and supplies from agencies which have been approved by Center for Medicare Services (CMS). Some of these companies are not even in the state.

The fires in Sonoma have stopped any movement for placement into the 962 homes as we stand ready to accept evacuees into our safe homes. However the last two SARC clients from Sonoma were safely placed at Helping Hands III.

**IV. Supported Living Services (SLS):**

A. SLS QA's: No QA evaluations were conducted during this timeframe.

B. SLS Roundtable: Resource Specialist Ann Sieber presented the following information at the October 11, 2017 Roundtable held at the San Jose office.

This roundtable was used to provide an intensive training on writing Individual Service Plans (ISPs), Quarterly Reports and Daily Progress Notes. There were over 40 attendees.

SLS Roundtable: Resource Specialist Ann Sieber and Resource Manager Jeff Darling presented the following information at the November 8, 2017 Roundtable held at the Watsonville office.

- SARC Policy/Procedure:
  - Results of ABX survey



The Evacuation Marshal and color-coded areas idea from Campbell was brought into our new office and obviously needed revision for the much larger space we now occupy. There are 3 stairwells in the building to be used for exiting to first floor, then out to back of parking lot to the Assembly Area. It could be an unsafe location if vehicles are coming through while people are standing there, so caution is needed.

Ms. Irene De La Rosa was the Incident Commander, with Ms. Arushie Nugapitiya assisting. The walkie-talkies worked well, although staff had to be reminded numerous times to quiet their voices. We learned from this experience and continue to refine our processes.

The Emergency Response Plan team needs to reconvene and update the written plan for the agency.

#### **VII. Open Agenda:**

Mr. Keeley announced that SARC will have an Active Shooter drill next year.

Ms. Bareket will be visiting the Police Department in her town of Campbell. She will give a report on the experience.

Mr. Keeley asked that we thank Mr. Hernandez for doing such a good job of chairing the QA Committee he will be terming out soon and this was his last meeting to chair.

#### **VIII. Next QAAC meeting is scheduled for:**

**January 9, 2018 at 5:00 p.m. - 6:30 p.m. San Jose Office**

#### **IX. Adjournment**

There being no further discussion, the meeting adjourned at 6:00 p.m.