



SAN ANDREAS REGIONAL CENTER BOARD OF DIRECTORS MEETING MEETING NOTICE/AGENDA

Date: Monday, June 19, 2017

Time: 6:00 - 7:30 pm

Location: Watsonville Office



**1110 Main Street, Suite #8
Watsonville, CA. 95076**



AGENDA



6:00—6:02 I. Call to Order & Introduction. Mitsuno Baurmeister



6:02—6:05 II. Vision Statement. Mitsuno Baurmeister



- 6:05—6:07 III.** Approval of Minutes
1. Board Meeting Minutes - (5/15/17)
 2. Fiscal Committee Meeting Minutes - (5/15/17)
 3. Service Provider Advisory Committee Meeting Minutes - (5/24/17)
 4. Program Policy Committee Meeting Minutes - (6/6/17)
 5. Board Development Committee Meeting Minutes –(6/6/17)
 6. Executive Committee Meeting Minutes - (6/6/17)
 7. Quality Assurance Advisory Committee Meeting Minutes - (6/13/17)
 8. People’s Advisory Committee Meeting Minutes– (5/2017)



For Action

6:07—6:12 IV. **Action Item:** Consideration/action on the Resolution of the Board of Directors of the San Andreas Regional Center Regarding The Removal Of Sherrie Ganier As A Director



6:12—6:18 V. State Council on Developmental Disabilities Central CoastD Grady

Note: Time is allowed for public input on all agenda items prior to board action on that item. Time is also allowed for public input on any issue not included on the agenda. (Welfare and Institutions Code Section 4660 (c)). People wishing to give input are invited to use the lectern or remain at their seats while speaking.



6:18 —6:25 V. Presidents ReportMitsuno Baurmeister
 1. Restoration of Suspended Services and the Impact on Diversity



6:25—6:45 VI. Executive Director’s Report. Javier Zaldivar
 1. Budget Update
 2. Final 2016 Performance Contract



6:45—7:00 VII. Director of Consumer Services Report.Mike Keeley
 1. New and Closing Programs
 2. Safety Net

7:00—7:20 VIII. Committee Reports
 1. Fiscal Sherrie Ganier
 2. Board DevelopmentMichele Alanis
 3. People’s Advisory Committee Christine Gianola
 4. Quality Assurance Advisory Troy Hernandez
 5. Service Provider Advisory Wesley Moss
 6. Program Policy Maya Bareket



Action Item: Recommendation to approve the re-election Ms. Kim Yen Nguyen to her second term in the Board.

Action Item: Recommendation to adopt the *Urgent Intervention Services, Health Care, In-Home Skilled Nursing, & Independent Living Skills Policies*.

7. ARCA Maya Bareket



7:20—7:23 IX. Public Comment



7:23—7:26 X. Board Comment



7:26—7:30 XI. Announcements
 *Summer Festivals



7:30 XII. Adjournment

**SAN ANDREAS REGIONAL CENTER
Board of Directors Meeting Minutes
Campbell Office
May 15, 2017**

Presiding: Mitsuno Baurmeister (Board President)

Board Members Present: Maya Bareket Jon Drennan
Sherrie Ganier Christine Gianola
Martha Johanson Pamela Kerman
Mary Le Virginia Manguray
Wesley Moss Kim Yen Nguyen
Dr. Lori Riggio

Board Members Absent: Michele Alanis Troy Hernandez

Staff Present: Jacqueline Aviles Jeff Darling
Howard Doi Wendy Ann Francis
Lourdes González Angel Johnson
Ronco Liem Tucker Liske
Mike Keeley Carrie Molho
Edgar Naranjo Jamie Nguyen
Arushie Nugapitiya Phien Phan
Rommel Sanchez Fawni Tornel
Minerva Valdez Francisco Valenzuela
Javier Zaldivar

Community Present: Jennifer Lucas (SCDD) Allan Smith (DDS)

CALL TO ORDER

Ms. Mitsuno Baurmeister Board President called to order the regularly scheduled business meeting of San Andreas Regional Center at 6:03 p.m. Ms. Baurmeister also called attention to the note on the agenda stating that time is allowed for public input on any issue not included on the agenda (Welfare and Institutions Code Section 4660 (c)). Self-introductions were made and the vision statement was read by Ms. Maya Bareket.

APPROVAL OF MINUTES

M/S/C Moved to approve the following meeting minutes. (Bareket/Ganier) No further discussions. All in favor. Motion carries.

1. Board Meeting Minutes - (4/17/17)
2. Fiscal Committee Meeting Minutes – (4/17/1)
3. Service Provider Advisory Committee Meeting Minutes - (4/26/17)
4. Program Policy Committee Meeting Minutes – (5/2/17)
5. Board Development Committee Meeting Minutes – None
6. Executive Committee Meeting Minutes - (5/2/17)

7. Quality Assurance Advisory Committee Meeting Minutes – (5/9/17)
8. People’s Advisory Committee Meeting Minutes – None

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES CENTRAL COAST

Ms. Jennifer Lucas updated the audience on what they are working on:

- Presentations to families on advocacy and negotiation skills
- Participated in a PCP (Person Centered Planning) Conference
- Addressing bullying, suspensions, and expulsions in schools in the Monterey and Santa Cruz Counties.
- The Disability Collaborative Summit on Transition Planning was very successful
- Collaboration with SPAC/SARC on “Best Practices Summit Day and Employment Services” coming soon.
- Training and educating parents to be advocates

RESIDENT’S REPORT

Ms. Mitsuno Baurmeister Board President informed on the May Day activities which are protests in search of a better quality of life. May Day protests focus on fair wages, and better work accommodations. Our system has been affected by the closing of many programs and where the direct caregivers earn very little. The May Day Labor protests provide an opportunity to encourage the state to support our staff and have sound policies that support our community. Ms. Baurmeister reminded the audience that our Executive Director Mr. Javier Zaldivar does great work at the state level.

EXECUTIVE DIRECTOR’S REPORT:

Mr. Javier Zaldivar Executive Director informed on the struggle that it is to give our individuals a good quality of life in the most expensive region of the country. Thankfully we have many legislators that believe in us and fight for us.

Mission Moment

Mr. Zaldivar shared a list of vendors that have received the Certificate of Excellence for going above and beyond in providing support.

- P.A.C.E. Lamar House – Sunnyvale, 01/19/17
- Miranda’s RCH – Gilroy, 2/17/17
- R.E.A.C.H. – Cobblestone Manor, I – Watsonville 03/02/17
- R.E.A.C.H – Home Again – Santa Cruz
- Sunrise RCH – Milpitas, 03/24/17
- Capri # 2 INC.– Milpitas, 03/24/17
- Flintcrest House - San Jose, 04/07/17
- Viniart Care Home – San Jose, 04/07/17
- P.A.C.E. – Matranga House – San Jose, 04/10/17
- Apollo Group Home # 3 – San Jose, 04/26/17

Mr. Zaldivar updated the audience on the Governor's recently released budget:

- It was released on time
- The hearings are underway and it will be an interesting outcome since our budget depends on federal funding that has been threatened to be cut off for Sanctuary cities which California is aiming to be.
- If the Affordable Care Act is repealed there will be a \$24 billion hole that has to be covered somehow
- The promise to give Medical to undocumented children continues
- Our budget is relatively stable but dependent on federal funding
- More accurate information will be shared in June
- Ms. Nancy Bargmann Director of DDS will present to the legislators the "Safety net" plan for the Developmental Center leavers.
- It is the 4th year of the rainy fund
- IHSS monies that have been shifted away might have to be covered by SARC as payer of last resource.

DIRECTOR OF CONSUMER SERVICES REPORT:
NEW AND CLOSING PROGRAMS

Mr. Mike Keeley gave the report:

0 Closed

2 Opened

- Monterey Residential Home - for smaller group of people
- Nova Health Therapies – behavioral trainings for infants in San Jose

Mr. Zaldivar announced that the final rule target date has been extended from 2019 to 2022 for programs to follow the enhanced rules and provide individual programming and choice.

Caseload Ratio

Mr. Zaldivar and Mr. Keeley presented the caseload ratios and explained that SARC did not meet the requirements but it did a lot better than last year due to the 17 positions that were released this year. See the table below.

2017 Caseload Ratio Presentation

Target caseload	Total # of individuals served	2017 Actual current caseload	2016 caseload	Required Caseload	Full Time Equivalent staffing
Early Start (0-3)	2,226	72.1	76.4	62	30.86
Medi-caid waiver(federal program)	7,428	80.4	91.1	62	92.25
Those who have left Developmental Center (DC) for over a year	64	27.5	28	45	2.33
Those who have left the DC less than 12 months	2	18.9	19	45	0.11
All other cases	6,558	71.4	76.7	66	91.81

The floor was opened for questions and feedback:

- Ms. Johanson asked how does SARC measure in comparison with the rest of the regional centers Mr. Keeley explained that we are average not the best nor the worst.
- Ms. Ganier asked how many staff would be needed to be in compliance; SARC would need about 60 more employees.
- Mr. Moss suggested different topics on ongoing trainings
- It was suggested to look for simplified processes
- Look to technology for help
- Mr. Keeley mentioned some of the efforts that will contribute to better the results:
 - Three target positions have been added
 - Employment Specialist
 - HCBS Specialist
 - Cultural Diversity Specialist
 - Let's Talk Committee where staff discuss many issues
 - Monthly Rap Sessions in the outer offices

COMMITTEE REPORTS:

FISCAL

Ms. Sherrie Ganier Board Treasurer gave the report.

POS (Non-CPP only)

The Purchase of Service expense for the month of March 2017 was \$30.1 Million and the year to date was \$269M. The current allocation is \$362.5M and the current projection is \$364.9M. This leaves a deficit of \$2.4M a decrease of \$1.8M over last month.

Individuals Served

The number of individuals served as of March 2017 was 16,073. This is an increase of 505 since March 2016, but only an increase of 86 since July 2016.

Operations (OPS)

Expenses for the month of April 2017 were \$2.75M and Year-to Date were \$27.1M. The Fiscal Year Projection is \$34.7M. The allocation is \$35.1M leaving a surplus of \$324,373, an increase of \$217,629 over last month.

Current Year Cash Flow

The cash position through the end of April was \$57.9M, a decrease of \$3.4M.

Donations Account

The balance in the Donation Fund through the end of April was \$138,544. There was a net decrease of \$1,370 for the month. This change consisted of loan repayments of \$1,191, donations of \$650, interest of \$6, and loans of \$3,200 (\$2,600 of which is repayable).

Medicaid Waver Enrollment

March enrollment for SARC at the end of March was 7,321, statewide it was 124,301. The targets for San Andreas and other regional centers statewide have not been set as yet.

The Fiscal committee reviewed several contracts and recommended them to the full Board for approval; this is the list of contracts the Board approved.

- 1. M/S/C Moved to approve the A & T Training Center Transportation Contract FY 2017-18 for a total amount of \$284,297.33 (Baurmeister/Riggio) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**
- 2. M/S/C Moved to approve the Access community Resource Transportation Contract FY 2017-18 for a total amount of \$283,262.11 (Bareket/Johanson) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**
- 3. M/S/C Moved to approve the MMS Bridle Path MMS Manor I Transportation Contract FY 2017-18 for a total amount of \$266,560.85 (Gianola/Kerman) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**

4. **M/S/C Moved to approve the Marilyn Reinhardt DDS Hospital Dental Group Contract FY 2017-18 for a total amount of \$573,777.00. (Bareket/Le) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**
5. **M/S/C Moved to approve the Marilyn Reinhardt DDS Conscious Sedation Dentistry Contract FY 2017-18 for a total amount of \$340,681.00... (Baurmeister/Nguyen) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**
6. **M/S/C Moved to approve the Life Services Alternative Contract FY 2017-18 for a total amount of \$950,981.40. (Baurmeister/Johanson) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**
7. **M/S/C Moved to approve the Bay Area Housing Corporation Specialized Residential Facility for Children/ Toyon Contract FY 2016-17 for a total amount of \$625,000.00 (Ganier/Nguyen) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**
8. **M/S/C Moved to approve the Board approval of the Bay Area Housing Corporation Community Crisis Home/Schofield Contract FY 2016-17 for a total amount of \$600,000.00 (Nguyen/Manguray) No further discussions. 12 in favor. One Abstention (Wes Moss). Motion carries.**

BOARD DEVELOPMENT

None

PEOPLE'S ADVISORY COMMITTEE (PAC)

Ms. Chris Gianola Committee Chair informed that they went to the Homeless Shelter to deliver the goodie bags they made.

QUALITY ASSURANCE ADVISORY COMMITTEE

Minutes are in the packet.

SERVICE PROVIDER ADVISORY COMMITTEE

Mr. Wes Moss Committee Chair announced that the Department of Labor will do a training for interested providers.

Mr. Wes recommended Ms. Sharmean Heffernan to her second term in SPAC.

M/S/C Moved to approve the election of Ms. Sharmean Heffernan to her second two-year term in SPAC. (Bareket/Baurmeister) No further discussions. All in favor. Motion carries.

PROGRAM POLICY COMMITTEE

Minutes are in the packet.

ARCA

Ms. Bareket gave a brief report on ARCA activities, such as Ms. Eileen Ritchey's career celebration, and the successful Grass Roots Day.

PUBLIC COMMENT

None

BOARD COMMENT

Ms. Bareket informed that Hope has opened their thrift store in San Jose.

Ms. Gianola shared that several individuals work at the store and she helped greeting people the day of the grand opening.

Ms. Kerman announced that she is exploring volunteer opportunities with her son and she will report back on the outcome.

ANNOUNCEMENTS

May 20, 2017 Best Buddies Prom

June 17, 2017 “Una Voz” Spanish Conference at Ocala Middle School, 2800 Ocala Ave., San Jose

July 8, 2017 Salinas Summer Festival

July 15, 2017 Santa Cruz Summer Festival

July 22, 2017 San Jose Summer Festival

ADJOURNMENT

Meeting adjourned at 7:30 p.m. by the President Ms. Mitsuno Baurmeister

Recording Secretary, Ms. Lourdes González

Submitted by,

Ms. Maya Bareket, Board Secretary

**San Andreas Regional Center
Board of Directors
Fiscal Committee - Meeting Minutes
May 15, 2017**

Committee Members Present: Mitsuno Baurmeister Sherrie Ganier (Chair)
Mary Le Virginia Manguray

Committee Member Absent:

Staff Present: Jeff Darling Wendy Ann Francis
Lourdes González Debbie Salazar
Javier Zaldivar

Meeting called to order at 4:32 pm. by Ms. Sherrie Ganier Committee Chair

1. Contract Review

The committee reviewed a list contracts over \$250,000 for the fiscal year 2017-18 that will be recommended to the full Board for approval. The Transportation and Dental Contracts include the ABX 2-1 increase.

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2. Purchase of Services (Non-CPP only)

The Purchase of Service expense for the month of March 2017 was \$30.1 Million and the year to date was \$269M. The current allocation is \$362.5M and the current projection is \$364.9M. This leaves a deficit of \$2.4M a decrease of \$1.8M over last month.

3. Individuals Served

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4. Operations (OPS)

Expenses for the month of April 2017 were \$2.75M and Year-to Date were \$27.1M. The Fiscal Year Projection is \$34.7M. The allocation is \$35.1M leaving a surplus of \$324,373, an increase of \$217,629 over last month.

5. Cash Position

The cash position through the end of April was \$57.9M, a decrease of \$3.4M. The decrease was caused by the fact that March is a longer month than February. The second reason is the payment of \$700 K in CPP (Community Placement Plan) start-up funds used to acquire the houses (Serene 1 \$ 2) for CPP start up projects (EBSH-N 4 bed) Enhanced Behavioral Support Home.

6. Donation Fund

The balance in the Donation Fund through the end of April was \$138,544. There was a net decrease of \$1,370 for the month. This change consisted of loan repayments of \$1,191, donations of \$650, interest of \$6, and loans of \$3,200 (\$2,600 of which is repayable). The repayable loans were for moving costs and a security deposit. The remaining \$600 was given for bedding and air purifier.

7. Medicaid Waiver Enrollment

March enrollment for SARC at the end of March was 7,321, statewide it was 124,301. The targets for San Andreas and other regional centers statewide have not been set as yet.

8. Other

Mr. Javier Zaldivar Executive Director informed the committee of two programs that are being audited with DDS approval due to significant findings.

9. Next Meeting Date

June 19, 2016 at 4:30 pm. Watsonville Office

10. Adjournment

The meeting was adjourned at 5:30 pm.

**San Andreas Regional Center Board of Directors
SERVICE PROVIDER ADVISORY COMMITTEE (SPAC)
Meeting Minutes
May 24, 2017**

Members Present	Sharmean Heffernan Monique Migdol Doug Pascover Ramon Robles	Rebekah Jackson Wesley Moss (Chair) Soheila Razban
Members absent	Monica Pritchett	
Staff Present	Jeff Darling Hazel Jordan Arushie Nugapitiya Rommel Sanchez Francisco Valenzuela	Lourdes Gonzalez Edgar Naranjo Alex Ostell Katherine Sanders Javier Zaldivar
Community Members	Mitachew Abebe Lauren Council Mark Fleming Amy Hellyer Wayne Jasper Stephanie Lyon Jeromy Tilmant Sylvia Yeh	Amparo Contreras Vivian Chung Isabel Guerrero Dennise Jauregui Gina Jennings Lauren Rosiles Dylan Wales

Mr. Wes Moss Committee Chair called the meeting to order at 10:02 a.m. beginning with introductions.

Ms. Vivian Chung of Friends of Children with Special Needs (FCSN) brought sandwiches and biscotti made by the individuals. They were very good and the committee was very appreciative.

Committee Updates

- Mr. Moss urged the audience to fill out and send in their surveys to DDS on how the rate increase was passed down.
- Mr. Moss informed that the Department of Labor is interested in doing training on job rules and regulations.

Provider Input

- Mr. Jasper of Parents Helping Parents (PHP) announced that the Person Centered Thinking workshops are going good and provide great information. He also said that the PHP Gala went very well and thanked the attendees.
- The Hope Thrift Store on Almaden is now open. Mr. Sean Galvin announced that he is leaving Hope to go to the Golden Gate Regional Center as the Employment Specialist.
- Mr. Zaldivar informed that Person Centered Thinking workshops will be offered for vendors at the new building.

- Housing Choices Workshop in Watsonville office June 8, 2017
- “Una Voz” Spanish conference to educate parents on who we are and advocacy issues June 17, 2017.
- Abilities United will have an Aquathon Fundraiser September 16, 2017
- SARC/SCDD/SPAC collaboration to have a “Day in Employment Summit” to discuss HCBS (Home and Community Based Services) rules will be coming in the new building.
- The Crisis Team only accepts clients referred from the Regional Centers and they are there to minimize police involvement.

Transportation

Ms. Lauren Rosiles of VTA briefed the committee on these issues:

- Development of modules with the trapeze software to inform via voice recordings
- VTA has redesign some routes for more efficient use
- The next CTMA (Committee for Transportation Mobility and Accessibility) meeting will be July 13, 2017
- Electrical BART test was done

Director Update

Mr. Javier Zaldivar Executive Director introduced the newly appointed ABX2-1 positions.

Ms. Katherine Sanders the Employment Specialist will be:

- Leading the working program.
- Working alongside the Department of Rehabilitation
- Helping with the job fair
- Working with the paid internship program to make sure the individuals don't go over budget or it will affect their SSI.

Ms. Alex Ostell the Community Placement Plan (CPP) Housing Coordinator will be:

- The HCBS program evaluator
- Working on the housing development grants
- Keeping us updated on whether California will extend the due date for the final rule regulations from 2019 to 2022 as the federal government has proposed.
- Leading the next HCBS meeting on June 15, 2017

Ms. Rosa Linda Ogas the Cultural Diversity Specialist will be working on reducing disparity issues

Mr. Zaldivar informed on these issues:

- Subcommittee hearings currently going on might restore the social recreation programs
- Proposed committee to establish rates for vendors in a way that considers the different cost of business in different areas.
 - The process for rates is currently broken
 - Business must not put themselves at risk trying to stay afloat
 - It is very complicated to ask for a Health and Safety Exemption Request.
- The Public Council Report was released and it is critical of the regional centers
 - The data analysis only shows numbers that do not reflect accurate points

- No interviews were done
- Housing reporting is an inaccurate example many people in our area share housing as a result they don't allow in-home services
- Not all individuals are equal they have different needs
- Racial data does not show reality, SARC is looking to improve the system but all have to be inclusive.
- SARC will be using the "My Support" site to match individuals with staff on a trial basis
- The federal budget released on 5/23/17 will affect California if adopted keep your eye on it.

New and Closing Programs

Mr. Jeff Darling Resource Manager gave the report:

0 Closed

2 Opened

- Monterey Residential Home - for smaller group of people
- Nova Health Therapies – behavioral trainings for infants in San Jose

SARC Events

June 17, 2017 "Una Voz" Spanish Conference at Ocala Middle School, 2800 Ocala Ave., San Jose

July 8, 2017 Salinas Summer Festival

July 15, 2017 Santa Cruz Summer Festival

July 22, 2017 San Jose Summer Festival

September 7, 2017 Vendor Fair Watsonville office 11:00 to 12:30 pm

September 13, 2017 Vendor Fair Salinas office 11:00 to 12:30 pm

September 27, 2017 Vendor Fair San Jose office 9:00 to 1:00 pm

October 5, 2017 10th Annual Disability Awareness Day San Jose City Hall

Announcements

June 13, 2017 Capitol Action Day for all disabilities

New People's Advisory Committee (PAC) in Hollister

City of Santa Clara Therapeutic Recreation Services Summer Session begins in June 2017.

July 8, 2017 Shared Adventures in the Beach in Santa Cruz

Next SPAC Committee Meeting:

June 28, 2017 at 10:00 a.m. Room 35

Adjournment

The meeting was adjourned at 11:25 p.m.

**San Andreas Regional Center
Board of Directors
BOARD DEVELOPMENT COMMITTEE MINUTES
June 6, 2017**

Committee Members Present:	Maya Baraket Troy Hernandez Mary Le	Christine Gianola Pamela Kerman Kim Yen Nguyen
Committee Members Absent:	Michele Alanis (Chair) Martha Johanson	Mitsuno Baurmeister
Staff Present:	Lourdes González Arushie Nugapitiya Javier Zaldivar	Greg Hoffman Irene De La Rosa

The Board Development Committee Meeting was called to order at 5:34 p.m., by Ms. Maya Bareket Board Secretary.

1. Confirm Board Education

There will be a Board Education on June 19, 2017 at the Watsonville office. The topic will be "Employment Support" Ms. Katherine Sanders will present.

2. Applicants Update

The Board continues to look for representatives of the Monterey and Santa Cruz Counties

3. Vacancies

Two Vacancies in the Board

- 1 Monterey County
- 1 Santa Cruz County

4. Member Terms

Ms. Kim Yen Nguyen will be recommended for re-election of her second term in the Board at the June 19, 2017 meeting.

5. Other

Due to all the work required to move in August to the new building it was decided to cancel the August meetings. The Education topics will be bumped to 2018.

6. Next Committee Meeting Date/Time

September 5, 2017 San Jose Office

7. Adjournment:

There being no further discussion, the meeting adjourned at 5:47 p.m.

**San Andreas Regional Center
Board of Directors
EXECUTIVE COMMITTEE MINUTES
June 6, 2017**

Committee Members Present: Maya Bareket Mitsuno Baurmeister (chair)
Christine Gianola Troy Hernandez

Committee Members Absent: Michele Alanis Sherrie Ganier
Wesley Moss

Staff Present: Lourdes González Greg Hoffman
Katie Magleby Irene De La Rosa
Francisco Valenzuela Javier Zaldivar

Ms. Mitsuno Baurmeister Committee Chair called the meeting to order at 6:02 p.m.

1. Special Incident Reports (SIR)

Ms. Katie Magleby Risk Assessment Standards Compliance Coordinator presented the SIR report for the month of May 2017.

Total Incidents 584

131 Incidents reportable to DDS.

453 Incidents not reportable to DDS.

8 Deaths

12 Consumers reported missing with 0 not yet located

15 Suspected Abuse/Exploitation

1 Injuries Require Treatment Beyond First Aid

34 Medical Need/Accident

16 Victim of Crime

9 Suspected Neglect

36 Unplanned hospitalizations

113 Aggressive Acts

Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She gave the committee more detailed information on the children's deaths as requested. She emphasized that there was a jump in the burglary and suspected neglect incidents last month we will keep an eye on that.

2. Development of the June 19, 2017 Board Meeting in Campbell

There will be a Board Education and the topic will be “Employment Support” Ms. Katherine Sanders will present.

Mr. David Grady will present the State Council on Developmental Disabilities Central Coast report.

- a. **President’s Report: Mitsuno Baurmeister**
 - 1. Restoration of Suspended Services and the impact on diversity
- b. **Executive Director’s Report: Javier Zaldivar**
 - 1. Budget Update
 - 2. Final 2016 Performance Contract
- c. **Director of Consumer Services: Mike Keeley**
 - 1. New and Closing Programs
 - 2. Safety Net
- d. **Committee Reports:**
 - Fiscal** – There will be a report.

Board Development – There will be a report

Action Item: Recommendation to approve re-election of Ms. Kim Yen Nguyen to her second term in the Board.

Service Provider Advisory Committee - There will be a report.

People’s Advisory Committee – There will be a report.

Ms. Gianola shared that Ms. Bareket and her will be attending the People First Conference on June 24-25, 2017 and they will be doing it on their own.

Quality Assurance Advisory – There will be a report

Program Policy Committee – There will be a report

Action Item: Recommendation to adopt the *Urgent Intervention Services, Health Care, In-Home Skilled Nursing, & Independent Living Skills Policies*.

ARCA Update – There will be a report.

3. Property Management Update

Mr. Greg Hoffman Chief Financial Officer gave the report
Watsonville Office – Interior painting, carpeting, and the wall removal will begin in July.

Salinas Office – Have hired a Project Manager to continue negotiations with the landlord to reconfigure the office, have also sent an RFP (Request for Proposal) for building configuration. These efforts are being done to address space and safety issues.

Campbell Office – The new building is coming along walls are up and painting has begun.

Gilroy Office – Have notified the landlord of the move to San Jose. Working-out details to establish our presence in the Hollister area at least one day per week.

4. Director's Update

Mr. Javier Zaldivar Executive Director urged the committee to call their legislators to support the restoration of suspended services like camp, social recreation and respite. He emphasized that because of the suspension impact on disparity has been greater especially within the monolingual families.

Mr. Zaldivar gave an update on how the disparity monies have been encumbered, most of the projects will be done once the move is complete:

- Originally SARC received \$377,000 in April then petitioned for \$200,000 more which was granted receiving a total of \$577,000
- \$25,000 for Cultural Sensitivity training for staff
- \$20,000 for website redesign which will be disability friendly and translated to other languages
- \$15,000 for welcome binders for new families entering the system
- \$15,000 for threshold language translations
- \$500,000 for community education and one-on-one mentoring that will be done in collaboration with the Family Resource Centers.
 - \$100,000 for Special Kids Crusade in the Monterey County
 - \$100,000 for SPIN (Special Parent Information Network) in Santa Cruz County
 - \$50,000 for Ujima for the African American community in Santa Clara County
 - \$150,000 for FCSN (Friends of Children with Special Needs) in Santa Clara County
 - \$100,000 for PHP (Parents Helping Parents) in Santa Clara County

5. Announcements/Events

June 17, 2017 “Una Voz Spanish Conference” Ocala Middle School, 2800 Ocala Ave.
San Jose

July 8, 2017 Summer Festival Salinas

July 15, 2017 Summer Festival Santa Cruz

July 22, 2017 Summer Festival San Jose

6. Other

Mr. Troy Hernandez shared the need to be aware of a safe home environment and be alert to suspicious activities.

Ms. Gianola shared the importance of dealing and reporting aggressions.

Ms. Bareket shared that she had the opportunity to recite her speech.

The committee agreed to cancel the August meetings due to the move.

7. Next committee/meeting date/time

September 5, 2017 San Jose Office

8. Adjournment

There being no further discussion, the meeting adjourned at 7:16 p.m.

**San Andreas Regional Center
Quality Assurance Advisory Committee
June 13, 2017**

Committee Members Present: Maya Bareket Jon Drennan
Christine Gianola Troy Hernandez – Chair
Pamela Kerman

Committee Members Absent: Martha Johanson

Staff Present: Lourdes Gonzalez Hazel Jordan
Mike Keeley Katie Magleby
Irene De La Rosa Debbie Salazar
Javier Zaldivar

Community Present: Judith

Meeting called to order by Mr. Troy Hernandez Chair of the Committee at 5:19 p.m. The following information was collected for the month of May 2017:

Ms. Katie Magleby gave the Risk Management Report for Special Incidents for the month of May 2017.

I. Special Incident Reports:

 584 Total number of incidents.
 8 Total number of deaths.
 131 Incidents reportable to DDS.
 453 Incidents not reportable to DDS.
 59 Unplanned hospitalizations with 7 consumers remaining hospitalized.
 16 Planned hospitalizations.
 12 Consumers reported missing with 0 not yet located.

Breakdown of Incident Reports by Residence type:

RCH - 223 ICF - 12 SNF/NF - 1 ILS - 32 SLS - 109 Family Home - 163
Foster Home - 0 Family Home Agency - 28 Psych Treat. - 16

Highlights: Ms. Magleby went over the specific details of the incidents that are true, false, unsubstantiated, and under investigation. She emphasized that there was a jump in the burglary and suspected neglect incidents last month; we will keep an eye on that. Mr. Javier Zaldivar Executive Director briefed the committee on several incidents that have occurred recently.

A CAP (Corrective Action Plan) was given to a vendor and the questions to ask are:

- Is enough training provided to all staff?
- Is the correct training provided?
- Is the staffing pattern sufficient?

These questions should be asked of vendors to make sure they provide quality support.

II. Quality Assurance (QA):

A. QA Facility Monitoring - Residential Care, Level 4I only

6 Out of 7 scheduled Facility Monitoring completed.

0 Facilities received recommendations

0 Facilities received corrective action plans

B. QA Unannounced Visits - Residential Care, Level 4I only

6 Out of 7 scheduled QA's completed.

3 Facilities received recommendations

0 Facilities received corrective action plans

C. Trainings:

Service Provider Facility Monitoring, 00/00/00 00 attendees.

Service Coordinator Facility Monitoring 00/00/00 00 attendees.

Behavior Skills Training-DP's/RCH's/SARC SC's 05/11/17 24 attendees

Residential Services Orientation (RSO) 00/00/00 00 attendees

New Employees Orientation 00/00/00 00 attendees

Service Provider & RC staff, Hot Topics Training 00/00/00 attendees.

D. Standing QA Meetings:

Quality Assurance around the Bay: 00/00/00 00 attendees.

Let's Talk QA: 5/5/17 – Watsonville 18 Attendees 5/17/17 – Campbell office 10 attendees

DSP Interview w/SARC – as needed

QA Rap Session (Roundtable) Cancelled 00/00/00 00 attendees

Mortality and Morbidity: 8 Number of deaths

0 Infants 2 Children 0 Adults 6 Elderly

E. Highlights:

Certificate of Achievement:

5/4/17 – Aim Care Home – San Jose: for going above and beyond Tittle 17 regulations.

Ms. Jordan shared with the committee a booklet created by PACE, where each individual writes about themselves, what they like, dislike, what they like to do, and with a lot of pictures included. It is a very helpful and creative booklet that maybe others can emulate.

III. Health Services:

A. Health-Related Trainings Presented by San Andreas Health Services Unit:

Class (Max attendance)	# Completed	Total Attendees	Test 1 Pass/Fail	Test 2 Pass/Fail
Assisting with Medications (30)				
Basics of Dementia – Part 1 (30)				
Basics of Dementia - Part 2 (30)				
Basics of Nutrition and Obesity (20) Gilroy				
Difficulty Swallowing and Aspiration (24)				
Emergency Planning (20)				
Oral Health (20)	1	11	8/3	3/0
Pressure Sore Prevention & Recognition (30)				
Recognizing Signs of Abuse (30)				
Restricted Health Conditions (30)				
RN Training				
Signs/Symptoms of Illness/Injury (30)				
Special Incident Report (30)				
Thinking Ahead (30)				
What is Epilepsy (30)				
Totals	1	11	8/3	3/0

B. Current projects/activities: Classes in May had been cancelled based on an expectation for the move of the office in June. Classes will remain quiet until September when they will be back full swing. Lisa meanwhile will have the opportunity to revise, update, improve and split some classes into a part 1 and part 2 to allow more time and focus on certain subjects, for example, assisting with medications.

C. Highlights:

Dental: Our Dental Specialist Debby Narcisso had been communicating with the manufacturer of dental office chairs with the hope we would have room in the new office for a dental screening space. She actually got the company to donate a brand new chair for SARC to use for dental screening and desensitization to a dental office setting.

Dr. Kerba one of our general anesthesia dentists is working with O'Connor hospital to see if he can get privileges there to support the numbers of individuals needing hospital dentistry services.

We have hired a new nurse by the name of Julie Lussier who will be taking the place of our retired nurse Pam. She will cover one adult unit, five 962 homes and be the SARC clinical liaison to California Community Options. Her first day is May 22nd.

IV. Supported Living Services (SLS):

A. SLS QA's: One QA was done at an SLS Agency in Pacific Grove. Service records and training records were lacking.

B. SLS Roundtable: Resource Specialist Ann Sieber presented the following information at the April SLS Roundtable held at the Watsonville office.

- SARC Policy/Procedure: Process for Health and Safety Waiver request to DDS

Highlights:

The next Roundtable Meeting will be conducted at the Campbell office in July
Vendors are not supposed to operate if they have their business license suspended.

Supported Living Orientation For Individuals and Families

3 Families in attendance

SLS New Vendor Orientation

6 potential providers in attendance

V. Resource Services:

Residential Service Orientation (RSO) ___ Completed, ___ Total attendees
RSO (mini for FHA) 1 Completed, 5 Total attendees

VI. Emergency Response Plan Report

No Emergency Preparedness report for May

VII. Open Agenda:

- Ms. Jordan asked how best to encourage vendors to attend the QA meeting. Mr. Zaldivar suggested that through our social media, SPAC meetings, and SLS Roundtable meetings.
- Ms. Bareket and Ms. Gianola discussed their dependence on public transportation and the complications they with them.
- The meetings for August have been canceled due to the move there will be no meetings in July and August.

VIII. Next QAAC meeting is scheduled for:

September 12, 2017 at 5:00 p.m. - 6:30 p.m. San Jose Office

IX. Adjournment

There being no further discussion, the meeting adjourned at 6:25 p.m.

San Andreas Regional Center Board of Directors
PEOPLE ADVISORY COMMITTEE
Paradigm: Salinas
May 18, 2017

Members present were:

Jeff Dozier	Johnny Gomez
Laura Gutierrez	Gene Hambey
David Hoff	Nick Holloway
Abigail Jensen	Jock Mayes
Joy Near	Marilyn

Mr. Francisco Valenzuela Committee Facilitator informed that members in the Salinas group are very in-tuned with current events. There are a few core members who enjoy sharing what's happening in the news. Especially with the current climate in Washington, a few have strong opinions about the current administration and have no problem sharing their feelings or concerns.

Members also shared about their own personal growth and how things are going

Next PAC Committee Meeting:
June 2017

**San Andreas Regional Center Board of Directors
PEOPLE ADVISORY COMMITTEE
Hollister
May 18, 2017**

Members present were: Vanessa Beltran – SVS Tiana Coldwell – SVS
David Diaz – SVS Joseph Francis – Hope
Christine Gamble – SVS Adrian Gomez - Hope
Garrett Gutierrez – Hope Charlie McIntire – SVS
Ian Mills – SVS Taylor Pitt - SVS
George Robles – Hope Stacy Romo - Hope
Lupa Togoto - SVS

Mr. Francisco Valenzuela Committee Facilitator informed that this was the first meeting for the Hollister group. Members came from Hope Services and SVS and introduced themselves to the entire group.

He let members know how they would be involved with the group and how they would become the voice for others representing San Benito county. Members appeared interested and eager to be part of the Hollister PAC group.

Members shared their feelings about how people with disabilities should be treated and that everyone has the right to live independently.

Next PAC Committee Meeting:

June 2017